

CITY OF COUNTRYSIDE



ANNUAL REPORT

City Operations



2017

The year of a collaborative planning process for the City's sustainable future.



March 14, 2018

Sean R. McDermott
MAYOR

Susan Burdett
CLERK

Caryn Stancik
TREASURER

ALDERMEN
Mark G. Benson
John Finn
James N. Jasinski
Thomas A. Mikolyzk
Scott Musillami
John Von Drasek

Dear Mayor and City Council:

On behalf of the City employees, I am pleased to present the sixth Annual Report of City operations. This report contains a summary of responsibilities of each board and committee (other than police which is included in a separate annual report) and the major items they considered in 2017. A summary of major recommendations is included for each board/committee along with a list of the members serving the City.

This report also highlights each department (other than police). Department staff are featured along with each department's primary responsibilities. A listing of 2017 major accomplishments is noted for each department. Some of the major highlights include:

- The City was able to abate all the property taxes for the third year in a row.
- The Council's goal of a new municipal complex was further with a collaborative effort by the City Council, Design Committee, staff and architects to design a sustainable facility.
- The City continues to outperform its target for insurance claims. This year the City had a total of 11 claims falling well below the IRMA target of 19. Most claims tend to involve automobile accidents.
- Sales tax collections through November are grew by 3.1%, slightly more than CPI.
- The Community Development Department processed 461 permit applications. Although this is a 24% decrease from the prior year, the value of permits increased 72% to over \$17 million. This increase is primarily due to two large scale development projects. Ettleson Hyundai built a new car dealership and Clocktower Pointe a townhome development.
- Two new special events were added this year, the Criterium and Winter Festival. The Criterium attracted approximately 200 racers from 54 cities including 3 states participated in the event. Many spectators lined the race course to cheer on the racers. The Winter Festival was held at the Flagg Creek Golf Course. This event was co-sponsored by the Countryside Business Association. It included caroling, a tree lighting ceremony, vendors for holiday shopping, a face painter and balloon artist for the kids and food and beverages for all. There was an excellent turnout.
- The Department of Public Works had no workers' compensation injuries again this year.
- The succession plan for the retirement of the Public Works Superintendent was implemented this year.

All department heads and their employees are committed to providing excellent services in the most cost effective manner for the taxpayers. I hope the residents and business owners see the difference we try to make each day. On behalf of the employees, thank you to the City Council for your continued support.

Sincerely,

Gail Paul
City Administrator

Cc: City Department Heads
Board/Committee Chairperson

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OVERVIEW

The City of Countryside was incorporated in 1960. It is located in Cook County, approximately 15 miles southwest of Chicago, Illinois. The City is home to a population of 5,895 residents and over 400 businesses.

The City of Countryside is a home-rule community as defined by the Illinois Constitution. As a home-rule community, the City may exercise any power and perform any function pertaining to its government and affairs.

The City operates under a City Administrator form of government. Six Aldermen are elected from three wards for alternating four-year terms, three elected every two years. The Mayor, City Clerk, and Treasurer are elected at large for four-year terms. A professional Administrator manages the daily operations and is appointed by the Mayor with the advice and consent of the City Council. The City Administrator directs and oversees all departments except for the police department which is managed by the Chief of Police.

The City has 55 full-time employees. The City provides many services including police protection, streets and highways, water distribution, public improvements, planning and zoning, recreation, and general administrative services. The City provides sanitary sewer services to a portion of Ward 2. The remainder of the City is serviced by the South Lyons Sanitary District, a separate taxing body. The City provides water service to all areas of the city other than the "Triangle" area of Ward 3 which gets its water from LaGrange Highlands. Fire services are provided by the Pleasantview Fire Protection District, a separate taxing body.

The City Council is the governing body. They get input and recommendations from various boards and committees but it is the City Council that has the ultimate authority. This report includes a summary of the responsibilities of each committee/board and the major items taken under consideration by each during 2017.

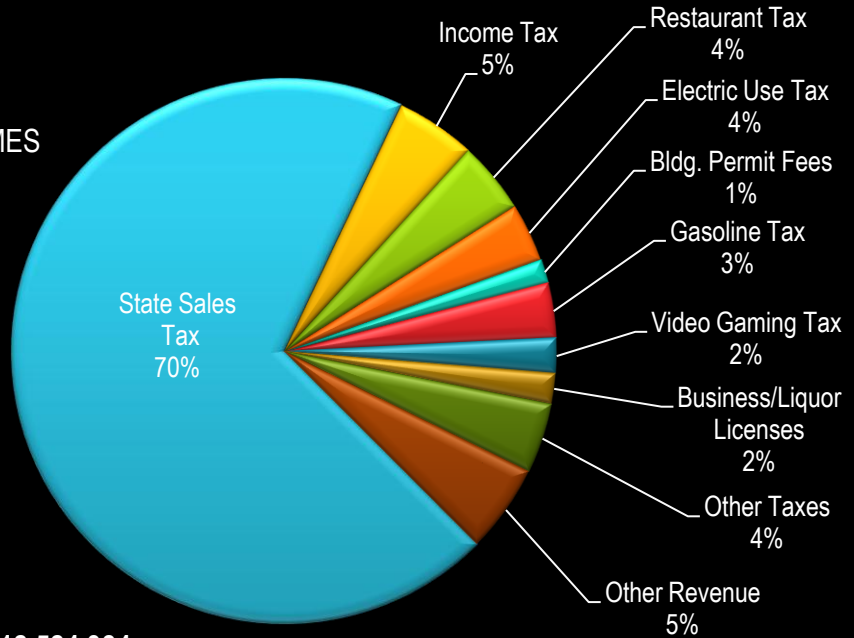
After the City Council sets policies it is up to the staff to implement these policies. This report covers the responsibilities and accomplishments of departments including the Administrator's Office, Clerk's Office, Community Development Department, Finance Department, and Department of Public Works, including the Water and Sewer Division. (Police Department operations are covered by a separate annual report.)

Many sections will reference the new Municipal Center. The City Council approved moving ahead with the purchase of property in 2016 for a new facility. This year was devoted to designing the new complex. This was a collaborative effort of the City Council, Design Committee, staff and the architects. The Council also set the goal of a Net Zero Building which means we will produce as much or more power than we use. Construction will begin in 2018 and be completed in approximately 1 year.

The next page includes charts which show the City's FY2018 budgeted revenues and expenditures for its general fund operations. The majority of general fund revenues come from sales taxes which represents 70% of total revenues. The local economy and our sales tax improved this past year enabling the property tax levy to be completely abated for the third consecutive year. The expenditure chart shows that the largest portion of revenues is dedicated to police services at 34%. Pension contributions for all City employees including police are accounted for separately and represents 10% of the general fund budget. Sales Tax Sharing Incentives represent 4% of the general fund expenditures. These incentives are utilized by the City Council to entice new businesses to locate within our limits or to induce current businesses to expand thereby generating more sales taxes. The "Other Services" category includes boards/committees, and Information Technology.

GENERAL FUND REVENUES - FY2018

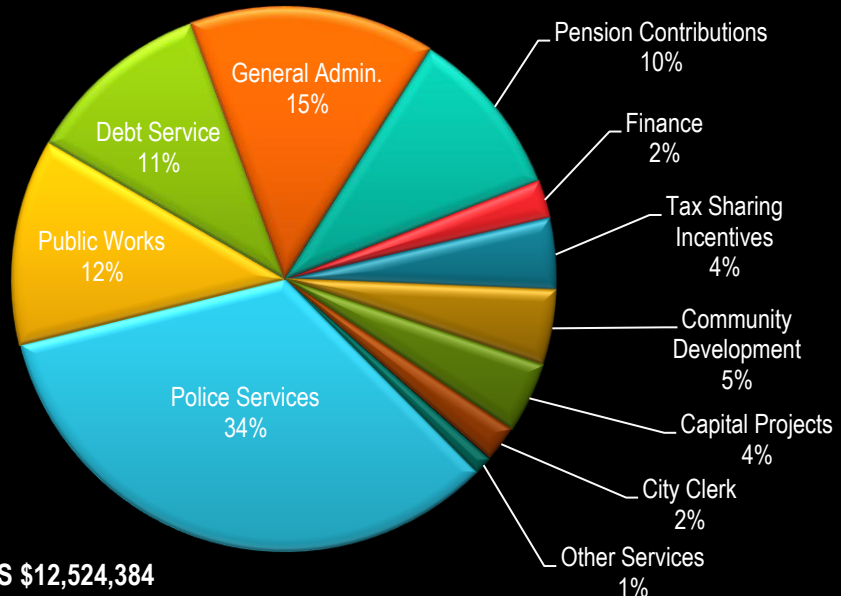
WHERE THE
MONEY COMES
FROM...



TOTAL REVENUES \$12,524,384

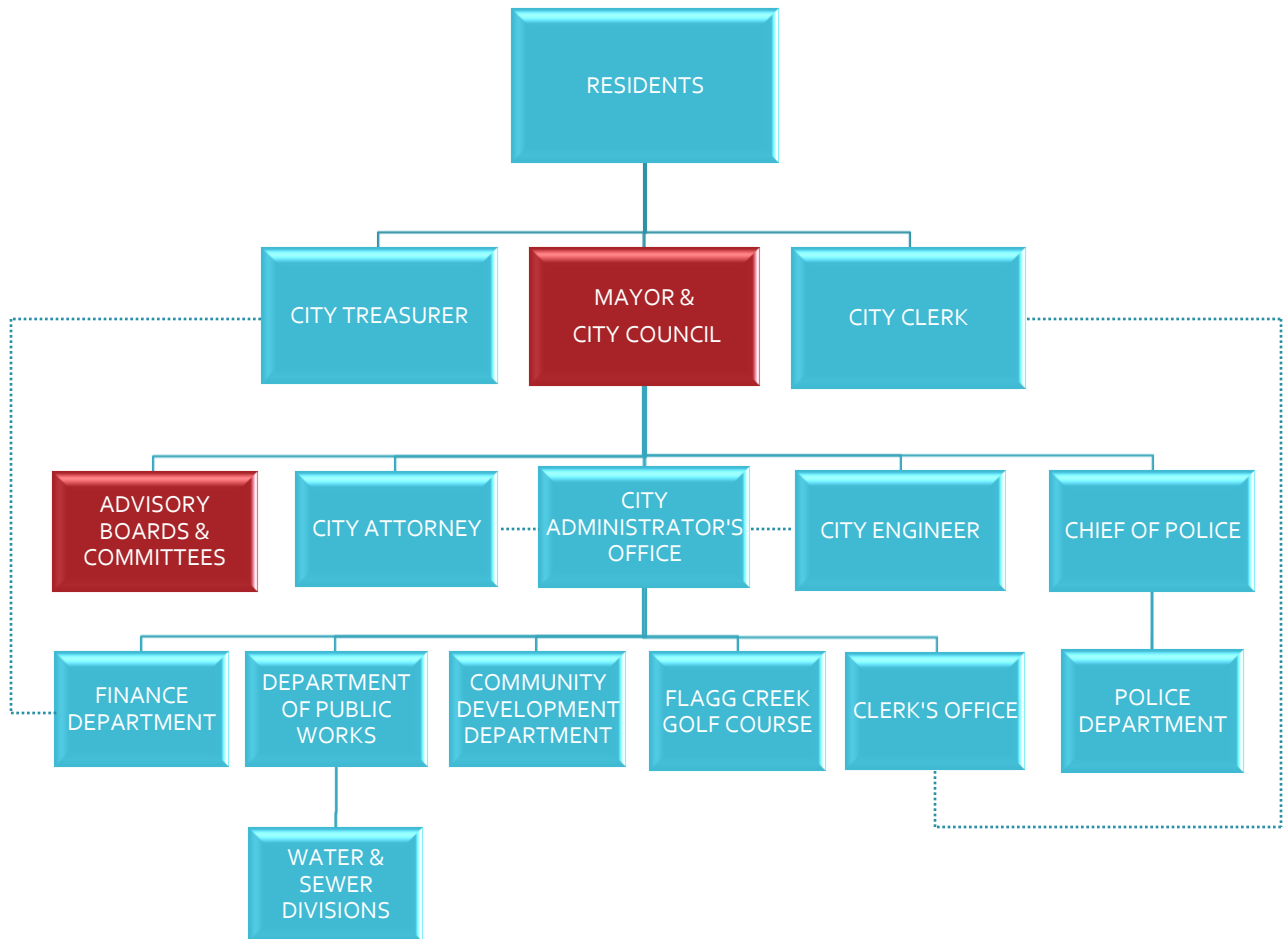
GENERAL FUND EXPENSES - FY2018

WHERE THE
MONEY GOES...



