

CITY OF COUNTRYSIDE

2020 Annual Report



Prepared by:

Gail Paul, City Administrator
Sharon Peterson, Deputy Clerk
Mike Coleman, Building Commissioner
Dave Schutter, Finance Director
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Sean R. McDermott
MAYOR

Susan Burdett
CITY CLERK

Caryn Stancik
TREASURER

ALDERMEN
Mark G. Benson
John Finn
James N. Jasinski
Thomas A. Mikolyzk
Scott Musillami
John Von Drasek

March 1, 2021

Dear Mayor and City Council:

On behalf of the City employees, I am pleased to present the ninth Annual Report of City operations. This report contains a summary of responsibilities of each board and committee and the major items considered during 2020.

This report also highlights each department (other than police). Department staff are featured along with each department's primary responsibilities. A listing of the major accomplishments this year are noted by department. Some of the major highlights include:

- COVID-19 impacted all operations-New protocol had to be established to keep employees and visitors safe, executive orders needed to be communicated and administered, a vaccination policy had to be written and administered, free testing facilities were organized and advertised, and applications for relief funds through Cook County and FEMA were prepared;
- The Council and Committee packets went paperless saving both time and money and it's environmentally friendly;
- Economic Development Committee approved agreements for a hotel and fueling station development, and a Buona Beef Restaurant with a public parking lot element;
- Sustainability Committee began the task to develop a Sustainability Plan to lead us into the future;
- Brainard Avenue multi-use path was completed at a cost of \$1.2 million with 88% funding from grants;
- The tennis courts at Countryside Park were reconstructed to allow both tennis and pickle ball and the basketball courts were resurfaced;
- Pleasantdale Drive and Court, Crestview Road and Burr Oak Lawn were resurfaced;
- Despite COVID the number of permit applications increased 26% as many residents worked remotely and began home improvement projects;
- Flagg Creek Golf Course had a record number of rounds, just under 40,000; and
- Although the City experienced a loss in revenues due to business shut-downs and mitigations, the Finance Committee was able to recommend no property taxes for 2021, seventh year in a row.

All department heads and their staff are committed to providing excellent services in the most cost effective manner for the taxpayers. On behalf of the employees, thank you to the City Council for your continued support.

Sincerely,

Gail Paul

Gail Paul
City Administrator

Cc: City Department Heads
Board/Committee Chairperson

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OVERVIEW

The City of Countryside was incorporated in 1960. It is located in Cook County, approximately 15 miles southwest of Chicago, Illinois. The City is home to a population of 5,895 residents and over 400 businesses.

The City of Countryside is a home-rule community as defined by the Illinois Constitution. As a home-rule community, the City may exercise any power and perform any function pertaining to its government and affairs.

The City operates under a City Administrator form of government. Six Aldermen are elected from three wards for alternating four-year terms, three elected every two years. The Mayor, City Clerk, and Treasurer are elected at large for four-year terms. A professional Administrator manages the daily operations and is appointed by the Mayor with the advice and consent of the City Council. The City Administrator directs and oversees all departments except for the police department which is managed by the Chief of Police.

The City has 53 full-time employees. The City provides many services including police protection, streets and highways, water distribution, public improvements, planning and zoning, recreation, and general administrative services. The City provides sanitary sewer services to a portion of Ward 2. The remainder of the City is serviced by the South Lyons Sanitary District, a separate taxing body. The City provides water service to all areas of the city other than the "Triangle" area of Ward 3 which gets its water from LaGrange Highlands. Fire services are provided by the Pleasantview Fire Protection District, a separate taxing body.

The City Council is the governing body. They get input and recommendations from various boards and committees but it is the City Council that has the ultimate authority. This report includes a summary of the responsibilities of each committee/board and the major items taken under consideration by each during 2019.

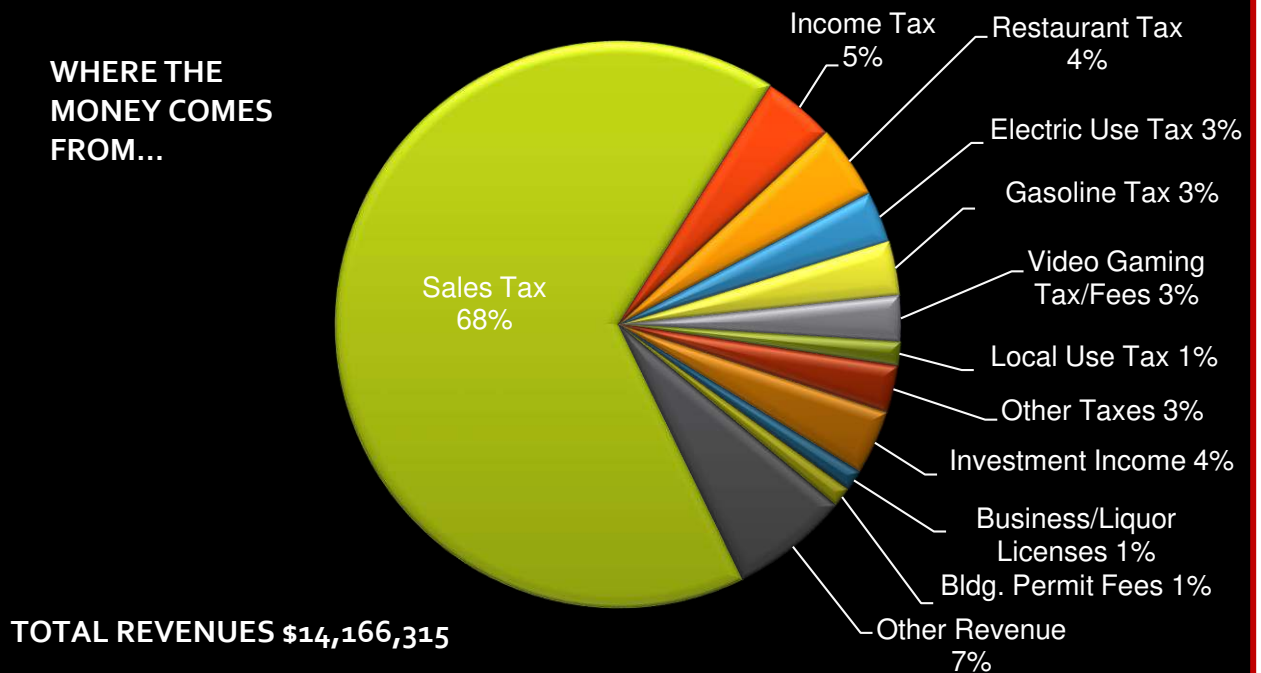
After the City Council sets policies it is up to the staff to implement these policies. This report covers the responsibilities and accomplishments of departments including the Administrator's Office, Clerk's Office, Community Development Department, Finance Department, and Department of Public Works, including the Water and Sewer Division. (Police Department operations are covered by a separate annual report.)

The next page includes charts which show the City's FY2020 budgeted revenues and expenditures for its general fund operations. The majority of general fund revenues come from sales taxes which represents 68% of total revenues. The City's strong sales tax base enabled the property tax levy to be completely abated again this year. 7% of revenue is classified as "Other". This category includes grants, operating transfers from other funds, profit-sharing from Flagg Creek Golf Course, excess reserves from the City's insurance pools and fees charged to business in lieu of sales taxes.

The expenditure chart shows that the largest portion of revenues is dedicated to police services at 29%. Pension contributions for all City employees including police are accounted for separately and represents 9% of the general fund budget. Sales Tax Sharing Incentives represent 4% of the general fund expenditures. These incentives are utilized by the City Council to entice new businesses to locate within our limits or to incentivize current businesses to expand, thereby generating more sales taxes. The "Other Services" category includes boards/committees and information technology services/equipment.

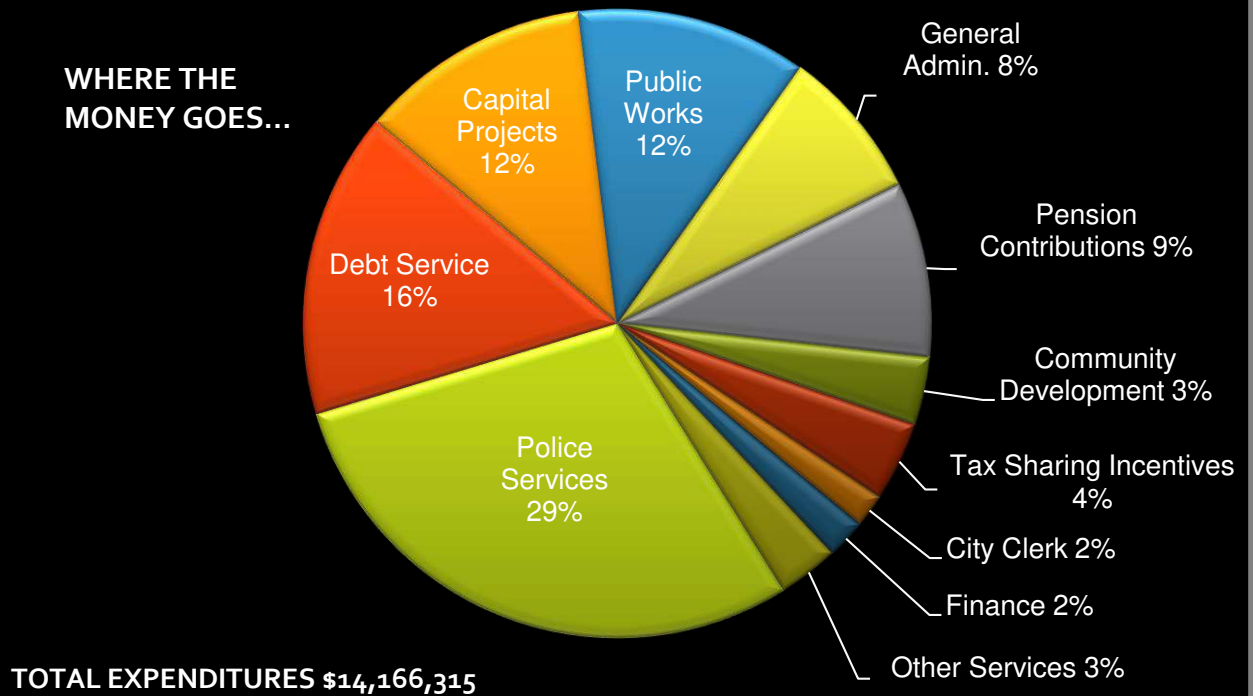
GENERAL FUND REVENUES - FY2020

WHERE THE
MONEY COMES
FROM...

