



# TOWN OF COLMAR MANOR

*A Port Towns Community*  
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## **Town Council Work Session February 6, 2024**

### **Minutes**

#### **Call to Order 7:00 P.M.**

**Present:** Mayor Monica Casanas, Councilmember Melinda Mendoza, Councilmember Maliek Harding, and Councilmember Irina Hobbs (arrived at 7:11) all attended virtual. Absent: Councilmember Keith Brooks.

Councilmember Harding moved to excuse Councilmember Brooks absence; Councilmember Mendoza seconded the motion. A voice vote was taken; motion passed.

**Staff Present:** Town Administrator Greg Holcomb, Chief Tracy Stone, and Administrative Assistant Melissa Flores.

Councilmember Mendoza made a motion to approve the agenda, Councilmember Harding seconded the motion. A voice vote was taken; motion passed.

#### **Trainings**

Mr. Holcomb provided information about potential training available to Councilmembers. Mayor Casanas asked members to provide feedback on the type of training they wished they had before starting on the council, while they were on council, and any special topics they'd like to learn more about.

#### **Department of Housing and Community Development FY 24 Community Legacy Streetscaping Grant**

Mr. Holcomb provided background on the grant, noting this is for new street name signs, town entrance signage, way finding signage, and Green Street Phase III engineering. The award is for \$50,000.

Councilmember Mendoza moved to accept the DHCD FY 224 Community Legacy Grant in the amount of \$50,000 and to create an expense and revenue line item in the budget.

Councilmember Harding seconded the motion. A voice vote was taken; motion passed.

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**Charter Review**

Town Administrator provided an overview of the Charter Review Committee's recommendations. He created a document summarizing their findings.

Mayor Casanas provided her feedback on the recommendations and asked for Council to also provide feedback. All members provided feedback and questions. They decided to move the item to the next work session for further discussion.

**Closed Session**

Councilmember Mendoza moved to enter into closed session to discuss a personnel matter, Councilmember Harding seconded the motion. A voice vote was taken; motion passed.

**Adjournment**

Councilmember Hobbs moved to adjourn, Councilmember Harding seconded the motion, a voice vote was taken and the council adjourned at 9:09 PM.