TOTAL EXPENDITURES \$12,524,384

CITY OF COUNTRYSIDE – ORGANIZATIONAL CHART



THIS SECTION SUMMARIZES RECOMMENDATIONS MADE BY THE ADVISORY BOARDS AND COMMISSIONS TO THE CITY COUNCIL FOR FINAL ACTION

BOARD OF FIRE & POLICE COMMISSION
Jerry Welch - Chairman
Mark Burdett - Secretary
Mary Lou Pisone - Commissioner
Erik Peck - Attorney

The **Board of Fire and Police Commission** consists of three (3) members who shall be appointed by the Mayor with consent of the City Council. They shall serve for terms of three (3) years.

The board shall appoint all officers and members of the Police Department of the City, except the Chief of Police, who shall be appointed by the Mayor. The board, in accordance with the applicable provisions of the statute, shall make such rules and make such appointments and removals, and shall have such other and further powers and duties as are contained in 65 Illinois compiled Statutes 5/10-2.1-1 through 5/10-2.1-29.

The board shall hold hearings on any charges brought against any policeman, except the Chief of Police, as provided by statute. The board reports annually, on or before May 1 of each year, to the Mayor a report of its activities, and the rules in force and the practical effect thereof.

The Board of Fire and Police Commission met 4 times during 2017. The most significant items reviewed by the committee include:

- Created a Promotional Eligibility list for the position of Sergeant. The current list will expire on March 12, 2020.
- Created a Patrol Officer Eligibility list. The current list will expire on June 21, 2019.
- Hired one patrol officer, Christopher Batzel.
- The Commissioners attended training sponsored through the Illinois Fire & Police Commissioners Association.

ECONOMIC DEVELOPMENT COMMITTEE
Alderman Scott Musillami - Chairman
Alderman Jim Jasinski
Alderman John Finn

The **Economic Development Committee “EDC”** shall review and make recommendations to the full City Council regarding all aspects of economic and community development, including, but not limited to: economic development planning, marketing, business attraction and retention, incentive programs, special districts, housing development plans, and redevelopment agreements.

The EDC met 4 times during 2017. The most significant items reviewed include:

- 5401 Dansher Road – This property is a 60,000 sq.ft. facility which was vacant since March, 2016. Two companies, Perfect Aire and ILLCO were considering purchasing the facility, splitting the space and investing approximately \$150,000 into building renovations. They requested a Class 6b property tax incentive. This incentive would reduce their property tax assessment for the next 13 years to assist with purchase and renovation of the property. The committee recommended the incentive given that they will bring 25 jobs to the City and hire an additional 10 warehouse employees. In addition, the reduced taxes paid will still be more than if the property remains vacant.
- Route 66 Indian/Victory Motorcycle Development Agreement – The committee recommended rescinding the redevelopment agreement as the developer could not secure a lease for the desired location.
- Pearlshire Countryside Hotel, LLC (dba Holiday Inn) – An incentive agreement was approved in May, 2015 which provided a rebate of hotel taxes by the City for renovations to be made to the banquet rooms, lobby, and guest rooms. However, after several extensions, the committee recommended terminating the hotel tax incentive agreement for default by the owners.
- 5230 East Avenue – This property was vacated by Air Liquide in 2009. This property was assessed as vacant property since 2011. PWS Investments, LLC planned to purchase the real estate and lease it to a related party, PWS Environmental (Power washing systems). They would bring 50 full-time and 25 part-time employees to the City and add another 10 – 30 positions within two years. They would need to invest approximately \$500,000 to completely rehab the building. The committee recommended a Class 6b incentive in order to get this property back on the tax rolls.
- 5300-5320 Dansher Road – This property consists of 161,591 sq.ft. and was vacant since August, 2017. The prospective buyers intend to purchase the property for \$6.3 million and invest an additional \$3 million into rehabbing the building. They will be creating 15-20 new jobs in Countryside for their business. The remainder of the building will be leased to another business/warehouse bringing 15-30 additional jobs. The committee recommended the Class 6b property tax incentive.

FINANCE COMMITTEE
Treasurer Caryn Stancik - Chairman
Alderman Mark Benson
Alderman Jim Jasinski
Alderman John Von Drasek

The **Finance Committee** focuses on any and all matters related to or affected by the City's finances. This includes but is not limited to budgeting, auditing, financial reporting, debt issuance (borrowing), accounts payable, accounts receivable, cash flow forecasting, investments, and financial analysis.

The Finance Committee met 6 times during 2017. The most significant items reviewed and/or recommended by the committee include:

- Reviewed monthly financial reports that communicated changes in financial position, revenue and expense variances, and forecasts of year end results in key areas.
- Recommended supplemental appropriations to reconcile material budget variances.
- Proposed abatement ordinances for all outstanding bond issues to affect the elimination of the property tax levy for the fourth consecutive year.
- Presented and discussed audits and management letters for the City and the Flagg Creek Golf Course in conjunction with the independent auditors.
- Implemented new investment management strategy to significantly improve returns – developed new accounting and reporting metrics to convey performance to committee.
- Further developed City's strategic plan, goals, and focus areas in conjunction with City Council and other elected officials relative to the FY 2018 budget program.
- At the recommendation of staff, committee approved the purchase of a new document management software to digitize records and streamline processes – implementation for the new system was facilitated by the finance director, IT consultant, and department heads.
- Approved and implemented new financing plan for the Municipal Complex project in conjunction with City Council – issued new series 2017 bonds in November at historically low rates thus locking in long term sustainable financing costs for the project.
- Transitioned out of the WCMC sub pool in the IPBC benefits pool into a larger and more representative sub pool – this transition will help stabilize benefit costs in the long run.
- In conjunction with City Treasurer, staff reviewed and advised on independent actuarial reports and assumptions affecting the City's contribution to the police pension fund.

FLAGG CREEK GOLF COURSE BOARD
City – Thomas Mikolyzk - Chairman
Park District – Todd Davis
Park District – Michael Natale
City – Bob Picek
City – Jerry Welch

The **Flagg Creek Golf Course Board** was designed to provide equitable representation from both the City of Countryside and the Pleasant Dale Park District. The purpose of the board is to oversee the general administration of the golf course. The Board reviews the monthly rounds reports, financial statements and the monthly expenditures report. The Board also reviews any capital projects recommended for improvement to the golf course's infrastructure.

The Flagg Creek Golf Course Board met 9 times during 2017. The most significant items reviewed by the committee include:

- Recommended bringing the food service back in-house for the 2017 season.
- Recommended a computer purchase for the aerator system in the maintenance department.
- Reviewed numerous donation requests from outside organizations.
- Reviewed and discussed monthly financial data and operating statistics.
- Discussed maintenance and capital equipment expenditures and recommendations.
- Reviewed and discussed updated policies/procedures.
- Recommended the FY18 budget.
- Recommended continuing the contract with Digital Golf for the Hole in One contest. With this program any player could sign up and pay \$5.00 for a chance to get a hole in one on the 8th hole and win \$10,000.00. In 2017, we sold 4,096 "chances" to win the Hole in One contest.
- Reviewed the audits and management letter.
- Entered into a new 5-year agreement for the video gaming at the golf course with American Video Gaming, LLC.

HUMAN RESOURCES COMMITTEE
Alderman Scott Musillami - Chairman
Alderman Tom Mikolyzk
Alderman John Finn

The **Human Resources Committee “HR”** shall review and make recommendations to the full City Council regarding, but not limited to: all personnel matters involving employees and officers of the city and to perform other such duties as may be requested by the Mayor or City Council.

This committee is comprised of three (3) aldermen. The committee met 3 times during 2017. Items reviewed by the committee include the following:

- Updated and approved the Administrative Intern, Public Works Superintendent, Public Works Foreman, and Deputy City Clerk’s job descriptions.
- Recommended hiring 2 Administrative Interns to assist with document scanning and cataloging of all City records.
- Recommended the Collective Bargaining Agreement with the International Union of Operating Engineers, Local 150.
- Reviewed the succession plan for the Department of Public Works with the retirement of Jim Essig, Public Works Superintendent. This plan included reinstating the position of Foreman. The committee chairman participated in the interviews and recommendation of the promotion.
- Recommended the hiring of a mechanic which was also part of the succession plan as the current mechanic would be promoted to Superintendent. The chairman participated in the interviews and recommendation of a new mechanic.
- The committee reviews all commendations and discipline of all employees and litigation concerning employee matters during their executive sessions.

INFRASTRUCTURE COMMITTEE
Alderman John Von Drasek - Chairman
Alderman Mark Benson
Alderman Scott Musillami

The **Infrastructure Committee** shall review and make recommendations to the full City Council regarding public improvements and infrastructure, including, but not limited to maintenance and associated operations of street lighting, the storm sewer system, non-regulatory signs, city owned buildings/property, infrastructure related agreements and capital improvement planning; and proposed amendments, from time to time, of the following titles of this code: title 7, chapters 1 – 4 and 8 – 11 concerning public ways and property; title 8, building regulations; title 9, subdivisions; and title 10, zoning and the comprehensive plan.

The Infrastructure Committee met 4 times during 2017. The most significant items reviewed by the committee include:

- Recommended Resolution 17-23-R Authorizing, Supporting, and Approving the ITEP Grant Application for a streetscape project along Joliet Road from LaGrange Road to Brainard Avenue.
- Recommended Resolution 17-24-R Authorizing, Supporting and Approving the ITEP Grant application to continue the streetscape project on LaGrange Road from 55th Street to 53rd Street.
- Authorized City Staff and Engineer to apply for a Cook County Development Block Grant (CDBG) for resurfacing 67th Street in Ward 2.
- Reviewed the Street/Alley Conditions Map and recommended three streets and two alleys to be included in the City's 2017 Street and Alley Resurfacing Plan, see **EXHIBIT A**.

Streets – Catherine Avenue from 55th Street to 57th Street; 56th Court from the west limit to 9th Avenue; 67th Street from Willow Springs Road to Sunset Avenue.

Alleys – Alley north of Plainfield Road from Kensington Avenue to LaGrange Road; alley west of LaGrange Road from Plainfield Road to 53rd Street.
- Recommended Ordinance 17-19-O Amending the City Code regarding the Rental Inspection Program and family members living in the dwellings.
- Made a referral to the Plan Commission – Zoning Board of Appeals for a text amendment allowing beehives in the residential zoning districts.
- Made a referral to the Plan Commission – Zoning Board of Appeals for a text amendment regarding commercial lighting standards in the business district for the properties that abut residential properties.

LICENSE COMMITTEE
Alderman Tom Mikolyzk - Chairman
Alderman Jim Jasinski
Alderman John Von Drasek

The **License Committee** shall review and make recommendations to the full City Council regarding, but not limited to, proposed amendments, from time to time, of the following titles of this code: title 3, business regulations; and title 6, health and sanitation.

The License Committee met 3 times during 2017. The most significant items reviewed by the committee include:

- Discussed the safety and compliance issues related to the use of outdoor storage containers by local businesses. Recommended that the Plan Commission – Zoning Board of Appeals review the City Code and make amendments as needed.
- Recommended Ordinance 17-17-O which allows tattooing at special events – only by technicians who are licensed by the Illinois Department of Public Health.
- Recommended Ordinance 17-27-O which permits Makeup Tattooing (microblading and semi-permanent makeup) as a secondary use to a beauty salon.

PLAN COMMISSION / ZONING BOARD OF APPEALS
Richard Fullmer - Chairman
Crecencio Gonzalez - Secretary
Michael Anderson
Bryon Bednar
Tina Grotzke
Marco Gutierrez
Stephen Kehr
Robert Schwarz
Ron Ward

The **Plan Commission/Zoning Board of Appeals** (PC/ZBA) consists of nine (9) commissioners. The Mayor appoints three (3) commissioners from each of the three (3) wards in the City of Countryside, with the advice of City Council. The purpose of the commission is to permit municipalities to vary the requirements of the Zoning Ordinance. Variations should be granted solely to provide relief under unusual considerations.

