



# TOWN OF COLMAR MANOR

*A Port Towns Community*  
3701 Lawrence Street  
Colmar Manor, Maryland 20722

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**Town Council  
Work Session  
May 2, 2023  
7:00 P.M.**

**Call to Order**

Councilmember Brooks moved to call the meeting to order. Councilmember Hobbs seconded the motion, voice vote, motion passed.

**Roll Call**

Mayor Monica Casanas, Vice-Mayor Melinda Mendoza, Councilmember Maliek Harding, Councilmember Irina Hobbs, and Councilmember Brooks were present.

Staff: Chief Tracy Stone, Clerk-Treasurer Dan Baden, Code Enforcement Officer Fredy Rosales, and Town Administrator Greg Holcomb

**Introduction of Fredy Rosales Portillo- Code Enforcement Officer-** Chief introduced Mr. Rosales, Councilmember Brooks asked about how we are funneling complaints to code enforcement.

**Tanko Lighting Presentation-** Mr. Alex Wurzel from Tanko Lighting provided a presentation about their services.

Councilmember Brooks asked about the typical size of municipalities that have purchased and the response time for repairs. Councilmember Mendoza asked about communities in Maryland that have converted already. Mr. Wurzel noted due to Pepco's policy change no one has fully gone through the process yet. Mr. Baden asked if Tanko has finished a feasibility study yet in Maryland. He also asked about the cost of the feasibility study. Mr. Wurzel noted it was \$7,500. Councilmember Hobbs asked what the maintenance costs are associated with conversion. He stated the fees are estimated at \$3,800. The guaranteed costs are \$1,900 of the \$3,800. Mayor Casanas asked who on town staff would manage the maintenance. Mr. Wurzel stated it varies by the community but is easy to manage and is essentially a sign-off to the work. Councilmember Hobbs asked who is the one who does work locally. Mr. Wurzel noted that contractors are hired locally. Councilmember Brooks

asked about the rebate incentives. Mr. Wurzel stated that many of the utilities are no longer offering rebates on streetlights.

**Miscellaneous Items-** The mayor congratulates Councilmember Mendoza for being appointed to the MML Board. Updated the council on other towns' elections. Thanked Councilmembers Mendoza and Hobbs for coming to the health fair. Announced Mother's Day event on May 12 and an ice cream celebration for the Mayor's Birthday on May 15<sup>th</sup>, 5 pm at Monroe St. Park.

Councilmember Brooks thanked Councilmembers Harding and Mendoza for the earth day clean-up. Councilmember Mendoza thanked the Green Team for organizing the cleanup.

**End Time Harvest Ministries- Revised Community Grant Agreement-** Mr. Holcomb presented the revisions. Councilmember Hobbs made a motion to revise the End Time Harvest Ministries Grant Proposal. Councilmember Harding seconds the motion. A voice vote was taken, motion passed.

**Curb- 3700 Monroe St.** Chief Stone presented the parking issue on the 3700 block of Monroe St. Recommending reducing the yellow curb no parking area from 30 feet to 10 feet. Councilmember Mendoza motioned to reduce the no parking area from 30ft to 10ft. Councilmember Harding seconded the motion. Voice vote, motion passed.

#### **Business License Amendment**

Discussed adding cannabis businesses to the 20% license fees section. Also, inquired about increased fees for gas stations.

#### **Retreat Report**

Town Administrator to build a work plan based on the three focus areas that came from the shared vision.

#### **Budget**

The Council discussed various budget items.

#### **Adjournment 11:40**