



# TOWN OF COLMAR MANOR

*A Port Towns Community*  
3701 Lawrence Street  
Colmar Manor, Maryland 20722

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## **Town Meeting** **June 7, 2022, 7 PM** **Minutes**

### **Call to Order**

Motion to open the meeting at 7:10 PM introduced by Councilwoman Hobbs, seconded by Councilwoman Mendoza. All in Favor. No Discussion. Vote: 5-0 Motion Passed.

**Attendance:** Mayor Casañas, Councilman Harding, Councilwoman Hobbs (zoom), Councilwoman Mendoza, Chief of Police Tracy Stone, and Clerk Treasurer Dan Baden, Councilman Bowles, Town Attorney John Barr are all present.

### **Pledge of Allegiance**

Mayor Casanas delivers pledge of allegiance.

### **Approval of Agenda**

- Move RedSpeed presentation to last on agenda.

### **Mayor's Reports**

- Gave brief update and mentioned newsletter and other items.

### **Town Administrator Approval/Job Description**

- Councilman Bowles: Gave overview of job description for town Administrator.
- Councilman Harding/Councilwoman Mendoza: Motion to accept Town Administrator job description as presented. Vote: 5-0 Motion Passed

### **FY23 Budget Discussion and Adoption**

- Clerk Treasurer Baden: Gave overview of budget and changes from last budget draft.
- Councilwoman Hobbs & Councilman Harding: Motion to adopt budget ordinance 01-01-2022. Vote: 5-0 Motion Passed

### **Office Equipment for Council**

- Phone and laptop
- Clerk Treasurer: Gave overview of extra phones and laptops and if we want to authorize them for Mayor & Council use.
- Councilwomen Mendoza/Hobbs: Issue phones and/or laptops to Mayor & Council members if requested. Vote: 4-0 Motion Passed

### **Town Committee Comments**

None

### **Resident/Public Comments**

- Resident (unknown): Asked about help with Utility payments.
- Resident (unknown): 40<sup>th</sup> Ave -Is a social worker; wants information emailed about utility assistance and other help.
- Resident (unknown): How far in advance do you have to reserve the Town Hall? Answer: Sooner than later as reservations are made early.

- Resident (unknown): Questions about Bates Trucking Trash Service; complained about having to call for bulk trash and asked why it cannot be automatic.
- Questions on lawn cutting were also discussed.

#### **ARPA Discussion: Premium pay; Internets**

- Mayor would like to add these items back in discussion in use of ARPA funds.
- Mayor was informed of employees receiving premium pay.
- Discussion will continue during next ARPA discussion.

#### **Bates Trucking Contract Increase**

- Clerk Treasurer Baden: Gave overview of the cost increase associated with the landfill: \$59/tm to \$70/tm and the fuel surcharge.
- Council agreed to pay landfill increase and discuss paying the fuel surcharge at another time with Bates Vote: 4-0 Motion Passed (Harding Absent)

#### **Port Town Transportation Vans**

- Councilwoman Mendoza & Councilman Bowles: To purchase 2008 bus for the county. Fair will still be \$1 Vote: 4-0 Motion Passed

#### **Opening the Town Hall**

- Mayor: Asked council what they think about mask requirements
- Answer: Councilwoman Hobbs/Mendoza: Stay masked Councilman Bowles: Acquired Covid at the Town Hall. Thinks we should fit town hall with better systems for filtration before opening. Also building should be open but need to take precaution.
- Mayor: Everyone needs to be masked
- Councilwoman Mendoza/Hobbs: Open building with strict mask requirements and education program effective 7/1/2022 Vote: 4-0 Motion Passed

#### **2-Day Building Closure**

Remarks delivered; no action taken

#### **Deep Clean/Paint**

- Need deep cleaning company to come into building which is pricey.
- Will obtain pricing for deep clean and filtration system in building.

#### **Past & Upcoming Events:**

- June 17, 2022 Juneteenth Event at KFC Lot
- June 21, 2022 Brentwood/Colmar Manor Business Meeting 8a-10a @ IHOP
- June 24, 2022 Pride Sip and Paint for town residents
- July 4, 2022 Fireworks at Bladensburg Waterfront Park

#### **Code Enforcement- \$500+ Ocean City MML**

- Councilwomen Hobbs/Mendoza: Authorize \$585.61 to be paid to the town of Cheverly for the town's portion. The Code Enforcement Officer to attend the MML Conference Vote 4-0 Motion Passed (Harding Absent)

#### **Code Enforcement- Grievance Policy**

- Is included in renewal agreement with Cottage City.
- To be distributed and discussed with council next meeting.

#### **Police Report**

Police Report for the month of May 2022 was read by Chief Stone. No motion to accept police report into record.

#### **CapWinMOU**

- Tabled to next meeting.
- Councilman Bowles expressed concern about reinstating the police & treasurer report at future meetings.
- Chief Stone: Both reports were posted on website prior to meeting.

**RedSpeed**

- Mario Hernandez- VP of Operations: Gave overview and red-light camera operations under RedSpeed.
- Capability of system was discussed.
- Chief Stone: RedSpeed is going to perform a traffic study on Bladensburg Rd.
- RedSpeed currently sends 16 of the 41 municipalities that have camera in the state.
- Mr. Hernandez will forward information to Chief Stone to discuss.

**Adjournment**

- 11:15pm: Councilwomen Hobbs/Mendoza go into close session to discuss a personal matter  
Vote: 4-0 Motion Passed
- 11:24pm: Readjourned open session
- 11:25pm: Councilwoman Hobbs motion to adjourn meeting; seconded by Councilman Bowles  
Vote: 4-0 Motion Passed

**Submitted,  
Ylynn Brown**