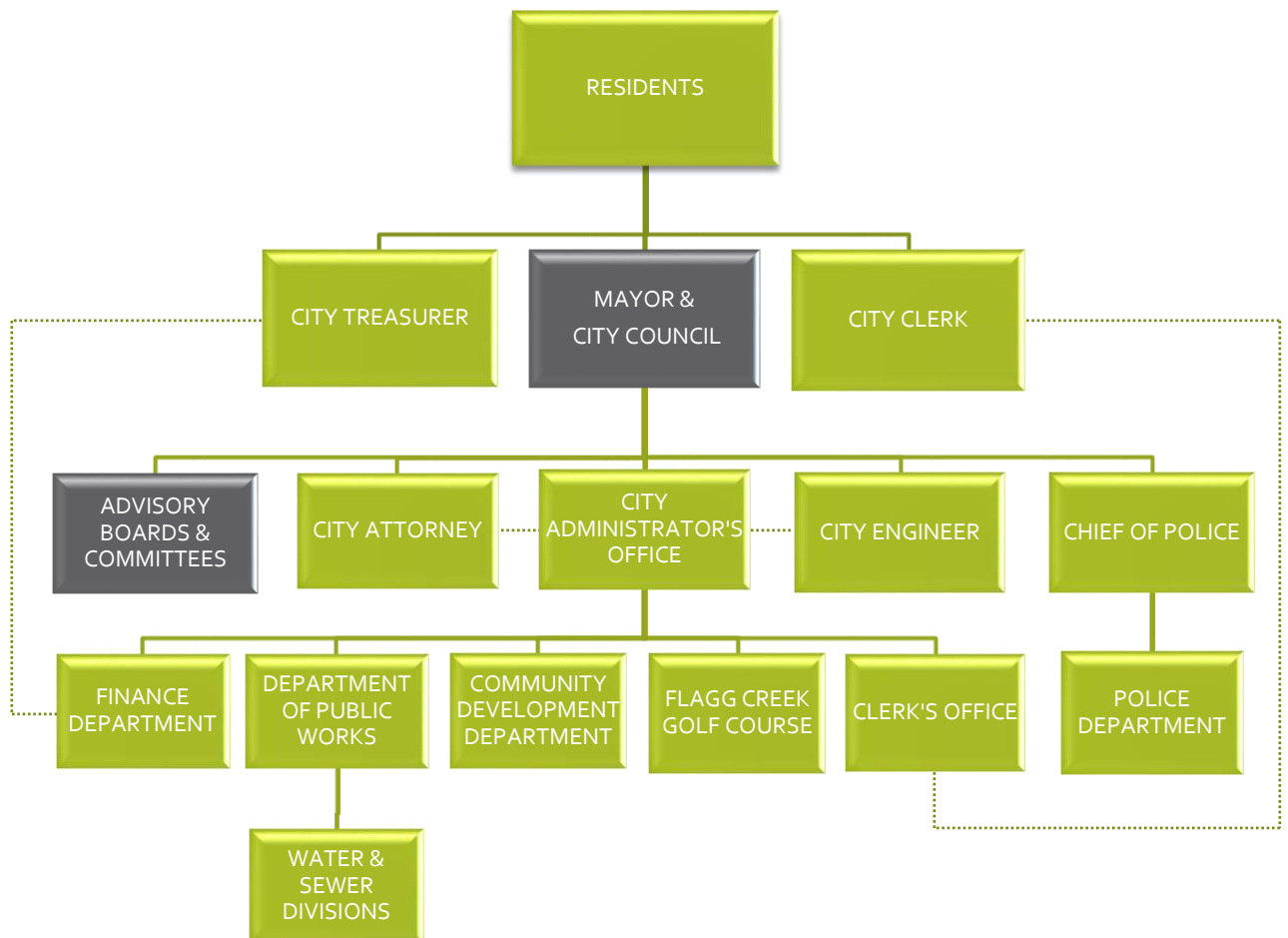


GENERAL FUND EXPENSES - FY2020

WHERE THE
MONEY GOES...



CITY OF COUNTRYSIDE – ORGANIZATIONAL CHART



THIS SECTION SUMMARIZES RECOMMENDATIONS MADE BY THE ADVISORY BOARDS AND COMMISSIONS TO THE CITY COUNCIL FOR REVIEW AND FINAL ACTION.

BOARD OF FIRE & POLICE COMMISSION
Mary Lou Pisone - Chairman
Carrie Golden - Secretary
Tom Perry – Commissioner (through October, 2020)
Erik Peck - Attorney

The **Board of Fire and Police Commission** consists of 3 members who shall be appointed by the Mayor with consent of the City Council. They shall serve for terms of 3 years.

The Board shall appoint all officers and members of the Police Department of the City, except the Chief of Police, who shall be appointed by the Mayor. The Board, in accordance with the applicable provisions of the statute, shall make such rules, appointments and removals, it shall have such other and further powers and duties as are contained in 65 Illinois compiled Statutes 5/10-2.1-1 through 5/10-2.1-29.

The Board shall hold hearings on any charges brought against any policeman, except the Chief of Police, as provided by statute.

The Board of Fire and Police Commission met 6 times during 2020. The most significant items reviewed by the committee include:

- The Board received a letter of retirement from two Sergeants, John Andree and Tony Boyd, stating that they would retire in May, 2020.
- The Board created two Promotional Eligibility Lists. The first list was effective March 13, 2020 and had one candidate which resulted in a promotion. The second list was effective September 23, 2020 which resulted in one promotion. This list will expire on September 23, 2023.
- Promoted two Patrol Officers, Robert Sodt and Michael Maher, to the rank of Sergeant.
- The Board made a change to Chapter III – Police Positions – Lateral Appointments. A Lateral Entry Eligibility List will be maintained by the Chief of Police. All applications received throughout the year will expire twelve months from the date of acceptance.
- Hired three Patrol Officers, Gage Brunke, Juan Cahue and Maciej Kuklinski.
- Appointed a new commissioner, Carrie Golden, to the Board in November and replaced the Chairman position with Mary Louise Pisone in December.

ECONOMIC DEVELOPMENT COMMITTEE
Alderman John Von Drasek - Chairman
Alderman Mark Benson
Alderman John Finn

The **Economic Development Committee “EDC”** shall review and make recommendations to the full City Council regarding all aspects of economic and community development, including, but not limited to: economic development planning, marketing, business attraction, business retention, incentive programs, special districts, housing development plans, and redevelopment agreements.

The EDC met 6 times during 2020. The most significant items reviewed include:

- Hoffmann Alpha Omega Development, LLC presented a development proposal to combine a residential property on 71st Street in Countryside and a vacant commercial property on 71st Street in Hodgkins into a tax producing commercial development. The project includes a hotel, restaurant, fueling station and convenience store. This development was discussed at several meetings and required the recommendation of an intergovernmental tax sharing agreement with the Village of Hodgkins and a Redevelopment Agreement between the City of Countryside, Village of Hodgkins and Hoffmann Development.
- Jidd Motors had a contract to purchase the Continental Mitsubishi dealership. They approached the city about a tax sharing agreement to renovate the dealership. The committee recommended a tax sharing agreement not to exceed \$1,363,000 or 7 years under the conditions that permit applications would be filed within 24 months, construction would commence within 30 days after permit approval, tax sharing would begin 1/1/21 with no payment being made until construction is completed and finally construction must be completed with 36 months or the tax sharing is forfeited.
- Countryside Holiday Inn requested a tax sharing agreement for their remodeling project and assistance with the buildout for a new Jameson’s Charhouse. The committee denied their requests for two reasons. First, an incentive is only given when “but for” the incentive the project would not be possible. In this case, Pearlshire had already completed the renovations. Secondly, the City has never given a tax sharing agreement to restaurants. Instead, the committee agreed to waive fees associated with the buildout of the Jameson’s Charhouse and work out a payment plan for payments due from the Holiday Inn. The committee also agreed to consider an incentive agreement if they decide to renovate the west wing which has been vacant for almost 10 years.
- Buona Beef has been looking for a site on LaGrange Road in Countryside for years. They finally executed a purchase contract for a vacant Boston Market property. They want a tax sharing agreement to purchase the property, an adjoining parcel and build a Buona Beef Restaurant. The Committee approved an incentive for Buona Beef to purchase the adjoining parcel, demolish the building and install public parking to benefit both their restaurant and the neighboring businesses. The incentive was only provided under the condition the parking would be available to the general public and not restricted to Buona Beef patrons or employees. The incentive will only be paid after the parking lot improvements are completed.

- Heidner Property Management Company presented a proposal for the redevelopment of the old City Hall property in 2019 which was not acceptable to the committee at that time due to a lack of marketing the retail site(s). They presented a revised proposal in 2020 which the committee rejected.
- Two proposals were presented to the committee for the redevelopment of the old City Hall property. The Pavlovic development included a fueling station with a restaurant and convenience store, repurposing the old City Hall into a restaurant and two other out lots. The committee wanted Pavlovic to spend time marketing the out lots and come back to the City with a definite plan.

The Hoffmann Development proposal included redevelopment of the old City Hall property and an adjacent parcel into a fueling station, convenience store and a Moretti's restaurant. This proposal required relocating another business. The committee recommended that the developer return when and if they have a contract to relocate the business.

- Nalbach Engineering and Container Handling Systems Corp., Inc.'s primary business is located at 621 E. Plainfield Road. They received a Class 6b tax incentive in 2008 to expand their location by 20,000 sf. at a cost of \$1.25 million. They purchased an adjacent vacant building at 555 E. Plainfield to expand their operations. The committee recommended the Class 6b incentive as it qualifies and Nalbach Engineering met all requirements of their original Class 6b incentive for the primary location.

FINANCE COMMITTEE
Alderman John Finn - Chairman
Treasurer Caryn Stancik
Alderman Jim Jasinski
Alderman Thomas Mikolyzk

The **Finance Committee** focuses on any and all matters related to or affected by the City's finances. This includes, but is not limited to: budgeting, auditing, financial reporting, debt issuance (borrowing), accounts payable, accounts receivable, cash flow forecasting, investments and financial analysis.

The Finance Committee met 3 times during 2020. The most significant items reviewed and/or recommended by the committee include:

- At the February 2020 committee, reviewed monthly financial reports through January which showed significant preliminary surpluses in the General and Water Funds.
- Based on the forecasts – moved certain capital requests from the subsequent budget into the current year and recommended ratification through budget amendments.
- Canceled the March 2020 meeting pursuant to the Governor's Emergency Declaration and as a result staff had to work with the Finance Chair and other elected officials outside of the committee process to discuss final budget implications.
- Presented detailed economic forecasts at the Public Budget Hearing covering the close out of FY 20 in April and forward forecasts affecting the FY 21 budget.
- Finance Chair recommended to the City Council the passage of the FY 21 budget/FY 20 amendment based on detailed economic forecasts created by the Finance Director.
- Reviewed preliminary FY 20 results impacted by the COVID-19 economic impact and comparative financial results for primary general fund revenues for May-July of FY 21. Discussed detailed framework for tracking the COVID-19 economic impact going forward.
- Committee proposed abatement ordinances to the City Council for outstanding bonds to affect the elimination of a property tax levy for the seventh consecutive budget year.
- Discussed audit/management letter in conjunction with City auditors. Discussed the elimination of two prior comments from the implementation of compensating controls.
- Conveyed significant duration and other investment portfolio adjustments in response to changing market conditions – reviewed quarterly portfolio reports with the committee including an analysis of investment returns and comparative benchmarking.
- Reviewed independent actuarial reports and assumptions affecting the City's contribution to the police pension fund in conjunction with the City Treasurer.
- Modeled and updated capital plans and presented periodic capital requests.

FLAGG CREEK GOLF COURSE BOARD
City – John Von Drasek - Chairman
City – Jerry Welch (through September 2020)
Park District – Michael Natale
Park District – Pat Gierut
Park District – David Gallagher

The **Flagg Creek Golf Course Board** was designed to provide equitable representation from both the City of Countryside and the Pleasant Dale Park District. The purpose of the board is to oversee the general administration of the golf course. The Board reviews the monthly rounds reports, financial statements and the monthly expenditures report. The Board also reviews any capital projects recommended for improvement to the golf course's infrastructure.

The Flagg Creek Golf Course Board met 8 times during 2020. The most significant items reviewed by the committee include:

- At the recommendation of staff approved entering into a new agreement with GolfNow Business Solutions to upgrade from the existing legacy technology platform to the new cloud based G1 Point of Sale and Marketplace platforms with no increase in annual contractual costs for the course.
- The new technology platform enhanced operational efficiencies through the use of wireless technology allowing access to real time tee sheet data and ability to process point of sale transactions remotely – these efficiencies significantly enhanced the customer experience as well.
- Access to the Marketplace exposed the golf course's green fee inventory to over 150,000 golfers in the Chicago Metro area including additional exposure on 1,000 affiliate websites. This exposure helped increase inventory utilization and converted a large percentage of bookings from in-person to prepaid online transactions which reduced labor costs as well.
- After a staff presentation and discussion on comparable golf course fees, the Advisory Board approved an increase in non-resident greens fees and cart fees by \$1 which was the first fee increase since 2015.
- Approved several major capital projects including the sidewalk replacement program, infrastructure improvements to facilitate a wireless fiber connection to the City's network, new beverage/ranger carts, and much needed improvements to the golf pro instruction area.
- These improvements mitigated liability risk, enhanced communications, reduced costs, promoted operational efficiencies, enhanced the customer experience, and improved relations with the course's primary golf pro contractor.
- Streamlined donation requests by removing preapproval requirements and allowing Advisory Board ratification through the consent agenda process within the prescribed budgetary limitations.

- Discussed monthly operating restrictions under the COVID-19 Emergency Declaration and staff's recommended adjustments to the golf course's operating model in response to same.
- Given the health and safety concerns brought about by the pandemic, staff with the concurrence of the Board, limited clubhouse access and ceased food service operations/concessions at the course.
- At the recommendation of staff, the Advisory Board also approved an adjustment to the Golf Pro rental contract given the closure of the driving range in May, 50% capacity limitation in June, and lack of access to an on-site storage facility for several months as a result of the demolition and replacement of the golf pro shed.
- Reviewed annual audit for the fiscal year ended April 30, 2020. Discussed closure of the course in mid-March through the end of the fiscal year and its sizable impact on revenues and net profit.
- Analyzed and discussed the sole management letter comment focused on the segregation of duties which is a common opinion in smaller governments. Staff discussed compensating controls agreed to by the Auditors which will remove this comment in the next fiscal year, as well as controls already implemented which removed two prior comments focused on the IT environment and administrator access to systems.
- Reviewed the annual audit and management letter which provides recommendations for improvements.

