

I. Call to Order/Pledge of Allegiance

Chairman Ray Lembke called the meeting to order at 10:00 a.m. Mr. Grant led the Pledge of Allegiance.

II. Roll Call

Ray Lembke – Chair – Yes

Rick Combs – Yes

Gregg Conrad – Yes

Richard Grant – Yes – Mr. Grant left the meeting at 10:45 a.m.

Also present were Director Stephanie Haight, Deputy Director Chris Dennison and Becky Rudd, Clerk taking record.

III. Other Attendees –Julia Carney – Assistant Prosecutor, Brian Shrive – Assistant Prosecutor arrived at 11:18 a.m.

IV. Motion to Adopt the Agenda, as Amended

Mr. Lembke discussed amending the agenda to add (staff administrative day) and rearrange line items to allow Mr. Grant the opportunity to vote on those items, because he had to leave the meeting early.

2022-115 – Mr. Conrad made the motion to adopt the agenda as amended. Mr. Combs seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

V. Public Participation - None

VI. Absentee Ballots

The director reported to the board on the invalid and valid absentee ballots. We did not have any postmarks where we could not determine the dates.

Invalid Absentee Ballots

14 – late post marks

2 – no post marks

2 – UOCAVA no post marks

18 – to be rejected by the board

2022-116 – Mr. Grant made the motion to reject and not count the 18 absentee ballots because of postmark violations. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

Valid Absentee Ballots

73 – valid mail in ballots

2 – valid UOCAVA ballots

75 – total valid absentee ballots to be added to the count

2022-117 – Mr. Combs made the motion to add the absentee ballots determined to be valid and add them to the count. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

VII. Provisional Ballots

The director reported on the provisional ballots. There was 38 provisional ballots cast; 2 are invalid.

One voter voted an absentee ballot in the office and then went to the polls; it was flagged in the tablet as an absentee voter and the voter was given a provisional ballot to vote at the polls. The other voter voted in the wrong polling location and precinct. Two provisional voters voted in the correct polling location, but the wrong precinct.

Invalid Provisional Ballots

2 – invalid provisional ballots

2022-118 – Mr. Combs made the motion to reject the 2 provisional ballots determined to be invalid.

Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

Valid Provisional Ballots

2 – correct polling location but wrong precinct (will be duplicated to the correct precinct)

34 – valid provisional ballots

36 – total valid provisional ballots to be added to the count

2022-119 – Mr. Grant made the motion to accept and add 36 additional provisional ballots to the count. Mr. Conrad seconded the motion.

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

VIII. Amended agenda item – giving staff a paid administrative day

Chairman Lembke reminded the board of a previous discussion regarding giving the staff a day off in recognition of the unusual circumstances of having three countywide elections this year instead of two. The director added it would be a nice benefit to have the additional day off around the Labor Day holiday, and suggested split shifts so the office is not closed.

2022-120 – Mr. Combs made the motion to allow the entire staff an additional day off at the Labor Day Holiday, half of the staff off on Friday and the other half off on Tuesday. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

Mr. Combs would like to pass it on to the staff the explanation of countywide office funds compared to the Board of Elections funds.

IX. Executive Session

2022-121 – At 10:14 a.m., Mr. Conrad made the motion to go into executive session for the purpose to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action per Ohio Revised Code 121.22(G)(3). Mr. Combs seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

2022-122 – At 10:33 a.m., Mr. Conrad made the motion to come out of executive session. Mr. Grant seconded the motion.

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

No action was taken in executive session.

A protest was submitted by the Village of Moscow, against placing the ballot issue of the Surrender of Corporate Powers on the November ballot. We are obligated to have a hearing on that protest.

