



APPLICATION FOR HOME BASED BUSINESS

Under limited circumstance Home Based Business occupations are allowed in zoning districts that otherwise do not allow business operations. The definition of such an occupation is as follows:

HOME OCCUPATION: A commercial activity that:

- 1. Is conducted by a person on the same lot (in a residential district where such person resides), and
- 2. Is not so insubstantial or incidental or is not so commonly associated with the residential use as to be regarded as an accessory use.

Name of the Business: _____

Type of Business: _____

Physical Address of the Business: _____

Mark the appropriate response:

Yes ___ No ___ Will the home occupation be operated by family members residing on the premises?

Yes ___ No ___ Will there be changes made to the outward appearance of the dwelling or property, either in part or whole, made as a result of the home occupation?

Yes ___ No ___ Will the home occupation generate traffic, parking, sewerage or water use in excess of what is normal for surrounding residential uses?

Yes ___ No ___ Will the home occupation create a hazard to persons or property, result in electrical interference, or become a nuisance?

Yes ___ No ___ Will the home occupation result in outside storage or display of anything associated with the home occupation?



APPLICATION FOR HOME BASED BUSINESS

(Continued)

Please indicate the category of home business by **CIRCLING** the appropriate authorized occupation:

1. Barber shops and beauty parlors with only one chair.
2. Dressmaking, sewing, and tailoring.
3. Direct sale product distribution (Amway, Avon, Tupperware, etc.) provided parties for the purpose of selling merchandise or taking orders shall not be held more than once a month, shall be limited to ten (10 customers) and shall be held between the hours of 9:00 A.M. and 10:00 P.M.
4. Family day care home. Compliance with State law required. As a further condition for receipt of a City business license, the provider shall satisfy the City that he/she has complied with all licensing regulations, health and safety regulations, and all other provisions of Missouri State law regulating child day care facilities.
5. Home crafts, such as model making, rug weaving, lapidary work, and cabinet making.
6. Home offices for architects, engineers, lawyers, realtors, insurance agents, brokers, ministers, rabbis, priests, salesman, sales representatives, manufacturers' representatives, home builders, home repair contractors and similar occupations.
7. Music and art teachers or other tutoring services limited to four students at a time.
8. Office uses, such as computer programming, data processing, telemarketing, desktop publishing.
9. Painting, sculpturing, or writing.
10. Telephone answering.

Estimated number of customers at any given time: _____



BUSINESS LICENSE APPLICATION

Please Check ALL The Items That Apply:

NEW RENEWAL MERCHANT CONTRACTOR SERVICE PROVIDER HOME-BASED

Business/Company Name _____ Fed/State ID # _____

Business/Company Address _____ City _____ State _____ Zip _____

Mailing Address (if different from Business Address) _____ City _____ State _____ Zip _____

Office Phone Number _____ Fax Number _____ Cell Number _____ Email Address _____

Name of Applicant (Print) _____ Name of Applicant Signature _____

Name of Legal Owners of Business _____

Brief Description of Business _____

Sales Tax ID Number Issued by State of Missouri: _____

NOTICE To: Merchant, Service Provider and Contractors;

By signing this application, you affirm that you participate in a Federal Work Authorization Program and do not and shall not employ any person who does not have the legal right or authorization under Federal law to work in the United States. (Missouri House Bill 1549)

Any Businesses or Contractors selling at retail will be required to submit a certificate of "No Tax Due Statement" issued within 90 days prior of app. date from the Missouri Department of Revenue.

All Contractors ARE required to submit an updated copy of Workers' Compensation Insurance even if you do not have any employees before a Business License can be issued. Waivers are NOT accepted (City Code Book Chapter 605 Section 605.050 Sub Section E)

- o If you provide any **food services**, you should contact the Christian County Health Department as soon as possible. A copy of your health inspection must be submitted with Application. If you will be selling **liquor**, you must provide a copy of your State of Missouri liquor license. (City Code Book Chapter 600 for Liquor)
- o **If you will be re/placing a sign or remodeling**, please contact the City Inspector at 417-743-2544 for any permits, if necessary.

<i>(For Office Use Only)</i>		License Number: _____
Fee Collected: _____	Date Paid: _____	Received By: _____
City Clerk: _____	Mayor: _____	Date Approved: _____