HUMAN RESOURCES COMMITTEE
Alderman Tom Mikolyzk- Chairman
Alderman Jim Jasinski
Alderman Scott Musillami

The **Human Resources Committee “HR”** shall review and make recommendations to the full City Council regarding, but not limited to: all personnel matters involving employees and officers of the city and to perform other such duties as may be requested by the Mayor or City Council.

This committee is comprised of 3 aldermen. The committee met twice during 2020. Items reviewed by the committee include the following:

- Reviewed and approved the job description for a plumbing inspector and code enforcement officer.
- Recommended hiring a part-time employee for the position of inspector/code enforcement officer.
- Revised the Service Recognition Awards Policy to provide for part-time employees to receive ½ of the amount of full-time employees.
- Recommended the approval of a Collective Bargaining Agreement between the City and the International Unions of Operating Engineers, Local 150.

INFRASTRUCTURE COMMITTEE
Alderman Mark Benson - Chairman
Alderman John Finn
Alderman Scott Musillami

The **Infrastructure Committee** shall review and make recommendations to the full City Council regarding public improvements and infrastructure, including, but not limited to: maintenance and associated operations of street lighting, the storm sewer system, non-regulatory signs, City owned buildings/property, infrastructure-related agreements, and capital improvement planning; and proposed amendments, from time to time, of the following titles of this code: title 7, chapters 1 – 4 and 8 – 11 concerning public ways and property; title 8, building regulations; title 9, subdivisions; and title 10, zoning and the comprehensive plan.

The Infrastructure Committee met 4 times during 2020. The most significant items reviewed by the committee include:

- Reviewed the Street/Alley Conditions Map and recommended three streets to be included in the City's 2019 Street and Alley Resurfacing Plan, see **EXHIBIT A**.
 1. Edgewood Avenue - Plainfield Road to 55th Place
 2. Crestview Road - Lorraine Avenue to Sunset Avenue
 3. Burr Oak Lane - 5th Avenue Cut Off to the Cul-De-Sac
- Consideration of awarding a contract to Petroleum Technologies Equipment in the amount of \$88,700.00 for the removal of underground fuel tanks and the installation of two new above ground fuel tanks.

PLAN COMMISSION / ZONING BOARD OF APPEALS		
Richard Fullmer - Chairman		
Tina Grotzke - Secretary		
Michael Anderson		
Danielle Edenfield		
Marco Gutierrez		
Jonathan Gertsmeier		
Stephen Kehr		
Robert Schwarz		
Ron Ward		

The **Plan Commission/Zoning Board of Appeals** (PC/ZBA) consists of 9 commissioners. The Mayor appoints 3 commissioners from each of the 3 wards in the City of Countryside, with the advice of City Council. The purpose of the commission is to permit municipalities to vary the requirements of the Zoning Ordinance. Variations should be granted solely to provide relief under unusual considerations.

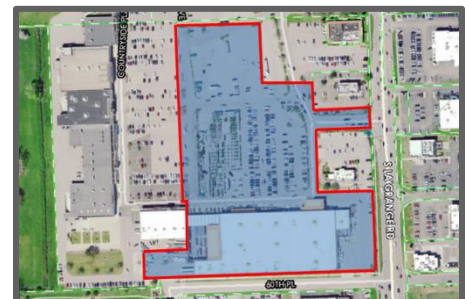
The PC/ZBA met 9 times during 2020. The most significant items reviewed include:

- Recommended approval to grant a special use permit to allow the expansion and addition to the automobile retail sales dealership (Autobarn Subaru of Countryside) with appurtenant facilities at 6191 Joliet Road in the B-3 Zoning District. Autobarn Subaru of Countryside was asking to bring their legal nonconforming site into compliance and to construct two (2) additions (approximately 4,923 square feet) in order to expand their automotive repair service area and provide additional storage area for the facility.
- Recommended approval to grant a map amendment to update the Zoning Map to reflect all the zoning changes that occurred in the prior year (2019).
- Recommended approval to grant a text amendment to the Building & Zoning Code to address a procedure for reviewing Brainard Avenue Fence Variations.

PLAN COMMISSION/ZONING BOARD OF APPEALS CASES		
	2020	2019
Month	Cases	Cases
January	4	2
February	0	0
March	9	2
April	3	3
May	4	2
June	0	2
July	2	0
August	1	2
September	1	3
October	4	3
November	2	3
December	0	3

- Recommended Preliminary/Final Plat of Resubdivision approval to Hoffmann Development Group to subdivide the property at 10525 74th Street into 2 lots (Lots 1 & 2). In addition, recommended approval to rezone the property (Lot 2) from R-7 "Rural Residential" to B-3 "Service & Wholesale". Also, recommended approval to grant a special use permit (Fred Hoffmann) for the construction and operation of an automotive service station at 10525 74th Street (Lot 2) in the B-3 Zoning District. The case involved an Intergovernmental Development Agreement and Redevelopment Agreement approved by City Council.

- Recommended approval to grant a variance (Cook County Farm Bureau) for the construction and placement of a monument sign with a maximum height of 8 feet above the curb level instead of the permitted maximum height of 6 feet above the curb level at 6438 Joliet Road.
- Recommended approval to grant a variance (Kevin Comer – Rafferty’s Irish Pub) for the construction and installation of a new roof structure over an existing deck/patio at 10901 Joliet Road. The variance reduced the front yard setback from the required minimum 25 feet to 15 feet to allow the placement of the roof structure from the property line along Brainard Avenue.
- Recommended Preliminary/Final Plat of Resubdivision approval to Pablo Guzman to subdivide the property at 9840 W. 58th Street into 2 lots (Lots 1 & 2).
- Recommended approval to grant a variance (Frank Mistretta) to allow the use of existing accessory buildings without the presence of a principal structure in order to store personal items at 10025 5th Avenue Cutoff in the R-7 Zoning District. The variance allowed the use of the existing garages to store a personal car collection with no outside storage.
- Recommended approval to grant a special use (Achievement Centers, Inc. - Acacia Academy) for the operation of a private school on the second floor of the building at 450 W. 55th Street in the B-1 Zoning District. The case was withdrawn.
- Recommended approval to grant a special use (City of Countryside - Public Works) to permit the installation and storage of above ground flammable liquids at 5315 9th Avenue in the M-1 Zoning District. In addition, recommended approval to reduce the rear yard setback from the minimum required 20 feet to 15 feet from the property line for the placement of two 1,000 gallon above ground horizontal storage tanks (gasoline & diesel fuel). The case also involved the removal of two underground storage tanks.
- Recommended approval to grant a special use amendment (Luigi Randazzo-Keystone Construct, LLC) to permit a drive-thru facility by adding a 2nd drive-thru lane, and approval to permit an outdoor patio at 20 W. Plainfield Road in the B-2 Zoning District.
- Recommended approval to grant a special use permit (Home Depot) to amend the Countryside Plaza Planned Unit Development to further define the areas permitted for outdoor storage and sales along with the outdoor storage of heavy rental equipment and rental vehicles at 140 Countryside Plaza in the B-1 Zoning District.



POLICE PENSION BOARD
Louis Moravecek - President
Brendan Gleespen - Vice-President
Agostino Alonzo - Secretary
Dave Schutter – Assistant Secretary
Brandon Edenfield - Trustee

The **Police Pension Board** consists of 5 members. Two members of the Board shall be appointed by the Mayor, the third and fourth members of the Board shall be elected from the active members of the Police Pension Fund, and the fifth member shall be elected by and from among the beneficiaries of the Police Pension Fund.

The Police Pension Board met 4 times during 2020. The most significant items reviewed by the committee include:

- At the January meeting, the board directed Officer Alonzo and Trustee Edenfield to solicit proposals for legal services from qualified firms.
- Officer Alonzo and Trustee Edenfield reviewed proposals and qualifications from pension fund law firms and narrowed the list down to two finalists for presentation to the full pension board.
- Proposals from the two finalists were presented and reviewed at the August meeting where the board voted to retain the law firm of Reimer & Dobrovlny PC to represent the fund.
- Discussed and approved annual audit, compliance and actuarial reports.
- Reviewed market conditions and asset allocations in investment portfolio with the fund's consultants on a quarterly basis.
- The board was periodically advised by consultants on any potential liquidation requirements pursuant to the eventual turnover of fund assets to the newly formed Illinois Police Officers' Pension Investment Fund (IPOPIF).
- Completed census information on fund at the request of the IPOPIF.
- Quarterly reports and updates were given by the fund's counsel relative to IPOPIF developments, timelines, and pending litigation.
- Approved quarterly receipts and disbursements for current periods and approved fund transfers to cover benefit payments and invoices for subsequent quarterly periods.
- Reviewed and approved benefit calculations for retiring officers and memberships into the fund from new officers.

SPECIAL EVENTS COMMITTEE
Alderman Jim Jasinski - Chairman
Alderman Mark Benson
Alderman Von Drasek

The **Special Events Committee** shall review and make recommendations to the full City Council regarding, but not limited to, capital planning for the City's park system and planning special events, such as: Winterfest, Easter Egg Hunt, Summer Concert Series, and the Children's Christmas party.

The Recreation Committee met 4 times during 2020. The most significant items reviewed by the committee include:

- Coordinated a Winterfest event at Flagg Creek Golf Course that was held on Friday, January 17 and Saturday, January 18. New in 2020, was the Friday evening 21 and over event, which consisted of a wine tasting sponsored by Main Street Wine and Liquors, and live music by Timeless.
- Met with Designer Event Chicago regarding the City's summer concert series. Due to COVID-19 restrictions, the summer concert series was canceled for 2020.
- Due to COVID-19 restrictions, the annual Countryside Children's Christmas Party was canceled.

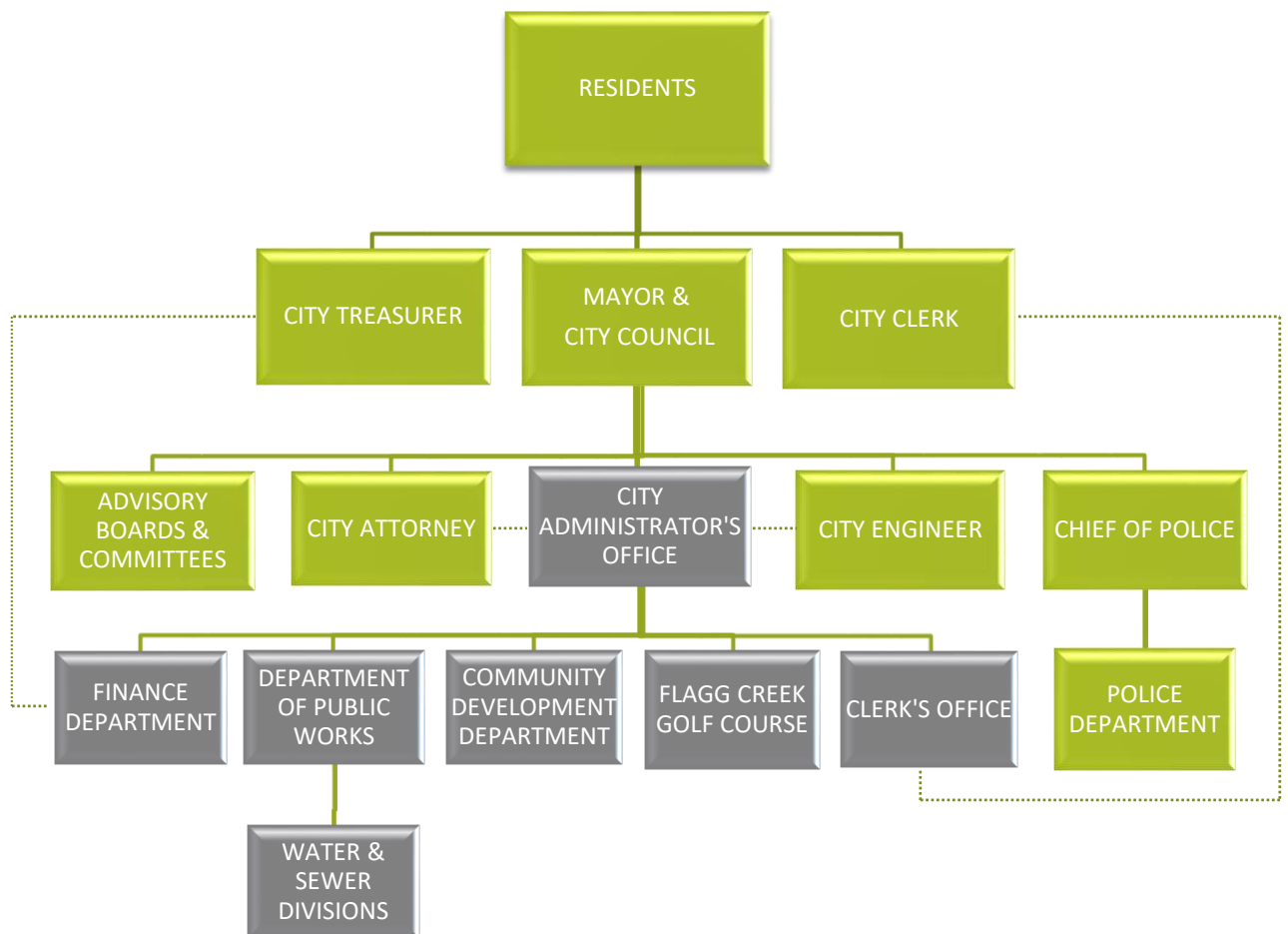
SUSTAINABILITY COMMITTEE
Alderman Scott Musillami - Chairman
Alderman John Finn
Alderman Tom Mikolyzk

The **Sustainability Committee** is a new committee responsible creating a sustainability plan for education and awareness, implementation of sustainability programs, assisting City operations, to consider and recommend and administer appropriate sustainability programs and initiatives.

