



TOWN OF COLMAR MANOR

A Port Towns Community
3701 Lawrence Street
Colmar Manor, Maryland 20722

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Work Session Minutes Tuesday February 1, 2022

Call to Order

Attendance: Mayor Barrow, Councilman Harding, Councilwoman Hobbs, Councilman Bowles, Councilwoman Mendoza, Chief of Police Tracy Stone, and Clerk Treasurer Dan Baden are all present.

American Rescue Plan Discussion with Consultant

- Tom Himler gave overview of ARPA Plan funding usage Dan to work with Tom Himler.

Greater Riverdale Cares

- Dave Borsch and Bronte Nevins gave overview of Greater Riverdale Cares and the services that they provide. They are soliciting funding from the town through ARPA funding for their services. Asking for ½ of 1% of ARPA funding to be allocated.

COVID Leave Policy

- Mayor gave over overview of how leave has been for COVID or COVID related issues.
- Mayor asked for protocols that council would like to see and for them to forward to her by end of the week.

Purchase of Masks for residents

- Mayor put this out before masks give way were issued by the US Government.
- Council Bowles overview US Government plan.
- Town will see how US Government plan works before issuing masks through the town.

COVID-19 Testing Kit

- The town have 90 affordable kits from the county for distribution to residents.
- Will reach out to seniors to help them to order kits from the federal Government.
- Will reach out to multiple family householders and offer the kits from county.

Code Enforcement Software Review

- CJ Reading need to automate system. Gave example and reason why this is necessary.
- Comcaid was discussed as a recommended software. Hyattsville Landover Hills, College Park and Brentwood all use Comcaid
- \$3,825 Implant + \$4,697 Annual = \$8,522 for 2 Towns.
- Mr. Reading will bring back pricing for Colmar Manor only and will discuss at future meeting.

Reopening of Lobby

- Councilmember Harding motion to open building with protocols in place to include masks, vaccination, testing and social distancing as appropriate per each event. Councilmember Mendoza second motion. **Vote 3-2 Motion Passed (Councilmembers Bowles and Harding "NO")**
- Councilmember Harding would like to add building cleaning by outside company to be considered. Councilmember Harding will provide name of three companies to be considered.
- Mayor Barrow also like us to look at a building air purifier as an option.
- Councilmember Bowles: Who will enforce the building policies and would like to have written procedures for enforcement.

Mayor and Council Team Retreat

- Would like to organize the retreat to help bond the Council together for common interests and goals.
- Mayor Proposal a facilitated retreat. Mr. Baden mentioned that University Park has done facilitated retreat for \$3500-\$6000.
- Council liked the idea of the facilitated retreat sooner than later. Mr. Baden will reach out to facilitator to see availability.

Codification

- Council discussed which company we should go with for codification. The Muni Code, American Legal Publishing, and General Code were all discussed.
- Council to review proposals and vote on it at the 2/8/22 meeting

Mission Square 457 Plan

- Mr. Baden gave overview of how the town's 457 Plan operates and the eligibility of elected official to join plan.
- Mayor and council were asked to give Dan a decision if they wish to join the plan and he get them involved.

Adjournment

- 10:05pm Harding /Hobbs to adjourn. **Vote 5-0 Motion Passed**
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**Submitted,
Ylynn Brown**