



ANNUAL REPORT

2015

A YEAR OF **CHANGE**,
COMMUNITY INVOLVEMENT,
AND **PROGRESS**

**CITY
OPERATIONS**



COUNTRYSIDE



Ed Krzeminski
MAYOR

Sharon Sweeney
CITY CLERK

Steven W. Jasinski
TREASURER

ALDERMEN

James N. Jasinski

Sean McDermott

Karen Michalczyk

Scott Musillami

Robert J. Pondelicek

John Von Drasek

March 25, 2015

Dear Mayor and City Council:

On behalf of the City employees, I am pleased to present the third Annual Report of City operations. This report is designed to summarize major items considered during the year. This report contains a summary of responsibilities of each board and committee (other than police which is included in a separate annual report) and the major items they considered in 2014. A summary of major recommendations is included for each board/committee along with a list of the members serving our City.

This report also highlights each department (other than police). The department head is featured along with their department's primary responsibilities. A listing of 2014 major accomplishments is noted for each department. Some of the major highlights include:

- The City assumed administrative duties of the Flagg Creek Golf Course from the Pleasant Dale Park District. This transition spanned over several months and included the development of new policies and procedures, review of existing contracts and the addition of 4 full-time, 3 part-time and several seasonal employees to our payroll,
- The City entered into a redevelopment agreement for the last lot within the City Center. The developer will be bringing Chick-fil-A to Countryside.
- Sales tax has increased steadily, now representing over 70% of General Fund revenue. As a result, the City Council approved the elimination of the City's property tax levy.
- The Countryside Business Association promoted the City through several events including the Best of Countryside Carnival, the Fall Pub Crawl, and the Thanksgiving dinner for families in need.
- Received a DCEO grant for LED lighting and an ITEP grant for a bike path.

All department heads and their employees are committed to providing excellent services in the most cost effective manner for the taxpayers. I hope the residents and business owners see the difference we try to make each day. On behalf of the employees I would like to thank the City Council for their continued support.

Sincerely,

Gail Paul
City Administrator

Cc: City Department Heads
Board/Committee Chairperson

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OVERVIEW

The City of Countryside was incorporated in 1960. It is located in Cook County, approximately 15 miles southwest of Chicago, Illinois. The City is home to a population of 5,895 residents and over 400 businesses.

The City of Countryside is a home-rule community as defined by the Illinois Constitution. As a home-rule community, the City may exercise any power and perform any function pertaining to its government and affairs.

The City operates under a City Administrator form of government. Six Aldermen are elected from three wards for alternating four-year terms, three elected every two years. The Mayor, City Clerk, and Treasurer are elected at large for four-year terms. A professional Administrator manages the daily operations and is appointed by the Mayor with the advice and consent of the City Council. The City Administrator directs and oversees all departments except for the police department which is managed by the Chief of Police.

The City has 54 full-time employees. The City provides many services including police protection, streets and highways, water distribution, public improvements, planning and zoning, recreation, and general administrative services. The City provides sanitary sewer services to a portion of Ward 2. The remainder of the City is serviced by the South Lyons Sanitary District, a separate taxing body. The City provides water service to all areas of the city other than the "Triangle" area of Ward 3 which gets its water from LaGrange Highlands. Fire services are provided by the Pleasantview Fire Protection District, a separate taxing body.

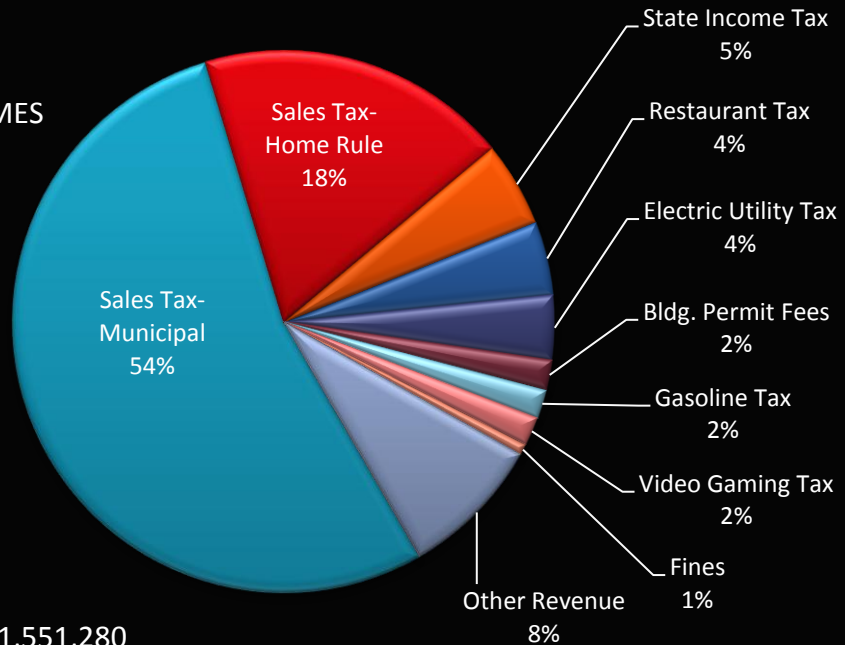
The City Council is the governing body. They get input and recommendations from various boards and committees but it is the City Council that has the ultimate authority. This report includes a summary of the responsibilities of each committee/board and the major items taken under consideration by each during 2015.

After the City Council sets policies it is up to the staff to implement these policies. This report covers the responsibilities and accomplishments of departments including the Administrator's Office, Clerk's Office, Community Development Department, ESDA, Finance Department, and Department of Public Works, including the Water and Sewer Division. (Police Department operations are covered by a separate annual report.)

The next page includes charts which show the City's FY2016 budgeted revenues and expenditures for its general fund operations. The majority of general fund revenues come from sales taxes which represents 72% of total revenues, up slightly from the prior year. A new revenue source, state video gaming taxes represents 2% of General Fund revenues and is growing. The local economy and our sales tax improved this past year enabling the property tax levy to be completely abated. The expenditure chart shows that the largest portion of revenues is dedicated to police services at 33%. Pension contributions for all City employees including police are accounted for separately and represents 9% of the general fund budget. Sales Tax Sharing Incentives represents 7% of the general fund expenditures. These incentives are utilized by the City Council to entice new businesses to locate within our limits or to induce current businesses to expand thereby generating more sales taxes. The agreement is to share the taxes. The "Other Services" category includes boards/committees, ESDA, and Information Technology.

GENERAL FUND REVENUES - FY2015-16

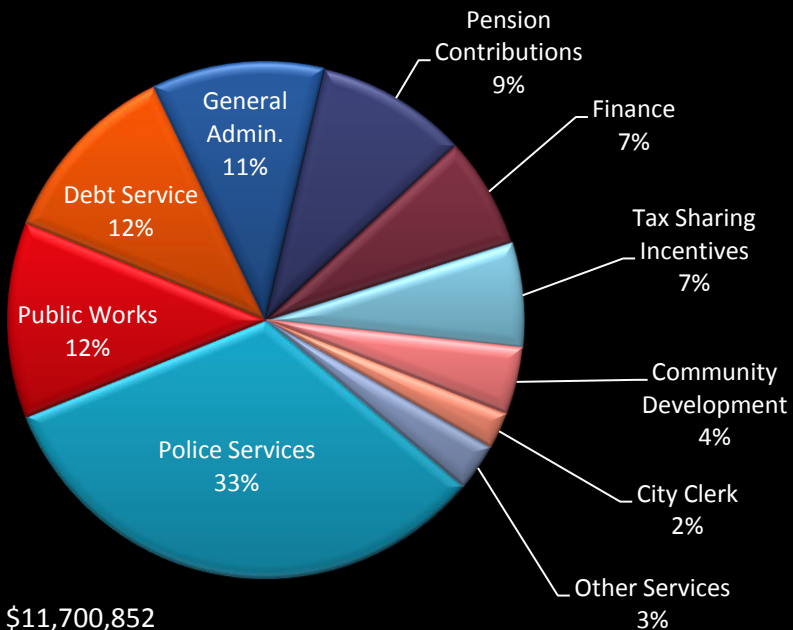
WHERE THE
MONEY COMES
FROM...



TOTAL REVENUES \$11,551,280

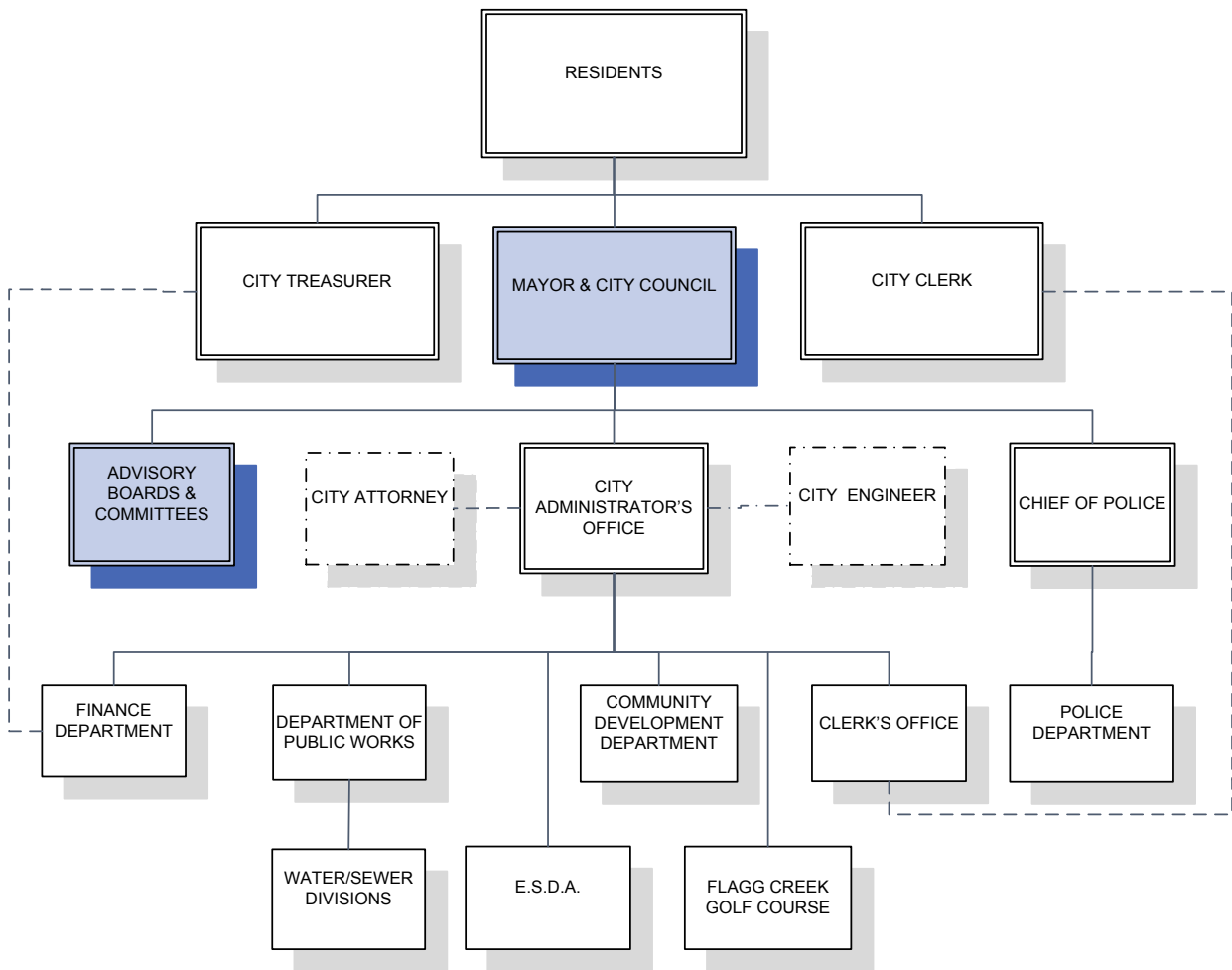
GENERAL FUND EXPENDITURES - FY2015-16

WHERE THE
MONEY GOES...



TOTAL EXPENDITURES \$11,700,852

CITY OF COUNTRYSIDE – ORGANIZATIONAL CHART



THIS SECTION SUMMARIZES RECOMMENDATIONS MADE BY THE ADVISORY
BOARDS AND COMMISSIONS (OTHER THAN THE POLICE COMMITTEE)
TO THE CITY COUNCIL FOR FINAL ACTION

BOARD OF FIRE & POLICE COMMISSION	
Jerry Welch - Chairman	
Mark Burdett - Secretary	
Mary Lou Pisone - Commissioner	
Erik Peck - Attorney	

The **Board of Fire and Police Commission** consists of three (3) members who shall be appointed by the Mayor with consent of the City Council. They shall serve for terms of three (3) years.

