



TOWN OF COLMAR MANOR

A Port Towns Community
3701 Lawrence Street
Colmar Manor, Maryland 20722

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Work Session
Tuesday March 1, 2022
Minutes

Call to Order: 7:02pm Councilmembers Mendoza & Hobbs

Attendance: Mayor Barrow, Councilman Harding, Councilwoman Hobbs, Councilman Bowles, Councilwoman Mendoza, Chief of Police Tracy Stone, and Clerk Treasurer Dan Baden are all present.

Agenda Review

- Councilmember Mendoza motion to add Mask Mandate and Community Garden to agenda. Councilmember Bowles second motion. **Vote 5-0 Motion Passed.**

Appoint New Election Judge

- Cade and Hawkins will be able to return as election judges.
- Mrs. Lois Blue has expressed interest in becoming an election judge. Chief Stone recommended Mrs. Lois Blue as a judge.
- Term is 4 year from appointed date.
- Mayor proposed offering a \$50 stipend for election judges to gain interest. No objections.
- Councilmember Hobbs motion to appoint Mrs. Lois Blue as election judge to a 4 year term. Councilmember Harding second motion. **Vote 5-0 Motion Passed**

ARPA Timeline and Draft Survey

- Mayor and council discussed the ARPA timeline and draft survey. Changes were made to the survey.
- Dates were set as follows
Survey out by 3/4/2022
Response back by 3/18/2022
Public Forum 3/29/2022
- Mayor and council to review all survey results, forum requests, dept & council requests on 4/5/2022.
- An incentive of a \$10 Walmart gift card will be provided to forum attendees.

Environmental Finance Center Opportunity

- Jackie Goodall introduced Dan Smith. Dan Smith gave update on a new tree planting program available through Chesapeake Bay Trust.
- Proposed planting 10 trees in town in the December-March timeframe. No cost to town. Dan will spearhead project.
- Dan will send draft support letter for Mayor to sign.
- Get \$3600 for Greenstreet project through PG County SWM Grant.
- Councilmembers Bowles/Harding support the tree planting effort. **Vote 5-0 Motion Passed.**

Ukrainian Crisis – Colmar Manor Support

- Councilmember Hobbs read a prepared statement regarding a request for support of Ukrainian refugees and asked the town for support.
- Mayor and all councilmembers offered their support.
- Councilmember Hobbs will present a dedication of support to be presented at the next meeting.

Homeowner's Extreme Weather Mitigation and Preparation Grant Program-Ivey Bill Update

- Councilmember Bowles gave overview of program
- \$5,000 grants for individuals and \$50k grants for municipalities.

Salary Level for New Hires

- Mayor gave overview of reasoning for the designated positions and salary ranges for the positions.
- Councilmember Harding/Mendoza to approve the job decisions approved by the Mayor and the salary ranges as follows:
Senior Administrative Assistant: \$55k - \$65k
Administrative Assistant: \$45 - \$50k
Recreation & Human services Coordinator: \$50k - \$60k **Vote 4-0-1 Motion Passed Bowles Rejected**

Port Town Bus Purchase

- Mr. Baden gave overview of the PTS and the memo dated 2/23/2022 with the recommendation to purchase a replacement van from University Parks.
- Mayor asked if Bladensburg is up to continuing the service.
- Councilmember Bowles expressed concern over the burden of the program when we only use the service 12% of the time. Will Bladensburg share in purchase cost? Can we use ARPA funds to purchase a smaller van with warranty to service CM only? "Why can't Bladensburg just take it on?"
- Need to find out what Bladensburg wants to do and get back to council. University Park will need to have an answer if we are interested within the next couple of weeks.

Server Update and Timeline

- Dan gave update on timeline and implementation of new sewer.
- Additional questions were asked which Mr. Baden will check on and get back to Council.

Non-Citizen Voting Next Steps

- Mayor and Councilmember Harding gave some proposed language that was provided to them by residents
- Each councilmember gave their point of view on different requirements for Non-Citizen voting.
- Mr. Barr will send out a draft next week based on Council discussion.

Mask Mandate

- County mask mandate has been removed. "What do we want to do?"
Councilmember Hobbs/Harding: Ok with following county.
Councilmember Mendoza: Ok with following the county but would still like to have the town keep masking
Councilmember Bowles: Will go with majority
Mayor: Wants to keep mandate
- Councilmember Harding/Mendoza motion to continue with mask mandate and re-evaluate at next work session. **Vote 5-0 Motion Passed**

Community Garden

- Dorthea Epps expressed need for additional funding for community garden.
- Discussion took place regarding request for more funding for bee colony.

Adjournment

- 10:13pm Harding /Hobbs to adjourn. **Vote 5-0 Motion Passed**

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**Submitted,
Ylyne Brown**