

# TOWN OF COLMAR MANOR

*A Port Towns Community*

**Town Council  
Work Session  
October 22, 2024  
7:00 P.M.**

## **Agenda**

1. Call to Order
2. Roll Call
3. R-03-2025 – A resolution to transfer and appropriate funds for a special election.
4. Discussion of Lexipol Master Service Agreement, funded by Governor Office of Crime Prevention PACT Grant.
5. Discussion of B4 Sales Proposal for moving cameras at Port Town's Shopping Center, funded by the Department of Housing and Community Development Business District Safety Grant.
6. Acceptance of the State of Maryland Capital Grant in the amount of \$500,000 for the design and construction of Lariscy Park, 4017 Bladensburg Road and creation of corresponding revenue and expense accounts.
7. Acceptance of the Community Engagement, Environmental Justice and Health (CEEJH) Mid-Atlantic Climate Action Hub Grant in the amount of \$10,000 and creation of corresponding revenue and expense accounts.
8. Adjournment

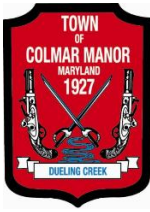
Attend in person or to listen to/view the meeting,  
visit [www.zoom.us](http://www.zoom.us) or call (301) 715-8592  
Meeting ID: 826 7950 6698    Password: 3611

3701 Lawrence Street  
Colmar Manor, Maryland 20722

---

Office (301) 277-4920    \*    Fax (301) 699-5245

Page 1 of 2



# TOWN OF COLMAR MANOR

*A Port Towns Community*

**Consejo Municipal  
Sesión de trabajo  
22 de octubre de 2024  
7:00 PM**

## **Orden del día**

1. Llamado a orden
2. Pase de lista
3. R-03-2025: una resolución para transferir y asignar fondos para una elección especial.
4. Discusión del Acuerdo Maestro de Servicios de Lexipol, financiado por la subvención PACT de la Oficina del Gobernador para la Prevención del Delito.
5. Discusión de la Propuesta de Ventas B4 para mover cámaras en el Centro Comercial de Port Town, financiada por la Subvención de Seguridad del Distrito Comercial del Departamento de Vivienda y Desarrollo Comunitario.
6. Aceptación de la Subvención de Capital del Estado de Maryland por un monto de \$500,000 para el diseño y la construcción de Lariscy Park, 4017 Bladensburg Road y creación de las cuentas de ingresos y gastos correspondientes.
7. Aceptación de la Subvención del Centro de Acción Climática del Atlántico Medio de Participación Comunitaria, Justicia Ambiental y Salud (CEEJH) por un monto de \$10,000 y creación de las cuentas de ingresos y gastos correspondientes.
8. Aplazamiento

Attend in person or to listen to/view the meeting,  
visit [www.zoom.us](http://www.zoom.us) or call (301) 715-8592  
Meeting ID: 826 7950 6698    Password: 3611

3701 Lawrence Street  
Colmar Manor, Maryland 20722

---

Office (301) 277-4920 \* Fax (301) 699-5245

Page 2 of 2

**TOWN OF COLMAR MANOR, MARYLAND**

**RESOLUTION R-03-2025**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF COLMAR MANOR, TO TRANSFER AND APPROPRIATE FUNDS TO HOLD A SPECIAL ELECTION IN NOVEMBER 2024 TO FILL THE UNEXPIRED TERM OF WARD 1;**

**WHEREAS**, a resignation by a council member has caused a need to hold a special election in November, 2024;

**WHEREAS**, no funds were budgeted to hold an election in 2024 and a budget transfer and appropriation is necessary to hold such election.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Colmar Manor that a sum of \$1,400.00 be transferred from the Unreserved Account and appropriated to the expense account 5130 Election & Registration.

**BE IT FURTHER RESOLVED** that this Resolution be and is hereby adopted this \_\_\_\_ Day of October **2024** and shall take effect immediately upon its adoption.