The board shall appoint all officers and members of the Police Department of the City, except the Chief of Police, who shall be appointed by the Mayor. The board, in accordance with the applicable provisions of the statute, shall make such rules and make such appointments and removals, and shall have such other and further powers and duties as are contained in 65 Illinois compiled Statutes 5/10-2.1-1 through 5/10-2.1-29.

The board shall hold hearings on any charges brought against any policeman, except the Chief of Police, as provided by statute. The board reports annually, on or before May 1 of each year, to the Mayor a report of its activities, and the rules in force and the practical effect thereof.

The Board of Fire and Police Commission met 6 times during 2015. The most significant items reviewed by the committee include:

- Hired two police officers, Ryan Venem and Michael Maher.
- Incorporated a Lateral Hire Policy into the Board's Rules and Regulations.
- Extended the current Patrol Officer Eligibility List from June 20, 2016 to June 20, 2017.

ECONOMIC DEVELOPMENT COMMITTEE
Alderman Scott Musillami - Chairman
Alderman Jim Jasinski
Alderman Bob Pondelicek

The **Economic Development Committee “EDC”** shall review and make recommendations to the full City Council regarding all aspects of economic and community development, including, but not limited to: economic development planning, marketing, business attraction and retention, incentive programs, special districts, housing development plans, and redevelopment agreements.

The EDC met 5 times during 2015. The most significant items reviewed by the committee include:

- Holiday Inn – The committee recommended a tax sharing agreement with Pearlshire Countryside, LLC for the redevelopment of the Holiday Inn including guest rooms, lobby and banquet facilities.
- Façade Loan Program – The committee recommended the creation of a façade loan program.
- 5230 East Avenue – Reviewed the appropriateness of a Class 6b status for this property.
- Ledo's Pizza – The owners presented proposed improvements to their current restaurant which included a second floor for private parties, an elevator, office space and a new façade. The property is located within the City's Commercial TIF District. The EDC recommended entering into a TIF Redevelopment Agreement with Ledo's. However, due to the extent of time the restaurant would need to close in order to accomplish the second floor addition, Ledo's is looking at revising the proposed plan as of year end.
- Heritage Corridor Convention & Visitors Bureau (HCCVB) – The Committee recommended formally recognizing the HCCVB as the City's visitor's bureau. This enables the bureau to secure additional funding from the State for promoting the City, it's businesses and events.
- Website – Staff worked with the EDC members to update the section of the website dedicated to businesses. Additional information was posted such as traffic counts, available properties with marketing materials and incentives available with links to the administering agencies.
- 5631 S. LaGrange Road – Orput Real Estate proposed a development which included the construction of a Buffalo Wild Wings restaurant and an American Heritage Motorcycle dealership on a 3 acre site owned by the City. The EDC recommended that staff begin negotiating a redevelopment agreement. The agreement was not finalized by year end.

EMERGENCY TELEPHONE SYSTEM BOARD	
Joseph Ford - Chairman	
Scott Novak - Alternate	
John Buckley	
Steve Norman	
Pat Schwartz	
Bill Srejma	

The **Emergency Telephone System Board “ETSB”** consists of five (5) or more members who are appointed by the Mayor, with the consent of the City Council. The board’s duties include planning 9-1-1 system; coordinating and supervising the implementation, upgrading or maintenance of the system, including the establishment of equipment specifications and coding systems; receiving monies from the surcharge imposed by the Mayor and the City Council as well as from any other source, for deposit into the Emergency Telephone System Fund; authorizing all disbursements from the fund; and hiring on a temporary basis, any staff necessary for the implementation and maintenance of the system.

The ETSB Board met 5 times during 2015. The most significant items reviewed by the committee include:

- Approved the E-911 expenditures including those related to Southwest Central Dispatch (SWCD).
- Approved the replacement of out-dated Moducom servers that were in frequent need of repairs and were operating with software that was no longer supported. These servers regulate the door control/access features located at the Police Department front desk and provide for radio communications between front desk personnel and our police officers. The Moducom servers also facilitate the integration of the Police Department and City Hall telephone systems.
- Discussed a major change in legislation that was passed by the Illinois General Assembly in Public Act 99-6 requiring all dispatch centers and Emergency Telephone System Boards to consolidate by July 2017 if they serve a population under 25,000 residents. Since the City of Countryside has previously consolidated our dispatch center with Southwest Central Dispatch we were already in compliance with this portion of the act. In the upcoming year our Emergency Telephone System Board will consider all options regarding the mandatory consolidation of our Emergency Telephone System Board.

FINANCE COMMITTEE
Treasurer Caryn Stancik - Chairman
Alderman Mark Benson
Alderman Jim Jasinski
Alderman John Von Drasek

The **Finance Committee** focuses on any and all matters related to or affected by the City's finances. This includes but is not limited to budgeting, auditing, financial reporting, debt issuance (borrowing), accounts payable, accounts receivable, cash flow forecasting, investments, and various types of financial analysis.

The Finance Committee met 8 times during 2015. The most significant items reviewed and/or recommended by the committee include:

- Review of monthly financial reports that communicated changes in financial position, revenue and expense variances, and forecasts of year end results in key areas.
- Recommended supplemental appropriations to reconcile material budget variances.
- Proposed abatement ordinances for all outstanding bond issues to affect the elimination of the property tax levy for the second consecutive year.
- Held several workshops with elected officials and department heads for annual budget—hosted annual proposed budget hearing/presentation for elected officials and the public for fiscal year 2015.
- Presented audits and management letters for the City and the Flagg Creek Golf Course.
- Highlighted the significant improvements in internal controls and finance operations under the City's first year as Administrative District to the Flagg Creek Golf Course.
- Received the GFOA Certificate of Achievement Award for Financial Reporting Excellence for the 8th consecutive year for fiscal year 2014.
- Recommended restructuring the City's Banking/Treasury Management products to eliminate bank fees and produce net interest income on City's demand accounts.
- Recommended changes to the City's Investment Policy and performed research on Investment Portfolio changes that could significantly increase investment returns—changes to Investment Portfolio structure scheduled for implementation in 2016.
- Reviewed and recommended annual pension funding contribution with consideration from three independent actuarial valuation opinions.
- Reviewed and recommended entering into an agreement with First National Bank of La Grange to administer the Façade Loan program.

FLAGG CREEK GOLF COURSE BOARD
Park District - Mark Radulski - Chairman
Park District - Kevin Burke
City - Tom Michalczyk
Park District- Bob Picek
City - Alderman John VonDrasek

The **Flagg Creek Golf Course Board** was designed to provide equitable representation from both the City of Countryside and the Pleasant Dale Park District. The purpose of the board is to oversee the general administration of the golf course. The Board reviews the monthly rounds reports, financial statements and the monthly expenditures report. The Board also reviews any capital projects recommended for improvement to the golf course's infrastructure.

The Flagg Creek Golf Course Board met 10 times during 2015. The most significant items reviewed by the committee include:

- Recommended hiring of an Assistant Manager at the Golf Course.
- Recommended an Independent Contractor Agreement with Tommy R's Catering for the concession service at the Golf Course.
- Recommended a contract for the roof replacement at the Pro-Shop.
- Reviewed numerous donation requests from outside organizations.
- Reviewed and discussed monthly financial data and operating statistics.
- Discussed maintenance and capital equipment expenditures and recommendations.
- Reviewed and discussed updated policies/procedures.
- Recommended the FY16 budget.
- Recommended a Contract with LZ Entertainment for the Video Gaming terminals at the Golf Course.
- Reviewed the audits and management letter.

HUMAN RESOURCES COMMITTEE
Alderman Scott Musillami - Chairman
Alderman Tom Mikolyzk
Alderman Bob Pondelicek

The **Human Resources Committee “HR”** shall review and make recommendations to the full City Council regarding, but not limited to: all personnel matters involving employees and officers of the city and to perform other such duties as may be requested by the Mayor or City Council.

This committee is comprised of three (3) aldermen. The committee met 6 times during 2015. Items reviewed by the committee include the following:

- Reviewed the summary of employee comendations and disciplinary actions.
- Approved a new employment application.
- Oversaw the recruitment of the Assistant Manager at the Flagg Creek Golf Course.
- Recommended and oversaw the hiring process of a new Director of Finance.
- Recommended and oversaw the hiring process of a Senior Clerk and an Administrative Clerk in the Clerk's Office.
- Reviewed and recommend approval of the Memorandum of Agreement for the clarification of the FOP Collective Bargaining Agreement as it relates to a 12-hour shift schedule.
- Reviewed and approved the job description and hiring of a part-time Crime Free Multi-Housing Coordinator.
- Recommended a pay schedule for the Community Service Officers.
- Recommended the replacement of Crossing Guards on an as needed basis and the hiring of substitute Crossing Guards.
- Recommended the approval of the Collective Bargaining Agreement between the City of Countryside and the International Union of Operating Engineers, Local 150 – Administrative Unit.
- Recommended a renewal contract for Fran Prokop for stenographer services at City Council, Economic Development and Plan Commission/Zoning Board of Appeals meetings.

INFRASTRUCTURE COMMITTEE
Alderman John Von Drasek - Chairman
Alderman Mark Benson
Alderman Scott Musillami

The **Infrastructure Committee** shall review and make recommendations to the full City Council regarding public improvements and infrastructure, including, but not limited to maintenance and associated operations of street lighting, the storm sewer system, non-regulatory signs, city owned buildings/property, infrastructure related agreements and capital improvement planning; and proposed amendments, from time to time, of the following titles of this code: title 7, chapters 1 – 4 and 8 – 11 concerning public ways and property; title 8, building regulations; title 9, subdivisions; and title 10, zoning and the comprehensive plan.

The Infrastructure Committee met twice during 2015. The most significant items reviewed by the committee include:

- Recommended several drainage projects in the City, which included the installation of backflow devices at 56th Street and at the East Avenue main drainage ditch in Ward 1. Two catch-basins and a 12 inch drain pipe were installed at the properties near Parkside and Crestview in Ward 2. Drainage improvements were completed in Ward 3 at 61st Place, Blackstone Avenue and Peck Avenue. (also listed under Community Development Department).
- The Committee recommended a drainage project to commence in early 2016. This project includes Kensington Street near Salem Square Shopping Center.
- Recommended Ordinance 15-31-O which implements a \$75 “no-show” fee for presale inspections.
- Recommended Ordinance 15-30-O which limits the number of lawn decorations permitted in a residential yard.
- Reviewed the Street/Alley Conditions Map and recommended three streets to be included in the City’s 2015 Street and Alley Resurfacing Plan, see **EXHIBIT A**.

Streets

Ward 1: 9th Avenue from 56th Street to 57th Street

Ward 2: Hillsdale Road from Lorraine Drive to Sunset Avenue, and Stalford Road from Joliet Road to the east limit

LICENSE COMMITTEE
Alderman Tom Mikolyzk - Chairman
Alderman Jim Jasinski
Alderman John Von Drasek

The **License Committee** shall review and make recommendations to the full City Council regarding, but not limited to, proposed amendments, from time to time, of the following titles of this code: title 3, business regulations; and title 6, health and sanitation.

The License Committee met twice during 2015. The most significant items reviewed by the committee include:

- Recommended Ordinance 15-21-O which requires background investigations for ice cream vendors.
- Recommended Ordinance 15-22-O which updates requirements for special event permits; requiring 1 security person for every 200 persons in attendance for a non-alcohol event, and 2 security people for every 100 persons in attendance for an event serving alcohol.
- Recommended Ordinance 15-23-O which regulates sidewalk sales. Under the new ordinance, 2 sidewalk sales are permitted per year, at a maximum of 5 consecutive days each.
- Recommended Ordinance 15-24-O which extends the number of allowable consecutive days of a garage sale to 3.
- Recommended Ordinance 15-53-O which requires BASSET training for all alcohol servers and sellers.
- Approved an updated business license application form that more effectively captures critical information and is easier to complete.

PLAN COMMISSION / ZONING BOARD OF APPEALS
Richard Fullmer - Chairman
Robert Lube - Secretary
Michael Anderson
Bryon Bednar
Crecencio Gonzalez
Marco Gutierrez
Tina Grotzke
Stephen Kehr
Ron Ward

The **Plan Commission/Zoning Board of Appeals** (PC/ZBA) consists of nine (9) commissioners. The Mayor appoints three (3) commissioners from each of the three (3) wards in the City of Countryside, with the advice of City Council. The purpose of the commission is to permit municipalities to vary the requirements of the Zoning Ordinance. Variations should be granted solely to provide relief under unusual considerations.

