



TOWN OF COLMAR MANOR

A Port Towns Community
3701 Lawrence Street
Colmar Manor, Maryland 20722

Worksession Minutes

September 6, 2022 7 PM

Meeting ID: 826 7950 6698 Passcode: 3611

Call to Order

Motion to open the meeting at 5:42 PM introduced by Councilwoman Hobbs, seconded by Councilwoman Mendoza. Councilman Harding is absent. All in favor. No Discussion. 4-0. **Motion** passed.

Attendance: Mayor Casañas, Councilwoman Hobbs, Councilman Bowles, Councilwoman Mendoza, Chief of Police Tracy Stone, Clerk-Treasurer Dan Baden, and Town Attorney John Barr are all present. Councilman Harding will arrive later.

Executive Session

Motion for the Mayor & Council to go into closed session raised by Councilman Bowles seconded by Councilwoman Hobbs. Councilman Harding is absent. All in favor. No Discussion. 4-0. **Motion** passed.

Colmar Manor Mayor & Council returned to an open session at 7:00 pm. Councilman Harding arrived.

Executive Session 4153 Bladensburg Rd – Car Wash Property/ TAI Michaels Company

A meeting took place between NAI Michael Company, Town Council and residents regarding the property at 4153 Bladensburg Rd. Issues and solutions were discussed regarding the property. It was agreed that communications would remain open.

Enacting Budgeted Cost of Living Increase

Motion to authorize a 3% cost of living raise to all employees effective July 1, 2022, contingent upon a self-assessment submission by employee brought forth by Councilman Bowles and seconded by Councilwoman Hobbs. All in favor. No Discussion. 4-0. **Motion** passed.

Executive Purchasing Ordinance

Clerk-Treasurer Dan Baden gave an overview of the proposed Town Purchasing Policy Ordinance. Discussion took place. Councilwoman Mendoza and Councilman Harding introduced the Town Purchasing Policy Ordinance. Vote 3-0-2. Councilman Bowles and Councilwoman Hobbs abstained.

Town Council Retreat RFP

Mayor & Town Council set: November 4, November 11, and December 19, 2022 as the weekend dates for the Council Retreat. Motion to accept the RFP dates for council retreat introduced by Councilman Bowles and seconded by Mendoza. All in favor. 5-0. **Motion** passed.

Motion to amend agenda to add MML Fall Conference to Worksession agenda introduced by Councilman Bowles seconded by Councilwoman Hobbs. All in favor. 5-0. **Motion** passed.

MML Fall Conference

Agreed to pay one night of lodging at conference for Mayor Casanas, Council and Town Administrator Holcomb.

43rd and Newark Permeable Pavement Project RFPs

Zest LLC and Adtek proposals were discussed. Council asked if the Town can roll over the Chesapeake Bay Trust Grants' unused funds to the construction phase of the project contingent on the availability of remaining funds.

Hispanic Heritage Month Breakfast

Mayor would like to do a breakfast next week in honor of Hispanic Heritage Month.

Motion to approve the use of \$200 for the Recreation Council from line item to be used towards the Hispanic Heritage Month breakfast raised by Councilman Harding seconded by Councilwoman Hobbs.

All in favor. 5-0. **Motion** passed.

Adjournment

Motion to adjourn meeting at 10:53 pm introduced by Councilwoman Hobbs and seconded by Councilman Bowles. All in favor. 5-0. **Motion** passed.

Submitted,
Cristian Ortiz