The sustainability committee met three times during 2020. The most significant items reviewed by the committee include:

- The committee reviewed sample Sustainability Plans from several communities. The committee decided it would be best to follow the format recommended by the Mayor's Caucus's Greenest Region Compact.
- The Metropolitan Mayors Caucus's Greenest Region Compact (GRC). The GRC has been endorsed by 131 communities of all different sizes covering over 6 million residents in the Chicagoland region. The GRC has 49 high level goals which are sustainability goals tailored for municipalities. They provide a framework for municipalities to use to determine which goals are important to their community and a method to prioritize each. The committee recommended passing a resolution to endorse the Metropolitan Mayors Caucus's GRC.
- The GRC framework is very comprehensive. The committee began reviewing the framework by section. The review of discussion of each section will continue into 2021. At the conclusion of the review, a draft sustainability plan will be assembled by the committee.
- The committee discussed an alternative electric aggregation program. This program would allow residents and small businesses the option to purchase renewable energy at the ComEd rates. This program provides a payback to the community. These funds could be used by the sustainability committee to implement new programs, provide incentives or educational materials. The committee recommended implementation of the program as it will not cost more than ComEd. This program will be implemented in 2021.

CITY OF COUNTRYSIDE – ORGANIZATIONAL CHART



THIS SECTION OF THE REPORT INCLUDES ALL THE DEPARTMENTS SHOWN ABOVE IN GREY AND THEIR MAJOR ACCOMPLISHMENTS FOR THIS YEAR.

Administrator's Office

This office is comprised of 3 full-time employees; the City Administrator, the Assistant City Administrator and the Executive/Human Resources Assistant. The role of this office is to provide leadership, direction and vision to the City departments. This office is responsible for the general oversight of all City operations other than police.



City Administrator, Gail Paul has lead this office since 2010. With over 25 years of government experience, she serves as the City Council's chief advisor. Her primary responsibilities include oversight of all City departments other than police, implementation of City ordinances and resolutions, risk management, human resources, union negotiations, litigation, and public relations.

In addition to the duties above, the City Administrator oversees all economic development activities. The activities include recruiting new businesses, business retention, negotiating redevelopment agreements, and promoting a positive business climate. Gail works with the Community Development Department staff to accomplish these tasks. Highlights will be covered in the Community Development Department section.

Sharon Peterson, Deputy Clerk/Assistant City Administrator has direct supervision of the Clerk's Office. She also oversees the City's special events and serves as the delegate for the City's insurance pool. Sharon assumes the Administrator's duties in Gail's absence.



Sue Dignin, Executive/Human Resources Assistant works closely with the Administrator and Assistant City Administrator in carrying out the duties of this office. She oversees employee benefits, and serves as the City's claim coordinator for insurance purposes. Sue also coordinates the compilation of Countryside Connections, the City's quarterly newsletter, and serves as the staff liaison to the Board of Fire and Police Commission.

Human Resources

The human resource functions of this office include hiring, disciplining and firing employees, City-wide training, and the administration of all employee benefit programs including health, dental, and life insurance, flexible spending account, IMRF pension fund and two 457 deferred compensation plans. Retirees are allowed to stay on the medical plan at a higher contribution rate.

BENEFIT PROGRAM	SINGLE	FAMILY
Health Insurance	22	52
Dental Insurance	20	59
Life Insurance	52	
Flexible Spending	7	
457 Plan	27	
TOTAL	128	111

The City belongs to the Intergovernmental Personnel Benefit Cooperative (IPBC) which is a cooperative established by units of local government in Illinois to administer some or all of the personnel benefit programs offered by the participating members. The IPBC acts as a public entity risk pool to receive, process and pay such claims as may come with the benefit program of each participating unit. All units participating in the cooperative pool their risks and funds and share in the cost of losses or surpluses. The IPBC pool administers health, dental and life insurance programs. All other benefit programs are administered by this office.

Risk Management

The City is a member of the Intergovernmental Risk Management Agency (IRMA). This agency is a public entity risk pool whose members are Illinois municipalities. IRMA manages and funds first party property losses, third party liability claims, workers' compensation claims and public officials' liability claims of its members. IRMA sets claim targets for each municipality. This department monitors both claim frequency by department and by claim type.

All departments were within the IRMA target except for Recreation. The Flagg Creek Golf Course (FCGC) has 3 full-time employees, several part-time employees and many seasonal employees. FCGC has an aging seasonal workforce. Management has noted that hiring practices need to be modified so seasonal employees are placed in positions meeting their capabilities. In addition, a new policy was adopted for golf cart safety.

The claim information is used to help management direct training resources to areas/departments which have higher risks. For example, the severity of the claims at FCGC demanded implementation of a new policy and changes in the seasonal hiring practice for 2021. Overall the City's claim experience was below the target level but only by one.

CLAIM FREQUENCY by Department			
DEPARTMENT	IRMA TARGET	2020	2019
Administration	0	0	0
Police	5	4	2
Public Works	9	8	6
Recreation (Golf Course)	1	2	2
TOTAL	15	14	10

CLAIM FREQUENCY by Type			
CLAIM TYPE	IRMA TARGET	2020	2019
Auto Liability	1	2	0
Auto Physical Damage	2	1	1
General Liability	3	0	0
Property Damage	3	4	3
Workers Compensation	6	7	6
TOTAL	15	14	10

Employee Recognition

This office recognizes employees when they reach years of service milestones. Employees are given service awards at 5, 10, 15, 20, 25, 30+ years. Based upon the number of years of service they receive a gift certificate for the local establishment of their choosing. The City would like to thank the thirteen employees listed in the chart to the left who reached service milestones in 2020.

SERVICE AWARDS FOR 2020		
EMPLOYEE	DEPARTMENT	YEARS OF SERVICE
Doug Davis	FCGC	20
Billy Rosinia	FCGC	20
Shawn Ligeikis	Public Works	15
Tom Nicholson	Public Works	15
Steve Ourada	Public Works	15
Holly Williams	Finance	15
Sue Dignin	Administration	10
Mark Battaglia	Police	5
Mike Maher	Police	5
Maricruz Reyes	Police	5
Dave Schutter	Finance	5
Michele Sullivan	FCGC	5
Ryan Venem	Police	5



Recreation

Sharon Peterson oversees recreation including the City's 10 parks, and special events including: Winterfest, St. Patrick's Day Parade, Easter Egg Hunt, Summer Concert Series, the Angle Tree Program and the Children's Christmas Party. Unfortunately, COVID-19 required the cancelation of all events after the St. Patrick's Day Parade. Public Works' employees built the St. Patrick's Day Parade float, pictured on the previous page to commemorate the City's 60th anniversary of incorporation in 2020. This was the only anniversary celebration due to the pandemic.

On a positive note, the pandemic has taught us to think outside the box. Special event funds were redirected to a promotion to help the City's restaurants. The Special Events committee also considered two options for the Easter Egg Hunt: delivering baskets with eggs and candy to resident's homes or hosting a drive through event rather than a hunt for candy-filled eggs. Sometimes change can be good.

Coffee with the Mayor

This office coordinates the quarterly meetings where residents and business owners can come to meet directly with Mayor McDermott over a cup of coffee. Typically, there will be one or two speakers

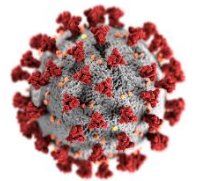


to educate the public on programs offered by the City and other agencies. Updates on City operations and economic development are often topics of discussion. All those in attendance are given the opportunity to ask questions or bring issues to the Mayor's attention. In 2020, there was only one meeting due to the COVID-19 restrictions. Jeff Allen, Senior Project Engineer for the Central Tri-State Tollway Expansion Project was the guest speaker. He gave a very

informative presentation covering an overview of the entire project, the progress of the mile long bridge construction, noisewalls in and around Countryside, and the anticipated timeline.

COVID-19 Pandemic

The focus of this department's priorities took a big shift in March, 2020 due to the COVID-19 pandemic. It was now a priority to keep up on executive orders and adjust policies and procedures for the safety of the employees, residents and businesses, keep the public updated on changing recommendations and executive orders and manage staff shortages due to revised schedules and illness.



MAJOR ACCOMPLISHMENTS

The primary responsibility of the City Administrator's Office is to oversee all departments' operations other than police. Therefore, accomplishments regarding economic development, recreation, and other department specifics will be listed under those departments.

- Implemented 43 ordinances and 13 resolutions adopted by the City Council in 2020 as required. See **EXHIBIT B** for a complete listing of all ordinances and resolutions adopted.
- Presented a slide show at the Cook County Green Town conference regarding the City's decision process in building a net zero energy building.
- Illinois Department of Transportation installed 2 Tourism Attraction signs. The mainline sign is located on I-55 Exit 276C at the intersection of Joliet Road and a trailblazer sign on Joliet Road just west of the La Grange Road intersection. These signs help advertise the City's business and shopping district.
- This department took on the unique task of administering the COVID-19 pandemic by:
 - Established and updated employee protocol including procedures at work, to quarantine and return to work requirements as needed.
 - Over 50 posts to the City's Facebook page.
 - Over 20 e-blasts to the City's website subscribers.
 - Revised the City's website to accommodate pages solely for COVID-19 updates for residents and businesses included 28 posts for businesses regarding operational restrictions, financial assistance programs, workplace safety, vaccination distribution, job training, etc. Another 28 posts were made on the resident page including the Governor's Executive Orders, Recovery Job Training and Placement Program, rental assistance, utility bill assistance, travel guidance, recreational restrictions, vaccination distribution and work safety information.
 - Over 50 posts to the City's Facebook page.
 - Over 20 e-blasts to the City's website subscribers.
 - Assisted the Police Department in organizing a COVID-19 drive through testing site at the old City Hall property on two separate occasions.
 - Prepared and monitored a vaccination policy for all employees and officials.
 - Implemented new reporting procedures for all employees contracting COVID, having COVID symptoms or being exposed to COVID for proper quarantining and insurance purposes.
 - Organized the voluntary testing of all employees for COVID-19 by an outside agency.
 - Worked with the Finance Director to apply for COVID-19 relief funds through Cook County and FEMA.
 - Created the Countryside Cares Restaurant Promotion to bring business back to our restaurants.



Clerk's Office



This office is comprised of 3 full-time employees; the Deputy Clerk, Administrative Clerk, and Assistant Office Clerk. This office plays a critical role in the daily operations of the City.

Deputy City Clerk, Sharon Peterson oversees the day to day operations of the Clerk's office. The primary responsibility of this office is to maintain all official records for the City. However, as the first point of contact, the Clerk's Office acts as a central hub. The staff, **Karen Melone** and **Liz Saucedo** are extremely knowledgeable about City services and answer dozens of phone calls each day in addition to assisting the public with a variety of requests.