The PC/ZBA met 11 times during 2017. The most significant items reviewed include:

- Recommended approval to grant a special use permit to Grind Fitness at 5404 S. La Grange Road with a fee in lieu as a condition of the approval.
- Recommended approval to grant a special use to permit Phenix Salons to occupy 21 Countryside Plaza with the condition a fee in lieu be made part of their approval.
- Recommended approval to subdivide the property commonly known as 5400 Catherine Avenue into 2 lots. In addition, recommended a variance to reduce the lot width from 65 feet to 63 feet for lot 1 and 60 feet for lot 2 and a variance to reduce the corner side yard setback from 30 feet to 15 feet.
- Recommended denial to grant a special use to the property at 10035 5th Avenue Cutoff to permit a landscaping business, Royal Oaks, in the R-7 Zoning District. The property is considered a legal nonconforming because at the time it was annexed there were businesses operating on the premises. If and when any portion of the property sold, the property was to come into compliance with the R-7 Zoning District. Royal Oaks was asking to continue the nonconforming use and allow their business to operate on the property.
- Recommended approval to rezone property at 803 Joliet Road from B-2 "Limited Service" to P-1 "Public & Semi Public" and site variances for the construction of a 2-story Municipal Complex Building.
- Recommend approval of text amendment to Ordinance 15-27-O for a dog daycare at 1416 & 1418 W. 55th Street. Approval granted an increase in the number of dogs permitted for daycare and boarding.

- Recommended approval to grant a variance from the Sign Code to permit an electronic variable message board in a Pole Sign at 6101 S. La Grange Road (Shell Gas Station).
- Recommended approval to grant a text Amendment to P.U.D. Ordinance 16-33-O Amendment approved site plan for Clocktower Pointe Subdivision to include additional parking.
- Recommended approval to grant a text amendment to Zoning Code to amend Chapter 5: Residence District to amend the front yard setback requirements for all residence districts.
- Recommended approval to grant a text amendment to section 10-1-3: Definitions & section 10-6A-2: Special Uses. The amendments created a new definition for make-up tattoo and permitted make-up tattoo as a special use.
- Recommended approval to grant a variance for lot width and lot area at 5328 S. Catherine Avenue. The variance reduced the required lot width from 65 feet to 50 feet and minimum lot area of 7,500 sq. ft. to 6,150 sq. to allow the lot to be subdivided into two separate lots.
- Recommended approval of a Preliminary/Final Plat of Subdivision to subdivide the property at 5328 S. Catherine into two separate lots to construct two single family dwelling units.
- Recommended approval of a special use to allow Magic Nails to occupy 5,000 sq. ft of retail space at 21 Countryside Plaza. The ordinance placed the condition that a fee in lieu be paid.
- Recommended approval to grant a special use permit to allow Russell's BBQ to construct a drive through and outdoor eating area at 5545 S. La Grange Road. A variance was recommended to reduce the required perimeter landscape area of 5 feet along 56th Street and to reduce the required parking stall length from 20 feet to 18 feet.
- Recommended approval to grant a text amendment to Zoning Code to permit beekeeping as an accessory use in residential and commercial zoned properties.
- Recommended approval to Amend Chapter 7: Manufacturing Districts. The amendment established lighting requirements for commercial and industrial zoning districts.
- Recommended approval of granting a special use permit and granting variances to Ledo's Pizza to construct a 460 sq. ft. outdoor eating patio. A second variance was granted to reduce the required front yard setback from 25 feet to 8 feet to construct the patio for the property at 5525 S. La Grange Road.

POLICE COMMITTEE
Alderman John Finn - Chairman
Alderman Mark Benson
Alderman Tom Mikolyzk

The **Police Committee** consists of three (3) members who are appointed by the Mayor, with the consent of the City Council. The committee reviews and makes recommendations to the full City Council regarding items directly related to the police department including but not limited to purchases, programs, and ordinances.

The Police Committee met 4 times during 2017. The most significant items reviewed by the committee include:

- Recommended the purchase of a new patrol vehicle (ALPR).
- Recommended participation in Cook County Sheriff's Office Drug Take Back program.
- Recommended a draft ordinance making Unlawful Visitation Interference a violation of the City Code.
- Recommended Council approval to direct Board of Fire and Police Commission to hire one probationary officer.
- Recommended the purchase of upgraded L3 in-car cameras and back end software.
- Recommended Council approval to conduct site assessments and contract negotiations to build a communications tower at the new Municipal Complex.
- Recommended approval to donate, sell and/or destroy bicycles in storage at DPW.
- Recommended approval to sell surplus, used police vehicle emergency equipment.
- Recommended Council approval to conduct a public auction to sell 2 ESDA vehicles and a police motorcycle.

POLICE PENSION BOARD
Paul Klimek - President
Allen Arneson - Vice-President
Brendan Gleespen - Secretary
Louis Moravecek – Assistant Secretary
David Schutter - Trustee

The **Police Pension Board** consists of five (5) members. Two members of the Board shall be appointed by the Mayor, the third and fourth members of the Board shall be elected from the active members of the Police Pension Fund, and the fifth member shall be elected by and from among the beneficiaries of the Police Pension Fund.

The Police Pension Board met 6 times during 2017. The most significant items reviewed by the committee include:

- Patrol Officer Rodey applied for a retirement pension in the 1st quarter. In a vote of 3-2 the Board approved an annual pension benefit inclusive of the \$22,100 longevity spike.
- In March of 2017 the Circuit Court ruled in favor of the City in the pension spike litigation matter. The judge ruled that the pension spike was illegal and enjoined the fund from awarding the inflated longevity benefit. In addition, the ruling required an immediate recalculation of the retiree pension benefits using only the \$850.00 longevity benefit contained in the collective bargaining agreement.
- During the 2nd quarter, Al Arneson was reappointed by the Mayor and City Council – term to expire in April 2018. Dave Schutter was reappointed by the Mayor and City Council – term to expire in April of 2019.
- At the 2nd quarter meeting, with a vote of 4-1, the Board decided to request a stay of the Circuit Court order and to delay the benefit recalculation pending a decision on the motion to stay. In the same motion, the board also decided to appeal the Circuit Court ruling. The motion to stay was subsequently denied by the Circuit and Appellate Courts.
- Pursuant to the court's denial of the motion to stay and the delay in benefit recalculations, thirteen pensioners/surviving spouses received an overpayment in the aggregate amount of \$61,743 (with respect to overpayments made from the date of the Circuit Court ruling to the date that the motion to stay was denied in the Appellate Court).
- An election was held to select two actives and one retiree to sit on the board pursuant to Illinois Pension Law. The results of same were tallied at the 2nd quarter meeting. The Board welcomed Paul Klimek and Brendan Gleespen at the 3rd quarter meeting where officers were also selected.
- The Board selected the new officers as follows: Paul Klimek (President), Al Arneson (Vice President), Brendan Gleespen (Secretary), and Louis Moravecek (Assistant Secretary).

- Among the first order of business for the new board (3rd quarter) was to deal with pension benefit overpayments in the amount of \$61,743 previously noted. On a vote of 3-1-1 (abstention), the Board gave the beneficiaries an interest free repayment period of 18 months, with minimum payments of \$200.00 due monthly, with a balloon payment of the remaining balance due at the 18 month maturity.
- At the 4th quarter meeting, the Board reviewed and approved the audit report and GASB 67/68 actuarial valuations. Pursuant to the Circuit Court ruling the valuations now excluded the spiked longevity benefit of \$22,100 in the calculations.
- In addition, at the urging of the Pension Board, the actuaries removed the pension obligation for former Chief Swanson's terminated benefits. The combined effect of the major assumption changes (removal of longevity spike and terminated benefit obligations) contributed largely to the improvement in the funding ratio of fund from 43.48% to 64.98%.
- Pursuant to state law the fund also completed the annual Illinois Department of Insurance reports (annual report and interrogatories), and House Bill 5088 Compliance Report in the fourth quarter.
- The Board also approved new hire Christopher Batzel's application into the Countryside Police Pension fund. The Board and its actuaries worked with the Village of Park Forest to transfer his prior pension contributions into the fund as well.

RECREATION COMMITTEE
Alderman Jim Jasinski - Chairman
Alderman Tom Mikolyzk
Alderman Scott Musillami

The **Recreation Committee** shall review and make recommendations to the full City Council regarding, but not limited to: capital planning for the City's park system, planning special events, including the Easter Egg Hunt, Summer Concert Series, Criterium, Winter Fest and the Children's Christmas party.

The Recreation Committee met twice during 2017. The most significant items reviewed by the committee include:

- Recommended a contract to hire an event planner for the City's summer concert series. The series consists of eight weeks of outdoor concerts. A fireworks show was held on July 27th.
- Directed staff to prepare a sponsorship packet for the summer concerts.
- Recommended continuing the annual Countryside Children's Christmas Party at Bella Banquets on December 2nd. A total of 187 children participated and enjoyed the event.
- Held the first annual Countryside Criterium in Ward 2 on Saturday, August 5th. There were approximately 200 racers from 54 cities, including 3 states and the United Kingdom.
- Held the first annual Winter Fest on Saturday, November 25th. This event had Christmas carolers, horse drawn wagon rides, arts and crafts for the kids, a bounce house, and a tree lighting ceremony all at Flagg Creek Golf Course.
- Recommended Resolution 17-05-R Authorizing, Supporting, and Approving the Invest in Cook County Grant application for the Brainard Avenue Multi-Use Path from Joliet Road to 55th Street.
- Held a Public Hearing with residents in Ward 3 regarding the proposed Brainard avenue multi-use path (also listed under Community Development Department).
- Concerts in the park attendance decreased in 2017 due to the fact that Thursday nights had very unpredictable weather. Two of the concerts were canceled during the concert due to rain and thunderstorms.

DESCRIPTION	2017	2016
<i># Recreation Programs Offered</i>	1,004	1,124
<i># Families Enrolled in Programs</i>	188	192
<i>Concerts in the Park Attendance</i>	2,600	2,808

WATER COMMITTEE

Alderman Mark Benson - Chairman

Alderman John Finn

Alderman John Von Drasek

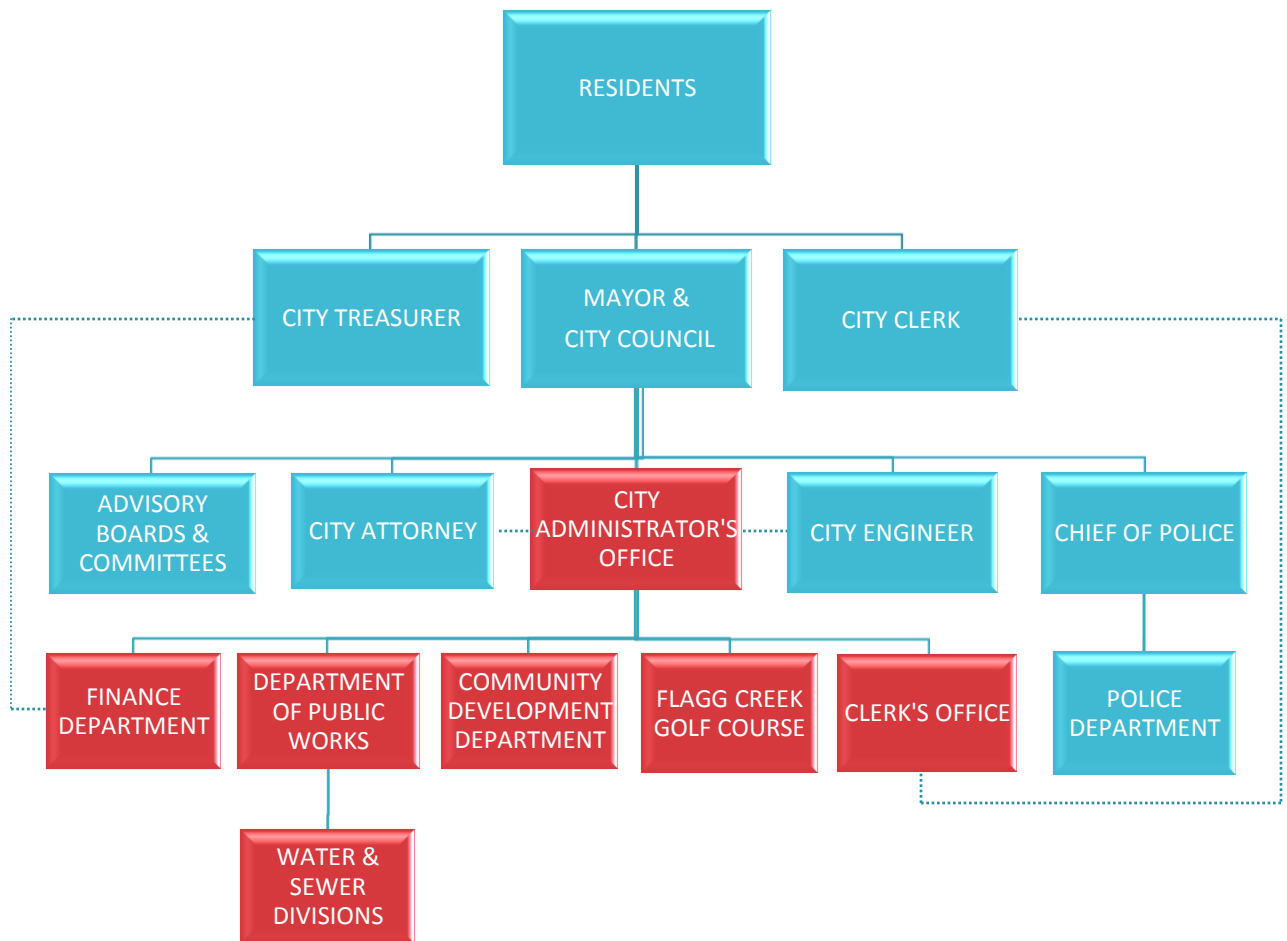
The **Water Committee** is responsible for addressing and/or recommending to City Council any and all issues which are related to water/sewer rates, utility invoicing and delinquent accounts, infrastructure needs, contractual agreements, water/sewer operations, and any city code updates pertaining to Sections 7-6 and 7-7.