The PC/ZBA met 14 times during 2015. The most significant items reviewed include:

- Recommended approval to amend the P.U.D. Ordinance for the City Center development to permit the construction of a Chick Fil-A Restaurant with a drive thru.
- Recommended approval of landscaping variances to 5859 S. LaGrange Road (Phelan Dodge). The variances were needed in order to expand the building.
- Recommended approval of landscaping variances for 6101 S. LaGrange Road (Shell Gas Station). The variances were needed in order to add an additional canopy to the rear of the property.
- Recommended approval of a special use permit for outdoor dining at 5801 S. LaGrange Road for the construction of a Chipotle Restaurant.
- Recommended approval of a text amendment to allow roof top antennas as a special use in the commercial districts.
- Recommended approval of a text amendment to permit electronic message board signs as a permitted use in the commercial districts but only as a ground sign.
- Recommended approval of a text amendment to restrict the size of trailers allowed to be parked on residential property.
- Commissioners attended a training session given by the IL Chapter of American Planning Association which covered various topics, such as: role of members of the Plan Commission, regulating development, findings of fact, and conflicts of interest.

POLICE COMMITTEE
Alderman Bob Pondelicek - Chairman
Alderman Mark Benson
Alderman Tom Mikolyzk

The **Police Committee** consists of three (3) members who are appointed by the Mayor, with the consent of the City Council. The committee reviews and makes recommendations to the full City Council regarding items directly related to the police department including but not limited to purchases, programs, and ordinances.

The Police Committee met twice during 2015. The most significant items reviewed by the committee include:

- Recommended the purchase of a new vehicle to replace the supervisor's vehicle that was damaged during the flood in 2014.
- Recommended the purchase of Moducom servers to replace current servers that were outdated and no longer supported by Microsoft.
- Recommended the purchase of a new administrative vehicle.
- Recommended ordinance 15-40-O adopting a Crime Free Housing program.
- Recommended the use of Firearms Technical Group to handle the destruction of firearms in evidence.
- Recommended the purchase of twelve tasers which included a 5-year taser assurance plan.

POLICE PENSION BOARD
Louis Moravecek - President
Allen Arneson - Vice-President
Karl Rodey - Secretary
Ken Goluszka – Assistant Secretary
Steve Jasinski - Trustee

The **Police Pension Board** consists of five (5) members. Two members of the Board shall be appointed by the Mayor, the third and fourth members of the Board shall be elected from the active members of the Police Pension Fund, and the fifth member shall be elected by and from among the beneficiaries of the Police Pension Fund.

The Police Pension Board met 9 times during 2015. The most significant items reviewed by the committee include:

- Considered and approved (via email) benefit amounts for two new retirees, Officers Mikel and Battaglia, which included the spiking of the annual longevity pay from \$850 to \$22,100.
- Reviewed the actuarial valuations from the Board's independent actuary as well as the State's valuation. A request was sent to the City Council for funding.
- Received the annual funding contribution from the City of Countryside in the amount of \$898,459, the amount actuarially determined by Goldstein & Associates, the City's actuary (the actuarial valuation only considered \$850.00 as longevity pay for retirees and actives and not the "spiked" amount of \$22,100).
- Held 3 special meetings to consider evidence concerning pensioner Timothy Swanson pursuant to 40 ILCS 5/3-147. This citation relates to the section of the Illinois Pension Code that allows the termination of pension benefits for persons convicted of any felony arising out of or in connection with his/her service as a police officer.
- At the special meeting of October 21, 2015, the Pension Board voted to terminate the benefits for pensioner Timothy Swanson pursuant to 40 ILCS 5/3-147.
- Received litigation updates from pension attorney concerning the City of Countryside versus the Police Pension Board litigation and the administrative rulings.
- Approved all receipts and disbursements.
- Reviewed and approved all investment recommendations and reviewed quarterly reports from investment advisors.
- Accepted two new officers, Maher and Venem into the Police Pension Fund.

RECREATION COMMITTEE
Alderman Jim Jasinski - Chairman
Alderman Tom Mikolyzk
Alderman Scott Musillami

The **Recreation Committee** shall review and make recommendations to the full City Council regarding, but not limited to: capital planning for the City's park system, planning special events for the City, including the Easter Egg Hunt, Summer Concert Series and the Children's Christmas party.

The Recreation Committee met once during 2015. The most significant items reviewed by the committee include:

- Worked with the Park District of La Grange to offer to our residents at La Grange's resident rates. There was an 8% increase in the number of families enrolled in programs this past year.
- Recommended a contract to hire an event planner for the City's summer concert series. The series consists of eight weeks of outdoor concerts.
- Worked with the event planner to prepare for the summer concert series including the inclusion of an opening act and a dessert vendor for each concert. A firework show will follow the July 30th concert.
- Increased attendance at the summer concert series by 37%.
- Directed staff to prepare a sponsorship packet.
- Recommended a food service/catering company to provide food service at the Flagg Creek Golf Course.
- Recommended continuing the community garden for Countryside residents. Sixteen plots were available for residents to care for and plant their own vegetables.
- Recommended continuing the annual Countryside Children's Christmas Party at Capri Banquets on December 5th. A total of 177 children participated and enjoyed the event.
- Recommended the purchase of rubberized mulch and the installation of drainage at the following parks: Hollands Park, Srjema-Michalek Park, and Woodland Ridge Park. The Committee is hoping that this will help alleviate some of the flooding issues.

DESCRIPTION	2015	2014
# Recreation Programs Offered	963	1,036
# Families Enrolled in Programs	165	153
Concerts in the Park Attendance	3,304	2,418

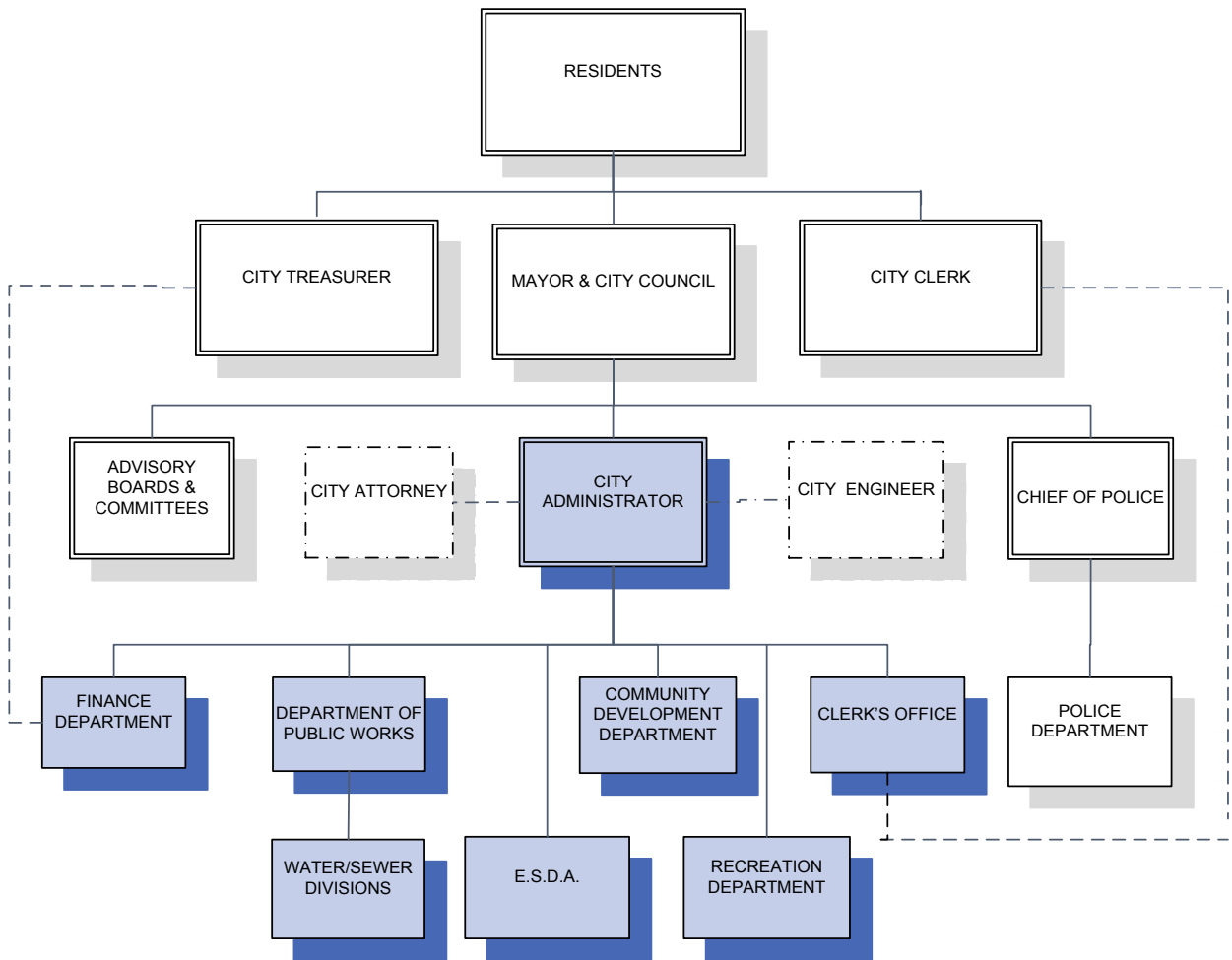
WATER COMMITTEE
Alderman Mark Benson - Chairman
Alderman Bob Pondelicek
Alderman John Von Drasek

The **Water Committee** is responsible for addressing and/or recommending to City Council any and all issues which are related to water/sewer rates, utility invoicing and delinquent accounts, infrastructure needs, contractual agreements, water/sewer operations, and any city code updates pertaining to Sections 7-6 and 7-7.

The Water Committee met twice during 2015. The most significant items reviewed by the committee include:

- Recommended a City-wide water system valve exercise program and a hydrant maintenance program.
- Recommended that two water valves and two fire hydrants that failed during the programs be replaced.
- Recommended that the water main on 56th Street (6th Avenue - 7th Avenue) and the 6th Avenue Cul-d-sac be replaced.
- Recommended the installation of an emergency water main replacement on 71st Place due to a leak that could not be found.
- Recommended a lining in the water main through the Countryside Plaza to prevent damage to the parking lot. This will be the first time doing this type of project.
- Recommended the performance of an annual commercial water meter testing.

CITY OF COUNTRYSIDE – ORGANIZATIONAL CHART



THIS SECTION OF THE REPORT INCLUDES ALL THE DEPARTMENTS
HIGHLIGHTED ON THE ORGANIZATIONAL CHART ABOVE

Administrator’s Office

This office is comprised of three full-time employees, the City Administrator, the Assistant City Administrator and the Executive/Human Resource Assistant. The role of this office is to provide leadership, direction and vision to the City departments. This office is responsible for the general oversight of all City operations other than police.



City Administrator, Gail Paul has lead this office since 2010. With over 20 years of government experience, she serves as the City Council’s chief advisor. Her primary responsibilities include oversight of all City departments other than police, implementation of City ordinances and resolutions, risk management, human resources, union negotiations, and distribution of the quarterly newsletter and other announcements.

In addition to the duties above, the City Administrator oversees all economic development activities. The activities include recruiting new businesses, business retention, negotiating redevelopment agreements, and promoting a positive business climate. Economic development accomplishments will be covered in the Community Development Department section.

Sharon Peterson, Assistant City Administrator has direct supervision of the Community Development Department including planning and zoning, building permits and code enforcement. She also oversees the recreation activities which includes Flagg Creek Golf Course and special events. In addition, Sharon assumes the Administrator’s duties in her absence.



Sue Dignin, Executive/Human Resource Assistant

works closely with the Administrator and Assistant City Administrator in carrying out the duties of this office. She oversees employee benefits, and serves as the City’s claim coordinator for insurance purposes. Sue also coordinates the compilation of Countryside Connections, the City’s quarterly newsletter and serves as the staff liaison to the Board of Fire and Police Commissioners.

Human Resources

Human resource functions including hiring, firing and discipling employees, City-wide training, and administering employee benefit programs are the responsibility of this office. The benefits include health insurance, dental insurance, life insurance, flexible spending account, IMRF and a 457 deferred compensation plan offered to all full time employees. Retirees are allowed to stay on the medical plan at a higher contribution rate.