Open and Transparent Government

The Deputy Clerk is the City's Freedom of Information Officer and is responsible for processing all Freedom of Information Act (FOIA) requests. The City processed 221 FOIA requests in 2020. The Deputy Clerk is also the Open Meetings Act (OMA) designee for the City of Countryside, ensuring that required training is completed and that all meetings are in compliance with the Act.



Meetings Preparation

The Clerk's office is responsible for scheduling the many committee, commission, and City Council meetings. There were 72 meetings in 2020. The staff prepare agendas and minutes in accordance with the OMA. After meetings, staff ensures that all follow up is completed. This includes the recording of ordinances and resolutions, execution of documents and action items resulting from City Council direction.

Licenses

Business licenses, registrations and special event licenses are processed and administratively approved in the Clerk's office. This helps to expedite the process. Liquor licenses are also processed in the Clerk's office.

Elections and Voting

The Clerk's office staff are registered as Deputy Registrars with the Cook County Elections office. They are available to assist residents with voter registration. The Deputy Clerk is responsible for facilitating all election filings and related public notices.

Resident Programs and Payment Processing

There are many community programs which are facilitated through the Clerk's office. These include: library and pool reimbursements, senior snow removal, shared-cost tree program, senior ride program, community garden, and others. The Clerk's staff accept payments for all City revenue other than property taxes and State shared revenues. This includes revenue from water bills, permits, inspections, real estate transfers, vehicle fuel tax, and restaurant tax.

DESCRIPTION	2020	2019
# Business Licenses	446	465
# Liquor Licenses	55	55
# Special Use/Special Event Permits	15	37
# Raffles Permits	1	4
# Garage Sale Permits	42	86
# Real Estate Transfers	103	76
# FOIA Requests	221	181
# Tree Program Applications Processed	66	62
# Library Reimbursements	80	134
# Pool Reimbursements	2	34
# New Voter Registrations	52	0
# Foreclosures	4	9
# Seniors registered for snow removal	187	211

MAJOR ACCOMPLISHMENTS

- Coordinated the City's annual St. Patrick's Day Parade – helping the City to raise \$8,000 in charitable donations for the Center for Independence through Conductive Education and the School District 105 Association.
- In light of the COVID-19 pandemic, the Clerk's Office altered our Angel Tree Program. The "Angels" purchased gift cards for the residents versus actual presents. We assisted 34 residents in need this past holiday season.
- Implemented Granicus Solutions for an agenda management software program. This cloud based program allows staff to input their Committee and Council agenda items on their own desktop. Council members and committee members can view the agenda and backup material from a laptop rather than a hard copy. This has saved hours of staff time assembling and copying agenda packets. The paper agenda packets from January to October consumed nearly 1,400 pieces of paper. This total amount is for one agenda packet for 15 meetings held prior to implementing the new software. This was a sustainable initiative.
- Updated the Liquor Code - this resulted in fewer liquor license classifications, while keeping the fees for the licenses the same with no impact on revenues collected. Many of the liquor classifications were redundant, and the change has streamlined the code and made it more user friendly.
- Processed 13 new Resolutions and 43 new Ordinances. Ensured that the City Code was updated for all new ordinances requiring updates.
- Processed 52 new voter registrations. There was an increase from the prior year due to the Presidential Election.
- In light of the COVID-19 pandemic, the real estate market continued to flourish, with the Clerk's Office processing 103 Real Estate Transfer Stamps versus 76 from the prior year.

Community Development Department

This department is comprised of 3 full-time employees and 1 part-time employee; the Building Commissioner, Planning Manager, Building Permit Clerk, and a part-time Code Enforcement Officer. The department encompasses Building, Zoning, Code Enforcement and Economic Development. The oversight of this department is divided up between the City Administrator (Economic Development) and the Building Commissioner (Building, Code Enforcement and overall management of the department).

Plan Review & Building Construction Inspections

Michael J. Coleman AIA, Building Commissioner performs a comprehensive review of all submitted documents, plans for all scopes of the project. The review will insure that the propose construction meets the intent of the building code and any local City amendments. The Building Commissioner performs these required reviews as part of the general services offered by the Community Development Department. The department also performs all fire suppression, fire alarm and special suppression systems, and coordinates all inspections with the Pleasantview Fire Protection District. Since January 2020, the Building Commissioner performs all inspections as required for conformance of the building codes with the exception of plumbing and health inspections.



Planning & Zoning

Municipalities use zoning to establish land use within their borders. The City's zoning map see **EXHIBIT C** establishes a zoning designation (i.e. R-1 residential one-family, B-1 Retail, etc.) for each property within the City. Zoning regulations are based upon the City's adopted development plans and overall City policies and objectives and are intended to serve the City as it deals with future growth and development. The regulations dictate what may be built, what type of business may move in, what structures may be built, etc. on the property. In the event a new development does not meet the zoning code, the owner may petition the Planning and Zoning Board of Appeals for a variance or special use as required. **Richard Trent, Planning Manager** serves as the staff liaison to this Board.



Building Permits



Steve Norman, Building Clerk processes permit applications, schedules inspections and follows up on occupancy permits. The most common projects requiring a permit include new construction, room additions and remodels, fences and roofs.

DESCRIPTION	2020	2019
# Permits Issued	610	483
Value of Permits Issued	\$8,324,375	\$9,666,365
# Citations Issued	33	96
Value of Fines Collected	\$750	\$10,175

Code Enforcement & Rental Housing

Cheryl Jordan, Code Enforcement Officer investigates and processes all property maintenance complaints/investigations and is also the Rental Housing Compliance inspector. Cheryl investigates all property complaints in regards to site, building maintenance, housing regulations to signage enforcement. She also performs all tri-annual rental housing inspections for compliance with the City rental housing code and the International Property Maintenance code.



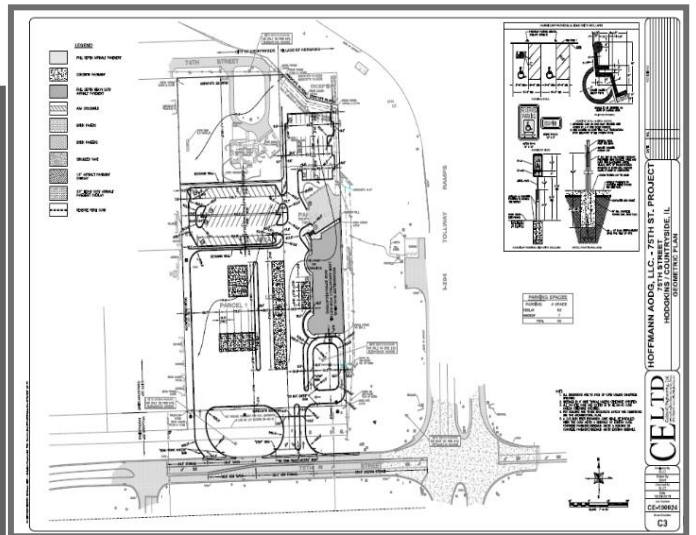
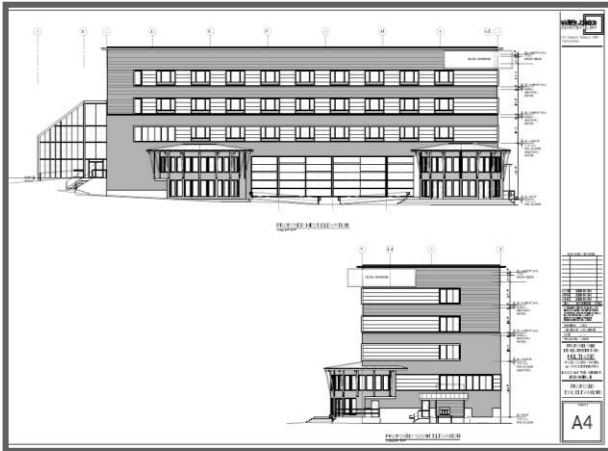
Plumbing & Health Inspections

The City contracts with T.P.I. Building Code Consultants, Inc. for plumbing inspections. In addition, the City does not employ a Health Inspector; but rather has an Intergovernmental Agreement with the Cook County Department of Public Health for all health and sanitation inspections. The City tries to work with code violators to give them an opportunity to voluntarily correct the violation to avoid citation.

Economic Development

The City Administrator is the staff liaison to the Economic Development Committee and is responsible for planning and directing economic development activity within the City. She also works closely with the Planning Manager to assist developers with proposed site plans and location assistance. New materials have been developed for the website and distribution to better assist developers and potential end users. Responsibilities include marketing and promoting the City to attract new businesses, support retention and expansion of existing businesses, and to develop short and long range plans for the City as it relates to community development.

HOFFMANN DEVELOPMENT



BUONA BEEF RESTAURANT



MAJOR ACCOMPLISHMENTS

- Issued 610 permits this year, with a construction value of \$8,324,375.00 which is a decrease of 8.6% in construction value from 2019. This decrease is due to a reduction in large scale projects due to COVID-19. Some of the larger projects that came through the department in 2020 include: Buona Beef, Jameson's Charhouse within the Holiday Inn, Domino's Pizza, Roka Bakehouse, and Countryside Mitsubishi.
- Issued 33 citations for code violations in 2020. Code enforcement efforts are continuously ongoing with issues of residential and commercial property maintenance, work without a permit, and COVID-19 compliance complaints.
- The City moved to an electronic plan review process of which all permit submittals and applications can be applied online, limiting the need to visit City hall. The City performs all plan reviews for commercial, residential and industrial projects in house and facilitates all preliminary meetings as part of the basic community development services.
- In 2020 several sections of the Building Code were updated via approval of the City Council, These codes are:
 - 20-05-O – Amended section 8-1-2 of the Municipal Code for Fees, Charges, and General Permit Requirements.
 - 20-40-O – Amended Section 8-1-2 of the Municipal Code regarding Display of Permit Placards and Plan Review Fees.
 - 20-41-O – Amended Section 3-1-13 of the Municipal Code increasing Annual Business License Fees for Contractors.
- City Engineer worked with Cook County to complete the City of Countryside cooperative design and construction of the Brainard Avenue bike path connecting Joliet Road and 55th Street. 80% of the cost was covered by the Illinois Transportation Enhancement Program and the City also received \$90,000 in funding from Cook County.
- Received \$100,000 in grant funding from Community Development Block Grant that is administered through Cook County for repair and resurfacing of Madison Avenue.
- Worked with the Sustainability Committee on creating revising codes and standards to encourage sustainable practices including solar design for renewable energy, reusable building materials and educating the public.

Finance Department

This office is comprised of 3 full-time employees and 1 part-time employee; the Finance Director, Senior Accountant, Senior Clerk, and Account Clerk. Major responsibilities of the Finance Department include financial reporting, administration of accounts receivable and payable, utility billing, financial reporting, debt and investment management, grant administration, and providing complex financial modeling and analytics to support City-wide departments, programs, and initiatives.

Finance Director, Dave Schutter oversees the day to day operations of the department. The Finance Department also oversees the Information Technology function and provides a high level of internal support to the other departments and functional areas. In addition, the department supports residents and businesses with respect to utility billing functions, fee assessments, tax abatements and incentives, tax increment financing, and accounts receivable and payable.



Budget

The Finance Director works closely with the City Treasurer, Finance Committee and City Administration in assembling and recommending a budget to the City Council. The budget process begins with department requests reviewed by the City Administrator and Finance Director. The preliminary General Fund/Capital Fund budgets are presented in the early fall to develop property tax abatement recommendations to the Finance Committee and City Council. Budgets for all City funds are introduced in January and are refined as required until the final budget adoption in April following a public hearing.

Financial Reporting and Grant Administration

The Treasurer and Finance Director report the budgetary performance and financial position of the City on a monthly basis. This Treasurer's Report includes an analysis of budget to actual amounts with explanations for major variances, the cash and fund balances, and investment activity and performance (quarterly). The City also issues a Comprehensive Annual Financial Report (CAFR) currently audited by Baker Tilly Virchow Krause, LLP (available on City's website). The Finance Department is responsible also for monitoring the receipts, disbursements, and reporting of grant programs and works with Administration and the City Engineer with respect to grant applications and reimbursement processes. The department also determines any special audit or other financial reporting requirements. Please see **EXHIBIT D** for additional grant information.

Senior Accountant, Meiling Lieu, CPA processes the bi-weekly payroll, manages accounts payable and receivable (other than utility billing), prepares journal entries, reconciles bank accounts, processes the quarterly hotel/motel tax returns, and works closely with the auditors to complete the annual audit.