The Water Committee met once during 2017. The most significant items reviewed by the committee include:

- Recommended a City-wide water system hydrant flow testing and maintenance program.
- Recommended approval of water contracts with Indian Head Park and LaGrange Highlands.
- Recommended the purchase of a 2018 Ford Transit Van to replace the van currently used by the Water Department.



CITY OF COUNTRYSIDE – ORGANIZATIONAL CHART



THIS SECTION OF THE REPORT INCLUDES ALL THE DEPARTMENTS HIGHLIGHTED ABOVE AND THEIR MAJOR ACCOMPLISHMENTS THIS YEAR.

Administrator’s Office

This office is comprised of three full-time employees, the City Administrator, the Assistant City Administrator and the Executive/Human Resource Assistant. The role of this office is to provide leadership, direction and vision to the City departments. This office is responsible for the general oversight of all City operations other than police.



City Administrator, Gail Paul has lead this office since 2010. With over 25 years of government experience, she serves as the City Council’s chief advisor. Her primary responsibilities include oversight of all City departments other than police, implementation of City ordinances and resolutions, risk management, human resources, union negotiations, litigation and public relations.

In addition to the duties above, the City Administrator oversees all economic development activities. The activities include recruiting new businesses, business retention, negotiating redevelopment agreements, and promoting a positive business climate. Gail works with the Zoning Administrator to accomplish these tasks. Highlights will be covered in the Community Development Department section.

Sharon Peterson, Assistant City Administrator has direct supervision of the Community Development Department including planning and zoning, building permits and code enforcement. She also oversees the recreation activities which includes Flagg Creek Golf Course and special events. In addition, Sharon assumes the Administrator’s duties in Gail’s absence.



Sue Dignin, Executive/Human Resource Assistant works closely with the Administrator and Assistant City Administrator in carrying out the duties of this office. She oversees employee benefits, and serves as the City’s claim coordinator for insurance purposes. Sue also coordinates the compilation of Countryside Connections, the City’s quarterly newsletter, and serves as the staff liaison to the Board of Fire and Police Commissioners.

Human Resources

The Human resource functions of this office include hiring, firing and disciplining employees, City-wide training, and the administration of all employee benefit programs including health, dental, and life insurance, flexible spending account, IMRF pension fund and a 457 deferred compensation plan. Retirees are allowed to stay on the medical plan at a higher contribution rate.

BENEFIT PROGRAM	SINGLE	FAMILY
<i>Health Insurance</i>	23	47
<i>Dental Insurance</i>	19	54
<i>Life Insurance</i>	55	
<i>Flexible Spending</i>	7	
<i>457 Plan</i>	27	
TOTAL	131	101

The City belongs to the Intergovernmental Personnel Benefit Cooperative “IPBC” which is a cooperative established by units of local government in Illinois to administer some or all of the personnel benefit programs offered by the participating members. The IPBC acts as a public entity risk pool to receive, process and pay such claims as may come with the benefit program of each participating unit. All units participating in the cooperative pool their risks and funds and share in the cost of losses or surpluses. The IPBC pool administers the health and life insurance programs. All other benefit programs are administered by this office.

Risk Management

The City is a member of the Intergovernmental Risk Management Agency "IRMA". This agency is a public entity risk pool whose members are Illinois municipalities. IRMA manages and funds first party property losses, third party liability claims, workers' compensation claims and public officials' liability claims of its members. IRMA sets claim targets for each municipality. This department monitors both claim frequency by department and by claim type.

CLAIM FREQUENCY

DEPARTMENT	IRMA TARGET	2017	2016
Administration	0	0	1
Police	6	7	1
Public Works	13	4	3
Recreation (Golf Course)	0	0	1
TOTAL	19	11	6

The City saw a significant increase in the number of Police claims this year, pushing the number of claims above its target for the first time in four years. However, two incidents resulted in two claims each (i.e. auto damage & workers' compensation). Public Works continues to be significantly below its target helping keep the City overall below its targets.

CLAIM EXPERIENCE

CLAIM TYPE	IRMA TARGET	2017	2016
Auto Liability	2	2	1
Auto Physical Damage	3	2	1
General Liability	4	1	0
Property Damage	4	3	2
Workers Compensation	6	3	2
TOTAL	19	11	6

We use this information to help us reduce claims. For example, significant motor vehicle accidents may require defensive driving training or maybe the placement of emergency equipment needs to be moved to give better sight lines. Overall the City's claim experience was well below the target level in 2017.

Employee Recognition

This office recognizes employees when they reach years of service milestones. Employees are given service awards at 5, 10, 15, 20, 25, 30+ years. The City would like to thank the thirteen employees listed in the chart to the right who reached years of service milestones in 2017.

SERVICE AWARDS FOR 2017

EMPLOYEE	DEPARTMENT	YEARS OF SERVICE
Mark Bobysud	Public Works	35
John Andree	Police	25
Kreg Floyd	Police	20
Joe DiGangi	Police	15
Jim Stern	Police	10
Gail Paul	Administration	10
Lupe Hamernik	Police	10
Margaret Carey	Clerk	10
Patti Littlejohn	Police	10
Don Decker	Water	10
John Hays	Public Works	5
Ryan Jakubowski	Police	5
Paul Lanzi	Police	5

In addition to recognizing years of service, management tries to show appreciation to the employees in various ways including a Labor Day BBQ, a holiday luncheon and an employee of the month dedicated parking space.

This year we had a Chili Cook Off. All employees were invited to try several chilis and vote for their favorite. These types of events help promote comraderery among the departments. It also gives employees time to get to know employees in other departments.

WINNERS

Steve Norman, CDD
Jim Essig, DPW
Greg Adamec, DPW



Coffee with the Mayor

This office coordinates the quarterly meetings where residents and business owners can come and meet directly with Mayor McDermott over a cup of coffee. Typically, there will be one or two speakers to educate the public on programs offered by the City and other agencies. Updates on City operations and economic development are often the topic of discussions. All those in attendance are given the opportunity to ask questions or bring up issues for discussion. In 2017 several organizations presented to the group including Interfaith Community Partners (provide escorted transportation to seniors to help sustain independent living), State Representative Mike Zalewski, Cook County Department of Public Health (restaurant inspections) and Dewberry Architects (updates on the Municipal Complex design).



Recreation

Sharon Peterson oversees the operations of the Flag Creek Golf Course. Specific information is provided under the Flag Creek Golf Course Advisory Board and the Flag Creek Golf Course department.

Sharon also oversees the City's special events including the the Easter Egg Hunt, the Summer Concert Series, and the Children's Christmas Party. Two new events were added this year, the Criterium and the Winter Festival.



MAJOR ACCOMPLISHMENTS

The primary responsibility of the City Administrator's Office is to oversee all departments' operations other than police. Therefore, accomplishments regarding economic development, recreation, and department specific will be listed under those departments.

- Implemented 48 ordinances and 26 resolutions adopted by the City Council in 2017 as required. See **EXHIBIT B** for a complete listing of all ordinances and resolutions adopted.
- Worked closely with the City Engineer, Special TIF Counsel and TIF consultant to further the TIF Redevelopment Plan including the administration of a Redevelopment Agreement with Ettleson Hyundai for the construction of a new dealership. Specific economic development initiatives are discussed under the Community Development Department.
- Solicited proposals from architects, participated in the interviews, and recommended to hire Dewberry Architects to design the new Municipal Center.
- Solicited proposals from construction managers, participated in the interviews, and the recommendation to hire Frederick Quinn Corporation to manage the construction of the new Municipal Center.
- Gail served as staff liaison to the Design Ad Hoc Committee. This committee was appointed by the Mayor to work with the architects to develop an overall concept of the new municipal complex including the selection of building materials, outdoor lighting and signage.
- Worked closely with the architects and department heads to design the layout of each department and to select finishes for the interior of the new municipal complex.
- Oversaw the preparation, solicitation and recommendation of Bid Package #1 for the new municipal center site work.
- Worked with an environmental company to clean up the site after an a heating fuel tank was uncovered on the property, and an abandoned well was discovered which required decommissioning.
- Coordinated legal efforts in a case involving the Police Pension Fund and one which the City won on appeal to revoke the pension of former Chief Swanson who plead guilty to 7 felonies.
- Coordinated 5 special events including the Easter Egg Hunt, the Summer Concert Series, the first Criterium race, the Children's Christmas Party, and the first Winter Festival.
- Negotiated and administered the contract with Cumulus for advertising on White Sox Radio. The advertising was a collaborative effort of the City, Countryside Business Association and 7 car dealerships.

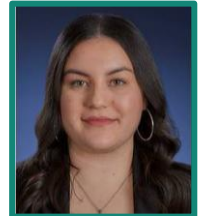
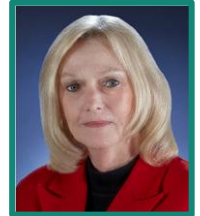
Clerk's Office



This office is staffed by three full-time employees; the Deputy Clerk, Administrative Clerk, and Assistant Office Clerk. This office plays a critical role in the daily operations of the City.

Deputy City Clerk, Margaret Carey oversees the day to day operations of the Clerk's office. The primary responsibility of this office is to maintain all official records for the City. However, as the first point of contact, the Clerk's Office acts as a central hub. The staff, **Karen**

Melone and **Liz Cordova** are extremely knowledgeable about City services and answer dozens of phone calls each day in addition to assisting the public with a variety of requests.



Open and Transparent Government

The Deputy Clerk is the City's Freedom of Information Officer and she is responsible for processing all FOIA requests. The City processed 209 FOIA requests in 2017. The Deputy Clerk is also the Open Meetings Act (OMA) designee for the City of Countryside, ensuring that required training is completed and that all meetings are in compliance with the Act.

Meetings Preparation

The Clerk's office is responsible for scheduling the many committee, commission, and City Council meetings. There were 86 meetings in 2017! The staff prepare agendas and minutes in accordance with the Open Meetings Act. After meetings, staff ensures that all follow up is completed. This includes the recording of ordinances and resolutions, execution of documents and action items resulting from City Council direction.

Licenses

Business licenses, registrations and special event licenses are processed and administratively approved in the Clerk's office. This helps to expedite the process. Liquor licenses are also processed in the Clerk's office.

Elections and Voting

The Clerk's office staff are registered as Deputy Registrars with the Cook County Elections office. They are available to assist residents with voter registration. The Deputy Clerk is responsible for facilitating all election filings and related public notices.

Resident Programs and Payment Processing

Many community programs are facilitated through the Clerk's office. These include: library and pool reimbursements, senior snow removal, shared-cost tree program, senior ride program, community garden, and others. The Clerk's staff accept payments for all City revenue other than property taxes and State shared revenues. This includes revenue from water bills, permits, inspections, real estate transfers, vehicle fuel tax, and restaurant tax.

