

119 E. Michigan Avenue, Clinton, MI 49236
Phone: (517) 456-7494 Fax: (517) 456-6350 Email: info@villageofclinton.org

PARK FACILITIES RESERVATION PERMIT

| | |
|--|--|
| Reservation Date (month, day, year): _____ | |
| Start Time: _____ AM / PM | End Time: _____ AM / PM |
| Reservation Name: _____ | |
| Event Type: _____ | Approximate Number of Attendees: _____ |

Check the boxes of the park facilities you would like to reserve below:

| | | | | |
|--|--|---|--|---|
| <p>Gazebo Left Side of Park</p>  <p>30' diameter Tables – 8 Grill – No Water – No Electric – Yes Volleyball Net – No</p> <p>Rental Fees - \$90 Plus \$100 Deposit</p> <p align="center"><input type="checkbox"/></p> | <p>Robison Pavilion Left Side of Park</p>  <p>24' x 60' Tables – 18 Grill – Yes Water – Yes Electric – Yes Volleyball Net – Yes</p> <p>Rental Fee - \$50 \$40 Resident Rate</p> <p align="center"><input type="checkbox"/></p> | <p>Lambert Pavilion Right Side of Park</p>  <p>30' x 40' Tables – 12 Grill – Yes Water – Yes Electric – Yes Volleyball Net – Yes</p> <p>Rental Fee - \$40 \$30 Resident Rate</p> <p align="center"><input type="checkbox"/></p> | <p>Rossov Pavilion Near Ball Fields</p>  <p>20' x 20' Tables – 4 Grill – No Water – Yes Electric – Yes Volleyball Net – No</p> <p>Rental Fee -\$30 \$25 Resident Rate</p> <p align="center"><input type="checkbox"/></p> | <p>Gazebo & Robison Bundle</p>   <p>Rental Fee -\$125 Plus \$125 Deposit</p> <p align="center"><input type="checkbox"/></p> |
|--|--|---|--|---|

Robison and Lambert Pavilions – Would you like the volleyball net set up? (A ball is not provided) Yes No

I hereby made this reservation for the use of the above stated pavilion or gazebo on the date and hours stated above. I also certify the information on the application is true and that I have read and agree to abide by the rental policy pertaining to the use of the Village of Clinton pavilions and/or gazebo as adopted by the Village of Clinton, Michigan. I also agree to the fees charged, and shall be responsible pertaining to the use of the facility in accordance with the Rental Policy.

I agree to indemnify, defend and save harmless the Village of Clinton, its officers, agents and employees from and against any and all claims, damages, loss or expense (including costs and attorney fees) for bodily injury (including death) and/or property damage, including the loss of use thereof, arising out of or in consequence of the performance of this contract, whether such injuries to persons(s) or damage to property is due or claimed to be due by the negligence or gross negligence of the rental party, the Village of Clinton, its officers, agents or employees, or any combination thereof.

Renter's Signature _____ Date _____



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PARK FACILITIES RENTAL CONTRACT

| | | |
|--|----------------------------------|--------------------------|
| Name: | | |
| Address: | | |
| City: | State: | Zip: |
| <input type="checkbox"/> | I live in the Village of Clinton | <input type="checkbox"/> |
| Phone: | | Email: |
| A copy of your Photo ID will be required. | | |

RENTAL POLICY

1. The rental party is solely responsible to see that all participants are familiar with and conform to all park rules, regulations Village ordinances, and this Park pavilion/gazebo reservation permit.
2. Park hours are typically dawn until dusk from Spring to Fall.
3. The entire rental fee, and deposit if applicable, must be paid before a reservation will be made.
4. Reservations are first come, first serve basis, beginning on January 1st of each year, with the exception of the Gazebo and the Gazebo/Robison bundle which can be reserved up to 18 months in advance of event.
5. Additional charges for damages and/or clean-up will be the responsibility of the renting party.
6. In case of inclement weather, the shelter will be available to other park users to help keep them dry.
7. No open flames such as campfires, barbecues are permitted. Renter is responsible to dispose of coals off of park property.
8. No motorized vehicles are allowed on the grass, all vehicles must be parked in the designated parking areas.
9. Persons making reservations must be at least 18 years of age.
10. Decorating of the Gazebo and Pavilions are limited to only tape and removable fasteners that do not leave marks.
11. Use of tents, canopies, inflatable bouncers, and all rental equipment, is permitted in the park ONLY with prior permission from the Village of Clinton. Renters must provide a Certificate of Insurance naming the Village of Clinton as an additional and endorsed insured, for \$1,000,000 per occurrence of accident or injury. Insurance certificate must be submitted at least seven working days prior to the pavilion or gazebo rental. If the insurance form is not received and accepted by the Village of Clinton, the Village has the right to ask renters to remove said equipment immediately.
12. Large groups, businesses, and organizations may be required to make a \$100.00 deposit.
13. Cancellation Policy: The Village of Clinton reserves the right to cancel a rental at any time due to facility or park issues. A full refund will be issued in this situation. Cancellation by renter must be submitted, in writing, two weeks prior to rental date for a full refund (less a \$10 administration fee). Less than two weeks notice will result in forfeiting the entire rental fee. Refunds will not be issued in the event of inclement weather.
14. All set up and take down will be the responsibility of the renters, and must take place during the rental hours.
15. Park users must obey all park rules and regulations as well as all Village codes and ordinances.
16. When reserving, please specify the hours of use. The pavilion or gazebo is reserved for that time only. Other rental groups may have reserved the pavilion earlier/later in the day.
17. Disorderly conduct: Excessive noise, loud, boisterous, disorderly or indecent conduct, as well as any assault or activity which could endanger other people, within the park is prohibited per Village Ordinance Article III
18. No confetti, or similar type small materials, are to be thrown or used as decoration.
19. Any tables moved or rearranged, must be returned to their original location.

VILLAGE USE

| | | | |
|----------------|-------------|---------|--|
| Rental Fee: \$ | Deposit: \$ | Check # | |
|----------------|-------------|---------|--|