Account Clerk, Kelvin (Kelly) Keach is a retired CPA with over 25 years of experience serving local government finance offices. Kelly works part-time for the Finance Department performing a variety of duties. He serves as the primary accounts payable clerk while assisting the Finance Director and Senior Accountant with high profile projects involving financial analytics, reporting, and implementation of technology solutions, workflows, and integrations that streamline processes across City departments.

Utility Billing

Senior Clerk, Holly Williams maintains the utility billing system. Holly prepares an electronic meter read file which is used by the Water Operators to obtain meter readings. Holly then downloads the readings and prepares the monthly utility bills and monthly reporting package for the Lead Water Operator and Finance Director. She also processes the monthly restaurant and gasoline use tax returns and serves as the primary collection agent for all past due accounts.



Information Technology

The City outsources its information technology needs to Merging Technologies. This IT function ensures the overall safekeeping/security of the City's data, backup files and servers, hardware needs, software upgrades, licenses, and the email exchange server.

Financial Highlights

DESCRIPTION	2020	2019
<i>Sales Taxes (Trailing 12 Months)</i>	9,019,526	9,625,851
<i>Sales Tax Growth (Y over Y)</i>	(6.30%)	1.78%
<i>Income Taxes (Trailing 12 Months)</i>	659,660	629,234
<i>% Change (Y over Y)</i>	4.84%	11.83%
<i>Gaming Machines in City</i>	114	94
<i>Gaming Taxes (Trailing 12 Months)</i>	198,849	299,576
<i>% Change (Y over Y)</i>	(33.62%)	(.97%)
<i>Water Billing Accounts</i>	1,584	1,588
<i>Gallons Billed (Trailing 12 Months)</i>	516,073,000	499,713,000
<i>Gallons Purchased (Trailing 12 Months)</i>	553,176,000	533,248,000
<i>Unaccounted for Flow</i>	6.71%	6.29%

- Sales taxes represent the primary revenue source for the general fund – approximately 68% of total FY 21 budgeted revenues. Current year contraction was facilitated by COVID-19 induced economic conditions and was the most pronounced for the second half of March through the end of May. Additional but less pronounced year over year contraction was experienced in October and November. Growth/contraction varied greatly across sectors.
- Income tax (State of Illinois Local Government Distribution Fund-LGDF) distributions represent the second largest revenue source at just under 4.4% of budgeted general fund revenues. Collections are showing growth of just under 5% despite the economic impact of COVID-19. This is due largely to the State's elimination of the 5% discount to local governments through the LGDF, federal stimulus checks/unemployment insurance benefit increases, and high employment levels in high income/professional jobs.
- Restaurant taxes represent the 3rd largest revenue source for the general fund – they contracted by about \$37K in the first three months of the COVID-19 pandemic although they have largely maintained prior year levels since then.
- Gaming taxes represent the 7th largest revenue source. Significant contraction was experienced this calendar year as these operations were effectively suspended for 5 months.

MAJOR ACCOMPLISHMENTS

- For the seventh consecutive budget cycle City operations were supported without the use of an annual property tax levy.
- The City received the Certificate in Achievement for Financial Reporting from the Government Finance Officers Association (GFOA) for the 14th consecutive year for the 2020 audit.
- Effectively managed completion of annual CAFR documents with only 2 auditor adjusting entries in the last five years (inclusive of both the City and Flagg Creek Audits).
- Received the Distinguished Budget Award from the GFOA for the 5th consecutive year for the fiscal year 2021 document. This award reflects the ongoing commitment of the City Council and staff to meeting the highest principles of governmental budgeting.
- Received 23 “Outstanding” ratings from GFOA reviewers versus 9 achieved in the prior year.
- Finance Director Schutter earned the Certified Public Finance Officer designation demonstrating proficiency and commitment to the highest professional standards in accordance with the GFOA’s Code of Professional Ethics.
- Successfully transitioned into the NIHII sub pool within the IPBC benefits pool four years ago which has secured below market health and dental insurance rates for the City. Renewal rate increases/(decreases) of 1.5% in the first year, (.9%) in the second year, 1% in the third year, and the preliminary renewal for this year (fourth year) is estimated at a (4.4%) decrease.
- Finance Director Schutter serves on the IPBC Finance Committee for his 3rd consecutive two-year term.
- Significantly improved interest income from strategic portfolio asset selection and market based adjustments - consistently beat investment portfolio benchmarks in each of the last four years by earning excess returns of 15-95 basis points.
- Integrated ERP workflows with document management software to eliminate traditional paper processes and facilitate efficient access to records and data within the financial management functions of Accounts Payable, Purchase Orders, and General Ledger.
- In conjunction with City Administration, created new paperless processes and workflows within the Human Resource module with integration to the payroll system’s Personnel Action Form based processes.

Department of Public Works

This department is comprised of 13 full-time employees; the Public Works Superintendent, Building Maintenance Technician, Mechanic, Crew Chiefs, Maintenance Worker 2, Maintenance Worker 1, Lead Water Plant Operator and Water Plant Operator. This department is responsible for the maintenance of public buildings and property, including parks, rights-of-way, water distribution system and sanitary sewer system in Ward 2.

Public Works Superintendent, Jesse Serna oversees all the activities in this department. The primary responsibilities of this department include snow plowing City streets, sidewalks, park pathways and nearly 187 driveway aprons for senior citizens, residential leaf pick-up, brush chipping, street sweeping, street/parkway/sidewalk/streetlight repairs, routine maintenance of public buildings and being on call 24/7 for emergency call-outs.



Street Maintenance

The City's Department of Public Works provides exceptional services to our residents. We often get calls and emails at City Hall about the excellent snow plowing performed by the staff. They maintain 17 miles of local roads in our community as well as the sidewalks. Besides snowplowing, they must maintain the streets after storms to remove any hazards.

The Superintendent works closely with the City Engineer to update the Streets Condition Map, and the 5-Year Street and Alley Resurfacing Plan, see **EXHIBIT A**. This allows the Infrastructure Committee to make informed resurfacing decisions each year.

Leaf Pickup

This program is by far the most labor intensive of the services provided. It typically takes about one week to make a full cycle of the City. This program collected 450 tons of leaves this year.

Park/Public Property Maintenance

People often do not realize the magnitude of the public properties maintained by this department including 9 parks, 4 buildings, and right-of-ways. See **EXHIBIT E** for a complete listing of all the properties maintained by DPW.

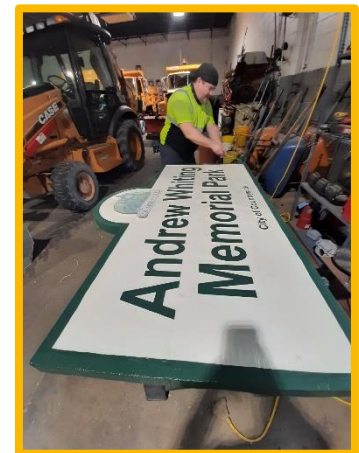


MAJOR ACCOMPLISHMENTS

- Painted all dead-end guard rails.
- Planted 30 parkway trees.
- Removed 40 diseased/dead parkway trees.
- Picked up and disposed of 450 tons of leaves and 190 truckloads of brush.
- Snow plowed 240 driveway aprons for senior citizens.

DESCRIPTION	2020	2019
# Snow plowing trips	12	17
Tons of salt	749	657
# Public properties maintained	100	100
Truckloads of brush	190	176
Tons of leaves	450	368
Amount of dump charges	\$11,050	\$8,100
# DOL drug tests	8	7
Driveway aprons plowed	240	208

- Conducted park and facility safety checks with IRMA and repaired all items noted.
- Set up for the Winterfest and the St. Patrick's Day Parade.
- Resurfaced the following streets: Edgewood Avenue from Plainfield Road to 55th Place, Crestview from Lorraine Avenue to Sunset Avenue, Burr Oak Lane from 5th Avenue Cutoff to the Cul-De-Sac.
- Installed holiday lights and decorated Memorial Park and City Hall; decorated the streetscapes on La Grange Road, and decorated the street poles with garland.
- Completed the fence between City Park and the residents on Kensington using the old fence panels from the Municipal Complex.
- Installed 2 new above ground fuel tanks at the Public Works facility; one fuel tank for gas and the other for diesel fuel.
- Restored 3 park signs: Ideal Park, Andrew Whiting Park and City Park.
- Painted fire hydrants: LaGrange Road from 53rd Street to Joliet Road and on Joliet Road from East Avenue to Willow Springs Road.
- Completed the tennis court project at Countryside Park.
- Completed the bike path on Brainard Avenue.



Department of Public Works - Water & Sewer Divisions

Water/Sewer is a division of the Department of Public Works. The goal of the division is to provide the highest possible water quality and consumer confidence, while continuing our commitment to maintaining and improving the infrastructure. **Mike Hartigan, Lead Water Plant Operator and Don Decker, Water Plant Operator** run the day to day operations of this division. Some of their major responsibilities include infrastructure maintenance, meter reading, and quality assurance.

Infrastructure

This division is responsible for maintenance of its storage and pumping facilities, and oversight and maintenance of the City's water main infrastructure that provides water to the residents, businesses and customer towns, Indian Head Park and La Grange Highlands who receive water from the City. They provide customer service to the residents, and are on call 24/7 in the event of emergencies that may affect the system. This year, the staff oversaw the repair of 12 water main breaks. This is due to the City Council's commitment to continue replacing problematic water mains. Staff also works closely with the City's Engineer to review the infrastructure and make recommendations to the Water Committee on replacements.

Meter Reading

The staff is also responsible for the water meter reading. They obtain a disc from the Finance Department monthly and perform drive-by readings. Once analyzed, unobtainable reads are addressed, sometimes requiring the meter and transmitter to be repaired and/or replaced. In addition, this department performs final readings as properties change ownership.

DESCRIPTION	2020	2019
# Watermain breaks	12	8
# J.U.L.I.E. locates	2,140	1,646
# Service requests	127	130
Hydrants Replaced	2	0
Valves Replaced	2	0
Meters Replaced	16	32
MXUs Replaced	14	27
Water Accountability	95.04%	93.81%

Quality Assurance

The staff performs quality assurance sampling and monitoring tests and constantly strives to meet and or exceed EPA and IEPA guidelines as they apply to water. This department is responsible to issue the City's Consumer Confidence Report each year which contains information on the source of the City's water, contaminants detected in the water as well as education information. This report can be found on the City's website.

Sanitary System

In addition to the water responsibilities they also oversee and maintain the sanitary collection system and lift station that services the City's Ward 2 area, constantly striving to meet or exceed MWRD and IEPA regulations. Every year MWRD requires the City to perform inspections of its sanitary system including inspection of all residential and commercial sump pumps to verify that there is no cross connection with the sanitary system.

Customer Service

The staff provides timely services as requested. The most common are J.U.L.I.E. locates. There were 2,140 requests received in 2020, up from 1,646 or 30% from 2019 as the result of the Central Tri-State Tollway Expansion Project, NiCor and various construction projects completed in 2020. Staff must go out to the property and mark where our infrastructure is located so that the requester stays clear of it during their construction. Staff responded to 127 service requests, down from 130 in 2019, ranging from frozen pipes and leaks to water usage and billing complaints, and final reads for property sales.

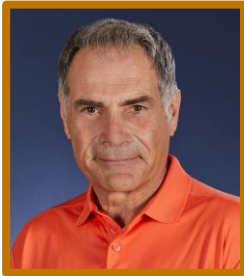
MAJOR ACCOMPLISHMENTS

- Completed 2,140 JULIE locates, a 30% increase from 2019, largely due to the Central Tri-State Tollway expansion project and the NiCor project.
- The water accountability for calendar year 2020 was 95.04% according to water billing data. This is an improvement of 1.23% from the prior year.
- Repaired or replaced 16 water meters and replaced 14 MXU transmitters.
- The Hydrant Maintenance Program exposed several repair issues, and two that required hydrant replacement all of which have been addressed.
- The valve exercising program performed in 2020 revealed one valve that required repair, which has since been repaired.
- Smoke Testing was performed in Ward 2 as required by the MWRD Inflow and Infiltration Program. All issues discovered have been addressed
- There were 15 backflow inspections performed in the Ward 2 sanitary system with the involvement of the Community Development Department in accordance with the Metropolitan Sanitary District Inflow and Infiltration Program requirements.
- There were 12 water main breaks in the system in 2020 and six water main related repairs thanks to moderate weather patterns. The City's commitment to replacing aging water mains is a big reason for the low number of breaks annually.
- An upgrade to the Water Department's SCADA was completed in 2020, upgrading the system to Windows 10 and upgrading the systems alarm notification software.
- The Central Tri-State Tollway Expansion Project required the Illinois Tollway to relocate a section of the City's water main at Willow Springs Road, which was completed successfully.
- The 2020 IEPA Facility Inspection was completed without issue.
- City-wide lead and copper testing mandated every three years by the IEPA was completed in 2020 with no reportable violations.

