



TOWN OF COLMAR MANOR

A Port Towns Community
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Colmar Manor, Maryland 20722

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**Town Council
Work Session
November 7, 2023**

Minutes

Present: Mayor Monica Casanas, Councilmember Melinda Mendoza, Councilmember Maliek Harding, Councilmember Keith Brooks, and Councilmember Irina Hobbs.

Staff Present: Town Administrator Greg Holcomb, Chief Tracy Stone, Administrative Assistant Melissa Flores, and Clerk-Treasurer Dan Baden.

Call to Order 7:05 P.M.

Councilmember Hobbs made a motion to call the meeting to order, Councilmember Brooks seconded the motion. Voice vote was taken; motion passed.

Obvio Presentation

Ceo / Co-founder presented free trial of four weeks pilot program.

Appointment of Mr. Thomas to Charter Review Committee

Councilmember Brooks made a motion to appoint James Thomas to the Charter committee, Councilmember Mendoza seconded the motion. Voice vote was taken; motion passed.

Disposition of Property

Town Administrator Holcomb submitted a list of items that needed to be disposed.

Councilmember Hobbs made a motion to dispose of property, Councilmember Brooks seconded the motion. Voice vote was taken; motion passed.

Senior Club Budget and approval as town committee

Town Administrator Holcomb discussed the Senior Club Budget.

Councilmember Harding made a motion to approve resolution R-02-2024 Rise and Shine Senior Club, Councilmember Hobbs seconded the motion. Voice vote was taken; motion passed.

Councilmember Harding made a motion to approve the creation of a revenue and expense line the Rise and Shine Senior Club in the amount of \$2,515, Councilmember Hobbs seconded the motion. Voice vote was taken; motion passed.

Sidewalk Repair RFP

Town Administrator Holcomb presented the sidewalk repair project and bids that were received from contractors.

Councilmember Hobbs moved to approve bid from Choice Concrete in the amount of \$455,319.74, Councilmember Mendoza seconded the motion. A vote was taken; motion passed.

Councilmember Harding moved for a Roll Call Vote.

Roll call vote, 4-1, Mr. Brooks voting nay.

Councilmember Mendoza moved to transfer \$46,045.00 from 6360 storm water project account to 6368 street repair account, Councilmember Harding seconded the motion. A vote was taken; motion passed.

Strategic Plan Town Administrator provided update on Strategic Plan stated that a form for residence feedback would be released to residents.

Rental Fees

Town Administrator Holcomb presented community center rental clean up fees of \$250 and set up fees of \$150.

Councilmember Mendoza moved to approve the fees, Councilmember Harding seconded the motion. A vote was taken; motion passed.

Adjournment

Councilmember Harding moved to adjourn, Councilmember Mendoza seconded the motion, a voice vote was taken and the council adjourned at 9:22 PM.