BENEFIT PROGRAM	SINGLE	FAMILY
Health Insurance	27	41
Dental Insurance	21	50
Life Insurance	55	
Flexible Spending	8	
457 Plan	22	
TOTAL	133	91

The City belongs to the Intergovernmental Personnel Benefit Cooperative “IPBC” which is a cooperative established by certain units of local government in Illinois to administer some or all of the personnel benefit programs offered by the participating members. The IPBC acts as a public entity risk pool to receive, process and pay such claims as may come with the benefit program of each participating unit. All units participating in the cooperative pool their risks and funds and share in the cost of losses or surpluses. The IPBC pool administers the health and life insurance programs. All other benefit programs are administered by this office.

Risk Management

The City is a member of the Intergovernmental Risk Management Agency "IRMA". This agency is a public entity risk pool whose members are Illinois municipalities. IRMA manages and funds first party property losses, third party liability claims, workers' compensation claims and public officials' liability claims of its members. IRMA sets claim targets for each municipality. The City has done a good job at managing our claims. Overall we have been below our claim targets the past three years.

CLAIM EXPERIENCE			
CLAIMS BY TYPE	IRMA TARGET	2015	2014
Auto Liability	2	2	0
Auto Physical Damage	3	2	2
General Liability	4	1	6
Property Damage	4	3	7
Workers Compensation	7	3	2
TOTAL	20	11	17

has increased training for the golf course employees this year.

We also monitor claim experience to determine the most common claims so that we can focus on how to reduce these claims (i.e. training, purchase a new piece of safety equipment, etc.). Overall the City's claim experience was below the target level in 2015. The favorable experience is partially due to new policies and partially due to increased training in needed areas.

Employee Recognition

This office recognizes employees when they reach years of service milestones. Employees are given service awards at 5, 10, 15, 20, 25, 30+ years. The City would like to thank the eleven employees listed in the chart to the right who reached years of service milestones in 2015.

CLAIM FREQUENCY			
CLAIMS BY DEPT.	IRMA TARGET	2015	2014
Administration	1	3	0
Police	7	3	3
Public Works	12	3	14
Recreation (Golf Course)	0	2	0
TOTAL	20	11	17

We monitor our claim activity on a regular basis. We look at claim frequency to determine if a department has an excessive amount of claims and thus, may need more training. Public Works did a great job decreasing their claims in 2015. The prior year was unusual due to several large claims for damage to public property. The costs of these claims was completely recovered by IRMA on behalf of the City. The City assumed administrative oversight of the Flagg Creek Golf Course in mid 2014. The insurance was switched effected in 2015. There was not a target developed by IRMA as this was a new operation. However, the City

SERVICE AWARDS FOR 2015		
EMPLOYEE	DEPARTMENT	YEARS OF SERVICE
Mark Battaglia	Police	30
Ronnie Pohle	Police	20
Laura Fast	Clerk's Office	15
Billy Rosinia	FCGC	15
Doug Davis	FCGC	15
Holly Williams	Community Develop.	10
Shawn Ligeikis	Public Works	10
Tom Nicholson	Public Works	10
Steve Ourada	Public Works	10
Denise Cottrell	ESDA	10
Sue Dignin	Administration	5

In addition to recognizing years of service, management tries to thank employees in various ways for their hard work including luncheons and proper recognition for work above and beyond.

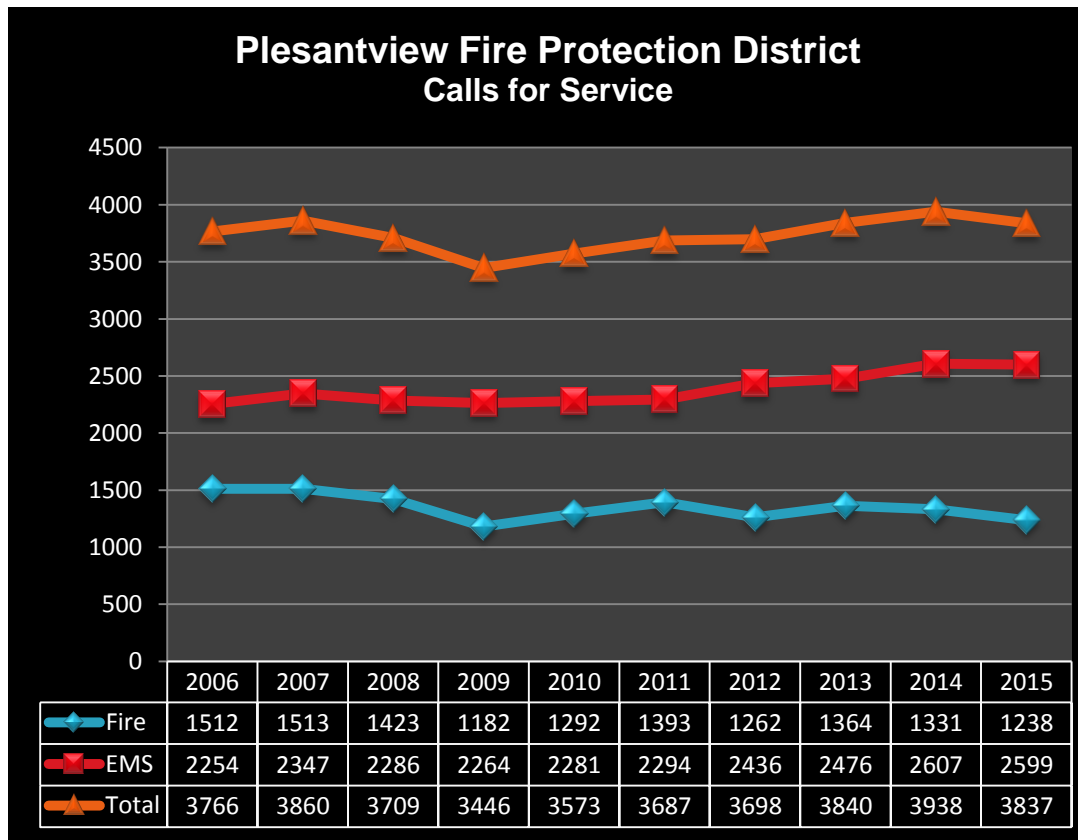
Recreation

In September, 2014 the City took over administrative control over the operations of the Flagg Creek Golf Course, previously performed by the Pleasant Dale Park District. The City Administrator and Assistant City Administrator oversee the operations with the assistance of the Golf Course Manager, Billy Rosinia and Assistant Manager, Michele Stepanek. The transition took several months and included moving the payroll, purchasing, accounts payable, accounting and budgeting to the City's MSI software, developing new policies which are consistent with the City's yet take into account the unique operations of the golf course. Specific information is provided under the Flagg Creek Golf Course Board and the Flagg Creek Golf Course department.

Pleasantview Fire Protection District

The Pleasantview Fire Protection District is a separate taxing entity. They provide fire protection and EMS services to our community. They also assist the City's building officials in performing building inspections for fire safety.

During 2015 the District responded to a total of 3,837 calls of which 27% or 1,020 where in Countryside. This is slightly below the prior year. Below is a 10 year history of calls for service. Fire calls have been below the 1,500 level for the past seven years. However, EMS calls have significantly increased over the past 3 years. An aging population is likely reasons for this increase.



MAJOR ACCOMPLISHMENTS

The primary responsibility of the City Administrator's Office is to oversee all departments' operations other than police. Therefore, accomplishments regarding economic development, recreation, and department specific will be listed under those departments.

- Implemented 55 ordinances and 19 resolutions adopted by the City Council in 2015 as required. See **EXHIBIT B** for a complete listing of all ordinances and resolutions adopted.
- Worked closely with the City Engineer, Special TIF Counsel and TIF consultant to further the TIF Redevelopment Plan including the City Center Development. Specific economic development initiatives are discussed under the Community Development Department.
- Participated on the search committee for a Director of Finance and Administrative Clerk.
- Coordinated legal efforts in two major cases being litigated.
- Began weekly updates with the City Council to improve communication with the elected officials and department heads.
- Wrote Community Voice columns for the Suburban Life and made presentations at Coffee with the Mayor to keep people apprised of Countryside happenings.
- Initiated training across department lines covering work productivity, work/life balance and workplace culture.
- Paul increased the City's exposure by making presentations at the IML annual conference, the New Countryside Women's Club and the weekly Property Tax Show.
- Peterson served as President of the Countryside Rotary.
- Paul served as the West Central Municipal Conference representative on the Cook County Sustainability Committee.
- Paul served as an alternate on the Central Tri-State tollway Corridor Planning Council.
- Peterson served as the City's representative on the I-55 Managed Lane Project.

Clerk’s Office



This office is staffed by three full-time employees; the Deputy Clerk, Administrative Clerk, and Assistant Office Clerk. This office plays a critical role in the daily operations of the City.

Deputy City Clerk, Margaret Carey oversees the day to day operations of the Clerk’s office. The primary responsibility of this office is to maintain all official records of the City. However, as the first point of contact, the Clerk’s

Office acts as a central hub. The staff, **Karen Melone** and **Jasmin Rodriguez** are knowledgeable about City services and answer dozens of phone calls each day in addition to assisting the public with a variety of requests.



Open and Transparent Government

The Deputy Clerk is the City’s Freedom of Information Officer and she is responsible for processing all FOIA requests. The City processed 215 FOIA requests in 2015. The Deputy Clerk is also the Open Meetings Act (OMA) designee for the City of Countryside, ensuring that required training is completed and that all meetings are in compliance with the Act.

Meetings Preparation

The Clerk’s office is responsible for scheduling the many committee, commission, and City Council meetings that regularly take place. This amounted to 102 meetings in 2015! The staff prepare agendas and minutes in accordance with the Open Meetings Act. After meetings, staff ensures that all follow up is completed. This includes the recording of ordinances and resolutions, execution of documents and action items resulting from City Council direction.

Licenses

Business licenses, registrations and special event licenses are processed and administratively approved in the Clerk’s office. This helps to expedite the process. Liquor licenses are also processed in the Clerk’s office.

Elections and Voting

The Clerk’s office staff are registered as Deputy Registrars with the Cook County Elections office. As such they are available to assist residents with voter registration. Additionally, the Deputy Clerk is responsible for facilitating all election filings and related public notices.

DESCRIPTION	2015	2014
# Business Licenses	467	464
# Liquor Licenses	54	52
# Special Use & Special Event Permits	27	28
# Raffles Permits	4	6
# Garage Sale Permits	107	123
# Real Estate Transfers	178	156
# FOIA Requests	215	307
# Tree Program Applications Processed	109	87
# Library Reimbursements	76	81
# Pool Rreimbursements	16	16
# New Voter Registrations	3	4
# Foreclosures	6	10
# Seniors registered for snow removal	159	161

Resident Programs and Payment Processing

Many community programs are facilitated through the Clerk’s office. These include: library and pool reimbursements, senior snow removal, shared-cost tree program, senior ride program, and others. The Clerk’s staff accept payments for all City revenue other than property taxes and State shared revenues. This includes revenue from water bills, permits, inspections, real estate transfers, vehicle fuel tax, and restaurant tax.

MAJOR ACCOMPLISHMENTS

- Welcomed a new employee to the Clerk's Office, Administrative Clerk **Jasmin Rodriguez**.
- Welcomed our new Mayor and Elected Officials and assisted them in the onboarding process.
- Processed 19 new Resolutions and 55 new Ordinances. Ensured that the City Code was update for all new ordinances requiring updates.
- Issued 467 business licenses and 54 liquor licenses, a slight increase from the prior year.
- Maintained a high standard of compliance with the Open Meetings Act (OMA) by posting all meeting notices and minutes within the required timeframe.
- Worked with staff and elected officials to improve the application process for business licenses by updating the application form and the approval process.
- Improved the FOIA tracking process by creating a searchable database. The Clerk's office responded to 215 FOIA requests in a timely manner.
- Processed 109 applications for the Shared Cost Tree program. Successfully worked with staff and elected officials to acquire additional funding for the Shared Cost Tree Program.
- Updated the City's website for revised content and aesthetics.
- Continued to develop process improvements by meeting with other departments to find ways to assist each other.
- Coordinated City approval and support for over 27 events, including the Countryside Police Department Cop on Top, Countryside Business Association (CBA) Carnival, the City of Countryside Summer Concerts, and the Children's Christmas Party.
- Expanded department knowledge through attendance at the following training programs:
 - 2015 Institute of Municipal Clerk's in Springfield, IL
 - Central Illinois Municipal Clerk's Organization in Springfield, IL

Community Development Department

This department is comprised of two full-time employees, the Zoning Administrator, and the Building Clerk. The Community Development Department encompasses Building, Zoning, Code Enforcement and Economic Development. The duties of this department are divided up between the City Administrator (Economic Development) and the Assistant City Administrator (Building, Code Enforcement and overall management of the department).