Flagg Creek Golf Course

The Flagg Creek Golf Course (FCGC) is owned equally by the City of Countryside and the Pleasant Dale Park District. The City assumed administrative oversight of the golf course in September 2014.

FCGC is a premiere 9-hole course with a lighted driving range, a club house available for private parties, and a full service bar with a limited food service concession operation. Video gaming was added to the club house a few years ago.



The golf course is comprised of 3 full-time employees, 27 permanent part-time employees and many seasonal employees. The day to day operations are the responsibility of the General Manager, **Billy Rosinia**. He has been with FCGC since 2000. As a member of the PGA, Billy has won over 15 tournaments. Billy's responsibilities include strategic planning for the golf course, making capital improvement recommendations to the Flagg Creek Advisory Board and public relations. Billy also handles the booking of private parties at the course.

Michele Sullivan started in 2014 as the Assistant Manager. She has over 30 years of experience in the golf industry. Michele began her career as a caddy at Edgewood Valley Country Club. She worked as the Head Golf Coach at Mother McCauley High School for the majority of her career. Michele oversees the proshop, maintains the weekly schedule, coordinates all golf outings, maintains the website, coordinates marketing and promotions with the General Manager, and oversees all of the golf leagues.



Doug Davis completed a degree in Horticulture Science before entering the golf industry in 1979 as an intern at the Medinah Country Club. He then gained valuable experience at the Eagle Ridge Resort in Galena before taking over the Superintendent role at Flagg Creek in November of 2000. Doug manages a seasonal staff of 6-7 employees and is charged with the overall beautification and maintenance of course grounds, management of the computerized irrigation system, and for making recommendations on the operating and capital budgets for his department in concurrence with the General Manager and Finance Director.



DESCRIPTION	2020	2019
# Paid Rounds Played	39,749	30,934
# Comp'd Rounds	116	725
# Golf Outings	22	55
# Private Parties	2	19
Golf Course/Range Revenues	1,109,634	936,705
Pro Shop/Concession Revenues	144,659	231,871
Total Revenues	1,254,293	1,168,576

MAJOR ACCOMPLISHMENTS

- Due to the onset of the COVID-19 pandemic and related Emergency Declaration and Stay at Home Orders imposed by the State, golf courses were not allowed to operate for nearly half of March and all of April 2020.
- Built a new technology platform remotely with GolfNow consultants, trained staff and went live with the new Point of Sale and accounting software on the 1st day of reopening the golf course.
- In May of 2020 courses were now permitted to allow two-some play at 15 minute intervals (significantly reduced greens fee capacity) and were not permitted to resume driving range, beverage cart, riding cart, concessions, or gaming operations.
- In June of 2020 four-some play was now permitted at 10 minute intervals, riding/beverage cart operations resumed, driving range/putting green operations were now permitted at 50% capacity, food service was permitted for carryout only, and gaming operations remained suspended for another month.
- Notwithstanding these major operating restrictions, total 2020 calendar year rounds exceeded the prior year totals by 8,815 or 28.50% and total course revenues exceeded the prior calendar year totals by \$85,716 or 7.34% - most notably this growth was accomplished with a reduction in total labor costs of \$50,123 or 7.90% from the prior year.
- Removed two management comments from the auditors due to the implementation of compensating controls.
- Completed final connections to the City's network allowing access to automated work flows for HR/timesheet/payroll activities, purchasing/payables, and self-service reporting capabilities for vender and general ledger activities.
- Streamlined approval process for donation requests effectively eliminating impractical pre-approval requirements and allowing for ratification through the consent agenda process within the prescribed/approved budgetary limitations.





EXHIBITS



City of Countryside
5 Year Plan
Construction & Engineering Cost Estimate
November 7, 2018 (revised September 10, 2020)

STREET	FROM	TO	LENGTH (FT.)	E-E WIDTH (FT.)	AREA (S.Y.)	Improvement Type	Construction & Engineering Cost
YEAR 2019							
Barton Road	Brainard Ave	Longview Dr	640	28	1,991	Resurface Spot C&G	\$ 89,600.00
Forestview Road	Lorraine Dr	Sunset Ave	845	30	2,817	Resurface Spot C&G	\$ 126,750.00
61st Place	Brainard Ave	East Limit	830	30	2,767	Resurface Spot C&G	\$ 124,500.00
Parkside Avenue	Hillsdale Rd	Crestview Rd	685	30	2,283	Resurface Spot C&G	\$ 108,458.33
		Totals	3,630	0.7	11,398		\$ 449,308.33
YEAR 2020							
Crestview Road	Lorraine Dr	Sunset Ave	845	30	2,817	Resurface Spot C&G	\$ 133,791.67
Burr Oak Lane	South Limit	5th Ave Cutoff	630	22	1,540	HMA Resurface	\$ 69,300.00
Edgewood Avenue	Plainfield Rd	55th Pl	1190	30	3,967	Resurface Spot C&G	\$ 198,333.33
		Totals	2,665	0.5	8,323		\$ 401,425.00
YEAR 2021							
55th Place	Willow Springs Rd	Park Ave	2075	30	6,917	Resurface Spot C&G	\$ 345,833.33
Pleasantdale Drive	5th Avenue Cutoff	Pleasantdale Ct	855	30	2,850	Resurface Spot C&G	\$ 163,875.00
Pleasantdale Court	Pleasantdale Dr	Pleasantdale Dr	750	30	2,500	Resurface Spot C&G	\$ 143,750.00
Edgewood Avenue	55th Pl	55th St	200	30	667	Resurface Spot C&G	\$ 33,333.33
Blackstone Avenue	Plainfield Rd	55th Pl	700	30	2,333	Resurface Spot C&G	\$ 116,666.67
Park Avenue	Plainfield Rd	55th Pl	460	30	1,533	Resurface Spot C&G	\$ 76,666.67
		Totals	5,040	1.0	16,800		\$ 880,125.00
YEAR 2022							
Longview Drive (North)	59th St	Brainard Ave	2100	30	7,000	Resurface Spot C&G	\$ 385,000.00
Madison Avenue	Plainfield Rd	53rd Street	590	30	1,967	Resurface Spot C&G	\$ 108,166.67
		Totals	2,690	0.5	8,967		\$ 493,166.67
YEAR 2023							
Dansher Road	55th St	North Limit	2675	27	8,025	Widening & Full C&G	\$ 979,050.00
		Totals	2,675	0.5	8,025		\$ 979,050.00

Exhibit A

ORDINANCES

Exhibit B

- 01/08/20 20-01-O AMENDING TITLE 3 (BUSINESS REGULATIONS) OF THE CITY CODE PERTAINING TO THE ADULT USE CANNABIS
- 01/29/20 20-02-O ORDINANCE GRANTING A SPECIAL USE VARIATION TO 6191 JOLIET RD- AUTO BARN SUBARU OF COUNTRYSIDE
- 02/12/20 20-03-O ORDINANCE DECREASING THE NUMBER OF CLASS K & CLASS V LIQUOR LICENSES
- 02/12/20 20-04-O AN ORDINANCE AMENDING THE REAL ESTATE PROPERTY TRANSFER TAX
- 02/26/20 20-05-O AN ORDINANCE AMENDING SECTION 8-1-2 OF THE MUNICIPAL CODE REGARDING BUILDING REGULATIONS
- 02/26/20 20-06-O AN ORDINANCE AMENDING SECTION 3-2-1 OF THE MUNICIPAL CODE REGARDING CIGARETTE AND TOBACCO SALES
- 04/08/20 20-07-O AN ORDINANCE GRANTING A SPECIAL USE VARIATION AMENDING THE PLANNED UNIT DEVELOPMENT KNOWN AS COUNTRYSIDE PLAZA-HOME DEPOT
- 04/08/20 20-08-O AN ORDINANCE ADOPTING THE 2019 ZONING MAP
- 04/22/20 20-09-O ANNUAL APPROPRIATION ORDINANCE FOR FISCAL YEAR BEGINNING MAY 1, 2020 AND ENDING APRIL 30, 2021
- 04/22/20 20-10-O AN ORDINANCE PROVIDING FOR SUPPLEMENTAL APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING MAY 1, 2019 AND ENDING APRIL 30, 2020

04/22/20 20-11-O AN ORDINANCE ADJUSTING WATER RATES

**05/13/20 20-12-O AN ORDINANCE AMENDING TITLE 10 (ZONING) OF
THE CITY CODE OF COUNTRYSIDE PERTAINING TO
FENCE VARIATIONS**

**05/27/20 20-13-O AN ORDINANCE APPROVING AMENDING SECTION
10-6-A1 OF THE MUNICIPAL CODE REGARDING
OUTDOOR PATIOS**

06/10/20 20-14-O AN ORDINANCE ADJUSTING THE WATER RATES

**06/10/20 20-15-O AN ORDINANCE APPROVING PRELIMINARY AND
FINAL PLAT OF RESUBDIVISION AT 10525 74TH ST**

**06/10/20 20-16-O AN ORDINANCE AMENDING ZONING MAP
REZONING 10525 74TH ST FROM R-7 TO B-3**

**06/10/20 20-17-O AN ORDINANCE GATHERING A SPECIAL USE
VARIATION 10525 74TH ST FRED HOFFMANN**

**06/10/20 20-18-O AN ORDINANCE ADOPTING AND RATIFYING THE
CITY OF COUNTRYSIDE BOARD OF FIRE AND POLICE
COMMISSIONS RULES**

**07/08/20 20-19-O AN ORDINANCE GRANTING A SIGN VARIANCE TO
6438 JOLIET RD COOK COUNTY FARM BUREAU**

**07/08/20 20-20-O AN ORDINANCE APPROVING VARIANCE TO REDUCE
THE FRONT YARD SETBACK 10901 JOLIET RD**

**08/12/20 20-21-O AN ORDINANCE CREATING A CLASS E-1 LIQUOR
LICENSE**

**08/12/20 20-22-O AN ORDINANCE PROVIDING FOR SUPPLEMENTAL
APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING
MAY 1, 2019 AND ENDING APRIL 30, 2020**

**09/09/20 20-23-O AN ORDINANCE APPROVING AMENDING SECTION 6-
3-1 OF THE MUNICIPAL CODE REGARDING
NUISANCES ENUMERATED**

09/09/20 20-24-O AN ORDINANCE APPROVING AMENDING SECTION 8-1-1 OF THE MUNICIPAL CODE REGARDING THE INTERNATIONAL PROPERTY MAINTENANCE CODE

09/23/20 20-25-O AN ORDINANCE PROVIDING FOR THE ISSUANCE OF NOT TO EXCEED \$20,000,000 GENERAL OBLIGATION BOND SERIES 2020, OF THE CITY OF COUNTRYSIDE, COOK COUNTY IL AND PROVIDING FOR THE LEVY OF A DIRECT ANNUAL TAX SUFFICIENT TO PAY THE PRINCIPAL OF AND INTREST ON SAID BONDS

09/23/20 20-26-O AN ORDINANCE APPROVING PRELIMINARY AND FINAL PLAT OF RESUBDIVISION 9840 W 58TH ST

10/28/20 20-27-O AN ORDINANCE AMENDING AND REPLACING SECTION 3-5-2(A) OF THE MUNICIPAL CODE

10/28/20 20-28-O AN ORDINANCE APPROVING AMENDING SECTION 10-6-A1 OF THE MUNICIPAL CODE REGARDING OUTDOOR PATIOS

10/28/20 20-29-O AN ORDINANCE APPROVING A VARIATION TO FRANK MISTRETTA AT 10025 5TH AVE CUTOFF

10/28/20 20-30-O AN ORDINANCE GRANTING A SPECIAL USE VARIATION 450 W 55TH ST. ACHIEVEMENT CENTERS INC. (ACACIA ACADEMY)

