



# TOWN OF COLMAR MANOR, MARYLAND

FY 2023

# YEAR IN REVIEW





## PROFESSIONALIZING

# TOWN ADMINISTRATION

- Town Hires and Contracts:
  - Town Administrator
  - Two office staff: Senior Administrative Assistant and Administrative Assistant
  - Two part-time police officers
  - Two public works staff
  - Town attorney – Jason DeLoach
  - Greenwill Consulting Group
  - Revize – constructing new town website
  - CINTAS – janitorial supply company
- Professionally facilitated Council retreat
- Coordinated seven newsletter distributions
- Coordinated special town election for Ward 3



## PROCESS AND PROCEDURES

- Instituted code enforcement software (Comcate)
- Instituted constituent concerns software (Comcate)
- Council Rules
- Codification and legal review of town code and charter
- Town Purchasing Ordinance
- Business License Ordinance amendments
- Updated Town facility rental fees

## PROFESSIONALIZING

# TOWN ADMINISTRATION

## PROFESSIONAL DEVELOPMENT

- MML Annual Summer Conference – Mayor and Council
- MML Fall Conference – Mayor and Council
- Maryland Mayors Association – Mayor
- National Association of Latino Elected Officials (NALEO) Conference – Mayor
- Maryland City County Managers Association Spring Conference
- FEMA Local Hazard Mitigation Planning – Town Administrator
- Stormwater best management practice planning and maintenance training- Town Staff
- Local Government Insurance Trust Conference- Town Administrator
- Governor's Grants Office Conference- Town Administrator
- Infrastructure and Jobs Act Funding Roundtables- Town Administrator
- Local Infrastructure Hub: Electric Vehicles: Opportunities for Local Leaders- Town Administrator

## AWARDS AND DISTINCTIONS

- Mayor appointed to the board of Maryland Black Mayors Association
- Mayor Pro-Tem appointed as President of Prince George's County Municipal Association
- Mayor and Mayor Pro-Tem elected to Maryland Municipal Association Board of Directors
- Finalist for a Chesapeake Stormwater Network Best Urban BMP in the Bay Award contest
- Sustainable Maryland Recertification



## TOWN COUNCIL

# ACTIONS

### LEGISLATIVE

- Voter Expansion
- ARPA budget allocations
- Business License Amendments
- New Cable Franchise Agreement
- Household Assistance Program grant
- Community Non-Profit grant program
- Town wide traffic and pedestrian safety study
- Town sidewalk survey
- Updated hall rental pricing
- Established council rules
- Mayor testified before the Maryland Legislative Finance Committee in support of SB 0696



### GRANTS

- \$87,500 business district public safety grant
- \$56,380 Governor's Office of Crime Prevention recreation programming grant
- \$80,450 Chesapeake Bay Trust grant Newark Rd and 43rd permeable pavement construction
- \$29,100 grant for two license plate readers for the police department



### CAPITAL IMPROVEMENT PROJECTS

- Awarded engineering contract for 43rd and Newark and 41st and Newark permeable pavement – Greet Street Project
- Removal of dead street trees
- Five new streetlights
- Hired Neighborhood Design Center to design Lariscy Park on Bladensburg Rd
- Town Hall Improvements:
  - New office and conference room floors
  - New office and conference room furniture
  - Painted the first floor of town hall
  - Floor waxing of the first floor, Track level hallways, Gymnasium



## PARTNERSHIP

# PROGRAMS AND COLLABORATION

- Foundation of Greatness
  - ESOL Classes
  - Ballertykes youth t-ball, basketball, and soccer program
  - Yoga and Sound bath Healing
- A Cat's Life - cat neutering program
- Artworks Now - senior art program
- Joe's Movement Emporium:
  - Invasive species removal, and planting of trees and native plants at the Dueling Grounds.
  - Urban tree planting around the shopping center
- Access to Wholistic and Productive Living
  - Community Health Worker free of charge to the town
- Hosted Narcan training
- Medstar Health Wellness Fair
- Library-hosted programs
- Shabbach:
  - Ministries senior hot meal program
  - Thanksgiving meal giveaway
- Delegate Fennell
  - Backpack and food Giveback
- Delegate Fennell, Delegate Ivey, Senator Malcolm Augustine
  - Food Distribution
- Outreach to the business community
- End Time Harvest Ministries youth summer employment
- Port Towns Youth Council meetings hosted at town hall