Economic Development

The City Administrator is the staff liaison to the Economic Development Committee and is responsible for planning and directing economic development activity within the City. She also works closely with the Zoning Administrator to assist developers with proposed site plans and location assistance. New materials have been developed for the website and distribution to better assist developers and potential end users. Responsibilities include marketing and promoting the City to attract new businesses, support retention and expansion of existing businesses, and to develop short and long range plans for the City as it relates to community development.

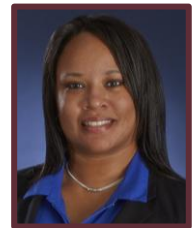
Planning & Zoning

Municipalities use zoning to establish land use within their borders. The City's zoning map see **EXHIBIT C** establishes a zoning designation (i.e. R-1 residential one-family, B-1 Retail, etc.) for each property within the City. Zoning regulations are based upon the City's adopted development plans and overall City policies and objectives and are intended to serve the City as it deals with future growth and development. The regulations dictate what may be built, what type of business may move in, what structures may be built, etc on the property. In the event a new development does not meet the zoning code, the owner may petition the Planning and Zoning Board of Appeals for a variance or special use as required. **Kimberly Clarke, Zoning Administrator** serves as the staff liaison to this Board.



Building Permits

Holly Williams, Building Clerk processes permit applications, schedules inspections and follows up on occupancy permits. The most common projects requiring a permit include new construction, room additions, room remodels, fences and roofs. The City issued 526 permits this year, an increase of 2.5% and a xx% in the value of permits This is due to a few large scale developments including Jack Phelan Dodge and Continental Honda remodels.



Inspections and Code Enforcement

TPI is also under contract for plan reviews, inspections and code enforcement. In addition, the City does not employ a Health Inspector; but rather has an Intergovernmental Agreement with the Cook County Department of Public Health for all health and sanitation inspections. The City tries to work with code violators to give them an opportunity to correct the violation. However, in some cases issuing a citation is required. Staff presents these citations at the City's monthly adjudication hearings. There was a significant increase in citations this past year due to an increased focus on code enforcement as well as several violations not corrected in 2014 received citations in 2015.

DESCRIPTION	2015	2014
# Permits Issued	526	513
Value of Permits Issued	\$15,241,203	\$10,107,704
# Citations Issued	216	129
Value of Fines Collected	\$10,783	\$4,275

MAJOR ACCOMPLISHMENTS

- Processed 526 permit applications.
- Issued 216 citations for code violations, a 67% increase from the prior year. Code enforcement efforts are ongoing especially due to foreclosed properties. The City received notification of 6 foreclosures this year.
- The City Administrator was a part of a panel that presented a session at the IML Annual Conference, "Using Tax Increment Financing to Reinvent Blighted Properties."
- Worked with City Engineer in updating the street condition map and the 5-Year Street and Alley Resurfacing Plan (see **EXHIBIT A**).
- Ensured that all handicapped, no-parking, and fire lane signs are current with the fine amount.
- Completed several drainage projects in the City, which included the installation of backflow devices at 56th Street and at the East Avenue main drainage ditch in Ward 1. Two catch-basins and a 12 inch drain pipe were installed at the properties near Parkside and Crestview in Ward 2. Drainage improvements were completed in Ward 3 at 61st Place, Blackstone Avenue and Peck Avenue (also listed under Infrastructure Committee).
- Completed the annual street resurfacing program. The following streets were included in this program: 9th Avenue from 56th Street to 57th Street, Hillsdale Road from Lorraine Drive to Sunset Avenue, and Stalford Road from Joliet Road to the east limit.
- The City negotiated a redevelopment agreement with Orput Real Estate for the construction of a Chick-fil-A restaurant. This completes the City Center development.
- The City welcomed the expansion of the Barker Shop on 55th Street.
- The City Council approved a redevelopment agreement with Jack Phelan Dodge. With that comes the expansion of Jack Phelan Dodge, Chrysler Jeep. More space was required with the recent addition of the Chrysler Jeep lines.



Finance Department

This office is comprised of three full-time employees, the Finance Director, Senior Accountant and Accountant. Major responsibilities of the Finance Department include financial reporting, administration of accounts receivable and payable, utility billing (water usage), financial reporting and compliance, debt management, investment portfolio management, grant management (in conjunction with City Administration and Engineering), and performing complex financial modeling and analytics to support city-wide programs, departments and initiatives.



Finance Director, Dave Schutter oversees the day to day operations of the department. The Finance Department also oversees the Information Technology function and provides a high level of internal customer support to the other departments and functional areas. In addition, the department supports residents and businesses with respect to utility billing functions, fee assessments, tax abatements and incentives, tax increment financing, and accounts receivable and payable.

Budget

The Finance Director works closely with the City Treasurer, Finance Committee and City Administration in assembling and recommending a budget to the full City Council. The budget process begins with department requests which are reviewed by the City Administrator and Finance Director. The Operating Fund budget is then presented to the Finance Committee and discussed September through November until a tax levy and abatement amounts are agreed upon by elected officials. Budget discussions continue in January with non-operating fund budgets along with some minor adjustments to the General Fund. The entire process spans over several months with final budget adoption typically in April after a public hearing.

Financial Reporting

The Treasurer and Finance Director report the financial position of the City on a monthly basis. This Treasurer's Report includes an analysis of budget to actual amounts with explanations for major variances, the cash and fund balances and investment activity. The Treasurer's Report is used by Department Heads and the City Council to review activity throughout the year. The City also issues a Comprehensive Annual Financial Report which has been audited by Sikich, LLP. A copy of this report can be found on the City's website.

Grants

The Finance Department is responsible for monitoring the receipts and disbursements of several grants during 2015 and works very closely with City Administration and the City Engineer with respect to grant application, planning and administration. Since each grant may have unique requirements as specified in the grant agreement, the Finance Department must be aware and determine any special audit or other financial reporting requirements. Please see **EXHIBIT D** for additional grant information.

Accounting

Meiling Lieu, Senior Accountant maintains the accounting and financial reporting systems. She processes the bi-weekly payroll, oversees the accounts receivable (other than utility billing), processes all accounts payable, prepares monthly journal entries, reconciles non-operating bank accounts (other than payroll), processes the quarterly hotel/motel tax returns and works closely with the auditors to complete the annual audit.



Utility Billing

Bill McShane, Accountant maintains the utility billing system. He prepares an electronic meter read file which is used by the Water Operators to perform drive-by readings. Bill then downloads the readings and prepares the monthly utility bills. Bill's responsibilities also include reconciling the operating fund and payroll accounts as well as processing the food & beverage and gasoline use tax returns monthly.



Information Technology

The City outsources its information technology needs to Merging Technologies. This IT function ensures the overall safekeeping/security of the City's data, backup files and servers, hardware needs, software upgrades, licenses, and the email exchange server.

DESCRIPTION	2015	2014
Sales Taxes (YTD thru Sep)	6,353,104	6,088,865
Sales Tax Growth (Y over Y)	4.34%	1.51%
Income Taxes (YTD thru Sep)	508,551	444,213
% Change (Y over Y)	14.48%	1.79%
Gaming Machines in City	79	65
Gaming Taxes	231,690	175,937
Growth in Gaming Taxes (Y o Y)	31.70%	78.7%
# Water Billing Accounts	1,564	1,559
# Gallons Billed	543,308,000	537,891,000
# Gallons Purchased	569,558,000	574,099,000
Unaccounted for Flow	4.61%	6.31%

Financial Highlights

- Sales taxes represent the primary revenue source for the general fund at 70% of total revenues. Growth is coming from industry wide advances in the Auto Sector (auto sector is 45% of the sales tax base) and recent expansion efforts among local dealers.
- Income taxes (State of Illinois Local Government Distribution Fund-LGDF) distributions represent the second largest revenue source at just under 5% of general fund revenues. Growth is coming largely from advances in personal incomes taxes & capital gains.
- Gaming taxes represent the 4th largest revenue source for the general fund. The annual growth is due mainly to the volume of additional gaming machines (44 machines in 2013) although "same machine" growth for YTD 2015 versus 2014 is approximately 5%.
- Water revenues represent the second largest revenue source City Wide. "Unaccounted for flow" (water loss) was reduced from the completion of the Meter Replacement program, hydrant maintenance and replacement program, and more favorable weather in 2015 (2014 was a much colder winter resulting in significantly more main breaks).

MAJOR ACCOMPLISHMENTS

- For the second consecutive year, presented City operations that were supported without the use of an annual property tax levy.
- The City received the Certificate in Achievement for Financial Reporting Excellence from the Government Finance Officers Association for the 8th consecutive year for the fiscal year 2014 audit.
- Fiscal Year 2015 audit submitted to the GFOA for consideration of the award for the 9th consecutive year.
- Provided complex modeling to support decision analytics in the areas of incentive/redevelopment agreements, investment portfolio modeling, and other risk management considerations/options.
- Restructured bank accounts and treasury management products to eliminate bank fees and increase net interest income in the City's demand deposit accounts.
- Amended the City's Investment Policy and analyzed existing investment portfolio structure to support recommended changes for 2016 which will significantly improve the investment performance of the City's reserve balances.
- Improved internal controls and significantly reduced management letter comments in the City's first year acting as the Administrative District to the Flagg Creek Golf Course.

Department of Public Works

This department is comprised of twelve full-time employees, the Public Works Superintendent, the Mechanic, Maintenance Worker 2, Maintenance Worker 1, Lead Water Plant Operator and Water Plant Operator. This department is responsible for the maintenance of public buildings and property, including parks, rights-of-way and the water distribution system and sanitary sewer system in Ward 2.

Public Works Superintendent, Jim Essig oversees all the activities in this department. The primary responsibilities of this department include snow plowing city streets, sidewalks, park pathways and over 150 driveway aprons for senior citizens, residential leaf pick-up, brush chipping, street sweeping, water main and hydrant repairs, street/parkway/sidewalk/streetlight repairs, routine maintenance of public buildings and being on call 24/7 for emergency call-outs.



Street Maintenance

The City's Department of Public Works provides exceptional services to our residents. We often get calls and emails at City Hall about the excellent snow plowing performed by the staff. They maintain 17 miles of local roads in our community as well as the sidewalks. Besides snowplowing, they must maintain the streets after storms to remove any hazards.

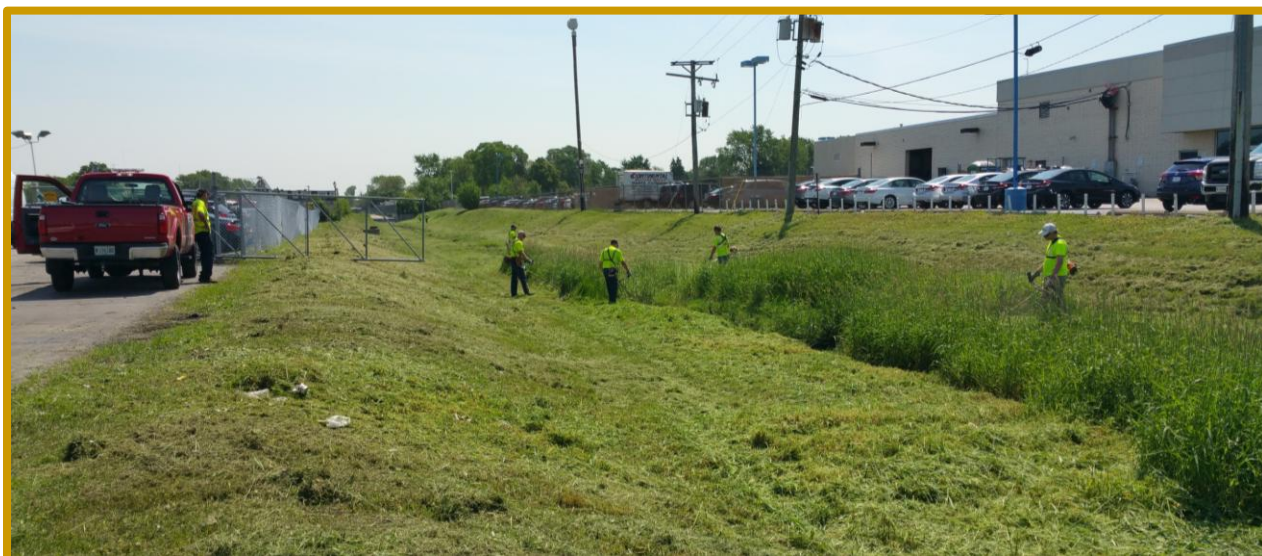
The Superintendent works closely with the City Engineer to update the Streets Condition Map, and the 5-Year Street and Alley Resurfacing Plan, see **EXHIBIT A**. This allows the Infrastructure Committee to make informed resurfacing decisions each year.