<i>DESCRIPTION</i>	<i>2017</i>	<i>2016</i>
<i># Business Licenses</i>	454	462
<i># Liquor Licenses</i>	54	55
<i># Special Use/Special Event Permits</i>	55	39
<i># Raffles Permits</i>	5	7
<i># Garage Sale Permits</i>	97	95
<i># Real Estate Transfers</i>	110	180
<i># FOIA Requests</i>	209	202
<i># Tree Program Applications Processed</i>	70	106
<i># Library Reimbursements</i>	80	93
<i># Pool Reimbursements</i>	23	19
<i># New Voter Registrations</i>	0	13
<i># Foreclosures</i>	13	15
<i># Seniors registered for snow removal</i>	143	169

MAJOR ACCOMPLISHMENTS

- Deputy Clerk Carey achieved CMC Certification (Certified Municipal Clerk) from the International Association of Municipal Clerks. This designation is provided to those Clerks who have completed demanding educational requirements.
- The Clerk's Office celebrated Year 2 of the Angel Tree Program – assisting 72 residents in need during the holidays.
- The Clerk's Office received the 2017 Program Excellence Award from the International Institute of Municipal Clerks for the Angel Tree Program. The program was recognized as “innovative to community welfare.”
- Launched a new records management software program that will replace paper records with digitized documents. This change will increase efficiency in records retrieval and help the environment by reducing the amount of paper used.
- Continued developing the City's social media presence by increased use of the City's Facebook page, development of its website, and the use of e-blast messages to residents enrolled in the program.
- Processed 26 new Resolutions and 48 new Ordinances. Ensured that the City Code was updated for all new ordinances requiring updates.
- Worked with businesses to issue 454 business licenses and 54 liquor licenses.
- Maintained a high standard of compliance with the Open Meetings Act (OMA) by posting all meeting notices and minutes within the required timeframe.
- Processed 70 applications for the Shared Cost Tree program.
- Continued to develop process improvements by meeting with other departments to find ways to assist each other.
- Coordinated City approval and support for over 55 events, including the Countryside Police Department Cop on Top, Countryside Business Association (CBA) Carnival, the City of Countryside Summer Concerts, and the Children's Christmas Party.
- Expanded department knowledge through attendance at the following training programs:
 - 2017 Institute of Municipal Clerk's in Springfield, IL
 - 2017 International Institute of Municipal Clerks in Montreal, Canada

Community Development Department

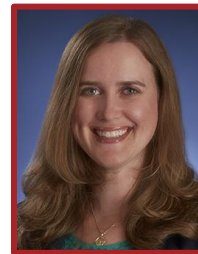
This department is comprised of two full-time employees, the Zoning Administrator, and the Building Clerk. The Community Development Department encompasses Building, Zoning, Code Enforcement and Economic Development. The duties of this department are divided up between the City Administrator (Economic Development) and the Assistant City Administrator (Building, Code Enforcement and overall management of the department).

Economic Development

The City Administrator is the staff liaison to the Economic Development Committee and is responsible for planning and directing economic development activity within the City. She also works closely with the Zoning Administrator to assist developers with proposed site plans and location assistance. New materials have been developed for the website and distribution to better assist developers and potential end users. Responsibilities include marketing and promoting the City to attract new businesses, support retention and expansion of existing businesses, and to develop short and long range plans for the City as it relates to community development.

Planning & Zoning

Municipalities use zoning to establish land use within their borders. The City's zoning map see **EXHIBIT C** establishes a zoning designation (i.e. R-1 residential one-family, B-1 Retail, etc.) for each property within the City. Zoning regulations are based upon the City's adopted development plans and overall City policies and objectives and are intended to serve the City as it deals with future growth and development. The regulations dictate what may be built, what type of business may move in, what structures may be built, etc on the property. In the event a new development does not meet the zoning code, the owner may petition the Planning and Zoning Board of Appeals for a variance or special use as required. **Kimberly Clarke, Zoning Administrator** serves as the staff liaison to this Board.



Building Permits

Steve Norman, Building Clerk processes permit applications, schedules inspections and follows up on occupancy permits. The most common projects requiring a permit include new construction, room additions, room remodels, fences and roofs. The City issued 461 permits this year, with a permit value of \$17,036,994.00 which is an increase of 72% in revenues collected from 2016. This increase is primarily due to 2 large scale projects, Ettleson Hyundai (new car dealership) and Clocktower (townhome development)



<i>DESCRIPTION</i>	<i>2017</i>	<i>2016</i>
<i># Permits Issued</i>	461	608
<i>Value of Permits Issued</i>	\$17,036,994	\$9,890,935
<i># Citations Issued</i>	150	153
<i>Value of Fines Collected</i>	\$17,590	\$16,750

Inspections and Code Enforcement

TPI is also under contract for plan reviews, inspections and code enforcement. In 2017, there was a total of 202 scheduled code enforcement days. Examples of some of the work our code enforcement officer handles are: notices and letters sent to the property owners for non-compliance, stop work orders, and the removal of illegal advertising signs. In addition, the City does not employ a Health Inspector; but rather has an Intergovernmental Agreement with the Cook County Department of Public Health for all health and sanitation inspections. The City tries to work with code violators to give them an opportunity to correct the violation. However, in some cases issuing a citation is required. Staff presents these citations at the City's monthly adjudication hearings.

MAJOR ACCOMPLISHMENTS

- Processed 461 permit applications.
- Coordinating the zoning, permitting and inspection process for two large scale developments. A residential townhome development, Clocktower and a new car dealership, Ettleson Hyundai.
- Issued 150 citations for code violations in 2017. Code enforcement efforts are ongoing especially due to foreclosed properties and rental properties. The City received notification of 10 foreclosures this year.
- Worked with the City Engineer to update the Street Condition Map and the 5-Year Street and Alley Resurfacing Plan (see **EXHIBIT A**).
- Ensured that all handicapped, no-parking, and fire lane signs are current with the fine amount.
- Worked with the City Engineer to complete the Annual Street and alley resurfacing program. The following streets and alleys were included in this program:

Streets – Catherine Avenue from 55th Street to 57th Street; 56th Court from the west limit to 9th Avenue; 67th Street from Willow Springs Road to Sunset Avenue.

Alleys – Alley north of Plainfield Road from Kensington Avenue to LaGrange Road; alley west of LaGrange Road from Plainfield Road to 53rd Street.
- The ITEP Streetscape project along LaGrange Road began in the fall. Decorative concrete was installed along LaGrange Road from 57th Street to Joliet Road on both the east and west side of LaGrange Road.
- Held a Public Hearing with the residents in Ward 3 regarding the proposed Brainard Avenue Multi-use Path. (also listed under Recreation Committee)
- Updated the zoning code as it pertains to the commercial lighting standards for properties that abut residential properties.

Finance Department

This office is comprised of three full-time employees and a part-time employee - the Finance Director, Senior Accountant, Senior Clerk and Account Clerk. Major responsibilities of the Finance Department include financial reporting, administration of accounts receivable and payable, utility billing, financial reporting and compliance, debt management, investment management, grant administration (in conjunction with City Administration and City Engineer), and performing complex financial modeling and analytics to support City-wide programs and initiatives.

Finance Director, Dave Schutter oversees the day to day operations of the department. The Finance Department also oversees the Information Technology function and provides a high level of internal customer support to the other departments and functional areas. In addition, the department supports residents and businesses with respect to utility billing functions, fee assessments, tax abatements and incentives, tax increment financing, and accounts receivable and payable.



Budget

The Finance Director works closely with the City Treasurer, Finance Committee and City Administration in assembling and recommending a budget to the full City Council. The budget process begins with department requests which are reviewed by the City Administrator and Finance Director. The General Fund budget is then presented to the Finance Committee and discussed September through November until a tax levy and abatement amounts are agreed upon by elected officials. Budget discussions continue in January with other fund budgets along with some minor adjustments to the General Fund. The entire process spans over several months with final budget adoption typically in April after a public hearing.

Financial Reporting

The Treasurer and Finance Director report the budgetary performance and financial position of the City on a monthly basis. This Treasurer's Report includes an analysis of budget to actual amounts with explanations for major variances, the cash and fund balances, and investment activity and performance. The City also issues a Comprehensive Annual Financial Report (CAFR) which is currently audited by Baker Tilly Virchow Krause, LLP. A copy of this report can be found on the City's website.

Grants

The Finance Department is responsible for monitoring the receipts and disbursements of several grants and works very closely with City Administration and the City Engineer with respect to grant application, planning, and administration. Since each grant may have unique requirements as specified in the grant agreement, the Finance Department must be aware and determine any special audit or other financial reporting requirements. Please see **EXHIBIT D** for additional grant information.

Accounting

Meiling Lieu, Senior Accountant maintains the accounting and financial reporting systems. She processes the bi-weekly payroll, manages accounts receivable (other than utility billing), oversees accounts payable, in collaboration with the part-time **Account Clerk, Kelvin Keach** (picture not available), prepares journal entries, reconciles bank accounts (other than payroll), processes the quarterly hotel/motel tax returns, and works closely with the auditors to complete the annual audit.



Utility Billing

Holly Williams, Senior Clerk was recently promoted to this position. She maintains the utility billing system. Holly prepares an electronic meter read file which is used by the Water Operators to obtain meter readings. Holly then downloads the readings and prepares the monthly utility bills. She also processes the monthly food & beverage and gasoline use tax returns.



Information Technology

The City outsources its information technology needs to Merging Technologies. This IT function ensures the overall safekeeping/security of the City's data, backup files and servers, hardware needs, software upgrades, licenses, and the email exchange server.

DESCRIPTION	2017	2016
<i>Sales Taxes (YTD thru November)</i>	8,121,524	7,876,394
<i>Sales Tax Growth (Y over Y)</i>	3.11%	1.23%
<i>Income Taxes (YTD thru November)</i>	476,933	524,411
<i>% Change (Y over Y)</i>	(9.05%)	(4.92%)
<i>Gaming Machines in City</i>	86	83
<i>Gaming Taxes</i>	273,288	255,360
<i>Growth in Gaming Taxes (Y over Y)</i>	7.00%	10.22%
<i># Water Billing Accounts</i>	1,569	1,567
<i># Gallons Billed</i>	531,831,000	549,537,000
<i># Gallons Purchased</i>	556,488,000	576,860,000
<i>Unaccounted for Flow</i>	4.43%	4.74%

Financial Highlights

- Sales taxes represent the primary revenue source for the general fund - 70% of total revenues. Sales taxes include both the Retailer's Occupation Tax (City's 1% share on the sale of all goods), and the .75% Home Rule sales tax (excludes packaged food items, prescriptions, and titled vehicles). Current year growth is coming from increases in the auto/filling station, restaurant, furniture/households, and building materials sectors.
- Income taxes (State of Illinois Local Government Distribution Fund-LGDF) distributions represent the second largest revenue source at just under 5% of general fund revenues. The 2016/2017 Income tax collections are consistent with the longer run stabilized average. The 2015 collections growth resulted from a combination of economic, legislative, and certain non reoccurring factors.
- Gaming taxes represent the 4th largest revenue source for the general fund. While the annual growth from 2014-2016 was due mainly to the volume of additional gaming machines (65 machines in 2014), the growth from 2016-2017 was due to volume increases largely on a "same machine" basis.
- Water revenues represent the second largest revenue source City wide. "Unaccounted for Flow" (water loss) for 2017 and 2016 shows continued improvement from diligent meter replacement and hydrant maintenance programs, significant investment in infrastructure, and favorable winter conditions.

MAJOR ACCOMPLISHMENTS

- For the fourth consecutive year, presented City operations that were supported without the use of an annual property tax levy.
- The City received the Certificate in Achievement for Financial Reporting Excellence from the GFOA for the 11th consecutive year for the fiscal year 2017 audit.
- Successfully transitioned into a new “sub pool” within the IPBC benefits pool. This transition will secure and maintain a stable health and dental insurance premium.
- Restructured investment portfolio from money market to fixed income instruments. Restructuring has increased investment income by over \$65K annually.
- Received the Distinguished Budget Award from the GFOA for the 2nd consecutive time. This award reflects the ongoing commitment of the City Council and staff to meeting the highest principles of governmental budgeting. A budget document must be rated “proficient” in each of four categories: a policy document, a financial plan, an operations guide, and a communications device.
- Successfully issued Series 2017 General Obligation Bonds at historically low rates in the amount of \$10 million to partially finance the construction of the new Municipal Complex.



