



SERVING CLINTON'S NEEDS FOR OVER 175 YEARS

119 E Michigan, PO Box E, Clinton, MI 49236

P: 517.456.7494 F: 517.456.6350

E-MAIL: info@villageofclinton.org

INSPECTIONS M,W, F 11-3 WITH 48 HOUR ADVANCE NOTICE:

for inspections please call 517.424.6547

MECHANICAL PERMIT APPLICATION COMMERCIAL

JOB LOCATION (Homeowner information is required)

Name of Owner _____ Homeowner Phone _____

Address _____ Homeowner E-mail _____

CONTRACTOR INFORMATION

Contractor Name _____ Phone _____ E-mail _____

Address _____ City _____ State _____ Zip _____

State License Number _____ Expiration Date _____

Federal Employer ID _____ Expiration Date _____

Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal, except:

1. Alterations and repair work determined by the mechanical inspector to be of a minor nature.
2. Business, Mercantile and Storage buildings having HVAC equipment only, with one fire area not more than 3,500 sq. ft.
3. Work completed by a governmental subdivision or state agency costing less than \$15,000.

PLANS MUST BE SUBMITTED IF YOU DO NOT COMPLY WITH ONE OF THE EXEMPTIONS LISTED ABOVE BEFORE A PERMIT CAN BE ISSUED

GENERAL: Mechanical work shall not be started until the application for a permit has been filled with the Building Department. All installation shall be in conformance with the state mechanical code. **No work shall be concealed until it has been inspected.**

REFUNDS: Requests for refunds must be made within one year of the date of issuance of a permit unless specifically approved otherwise by the Director of Building Services and shall be subject to deduction as follow:

CANCELLATIONS: A minimum of \$75.00 administrative fee shall be deducted to cover the cost of overhead. If any inspections have been made prior to cancellation of permit an amount equal to the inspection fee for such inspection shall be deducted. Review fees are non-refundable.

WORK STARTED WITHOUT A PERMIT: In the event work is started prior to obtaining approval of a permit application, a supplemental **fee of \$75.00** will be added to the permit fee. If violations are cited or access is denied, a re-inspection fee shall be charged. All fees shall be paid prior to a Certificate of Occupancy being issued.

EXPIRED PERMITS: Permits that have expired after six (6) months will be re-issued one time at a fee of \$75.00. After that a new permit application must be submitted at full price. A cancelled permit cannot be reinstated.

CONTRACTORS: Must show proof of State of Michigan license and register the license with the Village of Clinton.

ALL FEES: Pursuant to the above shall be paid in advance when an application is submitted to the Village of Clinton.

LICENSEE

Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from circumventing the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of this section 23a are subject to civil fines. As the contractor I will cooperate with the Building Inspector and assume the responsibility to arrange for necessary inspections.

APPLICANT SIGNATURE _____

DATE _____

BUILDING DIRECTOR SIGNATURE _____

DATE _____



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TYPE OF JOB			
<input type="checkbox"/> New Construction	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial	<input type="checkbox"/> Alteration
<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Other _____		
WORK DESCRIPTION (brief) _____			

COMMERCIAL/INDUSTRIAL FEE ITEM	FEE	# OF ITEMS	TOTAL FEE
APPLICATION	\$75.00	1	\$75.00
MISCELLANEOUS FEES			
Furnace and Ductwork Distribution System	\$125.00		
Furnace w/o ductwork, boiler or unit heater AND/OR for central system, Unfired Steam or Hot Water Units	\$50.00		
Make-up Air Unit	\$50.00		
Water Heater over 80,000 input	\$50.00		
Steam generating boiler	\$50.00		
Swimming pool boiler & water heater	\$60.00		
Rooftop Heating Unit	\$65.00		
Pre-fab Fireplace	\$45.00		
Mini-split System, each	\$55.00		
Exhausters, Intake or Exhaust	\$15.00		
Manufactured Hood (Commercial Kitchen Exhaust Fan/Bath Fan	\$40.00		
Heat Pump (Split System or Geothermal)	\$30.00		
Solar Panels (set of 3), Fluid Transfer (piping included)	\$20.00		
Heat Recovery Unit	\$10.00		
V.A.V. Boxes (all variable volume or zone damper equipment)	\$10.00		
ELECTRICAL HEAT INSTALLATION PERMIT			
Commercial Unit Heater	\$35.00		
Electric Central Furnace	\$35.00		
PIPING			
Gas-New Installation	\$75.00		
Additional or Extension	\$50.00		
Process, Hydronic, Refrig, Comm a/c	\$25.00		
*\$25.00 minimum = .05/foot			
DUCTWORK			
Complete Distribution System	\$125.00		
Alter or Add existing system	\$50.00		

COMMERCIAL/INDUSTRIAL FEE ITEM	FEE	# OF ITEMS	TOTAL FEE
FIRE SUPPRESSION SYSTEM: STANDPIPE			
2 ½" through 4"	\$50.00		
Over 4"	\$75.00		
Fire Pumps and Connections, each	\$20.00		
Jockey Pumps, each	\$20.00		
Fire Suppression Protection (\$25 min.)	\$1/head		
Fire Dampers – First 5 Units	\$50.00		
-each additional unit	\$10.00		
Each Established System	\$50.00		
Fire Suppression System (hood only)	\$40.00		
PRESSURE TEST			
Gas Pressure Test	\$25.00		
Exhaust or Ventilation System	\$50.00		
CENTRAL AIR / REFRIGERATION			
Motors 1 HP or Less (A/C)	\$40.00		
Central Air–over 1 HP & up to 5 HP (ea)	\$55.00		
Central Air–over 5 HP & up to 50 HP (ea)	\$75.00		
Over 50 HP (each unit)	\$120.00		
HVAC Roof Top or Ground Location (ea)	\$65.00		
PLAN REVIEW FEES			
Commercial	\$225.00		
Hood & Duct Fire Suppression	\$100.00		
Fire Suppression	\$100.00		
Industrial	\$250.00		
OTHER FEES			
Contractor Registration	\$20.00		
INSPECTIONS			
Additional, Reinspection, Safety, Special	\$75.00		
FINAL INSPECTION	\$75.00	1	\$75.00
TOTAL FEE DUE:			
	\$		

*checks payable to Village of Clinton