Leaf Pickup

This program is by far the most labor intensive of the services provided. It typically takes about one week to make a full cycle of the City. This program collected 203 tons of leaves this year.

Park\Public Property Maintenance

People often do not realize the magnitude of the public properties maintained by this department including 9 parks, 3 buildings, and rights-of-way. See **EXHIBIT E** for a complete listing of all the properties maintained by DPW.



MAJOR ACCOMPLISHMENTS

- ***No accidents or workers' compensation claims in 2015.***

- Picked up and disposed of 108 truckloads of brush.
- Picked up and disposed of 204 tons of leaves.
- Snow plowed 221 driveway aprons for senior citizens.
- Cleared snow away from 350 City water hydrants.
- Cleaned up debris from 2 major flood events.
- Removed snow from blizzards that occurred on 2-1-15 and 2-2-15.
- Repaved 9th Avenue from 56th Street to 57th Street.
- Repaved Hillsdale Road from Sunset Avenue to Lorraine Drive.
- Repaved Stalford Road from Joliet Road to the dead-end.
- Replaced sidewalks on Joliet Road that were trip hazards.
- Installed new Route 66 benches for seniors and residents.
- Cleaned out storm sewer catch basins City-wide.
- Set up for CBA carnival and the Summer Concert Series.
- Conducted a park safety check list at each park and repaired all items.
- Trimmed parkway trees on various streets that were repaved.
- Performed drainage projects on Peck Avenue, Parkside Avenue, Blackstone Avenue, and 61st Place.
- Replaced the inside shop lights at the Public Works facility for employee safety.

DESCRIPTION	2015	2014
# Snow plowing trips	22	34
Tons of salt	710	782
# Public properties maintained	103	103
Truckloads of brush	108	112
Tons of leaves	203.75	200
Amount of dump charges	\$10,198	\$9,510
Cost spring clean-up	\$10,926	\$10,853
# DOL drug tests	9	8



Department of Public Works - Water & Sewer Divisions

Water/Sewer is a division of the Department of Public Works. The goal of the division is to provide the highest possible water quality and consumer confidence, while continuing our commitment to maintaining and improving the infrastructure. **Mike Hartigan, Lead Water Plant Operator and Don Decker, Water Plant Operator** run the day to day operations of this division. Some of their major responsibilities include infrastructure maintenance, meter reading, and quality assurance.

Infrastructure

This division is responsible for maintenance of its storage and pumping facilities, and oversight and maintenance of the City's water main infrastructure that provides water to the residents, businesses and customer towns, Indian Head Park and LaGrange Highlands who receive water from the city. They provide customer service to the residents, and are on call 24/7 in the event of emergencies that may affect the system. This year, the staff oversaw the repair of 4 water main breaks. This is a 44% decline from the prior year. This is due to the City Council's commitment to continue replacing problematic water mains. Staff also works closely with the City's Engineer to review the infrastructure and make recommendations to the Water Committee on replacements.

Meter Reading

The staff is also responsible for the water meter reading. They obtain a disc from the Finance Department monthly and perform drive-by readings. Once analyzed, unobtainable reads are addressed, sometimes requiring the meter and transmitter to be repaired and/or replaced. There were 50 MXU transmitters replaced in 2015, down from 1,135 in 2014. This was a monumental task which will help in the accuracy of readings. In addition, this department performs final readings as properties change ownership.

DESCRIPTION	2015	2014
# Watermain breaks	4	9
# J.U.L.I.E. locates	1,636	1,411
# Service requests	213	231
Hydrants Replaced	2	9
Meters Replaced	58	571
MXUs Replaced	50	1,135

Quality Assurance

The staff performs quality assurance sampling and monitoring tests and constantly strives to meet and or exceed EPA and IEPA guidelines as they apply to water. This department is responsible to issue the City's Consumer Confidence Report each year which contains information on the source of the City's water, contaminants detected in the water as well as education information. (This report can be found on the City's website.)

In addition to the water responsibilities they also oversee and maintain the sanitary collection system and lift station that services the City's Ward 2 area, constantly striving to meet or exceed MWRD and IEPA regulations. Every year MWRD requires the City to perform inspections of its sanitary system including inspection of all residential and commercial sump pumps to verify that there is no cross connection with the sanitary system.

Customer Service

The staff provides timely services as requested. The most common are J.U.L.I.E. locates. 1,636 requests were received in 2015, up 16% from 2014. This indicates the economy is improving as businesses and residents are building and improving their property. Staff must go out to the property and mark where our infrastructure is located so that the requester stays clear of it during their construction. Staff responded to 213 service requests ranging from frozen pipes and leaks to water usage and billing complaints, a 9% decrease from last year.

MAJOR ACCOMPLISHMENTS

- Completed 1,636 J.U.L.I.E. locates.
- Received and serviced 213 requisitions.
- Replaced water mains on 56th Street (6th Avenue - 7th Avenue and the 6th Avenue Cul-d-sac) and 71st Place west of Willow Springs Road.
- Valve Exercising program revealed two valves that required replacement. One at Hillsdale Road and Parkside Avenue, and the other was at Maplewood Road and Golfview Road.
- Hydrant Maintenance program exposed several minor repair issues that were addressed, and two serious problems that required the fire hydrants to be replaced.
- Experienced four main water breaks: 55th Street and East Avenue, 56th Street and Catherine, Countryside Plaza, and 6438 Joliet Road.



ESDA



This department is currently comprised of eight part-time employees. **Steve Norman, ESDA Coordinator** is appointed by the Mayor with concurrence from the City Council to serve as the department lead. The coordinator has the direct responsibility for the organization, administration, training and operation of the ESDA, subject to the direction and control of the Mayor as provided by state statute. This department serves as the liaison between the Cook County Department of Homeland Security and Emergency Management and provides the conduit between

City, Cook County, Illinois Emergency Management Agency and the Federal Emergency Management Agency in the collection data relating to public and municipal damage responses that have impacted the City of Countryside.

The role of this department is to provide emergency preparedness planning and response along with public education as it relates to a variety of natural and manmade disasters, including terrorism. In conjunction with the City Administrator and the Chief of Police, a standard protocol for the activation of the ESDA Department is in place as the department has finalized its restructuring. As the chart below indicates, traffic control, park patrol and code enforcement are primarily the responsibility of the Police Department and Community Development Department and therefore, calls for these services from ESDA have been eliminated and are being performed by the respective departments. The focus of this department will remain emergency preparedness and planning so that in the event of a disaster ESDA is ready to respond.

In addition, the department will continue to support other activities which may include traffic control, provide emergency scene lighting, and assist any governmental agency or mutual aid municipality in any capacity as deemed necessary.

INCIDENTS	2015	2014
Traffic Control (Accidents and other functions)	0	0
Push Vehicles (Relocation of disabled vehicles)	0	0
Vandalism (Reports to PD for found vandalism)	0	0
C'Side Park (Other contacts at this specific park)	0	0
Training	8	10
Mutual Aid Requests (CPD and other agencies)	12	14
Sign Removal	0	0
Other	11	16
TOTALS	31	40

MAJOR ACCOMPLISHMENTS

- Completed the restructuring/reorganization of the department.
- Renewed the FCC license for the ESMARN frequency.
- Redefined the meeting schedule for ESDA to a quarterly minimum versus monthly structure.
- Initiated a revision to the joint SOP for the Pharmaceutical Distribution Plan between the City of Countryside and the Village of Hodgkins for completion in Q1 of 2016.
- Completed updates to various City facility emergency plans.
- Provided mutual assistance buy back support to the Village of McCook for events at the MAXX Center.
- Updated the Emergency Disaster Plan and Incident Action Plan for the CBA Carnival event.
- Updated the Emergency Disaster Plan and Standard Operating Procedures Plan for the LaGrange Endless Summer event to the LaGrange Business Association.
- Provided manpower assistance at various City sponsored events including but not limited to the CBA Carnival and Countryside's Summer Concert Series.
- Coordinated the inspection and repairs as required for the City's outdoor warning sirens and invoiced the Village of Indian Head Park for their share of the cost of the maintenance of the siren located at 67th and Willow Springs Road.
- Operated the department within the appropriated budget.
- Participated as a voting member of the City of Countryside E-911 Board.

Flagg Creek Golf Course

The Flagg Creek Golf Course (FCGC) is owned equally by the City of Countryside and the Pleasant Dale Park District. The City assumed administrative Oversight of the golf course in September 2014. Thus, 2015 was the City's first full season overseeing the operations.

FCGC is a premiere 9-hole course with a lighted driving range, a club house available for private parties, full service bar and a food concession stand. Video gaming was added to the club house late in the year.



The golf course has 4 full-time employees, 6 permanent part-time employees and many seasonal employees. The day to day operations is the responsibility of the General Manager, **Billy Rosinia**. He has been with FCGC since 2000. As a member of the PGA, Billy has won over 15 tournaments. Billy's responsibilities include strategic planning for the golf course, making capital improvement recommendations to the Flagg Creek Advisory Board and public relations. Billy also handles the booking of private parties at the course.

Michele Stepanek started in 2014 as Assistant Manager. She has over 30 years of experience in the golf industry. Michele began her career as a caddy at Edgewood Valley Country Club. She worked as the Head Golf Coach at Mother McAuley High School for the major portion of her career. Michele oversees the proshop and bar staff. She handles scheduling for those employees, purchasing of merchandise for the pro shop and bar and she handles all golf outings.



DESCRIPTION	2015	2014
# Paid Rounds Played	34,187	33,811
# Comp'd Rounds	1,102	1,304
# Golf Outings	19	19
# Private Parties	23	31
Golf Revenues	836,312	812,881
Other Revenues	255,782	313,710

MAJOR ACCOMPLISHMENTS

- Made several policy and procedural changes for the betterment of the golf course including cash closing procedures and pre-employment procedures.
- Worked with the Flagg Creek Golf Course Board to adopt and implement video gaming at the club house.
- Negotiated a contract to outsource the food concessions.
- Negotiated a contract with Ken Malnar, Golf Pro for the use of FCGC to provide group and individual golf lessons.
- Rounds of golf played increased by 1% while rounds comped decreased by 15%, all contributing to an increase in golf revenues of 3%.
- The golf course experienced a 26% drop in private parties which prompted discussions about considering a new food vendor in 2016.

EXHIBITS

City of Countryside
5 Year Alley & Street Resurfacing Plan
November 2, 2015

STREET	FROM	TO	LENGTH (FT.)	E-E WIDTH (FT.)	AREA (S.Y.)	Improvement Type	Construction & Engineering Cost
YEAR 2015 (Asphalt Alleys)							
Alley N. of Plainfield	Kensington Ave	Catherine Ave	156	20	347	HMA Resurface	\$ 15,600.00
Alley N. of Plainfield	Catherine Ave	Ashland Ave	329	20	731	HMA Resurface	\$ 29,244.44
		Totals	485	0.1	1,078		\$ 44,844.44
YEAR 2015 (Streets)							
Hillsdale Road	Lorraine Dr	Sunset Ave	845	30	2,817	Resurface Spot C&G	\$ 112,666.67
67th Street	Willow Springs	Sunset Ave	1336	30	4,453	Resurface Spot C&G	\$ 178,133.33
Stalford Road	Joliet Rd	East Limit	1582	30	5,273	Resurface Spot C&G	\$ 210,933.33
9th Avenue	57th St	56th St	600	29	1,933	Resurface Spot C&G	\$ 77,333.33
56th Court	West Limit	9th Ave	233	30	777	Resurface Spot C&G	\$ 31,066.67
		Totals	4,596	0.9	15,253		\$ 610,133.33
YEAR 2015 (Concrete Alleys)							
Alley N. of Plainfield	Madison Ave	LaGrange Rd	391	20	869	PCC Replacement	\$ 86,888.89
W. of LaGrange Rd	E-W Plainfield Alley	53rd St	222	20	493	PCC Replacement	\$ 49,333.33
		Totals	613	0.1	1,362		\$ 136,222.22
YEAR 2016							
Forestview Road	Lorraine Dr	Sunset Ave	845	30	2,817	Resurface Spot C&G	\$ 118,300.00
61st Place	Brainard Ave	East Limit	831	30	2,770	Resurface Spot C&G	\$ 116,340.00
Longview Drive (South)	Brainard Ave	59th Street	1277	30	4,257	Resurface Spot C&G	\$ 178,780.00
Barton Road	Brainard Ave	Longview Dr	776	28	2,414	Resurface Spot C&G	\$ 101,397.33
		Totals	3,729	0.7	12,258		\$ 514,817.33
YEAR 2018							
Burr Oak Lane	South Limit	5th Ave Cutoff	630	20	1,400	HMA Resurface	\$ 65,100.00
Ashland Avenue	Plainfield Rd	53rd St	775	30	2,583	Resurface Spot C&G	\$ 120,125.00
Madison Avenue	55th St	Plainfield Rd	667	32	2,372	Resurface Spot C&G	\$ 110,277.33
Dansher Road	55th St	North Limit	2676	27	8,028	Resurface Spot C&G	\$ 373,302.00
		Totals	4,748	0.9	14,383		\$ 668,804.33
YEAR 2019							
Sunset Avenue	71st St	Stalford Rd	3071	30	10,237	Resurface Spot C&G	\$ 501,596.67
Parkside Avenue	Hillsdale Rd	Crestview Rd	682	30	2,273	Resurface Spot C&G	\$ 111,393.33
Crestview Road	Lorraine Dr	Sunset Ave	845	30	2,817	Resurface Spot C&G	\$ 138,016.67
Constance Lane	Brainard Ave	Joliet Rd	1590	25	4,417	Resurface Full C&G	\$ 280,458.33
		Totals	6,188	1.2	19,743		\$ 1,031,465.00