Department of Public Works

This department is comprised of twelve full-time employees, the Public Works Superintendent, Foreman, Mechanic, Crew Chiefs, Maintenance Worker 2, Lead Water Plant Operator and Water Plant Operator. This department is responsible for the maintenance of public buildings and property, including parks, rights-of-way and the water distribution system and sanitary sewer system in Ward 2.

Public Works Superintendent, Jim Essig oversees all the activities in this department. The primary responsibilities of this department include snow plowing city streets, sidewalks, park pathways and nearly 150 driveway aprons for senior citizens, residential leaf pick-up, brush chipping, street sweeping, street/parkway/sidewalk/streetlight repairs, routine maintenance of public buildings and being on call 24/7 for emergency call-outs.



Early in the year, Jim announced his intentions to retire within the year. The City began its succession plan. First, the position of Public Works Foreman was

reinstated. A crew chief was promoted to Foreman. A selection committee interviewed candidates to replace Jim Essig. Jesus "Jessie" Serna, Public Works Mechanic was selected. Jesse worked for the second half of the year with Jim to learn all of the administrative duties which come along with being a department head.



Jesse was officially appointed Public Works Superintendent on December 1, 2017. Jim took some time off before his official retirement date in February, 2018. However, Jim was available to answer questions and assist his successor during this transitional period.

Street Maintenance

The City's Department of Public Works provides exceptional services to our residents. We often get calls and emails at City Hall about the excellent snow plowing performed by the staff. They maintain 17 miles of local roads in our community as well as the sidewalks. Besides snowplowing, they must maintain the streets after storms to remove any hazards.

The Superintendent works closely with the City Engineer to update the Streets Condition Map, and the 5-Year Street and Alley Resurfacing Plan, see **EXHIBIT A**. This allows the Infrastructure Committee to make informed resurfacing decisions each year.

Leaf Pickup

This program is by far the most labor intensive of the services provided. It typically takes about one week to make a full cycle of the City. This program collected 345 tons of leaves this year.

Park/Public Property Maintenance

People often do not realize the magnitude of the public properties maintained by this department including 9 parks, 3 buildings, and rights-of-way. This year DPW cleared the silt from the 59th Street ditch, pictured below. This was the first time since the installation of the ditch. See **EXHIBIT E** for a complete listing of all the properties maintained by DPW.

MAJOR ACCOMPLISHMENTS

DESCRIPTION	2017	2016
# Snow plowing trips	7	17
Tons of salt	309	685
# Public properties maintained	100	101
Truckloads of brush	100	114
Tons of leaves	345	218
Amount of dump charges	\$9,360	\$10,582
Cost spring clean-up	\$7,232	\$9,984
# DOL drug tests	9	10

- **No workers' compensation claims in 2017.**
- Participated in Earth Day with LaGrange Highlands School.
- Removed 20 diseased and dead parkway trees.
- Planted 17 parkway trees.
- Picked up and disposed of 100 truckloads of brush.
- Picked up and disposed of 345 tons of leaves.
- Snow plowed 230 driveway aprons for senior citizens.
- Repaired 26 parkways due to projects in the past that caused sinking and trip hazards.
- Set up for CBA carnival, Countryside Criterium, St. Patrick's Day Family Parade, the Summer Concert Series, and the Children's Christmas Party.
- Conducted park and facility safety checks and repaired all items noted.
- Resurfaced the following three streets: Catherine Avenue from 55th Street to 57th Street, 56th Court from the west limit to 9th Avenue, and 67th Street from Willow Springs Road to Sunset Avenue.
- Resurfaced the following two alleys: Alley north of Plainfield Road from Kensington Avenue to LaGrange Road, and the alley west of LaGrange Road from Plainfield Road to 53rd Street.
- Installed holiday lights and decorated Memorial Park and City Hall; decorated the streetscapes on LaGrange Road, and decorated the street poles with garland.



Department of Public Works - Water & Sewer Divisions

Water/Sewer is a division of the Department of Public Works. The goal of the division is to provide the highest possible water quality and consumer confidence, while continuing our commitment to maintaining and improving the infrastructure. **Mike Hartigan, Lead Water Plant Operator and Don Decker, Water Plant Operator** run the day to day operations of this division. Some of their major responsibilities include infrastructure maintenance, meter reading, and quality assurance.

Infrastructure

This division is responsible for maintenance of its storage and pumping facilities, and oversight and maintenance of the City's water main infrastructure that provides water to the residents, businesses and customer towns, Indian Head Park and LaGrange Highlands who receive water from the City. They provide customer service to the residents, and are on call 24/7 in the event of emergencies that may affect the system. This year, the staff oversaw the repair of 13 water main breaks. This is due to the City Council's commitment to continue replacing problematic water mains. Staff also works closely with the City's Engineer to review the infrastructure and make recommendations to the Water Committee on replacements.

Meter Reading

The staff is also responsible for the water meter reading. They obtain a disc from the Finance Department monthly and perform drive-by readings. Once analyzed, unobtainable reads are addressed, sometimes requiring the meter and transmitter to be repaired and/or replaced. In addition, this department performs final readings as properties change ownership.

<i>DESCRIPTION</i>	<i>2017</i>	<i>2016</i>
<i># Watermain breaks</i>	8	13
<i># J.U.L.I.E. locates</i>	1,559	1,089
<i># Service requests</i>	123	104
<i>Hydrants Replaced</i>	2	3
<i>Valves Replaced</i>	2	1
<i>Meters Replaced</i>	30	12
<i>MXUs Replaced</i>	28	11

Quality Assurance

The staff performs quality assurance sampling and monitoring tests and constantly strives to meet and or exceed EPA and IEPA guidelines as they apply to water. This department is responsible to issue the City's Consumer Confidence Report each year which contains information on the source of the City's water, contaminants detected in the water as well as education information. (This report can be found on the City's website.)

In addition to the water responsibilities they also oversee and maintain the sanitary collection system and lift station that services the City's Ward 2 area, constantly striving to meet or exceed MWRD and IEPA regulations. Every year MWRD requires the City to perform inspections of its sanitary system including inspection of all residential and commercial sump pumps to verify that there is no cross connection with the sanitary system.

Customer Service

The staff provides timely services as requested. The most common are J.U.L.I.E. locates. 1,559 requests were received in 2017, up from 1,089, 30% from 2016 as the result of the various water main projects completed in 2017. Staff must go out to the property and mark where our infrastructure is located so that the requester stays clear of it during their construction. Staff responded to 123 service requests, up from 104 in 2016, ranging from frozen pipes and leaks to water usage and billing complaints, and final reads for property sales.

MAJOR ACCOMPLISHMENTS

- Completed the replacement of Catherine Ave. water main, which was 53 years old.
- Completed 1,559 J.U.L.I.E. locates, 30% increase from 2016.
- The water accountability for 2017 calendar year was 95.57%.
- All of the valves in the City's distribution system were exercised and inspected requiring one to be replaced.
- The Water Department has repaired or replaced thirty three water meters and replaced twenty eight MXU transmitters.
- The Hydrant Maintenance Program performed this year exposed several minor repair issues, in addition to two serious problems that required these hydrants to be replaced. All minor issues have been addressed. Flow testing was also performed providing critical data for fire protection.
- All of the Ward 2 sanitary system mains were televised and four "point" repairs were made as a result of the findings. Work was performed in accordance with Metropolitan Sanitary District Inflow and Infiltration Program requirements.
- There were 8 water main breaks in the system this year. This is a 38% decrease from the prior year. Although weather plays a role in number of breaks, the City's commitment to one or more aging water main replacements annually is a big reason for the decreased emergency maintenance required.
- The City replaced the Water Departments 2006 E150 van with a 2018 Ford Transit Van, equipped with emergency lighting necessary for safe repair work on the community's roads.



Flagg Creek Golf Course



The Flagg Creek Golf Course (FCGC) is owned equally by the City of Countryside and the Pleasant Dale Park District. The City assumed administrative oversight of the golf course in September 2014.

FCGC is a premiere 9-hole course with a lighted driving range, a club house available for private parties, full service bar and a food concession stand. Video gaming was added to the club house late in the year.



The golf course has 4 full-time employees, 22 permanent part-time employees and many seasonal employees. The day to day operations is the responsibility of the General Manager, **Billy Rosinia**. He has been with FCGC since 2000. As a member of the PGA, Billy has won over 15 tournaments. Billy's responsibilities include strategic planning for the golf course, making capital improvement recommendations to the Flagg Creek Advisory Board and public relations. Billy also handles the booking of private parties at the course.

Michele Stepanek started in 2014 as Assistant Manager. She has over 30 years of experience in the golf industry. Michele began her career as a caddy at Edgewood Valley Country Club. She worked as the Head Golf Coach at Mother McCauley High School for the majority of her career. Michele oversees the proshop, maintains the weekly schedule, coordinates all golf outings, maintains the website, coordinates marketing and promotions with the General Manager, and oversees all of the golf leagues.



MAJOR ACCOMPLISHMENTS

- Made several policy and procedural changes for the betterment of the golf course including revising the comped golf rounds policy. Now, all employees including management must check in at the front counter. This explains the increase noted to the right. In addition, comped rounds to customers is limited.

DESCRIPTION	2017	2016
<i># Paid Rounds Played</i>	33,979	33,628
<i># Comp'd Rounds</i>	891	722
<i># Golf Outings</i>	42	59
<i># Private Parties</i>	53	24
<i>Golf Revenues</i>	895,146	884,121
<i>Other Revenues</i>	201,283	155,272

- The food service was brought back in-house.
- Paid rounds of golf increased by 10% from 2016 due to management carefully monitoring daily deals and specials being offered to attract customers.
- Private parties increased by 50% from 2016. This was the result of the FCGC staff becoming more aggressive with soliciting parties.
- Sold 4,096 “chances” for the hole in one contest. Digital Golf Technologies offered all FCGC employees an incentive to increase the sales for the hole in one program. The employees took advantage of the offer and were rewarded with a catered dinner at the end of the season provided and paid for by Digital Golf Technologies.
- Other revenues include the hole in one contest chances, food sales and pro shop sales. This revenue increased by 29% this year due to increase sales, advertising and promotions.
- Entered into a new 5-year agreement for video gaming with American Video Gaming, LLC.
- Negotiated a 5-year contract with Ken Malnar, Golf Pro for the use of FCGC to provide group and individual golf lessons.
- Participated in the Pub Crawl sponsored by the Countryside Business Association. The golf course was one of the participating trolley stops.
- Hosted an after party following the St. Patrick's Day Family Parade which included Irish dancers, the St. Stephen's Green band (pictured on the right), a traditional corned beef and cabbage dinner, a longest drive contest, and face painters. A good time was had by all.