Introduced on the 21 day of October, 2024

Adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2024

ATTEST

MAYOR AND TOWN COUNCIL  
OF COLMAR MANOR, MARYLAND

\_\_\_\_\_  
Daniel Baden  
Clerk-Treasurer

\_\_\_\_\_  
Monica Casañas  
Mayor

Introduced and Read:  
Second Reading:  
Adopted:  
Effective Date:

\_\_\_\_\_  
Vacant  
Council Member, Ward, 1

\_\_\_\_\_  
Alison Pages  
Council Member, Ward 2

\_\_\_\_\_  
Phil "Phia" Emeritz  
Council Member, Ward 3

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF COLMAR MANOR, TO TRANSFER AND APPROPRIATE FUNDS TO HOLD A SPECIAL ELECTION IN NOVEMBER 2024 TO FILL THE UNEXPIRED TERM OF WARD 1; R-03-2025**

---

Fanny Roque  
Council Member, Ward 4

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF COLMAR MANOR, TO  
TRANSFER AND APPROPRIATE FUNDS TO HOLD A SPECIAL ELECTION IN NOVEMBER 2024 TO  
FILL THE UNEXPIRED TERM OF WARD 1; R-03-2025**



MASTER SERVICE AGREEMENT

Agency's Name: Colmar Manor Police Department  
Agency's Address: 3701 Lawrence St  
Brentwood, Maryland 20722

Attention: Greg Holcomb

Sales Rep: Jessica Levenberg  
Lexipol's Address: 2611 Internet Boulevard, Suite 100  
Frisco, Texas 75034

Effective Date: \_\_\_\_\_  
(to be completed by Lexipol upon receipt of signed Agreement)

This Master Service Agreement (the "Agreement") is entered into by and between Lexipol, LLC, a Delaware limited liability company ("Lexipol"), and the department, entity, or organization referenced above ("Agency"). This Agreement consists of:

- (a) this **Cover Sheet**
- (b) **Exhibit A** - Selected Services and Associated Fees
- (c) **Exhibit B** - Terms and Conditions of Service

Each individual signing below represents and warrants that they have full and complete authority to bind the party on whose behalf they are signing to all terms and conditions contained in this Agreement.

**Colmar Manor Police Department**

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date Signed: \_\_\_\_\_

**Lexipol, LLC**

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date Signed: \_\_\_\_\_

**Exhibit A**

**SELECTED SERVICES AND ASSOCIATED FEES**

**Agency is purchasing the following:**

**Annual Subscription**

<b>QTY</b>	<b>DESCRIPTION</b>	<b>UNIT PRICE</b>	<b>DISC</b>	<b>DISC AMT</b>	<b>EXTENDED</b>
1	Annual Law Enforcement Policy Manual & Daily Training Bulletins (12 Months)	USD 3,958.00	10%	USD 395.80	USD 3,562.20
	<b>Subscription Line Items Total</b>			<b>USD 395.80</b>	<b>USD 3,562.20</b>
				<b>USD 395.80</b>	<b>USD 3,562.20</b>
<b>Annual Subscription Discount:</b>					USD 395.80
<b>Annual Subscription TOTAL:</b>					USD 3,562.20

**One Time Implementation Fee**

<b>QTY</b>	<b>DESCRIPTION</b>	<b>UNIT PRICE</b>	<b>DISC</b>	<b>DISC AMT</b>	<b>EXTENDED</b>
1	Law Enforcement Full Implementation	USD 12,568.00		USD 0.00	USD 12,568.00
	<b>One-Time Line Items Total</b>			<b>USD 0.00</b>	<b>USD 12,568.00</b>
				<b>USD 0.00</b>	<b>USD 12,568.00</b>
<b>One Time Implementation Fee TOTAL:</b>					USD 12,568.00

**Discount Notes**  
Annual 10% LGIT

**Exhibit B**  
**Terms and Conditions of Service**

These Terms and Conditions of Service (the “Terms”) govern the rights and obligations of Lexipol and Agency under this Agreement. Lexipol and Agency may each be referred to herein as a “Party” and collectively as the “Parties.”

**1. Definitions.** Each of the following capitalized terms will have the meaning included in this Section. Other capitalized terms are defined within their respective sections, below.

**1.1 “Agency”** means the department, agency, office, organization, company, or other entity purchasing and/or subscribing to Lexipol Services, as may be further denoted on the cover sheet to which these Terms are attached.

**1.2 “Agency Data”** means all data, information, and content owned by Agency prior to the Effective Date of this Agreement, or which Agency provides during the Term of this Agreement for purposes of identifying authorized users, confirming departmental information, or which are ancillary to receipt of Lexipol Services.

**1.3 “Agreement”** means the combination of the cover sheet (signature page); Exhibit A (“Selected Services and Associated Fees”); this Exhibit B; and any other documents attached hereto and expressly incorporated herein by reference.

**1.4 “Custom Agreement Terms”** refers to an optional section within Exhibit A which allows the Parties to modify this Agreement and/or incorporate additional exhibits or addenda by reference.