2015 ORDINANCES

Exhibit B

01/14/15	15-01-O	AMEND CLASS R LIQUOR LICENSE HOURS OF OPERATION
01/14/15	15-02-O	ABATE TAXES FOR TAX YEAR 2014 WITH BOND SERIES 2008
01/14/15	15-03-O	ABATE TAXES FOR TAX YEAR 2014 WITH BOND SERIES 2014
01/14/15	15-04-O	WATER RATE INCREASE
01/28/15	15-05-O	AMEND SMOKE FREE ACT DEFINITIONS TO INCLUDE E-CIGARETTES AND VAPOR CIGARETTES
02/11/15	15-06-O	1ST AMENDMENT TO RDA WITH COUNTRYSIDE PARTNERS RE: CHIK-FIL-A - LOT 3B
02/11/15	15-07-O	CLARIFY LANGUAGE FOR PRE-SALE INSPECTION FEES
02/11/15	15-08-O	SPECIAL USE - MASSAGE PERMITTED IN LIMITED OFFICE SPACE
02/25/15	15-09-O	REPEAL 14-45-O LIL KICKERS RDA
02/25/15	15-10-O	TERMINATE SPECIAL SERVICE AREA #1
02/25/15	15-11-O	AMEND 12-75-O LOT 3B 6007 S. LAGRANGE ROAD - SPECIAL USE AND VARIANCE
02/25/15	15-12-O	VARIANCE - 5311 CATHERINE
02/25/15	15-13-O	WATER RATE INCREASE
02/25/15	15-14-O	APPOINT GAIL PAUL ACTING TREASURER
03/11/15	15-15-O	1ST AMENDMENT TO PHELAN AGREEMENT
03/25/15	15-16-O	VARIANCE - 5315 DANSHER ROAD (SOKOL & CO.) TO REDUCE REAR YARD SETBACK - M1 ZONING
03/25/15	15-17-O	VARIANCE - 5859 S. LAGRANGE ROAD (PHELAN DODGE) FOR EXPANSION
03/25/15	15-18-O	VARIANCE - 5859 S. LAGRANGE ROAD (PHELAN DODGE) TO REDUCE PERIMETER LANDSCAPE
03/25/15	15-19-O	VARIANCE - 6101 S. LAGRANGE ROAD (SHELL GAS STATION) TO REDUCE PERIMETER LANDSCAPE

2015 ORDINANCES

04/22/15	15-20-O	FY16 APPROPRIATIONS BUDGET
04/22/15	15-21-O	REQUIRE BACKGROUND INVESTIGATIONS FOR ICE CREAM VENDORS
04/22/15	15-22-O	UPDATES SPECIAL EVENT PERMIT RE: LIQUOR AND SECURITY
04/22/15	15-23-O	SIDEWALK SALES - LIMITS AND PERMITS
04/22/15	15-24-O	GARAGE SALES - INCREASE TO 3 CONSECUTIVE DAYS
04/22/15	15-25-O	VARIANCE - 5300 S. EAST AVENUE (PAINT SOLUTIONS) TO ALLOW TOWING AND STORAGE
04/22/15	15-26-O	UPDATES FENCE PERMIT FEE
05/27/15	15-27-O	SPECIAL USE - 1418 W. 55TH STREET (BARKER SHOP) FOR DOGGIE DAYCARE FACILITY
06/24/15	15-28-O	SUPPLEMENTAL APPROPRIATION FY2015
07/08/15	15-29-O	INCREASE NUMBER OF CLASS S LIQUOR LICENSE
07/22/15	15-30-O	PROHIBITION/LIMIT # OF YARD AND DRIVEWAY DECORATIONS
07/22/15	15-31-O	FINES FOR VIOLATIONS OF BUILDING CODES (INSPECTION "NO SHOWS")
07/22/15	15-32-O	VARIATION - 5801 S. LAGRANGE ROAD (CHIPOTLE) FOR OUTDOOR PATIO
07/22/15	15-33-O	VARIATION - 5801 S. LAGRANGE ROAD FOR BUILDING SETBACK, PARKING LOT, LANDSCAPE
07/22/15	15-34-O	VARIATION - 6839 LORRAINE DRIVE (NAURATH) FOR 4FT OPEN STYLE FENCE
07/22/15	15-35-O	AMEND 07-08-O TO REZONE 10035 5TH AVENUE CUTOFF
08/12/15	15-36-O	INCREASE NUMBER OF CLASS H LIQUOR LICENSE
08/12/15	15-37-O	UPDATES RESIDENTIAL PARKING RESTRICTIONS
08/26/15	15-38-O	SIGN VARIATION - 6150-6170 JOLIET ROAD (LOCAL 150)

2015 ORDINANCES

08/26/15	15-39-O	AMEND CITY CODE FOR ILLINOIS PLUMBING CODE
09/09/15	15-40-O	CREATE CRIME FREE HOUSING PROGRAM
09/23/15	15-41-O	INCREASE NUMBER OF HH LIQUOR LICENSE
09/23/15	15-42-O	AMEND SIGN CODE FOR ELECTRONIC VARIABLE MESSAGING
09/23/15	15-43-O	AMEND BOARD OF FIRE & POLICE PATROL OFFICER ELIGIBILITY TIMEFRAME
10/28/15	15-44-O	SPECIAL USE - CELLULAR ANTENNA IN BUSINESS DISTRICT
10/28/15	15-45-O	AMENDS PUD SPECIAL USE 03-03-O FOR PENSKE TRUCKS AT HOME DEPOT
10/28/15	15-46-O	UTILITY TRAILERS AND PARKING OF UTILITY TRAILERS
15-47-15	15-47-O	UPDATES FENCE CODE
11/11/15	15-48-O	AMENDS 3-5-7 OF CITY CODE TO ALLOW LIQUOR SALES TO BEGIN AT 7AM 7 DAYS/WEEK
12/09/15	15-49-O	ABATE PROPERTY TAX LEVY ON GO BOND SERIES 2008
12/09/15	15-50-O	ABATE PROPERTY TAX LEVY ON GO BOND SERIES 2012
12/09/15	15-51-O	ABATE PROPERTY TAX LEVY ON GO BOND SERIES 2014
12/09/15	15-52-O	AUTHORIZES FAÇADE/RENOVATION LOAN PROGRAM
12/09/15	15-53-O	REQUIRES BASSET TRAINING FOR ALCOHOL SERVERS AND SELLERS
12/09/15	15-54-O	SPECIAL USE - 6555 WILLOW SPRINGS ROAD #4 FOR DOG GROOMING BUSINESS
12/09/15	15-55-O	AMENDS CITY CODE 3-5-7 TO UPDATE NUMBER OF LIQUOR LICENSES

2015 RESOLUTIONS

01/14/15	15-01-R	RELEASE OF EXECUTIVE SESSION MINUTES TO SCHEDULE A & B
02/25/15	15-02-R	IMPROVEMENT BY MUNICIPALITY UNDER ILLINOIS HIGHWAY CODE
02/25/15	15-03-R	APPLY FOR CDBG GRANT MATCHING FUNDS
03/11/15	15-04-R	FULL FUNDING OF LOCAL GOVERNMENT REVENUES
03/11/15	15-05-R	APPOINT GAIL PAUL IMRF AGENT
03/25/15	15-06-R	UPDATE AUTHORIZED SIGNERS FOR MB FINANCIAL ACCOUNT
05/13/15	15-07-R	ECONOMIC INCENTIVE AGREEMENT WITH PEARLSHIRE COUNTRYSIDE HOTEL (HOLIDAY INN)
05/13/15	15-08-R	UPDATE AUTHORIZED SIGNERS FOR MB FINANCIAL ACCOUNT
06/10/15	15-09-R	UPDATE AUTHORIZED SIGNERS FOR MB FINANCIAL ACCOUNT
06/10/15	15-10-R	APPOINT FINANCE DIRECTOR, DAVID SCHUTTER, AS AUTHORIZED IMRF AGENT
06/10/15	15-11-R	QUALIFY THE ELECTED TREASURER POSITION FOR IMRF PARTICIPATION
06/24/15	15-12-R	PREVAILING WAGE FOR 2015
07/22/15	15-13-R	RELEASE OF EXECUTIVE SESSION MINUTES TO SCHEDULE A & B
07/22/15	15-14-R	DESTRUCTION OF RECORDINGS OF CLOSED SESSION MINUTES
07/22/15	15-15-R	VOID 15-11-R
08/12/15	15-16-R	RECOGNIZE 25TH ANNIVERSARY OF AMERICANS WITH DISABILITIES ACT
08/12/15	15-17-R	DETERMINE APPROPRIATENESS OF CLASS 6B STATUS FOR PROPERTY AT 5230 EAST AVENUE
08/12/15	15-18-R	UPDATE AUTHORIZED SIGNERS FOR ETS CREDIT CARD
09/23/15	15-19-R	OPPOSITION TO UPS EXPANSION