11/04/20 20-31-O AN ORDINANCE APPROVING A VARIATION TO CITY OF COUNTRYSIDE PUBLIC WORKS 5315 9TH AVE

11/04/20 20-32-O AN ORDINANCE GRANTING A SPECIAL USE VARIATION TO CITY OF COUNTRYSIDE PUBLIC WORKS -5315 9TH AVE

11/04/20 20-33-O AN ORDINANCE PERTAINING TO TRAFFIC CONTROL SIGNS

11/04/20 20-34-O AN ORDINANCE AMENDING SECTION 3-3-1 (C)(1) OF THE MUNICIPAL CODE

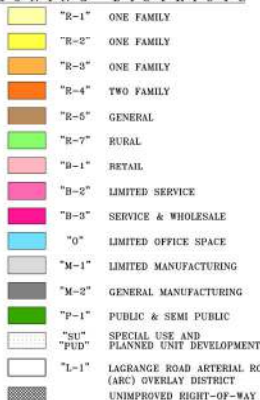
- 12/09/20 20-35-O AN ORDINANCE ABATING TAXES LEVIED TO PAY
PRINCIPAL AND INTEREST ON GENERAL
OBLIGATION BOND SERIES 2012 OF THE CITY OF
COUNTRYSIDE, COOK COUNTY IL**
- 12/09/20 20-36-O AN ORDINANCE ABATING TAXES LEVIED TO PAY
PRINCIPAL AND INTEREST ON GENERAL
OBLIGATION BOND SERIES 2014 OF THE CITY OF
COUNTRYSIDE, COOK COUNTY IL**
- 12/09/20 20-37-O AN ORDINANCE ABATING TAXES LEVIED TO PAY
PRINCIPAL AND INTEREST ON GENERAL
OBLIGATION BOND SERIES 2017 OF THE CITY OF
COUNTRYSIDE, COOK COUNTY IL**
- 12/09/20 20-38-O AN ORDINANCE ABATING TAXES LEVIED TO PAY
PRINCIPAL AND INTEREST ON GENERAL
OBLIGATION BOND SERIES 2018 OF THE CITY OF
COUNTRYSIDE, COOK COUNTY IL**
- 12/09/20 20-39-O AN ORDINANCE APPROVING AMENDING SECTION 8-
11-2 OF THE MUNICIPAL CODE TO REVISE
DEFINITION OF REGISTRY**
- 12/09/20 20-40-O AN ORDINANCE APPROVING AMENDING SECTION 8-
1-2 OF THE MUNICIPAL CODE REGARDING DISPLAY
OF PERMIT PIACARDS AND PLAN REVIEW FEES**
- 12/09/20 20-41-O AN ORDINANCE APPROVING AMENDING SECTION 3-
1-13 OF THE MUNICIPAL CODE INCREASING
ANNUAL BUSINESS LICENSE FEE FOR CONTRACTORS**
- 12/09/20 20-42-O AN ORDINANCE AMENDING ORDINANCE 96-21-O
AND GRANTING A SPECIAL USE VARIATION AT 20 W
PLAINFIELD ROAD FOR ADDITIONAL DRIVE
THROUGH LANE**

**12/09/20 20-43-O AN ORDINANCE GRANTING A SPECIAL USE
VARIATION 20 W PLAINFIELD RD OUTDOOR PATIO**

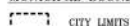


CITY OF COUNTRYSIDE ZONING MAP

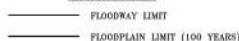
ZONING DISTRICTS



MUNICIPAL BOUNDARY



FLOOD PLAINS



PARK LEGEND

- ① COUNTRYSIDE PARK
- ② IDEAL PARK
- ③ BRANCATO PARK - TOT LOT
- ④ SREJMA-MICHALEK MEMORIAL - TOT LOT
- ⑤ HOLLANDS PARK
- ⑥ CITY PARK
- ⑦ SOEHRMAN PARK
- ⑧ WOODLAND RIDGE PARK
- ⑨ CARL W. LeGANT MEMORIAL PARK
- ⑩ FLAGG CREEK GOLF COURSE
- ⑪ ANDREW WHITING MEMORIAL PARK

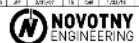
CITY OF COUNTRYSIDE POPULATION
PER 2010 U.S. CENSUS: 5,895

CITY OF COUNTRYSIDE AREA IN
SQUARE ACRES: 1,807.96

CITY OF COUNTRYSIDE AREA IN
SQUARE MILES: 2.83

"This zoning map is provided in accordance with State of Illinois requirements. The map is a graphic representation of the zoning of the property in the City of Countryside. While every attempt is made to keep the zoning map accurate and up to date, it should be used for reference only. The zoning information contained herein is retrieved from the zoning ordinances on file with the City Clerk."

The 2019 zoning map was adopted by ordinance 20-08-O
On April 8, 2020 by the Countryside City Council.



545 Male-Bird Front, Dallas, TX
NW window, 1.1.2025
1-10:15 AM
4-10:15 AM

CITY OF COUNTRYSIDE - GRANT SUMMARY (AS OF 12-31-20)

Grant Name	Fiscal Year	Amount Applied	Amount Awarded	Amount Received Through 12/31/2020	City Match	Total Project	Status
CDBG 2017	2018	190,000	-	-	190,000	380,000	Not Awarded
ITEP Streetscape Project - Construction	2018	1,899,612	1,430,800	382,707	357,700	1,788,500	Awarded
ITEP Streetscape Project - Engineering	2018	423,788	319,200	129,019	79,800	399,000	Awarded
ITEP Bike Path Project - Construction	2018	691,750	691,750	-	173,250	865,000	Awarded
ITEP Bike Path Project - Engineering	2018	224,800	224,800	70,386	56,200	281,000	Awarded
IL Liquor Commission- Tobacco Enforcement	2018	3,520	3,520	3,520	-	3,520	Completed
IDOT Traffic Safety	2018	16,570	16,570	16,570	-	16,570	Completed
Safe Route to School (Part 2)	2018	131,060	131,060	130,355	1,500	132,560	Completed
ITEP Joliet Road Streetscape Phase 1	2018	2,254,890	-	-	764,535	3,019,425	Not Awarded
ITEP La Grange Road Streetscape Phase 3	2018	2,704,608	-	-	903,252	3,607,860	Not Awarded
TOTALS:		8,540,598	2,817,700	732,556	2,526,237	10,493,435	
CDBG 2018	2019	350,000	-	-	370,000	720,000	Not Awarded
ITEP Streetscape Project - Construction	2019	1,899,612	1,430,800	880,873	357,700	1,788,500	Awarded
ITEP Streetscape Project - Engineering	2019	423,788	319,200	291,628	79,800	399,000	Awarded
ITEP Bike Path Project - Construction	2019	691,750	691,750	-	173,250	865,000	Awarded
ITEP Bike Path Project - Engineering	2019	260,800	260,800	70,386	65,200	326,000	Awarded
Illinois Clean Energy Community Foundation	2019	1,000,000	1,000,000	300,000	1,024,811	2,024,811	Awarded
IL Liquor Commission- Tobacco Enforcement	2019	1,760	1,760	1,760	-	1,760	Completed
IDOT Traffic Safety	2019	25,033	25,033	23,378	-	25,033	Completed
TOTALS:		4,652,743	3,729,343	1,568,025	2,070,761	6,150,104	
CDBG 2019	2020	350,000	-	-	392,500	742,500	Not Awarded
Invest in Cook County	2020	187,906	90,000	-	-	90,000	Awarded
ITEP Streetscape Project - Construction	2020	1,899,612	1,430,800	880,873	357,700	1,788,500	Awarded
ITEP Streetscape Project - Engineering	2020	423,788	319,200	291,628	79,800	399,000	Awarded
ITEP Bike Path Project - Construction	2020	691,750	691,750	-	83,250	775,000	Awarded
ITEP Bike Path Project - Engineering	2020	260,800	260,800	101,913	65,200	326,000	Awarded
Illinois Clean Energy Community Foundation	2020	1,000,000	1,000,000	300,000	1,024,811	2,024,811	Awarded
ComEd Clean Energy Grant	2020	23,078	23,078	23,078	-	23,078	Completed
Comed Public Safety Grant	2020	9,362	9,362	9,362	10,638	20,000	Completed
IL Liquor Commission- Tobacco Enforcement	2020	1,980	1,980	-	-	1,980	Awarded
IDOT Traffic Safety	2020	36,193	36,193	-	-	36,193	Awarded
STP-Shared Fund (Thru FTA) - Local Cost of IDOT's East Av. Project	2020	333,874	333,874	-	111,291	445,165	Awarded
TOTALS:		5,218,344	4,197,037	1,606,854	2,125,190	6,672,227	
CDBG 2020	2021	100,000	100,000	-	30,000	130,000	Awarded
Invest in Cook County	2021	187,906	90,000	20,585	-	90,000	Awarded
ITEP Streetscape Project - Construction	2021	1,899,612	983,073	892,040	245,768	1,228,841	Awarded
ITEP Streetscape Project - Engineering	2021	423,788	319,200	291,628	79,800	399,000	Awarded
ITEP Bike Path Project - Construction	2021	691,750	691,750	562,164	173,250	865,000	Awarded
ITEP Bike Path Project - Engineering	2021	296,800	296,800	161,882	74,200	371,000	Awarded
Rebuild Illinois Bond Funds Grant Program	2021	388,504	388,504	129,501	-	388,504	Awarded
Illinois Clean Energy Community Foundation	2021	1,000,000	1,000,000	600,000	1,024,811	2,024,811	Awarded
IL Law Enforcement Training Standards Board	2021	37,488	36,089	36,089	-	36,089	Completed
CARES Act Federal Passthrough from Cook County	2021	-	180,518	180,518	-	180,518	Completed
FEMA/IEMA Public Assistance Grant Program	2021	TBD	TBD	-	TBD	TBD	Awarded
STP - Local Cost of IDOT's East Av. Project	2021	333,874	333,874	-	111,291	445,165	Awarded
STP - Local Cost of IDOT's 55th Street Widening	2021	1,028,642	1,028,642	-	832,863	1,861,505	Awarded
STP - Joliet Road Shared Use Path	2021	582,000	582,000	-	198,000	780,000	Awarded
IL Liquor Commission- Tobacco Enforcement	2021	1,980	1,980	-	-	1,980	Awarded
IDOT Traffic Safety	2021	36,890	36,890	-	-	36,890	Awarded
TOTALS:		7,009,234	6,069,319	2,874,407	2,769,983	8,839,302	

Public Properties Maintained by Department of Public Works

1. 719 Building, Annex Building, 'Old' City Hall, and Pump House
2. 55th Street Parkways - Madison to Catherine
3. Madison Ave Parkway 55th Street to Plainfield Road (east side)
4. Brancato Park
5. Holland Park
6. Countryside Park
7. 61st Street parkway along Countryside Park
8. City Park
9. Srejma-Michalek Memorial Park
10. DPW grounds
11. Ideal School Tot Lot and grounds around Tennis Courts
12. Ideal School (field)
13. 59th Street dead end
14. 59th Street drainage ditch east of LaGrange Road
15. Parkways on south end of Constance Lane
16. Parkway at Golfview & Cantigny (island)
17. Woodland Ridge Park from entrance all through and in retention basin area, and parkways by vacant lot (also around sign etc.) and tot-lot
18. Hill (71st place on the west side of Willow Springs Road)
19. Parkway on South East Court
20. Parkway on North East Court
21. Alley north of Plainfield between Catherine and Ashland
22. 58th Street Parkway at East Avenue and along ditch enclosure fence to grate
23. 7th Avenue Parkway north of 56th Street to barricade
24. 71st Place parkway west of Willow Springs Road
25. Ward 2 Lift Station
26. Dead Ends (barricades) Madison, Ashland, & Catherine
27. Fire hydrants on south Brainard
28. Fire hydrants on the 5th Avenue Cutoff
29. Ditch enclosure from LaGrange Road to East Avenue (on 9th Avenue)
30. Alleys on west side LaGrange Road Between 55th and 56th Street
31. Triangle ditch 55th Place to end of fence
32. Parkways east of Catherine on the north side of Plainfield Road
33. South Brainard ditch
34. Kensington Arms parkway
35. Vacant property behind the City's Water Tower
36. Vacant area next to Countryside Park (used for community gardens)
37. Brainard Avenue parkway north of Longview Avenue
38. 5421 Kensington (grass alley)
39. Andrew Whiting Memorial Park
40. Median islands on LaGrange Road between 55th Street and Plainfield Road
41. LaGrange Road from 60th Place to Joliet Road (parkway)
42. Municipal Complex