**1.5 “Effective Date”** means the date specified on the cover sheet (signature page), or as otherwise expressly set forth and agreed upon by Lexipol and Agency in writing and defined as the “Effective Date.”

**1.6 “Initial Term”** means the period commencing on the Effective Date and continuing for the length of time indicated on Exhibit A. If not so indicated, the default Initial Term is one (1) year from the Effective Date.

**1.7 “Lexipol Content”** means all content in any format including but not limited to written content, images, videos, data, information, and software multimedia provided by Lexipol and/or its licensors via the Services.

**1.8 “Services”** means all products and services, including but not limited to all online services, software subscriptions, content licensing, professional services, and ancillary support services as may be offered by Lexipol and/or its affiliates.

**2. Term; Renewal.** This Agreement becomes enforceable upon signature by Agency’s authorized representative, with an Effective Date as indicated on the cover page. This Agreement shall renew in successive one-year periods (each, a “Renewal Term”) on the anniversary of the Effective Date unless terminated as set forth herein. The Initial Term and all Renewal Terms collectively comprise the “Term” of this Agreement.

**3. Termination.**

**3.1 For Convenience; Non-Appropriation.** This Agreement may be terminated by Agency at any time for convenience (including due to lack of appropriation of funds) by providing written notice to Lexipol.<sup>1</sup>

**3.2 For Cause.** This Agreement may be terminated by either party, effective immediately, (a) in the event the other party fails to discharge any obligation, including payment obligations, or remedy any default hereunder for a period of more than thirty (30) calendar days after it has been provided written notice of such failure or default; or (b) in the event that the other party makes an assignment for the benefit of creditors or commences or has commenced against it any proceeding in bankruptcy, insolvency or reorganization pursuant to the bankruptcy laws of any applicable jurisdiction.

**3.3 Effect of Expiration or Termination.** Upon the expiration or termination of this Agreement for any reason, Agency’s access to the Services ordered pursuant to Exhibit A herein shall cease unless Lexipol has, in its sole discretion, provided for their limited continuation. Termination or expiration of this Agreement shall not, however, relieve either party from any obligation or liability that has accrued under this Agreement prior to the date of such termination or expiration, including payment obligations.

---

<sup>1</sup> **Note:** Online Services fees are not eligible for refund, proration, or offset in the event of Agency’s termination for convenience as they are delivered in full as of the Effective Date. Fees pre-paid for Professional Services may be eligible for offset to the extent such Services have not been delivered.

**4. Fees; Invoicing.** Lexipol will invoice Agency at the commencement of the Initial Term and thirty (30) days prior to the commencement of each Renewal Term, if applicable. Agency agrees to remit payment within thirty (30) calendar days of receipt of Lexipol's invoice. Payments may be made electronically through Lexipol's online customer portal or by mailing a check to Lexipol, LLC at PO Box 676232 Dallas, TX 75267-6232 (Attn: Accounts Receivable). Agency is responsible for all third-party fees (e.g., wire fees, bank fees, credit card processing fees) incurred when paying electronically, and such fees are in addition to those listed on Exhibit A. Lexipol reserves the right to increase fees for Renewal Terms following notice to Agency. All fee amounts stated in Exhibit A are exclusive of taxes. Unless otherwise exempt, Agency is responsible for and will pay in full all taxes related to receipt of Lexipol's Services. If Agency is exempt, it must send its exemption certificate(s) to [taxes@lexipol.com](mailto:taxes@lexipol.com).

**5. Terms of Service.** The following provisions govern access to and use of specific Lexipol's Services:

**5.1 Online Services.** Lexipol's Online Services include all online services offered by Lexipol and its partners, affiliates, and licensors. Online Services include, without limitation, Lexipol's Policy Knowledge Management System ("KMS"), Learning Management System ("LMS")<sup>2</sup>, Cordico wellness application(s), GrantFinder, Virtual Instructor-Led Training, and the LEFTA Systems suite of solutions (collectively, the "Online Services").

**5.2 Professional Services.** Lexipol's Professional Services include those Services that are not part of Lexipol's Online Services and which require the direct, hands-on professional expertise of Lexipol personnel and/or contractors, including implementation support for policy manuals and software, technical support for online learning, accreditation consulting, grant writing<sup>3</sup>, and projects requiring regular input from Lexipol's subject matter experts (collectively, "Professional Services"). Professional Services may also be referred to as "One-Time" Services on Exhibit A and may also include the provision of supplemental documentation from Lexipol's Professional Services team, either with this Agreement or during the provision of Service.