EXHIBITS

City of Countryside
5 Year Alley & Street Resurfacing Plan
September 19, 2016

STREET	FROM	TO	LENGTH (FT.)	E-E WIDTH (FT.)	AREA (S.Y.)	Improvement Type	Construction & Engineering Cost
YEAR 2017 (Asphalt Alleys)							
Alley N. of Plainfield	Kensington Ave	Catherine Ave	156	20	347	HMA Resurface	\$ 13,866.67
Alley N. of Plainfield	Catherine Ave	Ashland Ave	329	20	731	HMA Resurface	\$ 25,588.89
		Totals	485	0.1	1,078		\$ 39,455.56
YEAR 2017 (Concrete Alleys)							
Alley N. of Plainfield	Madison Ave	LaGrange Rd	391	20	869	PCC Replacement	\$ 91,233.33
W. of LaGrange Rd	E-W Plainfield Alley	53rd St	222	20	493	PCC Replacement	\$ 51,800.00
		Totals	613	0.1	1,362		\$ 143,033.33
YEAR 2017 (Streets)							
Catherine Avenue	57th St	55th St	1290	30	4,300	Resurface Spot C&G	\$ 193,500.00
56th Court	West Limit	9th Ave	245	30	817	Resurface Spot C&G	\$ 44,916.67
		Totals	1,535	0.3	5,117		\$ 238,416.67
YEAR 2018							
Ashland Avenue	Plainfield Rd	53rd St	780	30	2,600	Resurface Spot C&G	\$ 130,000.00
Madison Avenue	55th St	Plainfield Rd	670	30	2,233	Resurface Spot C&G	\$ 111,666.67
Francis Avenue	Lorraine Dr	58th St	450	28	1,400	Resurface Spot C&G	\$ 70,000.00
Lorraine Drive	Francis Ave	Rosemary Ct	300	28	933	Resurface Spot C&G	\$ 46,666.67
Rosemary Court	Lorraine Dr	North Limit	225	23	575	Resurface Spot C&G	\$ 37,375.00
		Totals	2,425	0.5	7,742		\$ 395,708.33
YEAR 2019							
Dansher Road	55th St	North Limit	2675	27	8,025	Widening & Full C&G	\$ 842,625.00
		Totals	2,675	0.5	8,025		\$ 842,625.00
YEAR 2019							
Barton Road	Brainard Ave	Longview Dr	640	28	1,991	Resurface Spot C&G	\$ 109,511.11
61st Place	Brainard Ave	East Limit	830	30	2,767	Resurface Spot C&G	\$ 152,166.67
Burr Oak Lane	South Limit	5th Ave Cutoff	630	22	1,540	HMA Resurface	\$ 84,700.00
		Totals	2,100	0.4	6,298		\$ 346,377.78
YEAR 2019							
55th Place	Willow Springs Rd	Park Ave	2075	30	6,917	Resurface Spot C&G	\$ 380,416.67
Edgewood Avenue	Plainfield Rd	55th St	1390	30	4,633	Resurface Spot C&G	\$ 254,833.33
Blackstone Avenue	Plainfield Rd	55th Pl	700	30	2,333	Resurface Spot C&G	\$ 128,333.33
Park Avenue	Plainfield Rd	55th Pl	460	30	1,533	Resurface Spot C&G	\$ 84,333.33
		Totals	4,625	0.9	15,417		\$ 847,916.67

ORDINANCES

Exhibit B

01/11/17 17-01-O AMENDING FLAGG CREEK GOLF COURSE 2014
OPERATING AGREEMENT

01/11/17 17-02-O RESCIND 14-26-O RDA FOR ROUTE 66/ INDIAN
MOTORCYCLE DEVELOPMENT

01/25/17 17-03-O SPECIAL USE- 21 COUNTRYSIDE PLAZA (PHENIX
SALON) LESS THAN 50% TAX

01/25/17 17-04-O SPECIAL USE 5404 S. LAGRANGE RD (GRIND
FITNESS) LESS THAN 50 % TAX

01/25/17 17-05-O APPROVING ARCHITECTURAL SERVICE CONTRACT
WITH DEWBERRY ARCHITECTS

03/08/17 17-06-O CLOCKTOWER POINTE SUBDIVISION

03/08/17 17-07-O PLOT OF RESUBDIVIDISON- CLOCK TOWER POINT

03/08/17 17-08-O APPROVING FIRST AMENDMENT TO THE ETTLESON
RDA

03/22/17 17-09-O APPROVING 2016 ZONING MAP

03/22/17 17-10-O APPROVING FINAL PLAT OF SUBDIVISION 5400 S
CATHERINE

03/22/17 17-11-O GRANTING VARIANCES- 5400 S CATHERINE

04/26/17 17-12-O FY2018 APPROPRIATIONS

04/26/17 17-13-O FY2017 SUPPLEMENTAL APPROPRIATIONS

04/26/17 17-14-O ADJUSTING THE NUMBER OF LIQUOR LICENSES

05/10/17 17-15-O APPROVING AGMT WITH CONSTRUCTION MGR-
FREDERICK QUINN CORP.

05/24/17 17-16-O MAKING UNLAWFUL VISITATION INTERFERENCE A
VIOLATION OF THE CITY CODE

06/14/17 17-17-O AMENDING SPECIAL EVENT - TATTOOING

06/14/17 17-18-O GRANTING VARIATION- 5606 S CATHERINE FRONT
YARD SET BACK

06/28/17 17-19-O AMENDING RENTAL INSPECTION PROGRAM

06/28/17 17-20-O AUTHORIZING WATER RATE INCREASE

07/26/17 17-21-O SPECIAL USE- BARKER SHOP- 1416/1418 55TH ST
INCREASE # OF DOGS IN DAYCARE

07/26/17 17-22-O SPECIAL USE- BARKER SHOP- 1416/1418 55TH ST
INCREASE # OF DOGS IN BOARDING

07/26/17 17-23-O REZONE 803 JOLIET RD (NEW CITY HALL) FROM B-2
TO P1

07/26/17 17-24-O VARIATIONS 803 JOLIET RD (NEW CITY HALL)

07/26/17 17-25-O SIGN VARIANCE- 6101 S LAGRANGE (SHELL GAS
STATION) ELECTRONIC SIGN ON A FREE STANDING
POLE

08/23/17 17-26-O FRONT YARD SETBACK FOR R-1 ZONING DIST.

08/23/17 17-27-O PERMITTING MAKE UP TATTOOING AS SECONDARY
TO BEAUTY SALON

09/13/17 17-28-O REPEAL OF 16-33-O - WHICH PERMITTED
CONSTRUCTION OF TOWNHOMES AT CLOCK
TOWER POINTE

09/27/17 17-29-O ISSUANCE OF \$10M BOND - SERIES 2017 FOR THE
LEVY OF A DIRECT ANNUAL TAX TO PAY THE
PRINCIPAL AND INTEREST

09/27/17 17-30-O APPROVING FINAL PLAT OF SUBDIVISION - JOVIC
5328 S CATHERINE

09/27/17 17-31-O VARIATION TO REDUCE LOT WIDTH- JOVIC
BUILDERS 5328 CATHERINE

09/27/17 17-32-O REPEALING 17-28-O PERMITTING SUITE PLAN
CHANGE TO THE CLOCK TOWER POINTE
DEVELOPMENT

09/27/17 17-33-O AMENDING CLOCKTOWER POINTE PUD- 10765
CLOCKTOWER DR

10/25/17 17-34-O UPDATING LIQUOR LICENSE COUNT FOR CLASS A &
AA

10/25/17 17-35-O SPECIAL USE - MAGIC NAILS 21 COUNTRYSIDE
PLAZA - FEE IN LIEU

11/08/17 17-36-O ADOPTING 2016 ZONING MAP

11/08/17 11-37-O SPECIAL USE DRIVE THRU & OUTDOOR PATIO
RUSSELL'S BBQ 5545 S LAGRANGE RD

11/08/17 11-38-O RUSSELL'S BBQ SITE VARIATIONS

11/08/17 17-39-O TEXT EMENDMENT RE: BEE KEEPING AS ACCESSORY
USE

11/08/17 17-40-O APPROVING OUTDOOR LIGHTING REQUIREMENTS

12/13/17 17-41-O ONE TIME EXTENSION OF BUSINESS HOURS CLASS A
LIQUOR - CHRISTMAS EVE

12/13/17 17-42-O ABATING TAXES FOR 2017 ON G.O. BOND SERIES
2008

12/13/17 17-43-O ABATING TAXES FOR 2017 ON G.O. BOND SERIES
2012

12/13/17 17-44-O ABATING TAXES FOR 2017 ON G.O. BOND SERIES
2014

12/13/17 17-45-O ABATING TAXES FOR 2017 ON G.O. BOND SERIES
2017

12/13/17 17-46-O SPECIAL USE TO LEDOS PIZZA 5525 S LAGRANGE RD -
OUTDOOR PATIO

12/13/17 17-47-O VARIANCE TO LEDOS PIZZA 5525 S LAGRANGE RD
ENCROACH IN REQ- FRONT YARD

**12/13/17 17-48-O VARIANCE FOR NEW CITY HALL AT 803 JOLIET RD
TO INCREASE MAX. HEIGHT ALLOWED**

RESOLUTIONS

- 01/11/17 17-01-R APPROVE CLASS 6B INCENTIVE -5401 DANSHER**
- 01/11/17 17-02-R SUPPORT IDOT REQUIREMENTS FOR
CONSTRUCTION ON STATE HIGHWAYS**
- 01/25/17 17-03-R DECLEARING THE CITY'S OFFICIAL INTENT TO
REIMBURSE CERTAIN CAPITAL EXPENDITURES FOR
THE CONSTRUCTION OF A NEW CITY HALL**
- 02/08/17 17-04-R WITHDRAW FROM WCMC SUBPOOL AND JOIN NIHII
SUBPOOL OF IPBC**
- 03/08/17 17-05-R AUTHORIZING GRANT APPLICATION FOR BRAINARD
AVE MULTI USE PATH**
- 03/22/17 17-06-R AUTHORIZING 2017 CDBG APPLICATION FOR 2018
STREET REHABILITATION PROGRAM**
- 04/12/17 17-07-R ENDORSING METROPOLITAN MAYORS CAUCUS
GREENEST REGION COMPACT 2**
- 04/12/17 17-08-R TERMINATING ECONOMIC INCENTIVE AGREEMENT
WITH PEARLSHIRE HOTEL (TERMINATES 15-07-R)**
- 04/12/17 17-09-R IGA WITH METROPOLITAN WATER RECLAMATION
DIST. OF CHICAGO FOR USAGE OF GPS SYSTEM**
- 04/12/17 17-10-R FUNDING RESOLUTION WITH IDOT FOR
ILLUMIUNATED STREET SIGNS - LAGRANGE /
PLAINFIELD**
- 05/10/17 17-11-R RELEASING CLOSED SESSION MINUTES**
- 06/28/17 17-12-R APPROVING THE PREVAILING WAGE 2017**
- 06/28/17 17-13-R RENEWAL OF WATER SUPPLY AGMT WITH IHP**
- 06/28/17 17-14-R RENEWAL OF WATER SUPPLY AGMT WITH
LAGRANGE HIGHLANDS SANITARY DISTRICT**