## PROMOTING

# ACTIVE LIFESTYLE



## TOWN COMMITTEES

- Youth Council – Coordinated a Pizza Summit to gather town youth to gather info on their interests and needs
- Senior Club – Coordinated a Meet & Greet to reestablish the senior club to gather info on their interests and needs
- Recreation Committee – recruited more members and coordinated more town events
- Animal Welfare Committee – established this committee through resolution to begin addressing cat issues in town
- Green Team – re-established and appointed a co-lead. Added the Car Wash redevelopment group with the Green team to better address development concerns
- Hispanic Outreach Committee – Formalized the group through resolution
- Neighborhood Watch - recruited more members

## TOWN EVENTS AND RECREATION

- Christmas Celebration
- National Night Out
- Juneteenth
- Halloween
- Free Store
- (2) Black History events
- (2) Hispanic Heritage celebrations
- (2) Salsa Wine downs
- Open gym 10 hours a week
- Hosted paper shredding event
- Four town cleanups
- Two craft days



## PROJECTS

# LOOKING TO THE FUTURE



## UPCOMING PROJECTS

- Anacostia Trail extension through Newton Street Park, connecting Mt. Ranier and Cottage City to Colmar Manor Community Park and the Anacostia trail network
- Facial recognition and license plate reading cameras for the business district
- Speed humps for various locations
- Engineering for a mini-roundabout at 41st and Newark
- Engineering and replacement of various sidewalks and sidewalk ramps
- Purchase of utility cart with grant funds
- Bulk trash dumpster program
- Community garden improvements
- New weed barrier fabric
- New chain link fencing
- Updated town employee manual
- Creation of a document retention policy



## PROJECTS BEING RESEARCHED

- Town text messaging platform
- Stormwater management projects in various locations
- Working with Prince George's County Public Works Department on replacement of fencing along Dueling Creek
- Expanding urban tree program into residential properties
- Updated town street, way finding, and entrance signage
- Purchase of streetlights from Pepco and conversion to LED





PROFESSIONAL TEAM

# MEET THE MAYOR AND COUNCIL



**MONICA CASANAS**

Mayor

[mcasanas@colmarmanor.org](mailto:mcasanas@colmarmanor.org)



**MELINDA MENDOZA**

Mayor Pro-Tem/ Council  
Member Ward 4

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**MALIEK HARDING**

Council Member Ward 1

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**IRINA HOBBS**

Council Member Ward 2

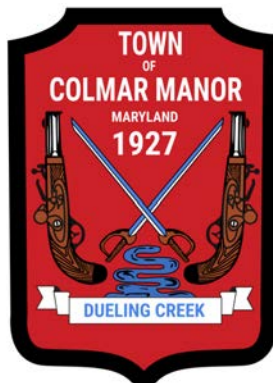
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**KEITH BROOKS**

Council Member Ward 3

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## MAYOR AND COUNCIL'S

# COLLECTIVE VISION

The Colmar Manor Mayor and Town Council took part in a retreat to develop their collective vision for the town. The day-long professionally facilitated program allowed the Mayor, Councilmembers, and Town Administrator to share their views on how they view their positions, how they can work together, and what commonalities exist in their vision for Colmar Manor.

The group distilled their thoughts into three distinct Focus Areas. These Focus Areas capture the essence of the Council's shared vision for the future of Colmar Manor and will create a framework within which the Mayor and Town Administrator can develop future work plans and budgets.

Each Focus Area is accompanied by a success statement developed by the group that captures the essence of the Council's intent and further describes the future envisioned for the Town.

## INCLUSIVE NEIGHBORS

Colmar Manor is a diverse community where neighbors know and support each other, and work to create shared values.

## SUSTAINABLE COMMUNITY

Colmar Manor's ongoing sustainability is supported by a holistic focus on the environmental, social, and economic factors:

- Colmar Manor supports the preservation and enhancement of its natural and historic resources.
- Residents participate in a thriving and active community where they can age in place.
- The Town fosters economic stewardship through initiatives that support economic mobility.

## EFFECTIVE GOVERNANCE AND ADMINISTRATION

Colmar Manor's governing body is engaged and committed to the community by actively pursuing solutions to promote efficiency and transparency; Town staff develop and deliver services that support the community and systems that ensure continuity and accountability.













TOWN OF  
COLMAR MANOR  
WELCOME TO  
COLMAR MANOR