**5.3 Account Security.** Access to Lexipol's Services is personal and unique to Agency. Agency shall not assign, transfer, or provide access to Lexipol Services to any third party without Lexipol's prior written consent. Agency is responsible for maintaining the security and confidentiality of Agency's usernames and passwords and the security of Agency's accounts. Agency will immediately notify Lexipol if Agency becomes aware that any person or entity other than authorized Agency personnel has used Agency's account or Agency's usernames and/or passwords.

**5.4 Agency Data.** Lexipol's use of Agency Data is limited to providing and improving the Services, retaining records in the regular course of business, and complying with applicable legal obligations. Lexipol will use commercially reasonable efforts to ensure the security of all Agency Data, including technical and organizational measures to protect Agency Data against unauthorized or unlawful processing and against accidental loss, destruction, damage, theft, alteration or disclosure, including through measures specified by the National Institute of Standards and Technology (NIST). Lexipol's Services use the Secure Socket Layer (SSL) protocol, which encrypts information as it travels between Lexipol and Agency. However, data transmission on the internet is not always 100% secure and Lexipol cannot and does not warrant that information Agency transmits is 100% secure.

**6. Intellectual Property.** Lexipol's Services, and all Lexipol Content underlying such Services, are proprietary and, where applicable, protected under U.S. copyright, trademark, patent, and/or other applicable laws. By subscribing to Lexipol's Online Services, Agency and its personnel receive a personal, limited, non-sublicensable and non-assignable license to access and use such Services in conformity with these Terms. Nothing contained in this Agreement, and no course of dealing, shall be construed as conferring any right of ownership to Lexipol's Services or Lexipol Content. Lexipol's policy Content may be incorporated into Agency's final policies<sup>4</sup>, including beyond the expiration or termination of this Agreement, but Agency may not create other Derivative Works, share Lexipol Content with third parties, or commercialize Lexipol Content in any way. As used herein, other "Derivative Works" include any work product based on or which incorporates Lexipol Content, including any revision, modification, abridgement, condensation, expansion, compilation, or any other form in which Lexipol Content, or any portion thereof, is recast, transformed, or adapted. Agency acknowledges and agrees that Lexipol shall have no responsibility to update the Lexipol Content used by Agency beyond the Term of this Agreement and that Lexipol shall have no liability for Agency's creation or use of Derivative Works.

---

<sup>2</sup> LMS Services include, but are not limited to: PoliceOne Academy, FireRescue1 Academy, EMS1 Academy, Corrections1 Academy, and LocalGovU.

<sup>3</sup> Agency is responsible for submitting all information reasonably required by Lexipol's grant writing team in a timely manner and always at least five (5) days prior to each grant application submission date. Agency is responsible submissions of final grant applications by grant deadlines. Failure to timely submit required materials to Lexipol's grant writing team will result in rollover of project fees to next grant application cycle, not a refund of fees. Requests for cancellation of grant writing services which have already begun will result in a 50% fee of the total value of the service.

<sup>4</sup> NOTE: AGENCY ACKNOWLEDGES AND AGREES THAT, PRIOR TO USE OR FINAL PUBLICATION BY AGENCY, ALL AGENCY POLICIES AND DAILY TRAINING BULLETINS (DTBs) HAVE BEEN INDIVIDUALLY REVIEWED AND ADOPTED BY AGENCY. AGENCY ACKNOWLEDGES AND AGREES THAT IT, AND NOT LEXIPOL, WILL BE CONSIDERED THE "POLICY MAKER" WITH REGARD TO EACH AND EVERY SUCH POLICY AND DTB.



**7. Confidentiality.** Each Party may disclose information to the other Party that would be reasonably considered confidential, including Agency Data (collectively, "Confidential Information"). Upon receiving such Confidential Information, each Party will: (a) limit disclosure of such Confidential Information to authorized representatives only; (b) advise its personnel and agents of the confidential nature of such Confidential Information and of the obligations set forth in this Agreement; and (c) not disclose any Confidential Information to any third party unless expressly authorized by the disclosing Party. Notwithstanding the foregoing, this section shall not operate to limit Agency's disclosure authority pursuant to a valid governmental, judicial, or administrative order, subpoena, regulatory request, Freedom of Information Act request, Public Records Act request, or equivalent, provided that Agency notifies Lexipol of such disclosure, to the extent practicable, such that Lexipol may seek to make such disclosure subject to a protective order or other appropriate remedy to preserve the confidentiality of Lexipol's Confidential Information and trade secrets.