**06/28/17 17-15-R LOCAL MATCH FUNDING- ITEP PROJECT LAGRANGE
ROAD BEAUTIFICATION (56TH ST TO JOLIET RD)**

**07/26/17 17-16-R 2017 MFT PROGRAM- CONCRETE ALLEY
IMPROVEMENT**

07/26/17 17-17-R 2017 MFT PROGRAM- STREET & ALLEY REHAB

**07/26/17 17-18-R APPROVING LOCAL 150 COLLECTIVE BARGANING
AGMT PUBLIC WORKS**

**08/09/17 17-19-R APPROVING LOCAL 150. COLLECTIVE BARGANING
AGMT- ADMINISTRATIVE GROUP**

08/23/17 17-20-R PARTICIPATION BY ELECTED OFFICALS IN IMRF

08/23/17 17-21-R CLASS 6B INCENTIVE ON 5230 EAST AVE

**10/25/17 17-22-R IGA- AMENDMENT #1 ILLINOIS COMPTROLLER RE:
LOCAL DEBT RECOVERY PROGRAM**

**11/08/17 17-23-R APPROVING ITEP GRANT APPLICATION JOLIET RD
BEAUTIFICATION PHASE 1**

**11/08/17 17-24-R APPROVING ITEP GRANT APPLICATION LAGRANGE
RD PHASE 3**

**12/13/17 17-25-R CLASS 6B PROPERTY TAX INCENTIVE 5300-5320
DANSHER**

**12/13/17 17-26-R APPOINTING SHARON PETERSON AS DELEGATE AND
GAIL PAUL AS ALTERNATE TO IRMA**



CITY OF COUNTRYSIDE ZONING MAP

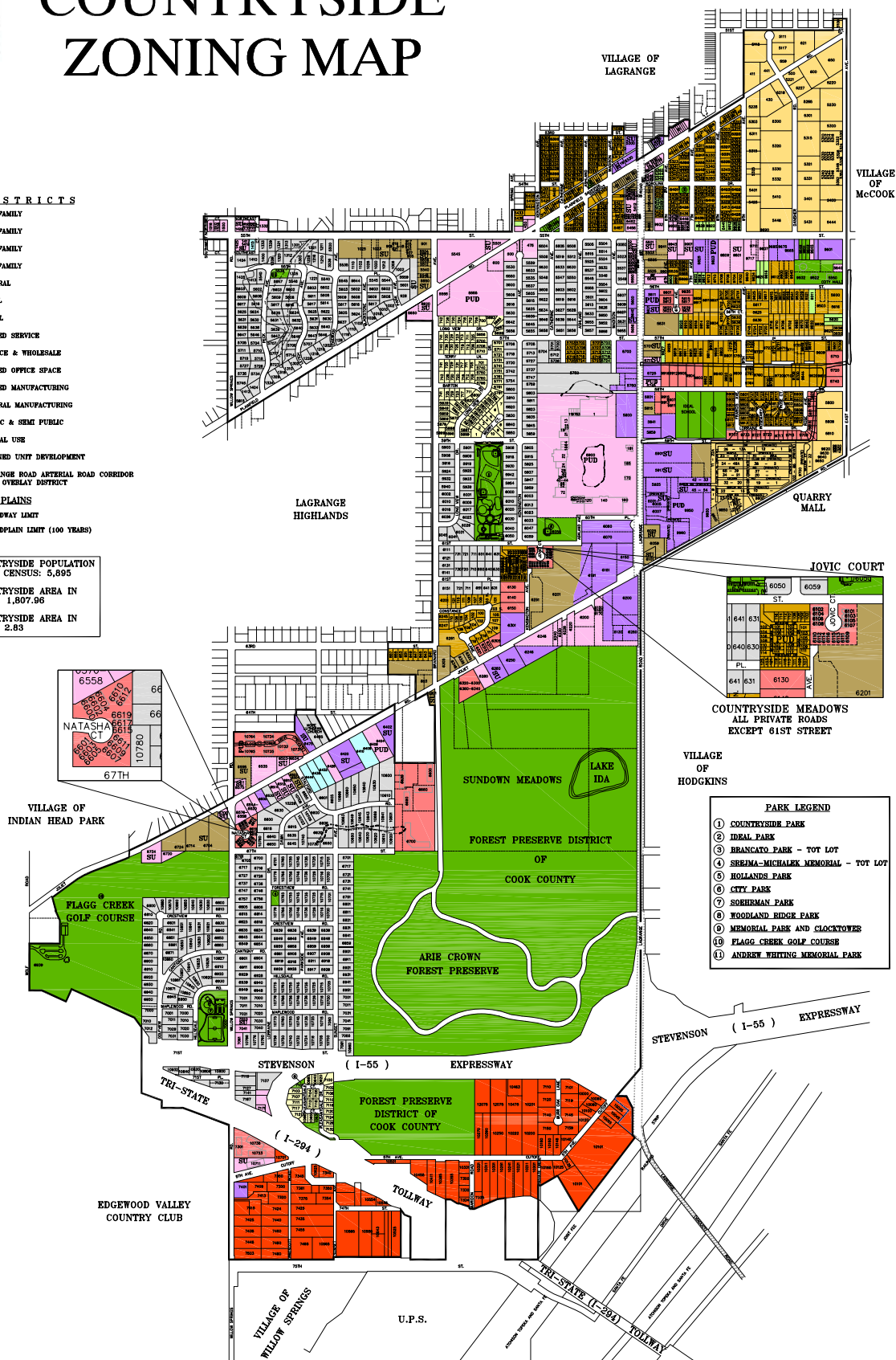
ZONING DISTRICTS

[Light Green Box]	"R-1" ONE FAMILY
[Light Yellow Box]	"R-2" ONE FAMILY
[Yellow Box]	"R-3" ONE FAMILY
[Light Green Box]	"R-4" TWO FAMILY
[Red Box]	"R-5" GENERAL
[Orange Box]	"R-7" RURAL
[Pink Box]	"B-1" RETAIL
[Brown Box]	"B-2" LIMITED SERVICE
[Purple Box]	"B-3" SERVICE & WHOLESALE
[Light Blue Box]	"O" LIMITED OFFICE SPACE
[Orange Box]	"M-1" LIMITED MANUFACTURING
[Blue Box]	"M-2" GENERAL MANUFACTURING
[Green Box]	"P-1" PUBLIC & SEMI PUBLIC
[White Box with SU]	"SU" SPECIAL USE
[White Box with PUD]	"PUD" PLANNED UNIT DEVELOPMENT
[Dashed Line]	"L-1" LAGRANGE ROAD ARTERIAL ROAD CORRIDOR (ARC) OVERLAY DISTRICT

FLOOD PLAINS

[Solid Line]	FLOODWAY LIMIT
[Dashed Line]	FLOODPLAIN LIMIT (100 YEARS)

CITY OF COUNTRYSIDE POPULATION
PER 2010 U.S. CENSUS: 5,895
CITY OF COUNTRYSIDE AREA IN
SQUARE ACRES: 1,807.96
CITY OF COUNTRYSIDE AREA IN
SQUARE MILES: 2.63



PARK LEGEND

- 1 COUNTRYSIDE PARK
- 2 IDEAL PARK
- 3 BRANCATO PARK - TOT LOT
- 4 SERPINA-MICHALEK MEMORIAL - TOT LOT
- 5 HOLLANDS PARK
- 6 CITY PARK
- 7 SOREHMAN PARK
- 8 WOODLAND RIDGE PARK
- 9 MEMORIAL PARK AND CLOCKTOWER
- 10 FLAGG CREEK GOLF COURSE
- 11 ANDREW WHITING MEMORIAL PARK



GRAPHIC SCALE
IN FEET

0 250 500 1000 2000

1 inch = 2000ft.

REVISIONS			
NO.	DATE	BY	DESCRIPTION
1	8/27/14	FRANK NOVOTNY	ADOPTED

Frank Novotny & Associates, Inc.
1111 W. 11th St., Suite 100, Chicago, IL 60607
Tel: 312.467.1111 Fax: 312.467.1112
www.franknovotny.com

The 2013 zoning map was adopted by ordinance 14-33-O
on August 27, 2014 by the Countryside City Council.

"This zoning map is provided in accordance with
State of Illinois requirements. The map is a graphic
representation of the zoning of the property in the
City of Countryside. While every attempt is made to
keep the zoning map accurate and up to date, it
should be used for reference only. The zoning
information contained herein is retrieved from the
zoning ordinances on file with the City Clerk."

CITY OF COUNTRYSIDE - GRANT SUMMARY (AS OF 12-31-17)

Exhibit D

Grant Name	Fiscal Year	Amount Applied	Amount Awarded	Amount Received Through 12/31/2017	City Match	Total Project	Status
CDBG 2013	2014	100,000	-	-	65,000	165,000	Not Awarded
ITEP Streetscape Project - Engineering	2014	423,788	319,200	7,549	79,800	399,000	Awarded
Safe Route to School (Part 2)	2014	131,060	131,060	-	-	131,060	Awarded
IL Liquor Commission- Tobacco Enforcement	2014	1,760	1,760	1,760	-	1,760	Completed
IDOT Traffic Safety	2014	22,540	21,656	21,656	-	21,656	Completed
TOTALS:		679,148	473,676	30,965	144,800	718,476	
CDBG 2014	2015	172,500	172,500	172,500	172,500	345,000	Completed
IDOT Traffic Safety	2015	27,564	-	-	-	-	Not Awarded
IL Liquor Commission- Tobacco Enforcement	2015	1,760	1,760	1,760	-	1,760	Completed
ITEP- Bike Path Project	2015	916,550	916,550	-	229,450	1,146,000	Awarded
ITEP Streetscape Project - Engineering	2015	423,788	319,200	7,549	79,800	399,000	Awarded
Safe Route to School (Part 2)	2015	131,060	131,060	110,241	1,500	132,560	Awarded
TOTALS:		1,673,222	1,541,070	292,050	483,250	2,024,320	
CDBG 2015	2016	137,500	-	-	137,500	275,000	Not Awarded
ITEP Streetscape Project - Construction	2016	1,899,612	1,430,800	-	357,700	1,788,500	Awarded
ITEP Streetscape Project - Engineering	2016	423,788	319,200	7,549	79,800	399,000	Awarded
ITEP- Bike Path Project - Construction	2016	691,750	691,750	-	173,250	865,000	Awarded
ITEP- Bike Path Project - Engineering	2016	224,800	224,800	-	56,200	281,000	Awarded
IL Liquor Commission- Tobacco Enforcement	2016	1,760	-	-	-	-	Applied for
IDOT Traffic Safety	2016	27,564	-	-	-	-	Applied for
Safe Route to School (Part 2)	2016	131,060	131,060	110,241	1,500	132,560	Completed
LED Installation	2016	89,700	89,700	89,700	43,500	133,200	Completed
TOTALS:		3,627,534	2,887,310	207,490	849,450	3,874,260	
CDBG 2016	2017	180,000	-	-	180,000	360,000	Not Awarded
ITEP Streetscape Project - Construction	2017	1,899,612	1,430,800	-	357,700	1,788,500	Awarded
ITEP Streetscape Project - Engineering	2017	423,788	319,200	7,549	79,800	399,000	Awarded
ITEP Bike Path Project - Construction	2017	691,750	691,750	-	173,250	865,000	Awarded
ITEP Bike Path Project - Engineering	2017	224,800	224,800	-	56,200	281,000	Awarded
IL Liquor Commission- Tobacco Enforcement	2017	3,740	3,740	3,740	-	3,740	Completed
IDOT Traffic Safety	2017	9,518	9,518	9,518	-	9,518	Completed
Safe Route to School (Part 2)	2017	131,060	131,060	110,241	1,500	132,560	Completed
TOTALS:		3,564,268	2,810,868	131,048	848,450	3,839,318	
CDBG 2017	2018	190,000	-	-	190,000	380,000	Not Awarded
ITEP Streetscape Project - Construction	2018	1,899,612	1,430,800	382,707	357,700	1,788,500	Awarded
ITEP Streetscape Project - Engineering	2018	423,788	319,200	129,019	79,800	399,000	Awarded
ITEP Bike Path Project - Construction	2018	691,750	691,750	-	173,250	865,000	Awarded
ITEP Bike Path Project - Engineering	2018	224,800	224,800	70,386	56,200	281,000	Awarded
IL Liquor Commission- Tobacco Enforcement	2018	3,740	-	-	-	-	Applied for
IDOT Traffic Safety	2018	16,570	16,570	16,570	-	16,570	Completed
Safe Route to School (Part 2)	2018	131,060	131,060	130,355	1,500	132,560	Completed
ITEP Joliet Road Streetscape Phase 1	2018	2,254,890	-	-	764,535	3,019,425	Applied for
ITEP La Grange Road Streetscape Phase 3	2018	2,704,608	-	-	903,252	3,607,860	Applied for
TOTALS:		8,540,818	2,814,180	729,036	2,526,237	10,489,915	

Public Properties Maintained by Department of Public Works

1. 719 Building, Annex Building, City Hall, and Pump House
2. 55th Street Parkways - Madison to Catherine
3. Madison Ave Parkway 55th Street to Plainfield Road (east side)
4. Brancato Park
5. Holland Park
6. Countryside Parks
7. 61st Street parkway along Countryside Park
8. City Park
9. Ward 2 Park
10. ESDA grounds
11. DPW grounds
12. Ideal School Tot Lot and grounds around Tennis Courts
13. Ideal School (field)
14. 59th Street dead end
15. 59th Street drainage ditch east of LaGrange Road
16. Parkways on south end of Constance Lane
17. Parkway at Golfview & Cantigny (Island)
18. Woodland Ridge from entrance all through and in retention basin area, and parkways by vacant lot (also around sign etc.) and tot-lot
19. Hill 409 (71st place on the west side of Willow Springs Road)
20. South East Court
21. North East Court
22. Alley north of Plainfield between Catherine and Ashland
23. 58th Street Parkway at East Avenue and along ditch enclosure fence to grate
24. 7th Avenue Parkway north of 56th Street to barricade
25. 71st Place parkway west of Willow Springs Road
26. Ward 2 Lift Station
27. Dead Ends (barricades) Madison, Ashland, & Catherine
28. Fire hydrants on south Brainard
29. Fire hydrants on the 5th Avenue Cutoff
30. Ditch enclosure from LaGrange Road to East Avenue (on 9th Avenue)
31. Alleys on west side LaGrange Road Between 55th and 56th Street
32. Triangle ditch 55th Place to end of fence
33. Parkways east of Catherine on the north side of Plainfield Road
34. South Brainard ditch
35. Kensington Arms parkway
36. Vacant property behind the City's Water Tower
37. Vacant area next to Countryside Park (used for community gardens)
38. Brainard Avenue parkway north of Longview Avenue
39. 5421 Kensington (grass alley)
40. Andrew Whiting Memorial Park
41. Median islands on LaGrange Road between 55th Street and Plainfield Road