CITY OF COUNTRYSIDE ZONING MAP

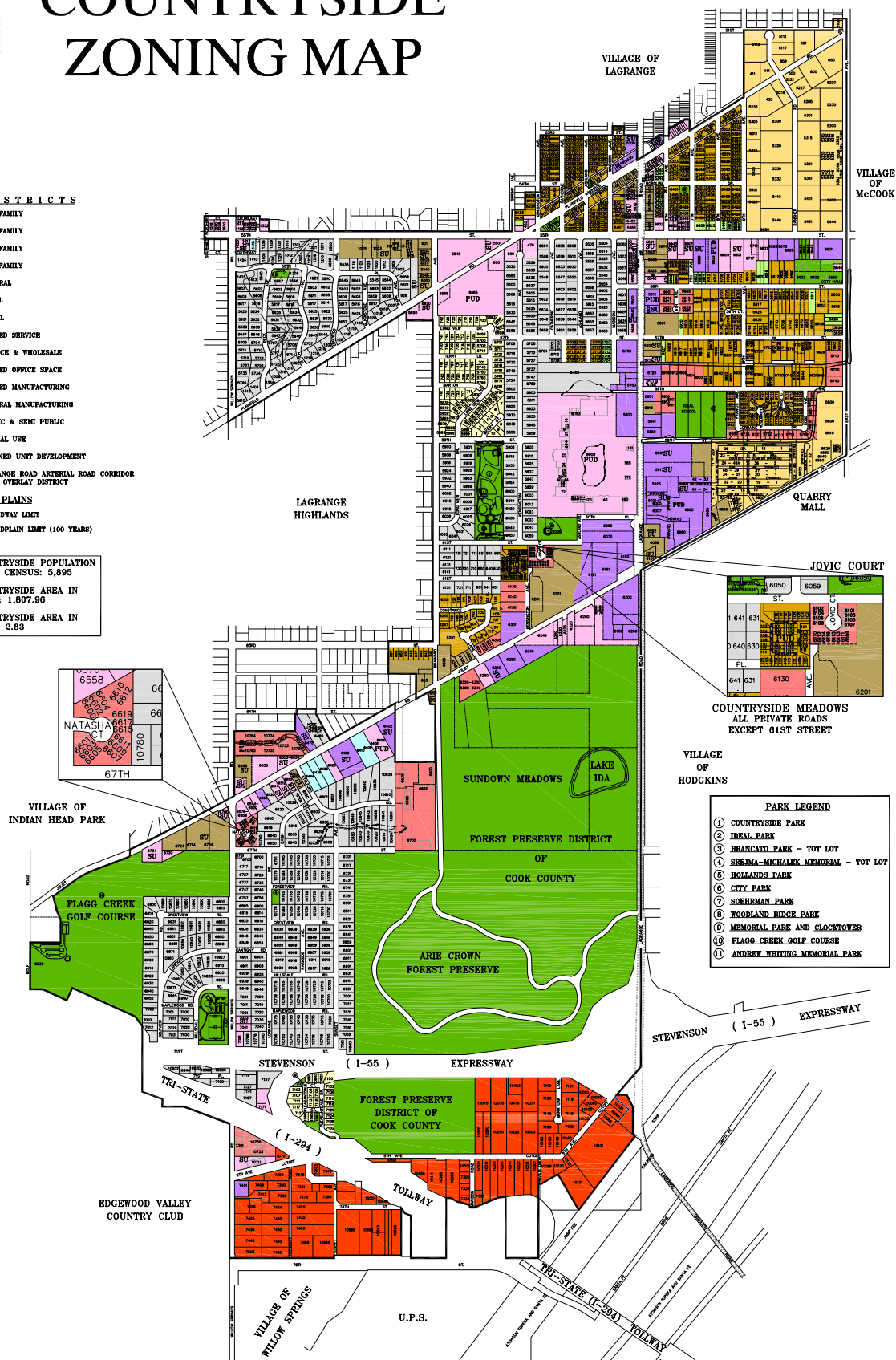
ZONING DISTRICTS

[Light Green]	"R-1" ONE FAMILY
[Light Yellow]	"R-2" ONE FAMILY
[Yellow]	"R-3" ONE FAMILY
[Light Green]	"R-4" TWO FAMILY
[Red]	"R-5" GENERAL
[Orange]	"R-7" RURAL
[Pink]	"B-1" RETAIL
[Light Blue]	"B-2" LIMITED SERVICE
[Purple]	"B-3" SERVICE & WHOLESALE
[Light Blue]	"O" LIMITED OFFICE SPACE
[Yellow]	"M-1" LIMITED MANUFACTURING
[Blue]	"M-2" GENERAL MANUFACTURING
[Green]	"P-1" PUBLIC & SEMI PUBLIC
[Light Green]	"SU" SPECIAL USE
[Pink]	"PUD" PLANNED UNIT DEVELOPMENT
[Dashed Line]	"L-1" LAGRANGE ROAD ARTERIAL ROAD CORRIDOR (ARC) OVERLAY DISTRICT

FLOOD PLAINS

[Solid Line]	FLOODWAY LIMIT
[Dashed Line]	FLOODPLAIN LIMIT (100 YEARS)

CITY OF COUNTRYSIDE POPULATION
PER 2010 U.S. CENSUS: 5,895
CITY OF COUNTRYSIDE AREA IN
SQUARE ACRES: 1,807.96
CITY OF COUNTRYSIDE AREA IN
SQUARE MILES: 2.63



COUNTRYSIDE MEADOWS
ALL PRIVATE ROADS
EXCEPT 61ST STREET

VILLAGE
OF
HODGKINS

PARK LEGEND

- 1 COUNTRYSIDE PARK
- 2 IDEAL PARK
- 3 BRANCATO PARK - TOT LOT
- 4 SERPINA-MICHALEK MEMORIAL - TOT LOT
- 5 HOLLANDS PARK
- 6 CITY PARK
- 7 SOHRMAN PARK
- 8 WOODLAND RIDGE PARK
- 9 MEMORIAL PARK AND CLOCKTOWER
- 10 FLAGG CREEK GOLF COURSE
- 11 ANDREW WHITING MEMORIAL PARK



GRAPHIC SCALE
IN FEET

0 250 500 1000 2000

1 inch = 2000ft.

REV.	DATE	BY	CHK.	DESCRIPTION
1	08/27/14	FRANK NOVOTNY	FRANK NOVOTNY	ADOPTED
2	08/27/14	FRANK NOVOTNY	FRANK NOVOTNY	ADOPTED
3	08/27/14	FRANK NOVOTNY	FRANK NOVOTNY	ADOPTED
4	08/27/14	FRANK NOVOTNY	FRANK NOVOTNY	ADOPTED
5	08/27/14	FRANK NOVOTNY	FRANK NOVOTNY	ADOPTED
6	08/27/14	FRANK NOVOTNY	FRANK NOVOTNY	ADOPTED
7	08/27/14	FRANK NOVOTNY	FRANK NOVOTNY	ADOPTED
8	08/27/14	FRANK NOVOTNY	FRANK NOVOTNY	ADOPTED
9	08/27/14	FRANK NOVOTNY	FRANK NOVOTNY	ADOPTED
10	08/27/14	FRANK NOVOTNY	FRANK NOVOTNY	ADOPTED
11	08/27/14	FRANK NOVOTNY	FRANK NOVOTNY	ADOPTED
12	08/27/14	FRANK NOVOTNY	FRANK NOVOTNY	ADOPTED
13	08/27/14	FRANK NOVOTNY	FRANK NOVOTNY	ADOPTED
14	08/27/14	FRANK NOVOTNY	FRANK NOVOTNY	ADOPTED
15	08/27/14	FRANK NOVOTNY	FRANK NOVOTNY	ADOPTED
16	08/27/14	FRANK NOVOTNY	FRANK NOVOTNY	ADOPTED
17	08/27/14	FRANK NOVOTNY	FRANK NOVOTNY	ADOPTED
18	08/27/14	FRANK NOVOTNY	FRANK NOVOTNY	ADOPTED
19	08/27/14	FRANK NOVOTNY	FRANK NOVOTNY	ADOPTED
20	08/27/14	FRANK NOVOTNY	FRANK NOVOTNY	ADOPTED

Frank Novotny & Associates, Inc.
11111 S. WILLOW AVE., SUITE 100, CHICAGO, IL 60658
(773) 442-1111
www.franknovotny.com

The 2013 zoning map was adopted by ordinance 14-33-O
on August 27, 2014 by the Countryside City Council.

"This zoning map is provided in accordance with
State of Illinois requirements. The map is a graphic
representation of the zoning of the property in the
City of Countryside. While every attempt is made to
keep the zoning map accurate and up to date, it
should be used for reference only. The zoning
information contained herein is retrieved from the
zoning ordinances on file with the City Clerk."

CITY OF COUNTRYSIDE - GRANT SUMMARY (AS OF 12-31-15)

Grant Name	Fiscal Year	Amount Applied	Amount Awarded	Amount Received Through 12/31/2015	City Match	Total Project	Status
CDBG 2011	2013	115,000	115,000	115,000	115,000	230,000	Completed
Cook County Farm Bureau (Cookfresh)	2013	300	-	-	3,000	3,000	Not Awarded
Dept. Commerce & Economic Opportunity (DCEO)	2013	300,000	300,000	294,620	-	300,000	Completed
IDOT Traffic Safety	2013	27,098	12,024	12,024	-	12,024	Completed
IL Liquor Commission- Tobacco Enforcement	2013	1,870	1,870	1,870	-	1,870	Completed
ITEP Transportation Enhancement Program (ITEP) Streetscape - Engineering	2013	272,000	184,000	6,676	46,000	230,000	Awarded
Open Space Land Acquisition & Development (OSLAD)	2013	199,900	199,900	199,900	199,900	399,800	Completed
Safe Route to School (Part 1)	2013	2,300	2,300	-	-	2,300	Awarded
TOTALS:		918,468	815,094	630,090	363,900	1,178,994	
CDBG 2012	2014	100,000	-	-	65,000	65,000	Not Awarded
ITEP Streetscape Project - Engineering	2014	272,000	184,000	7,549	46,000	230,000	Awarded
Safe Route to School (Part 2)	2014	131,060	131,060	-	-	131,060	Awarded
IL Liquor Commission- Tobacco Enforcement	2014	1,760	1,760	1,760	-	1,760	Completed
IDOT Traffic Safety	2014	22,540	21,656	21,656	-	21,656	Completed
TOTALS:		527,360	338,476	30,965	111,000	449,476	
CDBG 2013	2015	172,500	172,500	172,500	172,500	345,000	Completed
IDOT Traffic Safety	2015	27,564	-	-	-	-	Not Awarded
IL Liquor Commission- Tobacco Enforcement	2015	1,760	1,760	1,760	-	1,760	Completed
ITEP- Bike Path Project	2015	916,550	916,550	-	229,140	1,145,690	Awarded
ITEP Streetscape Project - Engineering	2015	272,000	184,000	7,549	46,000	230,000	Awarded
Safe Route to School (Part 2)	2015	131,060	131,060	110,241	1,500	132,560	Awarded
TOTALS:		1,521,434	1,405,870	292,050	449,140	1,855,010	
CDBG 2014	2016	137,500	-	-	137,500	137,500	Not Awarded
ITEP Streetscape Project - Construction	2016	1,899,612	1,430,800	-	357,700	1,788,500	Awarded
ITEP Streetscape Project - Engineering	2016	423,788	319,200	7,549	79,800	399,000	Awarded
ITEP- Bike Path Project - Construction	2016	691,750	691,750	-	173,250	865,000	Awarded
ITEP- Bike Path Project - Engineering	2016	224,800	224,800	-	56,200	281,000	Awarded
IL Liquor Commission- Tobacco Enforcement	2016	1,760	-	-	-	-	Applied for
IDOT Traffic Safety	2016	27564	-	-	-	-	Applied for
Safe Route to School (Part 2)	2016	131060	131060	110,241	1500	132,560	Completed
LED Installation	2016	89,700	89,700	89,700	43,500	133,200	Completed
TOTALS:		3,627,534	2,887,310	207,490	849,450	3,736,760	
CDBG 2015	2017	180,000	-	-	-	-	Not Awarded
ITEP Streetscape Project - Construction	2017	1,899,612	1,430,800	-	357,700	1,788,500	Awarded
ITEP Streetscape Project - Engineering	2017	423,788	319,200	110,241	79,800	399,000	Awarded
ITEP Bike Path Project - Construction	2017	691,750	691,750	-	173,250	865,000	Awarded
ITEP Bike Path Project - Engineering	2017	224,800	224,800	-	56,200	281,000	Awarded
TOTALS:		3,419,950	2,666,550	110,241	666,950	3,333,500	

Public Properties Maintained by Department of Public Works

1. 719 Building, Annex Building, City Hall, and Pump House
2. 55th Street Parkways - Madison to Catherine
3. Madison Ave Parkway 55th Street to Plainfield Road (east side)
4. Brancato Park
5. Holland Park
6. Countryside Parks (all)
7. 61st Street parkway along Countryside Park
8. City Park
9. Ward 2 Park
10. ESDA grounds
11. DPW grounds
12. Ideal School Tot Lot and grounds around Tennis Courts
13. Ideal School (field)
14. 59th Street dead end
15. 59th Street drainage ditch east of LaGrange Road
16. Parkways on south end of Constance Lane
17. Parkway at Golfview & Cantigny (Island)
18. Woodland Ridge from entrance all through and in retention basin area, and parkways by vacant lot (also around sign etc.) and tot-lot
19. Hill 409 (71st place on the west side of Willow Springs Road)
20. South East Court
21. North East Court
22. Alley north of Plainfield between Catherine and Ashland
23. 58th Street Parkway at East Avenue and along ditch enclosure fence to grate
24. 7th Avenue Parkway north of 56th Street to barricade
25. 71st Place parkway west of Willow Springs Road
26. Ward 2 Lift Station
27. Dead Ends (barricades) Madison, Ashland, & Catherine
28. Fire hydrants on south Brainard
29. Fire hydrants on the 5th Avenue Cutoff
30. Ditch enclosure from LaGrange Road to East Avenue (on 9th Avenue)
31. Alleys on west side LaGrange Road Between 55th and 56th Street
32. Triangle ditch 55th Place to end of fence
33. Parkways east of Catherine on the north side of Plainfield Road
34. South Brainard ditch
35. Kensington Arms parkway
36. Shuper House
37. Peck House
38. Motel property at 57th & LaGrange Road
39. 5421 Kensington (grass alley)
40. Ethan Allen property 6001 LaGrange Road
41. City Center Parkways and Retention
42. Andrew Whiting Memorial Park