**8. Warranty.** LEXIPOL WARRANTS THAT IT SHALL NOT KNOWINGLY INFRINGE THE INTELLECTUAL PROPERTY RIGHTS OF OTHERS; THAT ITS SERVICES ARE PROVIDED IN A PROFESSIONAL AND WORKMANLIKE MANNER IN ACCORDANCE WITH PREVAILING INDUSTRY STANDARDS; AND THAT THEY SHALL BE FIT FOR THE SPECIFIC PURPOSES SET FORTH HEREIN. BEYOND THE FOREGOING, LEXIPOL'S SERVICES ARE PROVIDED "AS-IS" AND LEXIPOL DISCLAIMS ALL OTHER WARRANTIES, EXPRESS, IMPLIED, OR OTHERWISE.

**9. Indemnification; Limitation of Liability.** Lexipol will indemnify, defend, and hold harmless Agency from and against any and all loss, liability, damage, claim, cost, charge, demand, fine, penalty, or expense arising directly and solely out of Lexipol's acts or omissions in providing the Services. Each Party's cumulative liability resulting from any claims, demands, or actions arising out of or relating to this Agreement shall not exceed the aggregate amount of fees paid by Agency to Lexipol during the twelve-month period immediately prior to the assertion of such claim, demand, or action. In no event shall either Party be liable for indirect, incidental, consequential, special, exemplary damages, or lost profits.

**10. General Terms.**

**10.1 Entire Agreement.** This Agreement embodies the entire agreement between the Parties and supersedes all prior agreements with respect to the subject matter hereof. No representation, promise, or statement of intention has been made by either party that is not embodied herein. Terms and conditions set forth in any purchase order or other document that are inconsistent with or in addition to the terms and conditions set forth in this Agreement are rejected in their entirety and void, regardless of when received, without further action. No amendment, modification, or supplement to this Agreement shall be binding unless it is made in writing and signed by both parties.

**10.2 General Interpretation.** The terms of this Agreement have been chosen by the parties hereto to express their mutual intent. This Agreement shall be construed equally against each party without regard to any presumption or rule requiring construction against the party who drafted this Agreement or any portion thereof.

**10.3 Invalidity of Provisions.** Each provision contained in this Agreement is distinct and severable. A declaration of invalidity or unenforceability of any provision or portion thereof shall not affect the validity or enforceability of any other provision. Should any provision or portion thereof be held to be invalid or unenforceable, the parties agree that the reviewing authority should endeavor to give effect to the parties' intention as reflected in such provision to the maximum extent possible.

**10.4 Governing Law.** Each party shall maintain compliance with all applicable laws, rules, regulations, and orders relating to its obligations pursuant to this Agreement. This Agreement shall be construed in accordance with, and governed by, the laws of the state in which Agency is located, without giving effect to any choice of law doctrine that would cause the law of any other jurisdiction to apply.

**10.5 Assignment.** This Agreement may not be assigned by either party without the prior written consent of the other. Notwithstanding the foregoing, this Agreement may be assumed by a party's successor in interest through merger, acquisition, or consolidation without additional notice or consent.

**10.6 Waiver.** Either party's failure to exercise, or delay in exercising, any right or remedy under any provision of this Agreement shall not constitute a waiver of such right or remedy.

**10.7 Notices.** Any notice required hereunder shall be in writing and shall be made by certified mail (postage prepaid) to known, authorized recipients at such address as each party may indicate from time to time. In addition, electronic mail (email) to established and authorized recipients is acceptable when acknowledged by the receiving party.

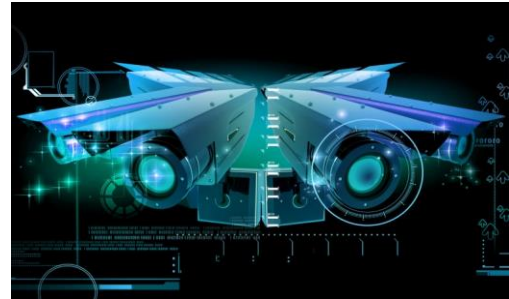
# Proposal

**Date: October 2, 2024**  
**Proposal #COLMAR100224**  
**Ref: Video Surveillance**

---

**To:**

**Greg Holcomb**  
**gholcomb@colmarmanor.org**  
**(301) 277-4920**



**For Locations:**

**Site #1**  
**3611 Bladensburg Rd,**  
**Colmar Manor, MD 20722**

**Site #2**  
**Town Hall**  
**3701 Lawrence St.,**  
**Colmar Manor, Maryland 20722**



Joshua M. Ballis  
[Joshb@B4sales.com](mailto:Joshb@B4sales.com)  
443-814-1238

This response includes data that shall not be disclosed outside Colmar Manor and shall not be duplicated, used, or disclosed – in whole or in part – for any purpose other than to evaluate this response.



## Statement of Work #1 (Camera Relocation)

B4 Sales will:

- Relocate (3) existing cameras the rear to the front of the building for Site #1.
  - (2) cameras will need to be spliced and extended to a different area at the front, further along near the CVS and grocery store, and re-aimed to address specific problem areas.
- B4 Sales assumes that all ceiling heights are non-standard height and will require special ladders or lift to complete the scope of work.
  - Lift to be provided by B4 Sales for each building as needed for the length of the project.

## Statement of Work #2 (Drop and Swap)

B4 Sales will:

- Provide and install (26) Verkada Cameras Inside and out for Site #2 as follows:
  - (3) CD52E Exterior domes for exterior perimeter coverage per survey.
  - (2) CH52E Exterior multisensory cameras for exterior/interior perimeter coverage per survey.
  - (20) CD42 Interior domes for interior perimeter coverage per survey.
  - (1) CF81E Exterior fisheye for exterior perimeter coverage per survey.
  - Supply 5-year licensing for all equipment noted above.
- Provide all mounting for each camera as specified in the above scopes of work.
- Provide and install (6) Category 6 Camera stations as specified below:
  - All stations will terminate as (1) data cable.
  - All cables will be terminated with (Blue) Category 6 RJ-45 jacks.
  - All stations will be placed in appropriately ported surface mount boxes for above ceiling locations.
  - Locations will be supplied by the customer prior to cable rough in with the ability to adjust 10' in any direction.
  - All cabling will route from nearest IDF/MDF.
- Re-use existing cabling for (20) cameras.
  - B4 Sales assumes that existing cabling is 100% functional.
- Access Control:
  - Install a complete access control solution as specified below:
    - B4 Sales will provide initial setup and configuration of access control system in the customer's space.
      - System will consist of (8) new access-controlled doors.
      - Typical Door:
        - Provide new hardware for (3) doors.
          - (1) door will receive electronic strikes and (2) doors will receive magnetic locking hardware.
        - Re-use existing hardware for (5) doors.



- B4 Sales assumes that existing hardware is 100% functional.
- Provide and install (8) Verkada readers to mount on existing single gang junction box.
- Provide and install (2) Verkada AC42 4-Door access controllers with network boards, and battery backups.
  - Program to customer's needs.
  - Customer assistance and IT assistance may be required for this.
- Provide and install all cabling required for a turnkey system to each door and controller.
- B4 Sales to provide all PoE switching for Surveillance/Access Control network.
  - B4 Sales will utilize customer IP/LAN information.

### **Statement of Work #3 (Camera Installation)**

B4 Sales will:

- Provide and install (1) Verkada Camera in an existing pole at the park as follows:
  - (1) CD52E Exterior dome for exterior perimeter coverage per survey.
  - Supply 5-year licensing for all equipment noted above.
- Install customer provided mounting for the camera as specified in the above scopes of work.
- Provide and install the following equipment for the new camera:
  - GS1-600-2 Gridless Sentry 1
  - Pole Mount Kit for Gridless Sentry
  - Gridless Solar panel, solar pole mount hardware, and wiring to Gridless Sentry
- Pathways are assumed to be established or provided by others.

## General Assumptions

- All cabling locations and stations have been derived from the onsite survey results.
- No Demarcation cabling included in this proposal.
- Telephony solution for Life safety inspections are not included by B4 Sales and are the responsibility of the customer or others.
- All existing door hardware being used by customer is assumed to be industry standard, code compliant, and operational.
  - B4 Sales will inspect door hardware prior to installation to alert the customer of any needed electric strike or hardware changes.
- Provide necessary insurance certification prior to work commencement.
- All newly installed cabling will be industry standard UTP Plenum.
- All newly installed cables entering the communications closets will be dressed and laced with Velcro and will be properly installed using EIA/TIA cabling standards.
- All newly installed above ceiling cabling will be installed using hanger wire and low voltage hangers throughout the entire facility meeting state and local codes.
- B4 Sales will supply Customer with an appropriate labeling scheme for all newly installed cables or match existing labeling schemes.
- B4 Sales will conduct a final test of all newly installed Copper cables with an industry standard Copper tester. These results will be saved and supplied to Customer in soft copy PDF.
- All work will be completed per provided construction schedule and is assumed to be during normal business hours.
- All changes during the project will be submitted in the form of a change order and signed off by the customer prior to that work being completed.
- B4 Sales will meet with customer representatives before any work is started to discuss concerns and policies for working in the space.
- Pathways are assumed to be established or provided by others.



## **Project Pricing**

**Scope #1 Pricing** \$ 5,575.00

**Scope #1 Lift Budget NTE Pricing** \$ 750.00

### **3-Year**

**Scope #2 Pricing** \$ 68,023.00

**Scope #3 Pricing** \$ 9,106.00

### **5-Year**

**Scope #2 Pricing** \$ 78,173.00

**Scope #3 Pricing** \$ 9,456.00

## **Acceptance**

### **Terms**

- Upon approval, Colmar Manor will provide a Purchase Order for the estimated total cost of the project. This is typically in the form of a "Total Cost" PO against which invoices will be applied. Invoices will then be submitted against this PO by Milestone/Progress payments per installation schedule.
- Materials and Equipment pricing is based off current market cost and will be held for a period of 14 days. After this period B4 Sales will need to reprise at current market cost should there be any differences from original quote date. Availability of Materials and Equipment subject to lead times at the time of approval and are out of B4 Sales's control.
- Down Payment assumed at 50% of the project value due upon acceptance.
- Net 30 days payment terms on balance.



## **Signature Document**

An authorized signature below indicates acceptance by Colmar Manor of this Agreement.

Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

**From:** [Pamela R. Bingham](#)  
**To:** [Pamela Bingham](#)  
**Cc:** [Arielle Elizabeth Wharton](#); [Melissa Crotty-Robinson](#)  
**Subject:** Fwd: The Mid-Atlantic Climate Action Hub (MATCH) Makes 30 Mini-Grants to Climate/Environmental Justice/Community-Based Organizations !  
**Date:** Wednesday, February 28, 2024 2:52:16 PM

---

## Greetings!

Black History Month has been busy for most of us. We are resending the MATCH announcement because of technical glitches. Too many did not receive the original email.

This was a difficult selection with many worthy organizations. We reviewed in multiple rounds and increased the number of awards! This was also a robust competition focused on organizations on the ground and those of disadvantaged and disenfranchised communities.

**Our MATCH Community Hub Partners will be mentoring the awardees in their state and the District of Columbia. They are listed on the MATCH website along with the awardees: [Mid-Atlantic Climate Action Hub \(MATCH\) | University of Maryland | School of Public Health \(umd.edu\)](#)**

ALL Applicants -

Additional information on other grants and technical assistance will be made available on the MATCH website and the EPA Region 3 Technical Assistance website now and in the future: [Environmental Justice Thriving Communities Technical Assistance Center Programs | National Wildlife Federation \(nwf.org\)](#)

I will be going out on medical leave for my illness in mid-March, but will hold an INFORMATION SESSION for the 30 Mini-Grant recipients with my colleagues. I wish everyone in this process the very best as we all strive to ensure environmental and climate justice in the most underresourced and overburdened frontline and fenceline communities!

Best, Pamela

----- Forwarded message -----

**Dear MATCH Applicants,**

It is with great JOY that we announce the recipients of the 20 MATCH \$20,000 Mini-Grants and an additional \$100,000 in ten (10) \$10,000 Mini-Grants!

(Sincerest apologies for the recent delays due to illness, but CEEJH is very excited to make this announcement!)

The CEEJH MATCH Mini-Grant Award program, which was executed with support from the Robert Wood Johnson Foundation, was centered on the many smaller competent organizations in the grassroots/frontline/fenceline communities sector who receive significantly fewer financial resources. Frontline and fenceline community



organizations are the foundation for organizing environmental justice work in communities. These community members (volunteers and paid staff) focus their organizing efforts on a variety of significant environmental and climate justice challenges.

In this MATCH mini-grant selection, these organizations are working on food insecurity by building a community garden network in abandoned and blighted spaces. Organizations address poor air quality and high asthma rates via air quality monitoring. Organizations will support elders/senior citizens with cooling centers in extreme heat events, equalize environmentally energy efficient housing for low and moderate income communities, train young adults by building model renewable energy job training programs, and pass local plans and policies.

Community organizations have built relationships and power at the local level for decades. Everyone working for the community must include the community who are best suited to hold institutions and elected officials accountable to advance environmental and climate justice NOW.

**Community Engagement, Environmental Justice and Health (CEEJH) is extremely pleased to announce the following recipients of the 2023 – 24 MATCH (Mid-Atlantic Climate Action Hub) Mini-Grant Program!**

[Mid-Atlantic Climate Action Hub \(MATCH\) | University of Maryland | School of Public Health \(umd.edu\)](#)

**These 20 climate/environmental justice/community-based organizations, "The MATCH 20", will each receive \$20,000 to address issues in their communities.**

**Additional Mini-Grants of \$10,000 each are being awarded to ten (10) other worthy organizations.**

**Support for this program was provided by the Robert Wood Johnson Foundation.**

THE MATCH 20 recipients include:

**Washington D.C./District of Columbia**

Breathe DC, <https://breathedc.org/>

My Seniors' Keeper Foundation, [My Seniors Keeper Foundation, Inc. \(mskdc.org\)](http://www.mskdc.org)

The Green Scheme, [www.greenscheme.org](http://www.greenscheme.org)

**Delaware**

Delaware Interfaith Power & Light, Rehoboth Beach, <https://www.delawareipl.org/>

Community Housing and Empowerment Connections Inc., Bear/New Castle County, <https://www.chec4.org>

**Maryland**

Baltimore Green Justice Workers Cooperative, Baltimore, <http://www.greenjusticeworkers.org>

Baltimore Star Project, Baltimore, [Fusion Partnership - Baltimore Star Project \(fusiongroup.org\)](http://www.fusiongroup.org)

Clean Air Baltimore Coalition, Baltimore, <https://www.cleanairbmore.org>

GeN'xt Ministries Inc., Baltimore, <https://genxtministries.org>

Rise to Thrive, Hyattsville, <https://www.risingtothrive.org/>

Maryland Justice Project, Baltimore, <https://www.facebook.com/MarylandJustice>

#### **New Jersey**

Camden for Clean Air, Camden, <https://www.camdenforcleanair.org>

Essex and Union County Marching Cougars, Newark,  
<https://www.facebook.com/EUCMarchingBand/>

#### **Pennsylvania**

Chester Residents Concerned for Quality Living, Chester, <https://chesterpaej.org/>

Fair Amount Food Forest, Philadelphia, <https://www.fairamountfoodforest.org>

Cobbs Creek Community Environmental Education Center, Philadelphia, <https://ccceecinc.org>

Delco Environmental Justice, Chester, <http://www.delcoej.org>

#### **Virginia**

Southside ReLeaf, Richmond, <https://southsidereleaf.org>

Division Street Landscaping, Chester, [Alex Smith, Founder, Division Street Landscaping - Nature Sacred](#)

Pughsville Civic League Community, Suffolk, [Pughsville Civic League | Facebook](#)

The MATCH 10 organizations include:

#### **(DC)**

**NAACP DC Environmental Climate Justice Committee**

**Sovereign EarthWorks**

#### **(DE)**

**Latino Initiative on Restorative Justice**

#### **(MD)**

**Town of Colmar Manor, MD**

**Environmental Justice Journalism Institute**

**Casa de Restauracio'n Hispano Cristiana**

#### **(NJ)**

**Parents Engaging Parents**

#### **(PA)**

**Urban Tree Connection/Neighborhood Land Power Project**

**The Garden Godfather, Inc.**

#### **(VA)**

**Little Bluestem Collective**

**ADDITIONAL OPPORTUNITIES - ALL ORGANIZATIONS**

**The Region III EPA Thriving Communities Technical Assistance Center (TC TAC)** that is led by CEEJH and the National Wildlife Federation will reach out to mini-grant recipients and applicants who did not receive grants in this grant competition.

The TC TAC is ramping up and will be available to assist with the upcoming grants from EPA and other agencies in 2024.

You can sign up for the Google Group and/or be put on a technical assistance list now.

[Environmental Justice Thriving Communities Technical Assistance Center Programs | National Wildlife Federation \(nwf.org\)](#)

Sincerely,

Pamela R. Bingham, MATCH Program Manager/Operations Manager  
Arielle Wharton, Climate Change Specialist, Climate Justice Fellows Program Manager  
Melissa Crotty Robinson, Community Engagement Coordinator  
Emma Macedo, MATCH Program Intern

--

**Pamela R. Bingham**

Operations Manager

CEEJH - Community Engagement, Environmental Justice and Health

MIAEH/School of Public Health

University of Maryland

[bingham1@umd.edu](mailto:bingham1@umd.edu)