2022-123 – Mr. Conrad made the motion to schedule the protest hearing for Monday August 22, 2022 at 3:00 p.m. Mr. Combs seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

X. Approval of Minutes

2022-124 – Mr. Grant made the motion to approve the minutes from the June 17, 2022 Special Board Meeting, June 22, 2022 Regular Monthly Board Meeting, and the July 20, 2022 Regular Monthly Board Meeting. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes
Mr. Conrad – Yes
Mr. Grant – Yes
Mr. Lembke – Yes

XI. Approval of Bills as of August 17, 2022

2022-125 – Mr. Combs made the motion to approve the bills as of August 17, 2022. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes
Mr. Conrad – Yes
Mr. Grant – Yes
Mr. Lembke – Yes

XII. Motion to Outsource Printing and Mailing of Absentee Ballots

Deputy Director Dennison stated there were no problems with the printing and mailing of the absentee ballots for the August election.

2022-126 – Mr. Combs made the motion to outsource the printing and mailing of the absentee ballots for the November 8, 2022 General Election. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes
Mr. Conrad – Yes
Mr. Grant – Yes
Mr. Lembke – Yes

XIII. Director's Report

The director reported on polling place changes

a. Polling place move – New Richmond A, New Richmond B, and Ohio B

Precincts: New Richmond Village A, New Richmond Village B, and Ohio Township B are moving to the Patrick Henry Institute 212 Market Street, New Richmond, Ohio (this was a previous location), from the First Baptist Church New Richmond. We will be voting in the gymnasium.

b. Polling place move Miami Township J

Miami Township J is moving to the Firefighters' Hall, 1313 State Route 131 from the Miami Township Safety Building. Notices will be posted and new polling place postcards will be mailed to the voters. The board discussed the polling space in the Union Township Civic Center. Apparently, there is a large space under the gym; the director spoke with Susan Ayers about this space. There is not anything below the gym, but there is a lower level next to where we use to vote, but not large enough to vote seven precincts. The director will meet there Monday and review the building.

c. New BOE building

Rick Combs and Rick Grant discussed relocating the board of elections building. We put a proposal together for the commissioners to review. Because of things we have learned through the last several elections it is a critical issue that we acquire a new building, we require additional space on one floor. We are looking at addition security costs to the red barn. We asked the director and deputy director to put together a proposal to give the commissioners and want Mr. Lembke and Mr. Conrad to review and make suggestions. Whatever the commissioners can put together whether it be new or an existing building we will be happy as long as it fits our needs, it is not a wish list it is a need list. We want a plan within the next twelve months. The commissioners are positive about this and we would like to give them the proposal next week.

d. Election report

The election turnout was 6.6 %. The books were good for balancing; only a few small issues, the poll worker training helped.

Mr. Conrad brought up that at least one precinct within a location had no workers show up. The director added the goal is to have 100%, the board voted to have 50% and we were over that goal at about 70%. There were enough workers in the polling location to cover the precinct.

XIV. Deputy Directors Report

a. Directive 2022-38 – security improvements

On August 9th, we had a security meeting and discussed the county and Secretary of State's role in completing the points in this directive. It is a 29-point progress report and 22 are complete. We have until the end of the year to complete the seven that are already in progress. Mr. Lembke suggested adopting the plan when all members are present. Mr. Combs suggested having the prosecutor's office

review the plan. The state has its own security office that will come in and also review the plan.

b. Website update

During the security meeting, Mr. Dennison inquired about a timeline for the webmaster to include additional reports for the website. Mr. Combs wants the website completed and functioning before the next election, and wants it to look nice and be user friendly, Mr. Lembke also wants it out quickly and without problems.

c. Post-election audit

The audit will commence on August 29, at 9:00 a.m. and certify on August 31, at 10:00 a.m. The only races to be audited will be state central committee man, Democrat and Republican. These were the only contested races on the August Primary ballot.

XV. Upcoming Events and Meetings

- August 22, 2022 – 4:00 p.m. – Certification of August 2, 2022 Primary Election, and nonpartisan candidate petitions must be certified
- August 29, 2022 – 9:00 a.m. – open post-election audit board meeting
- August 31, 2022 – 10:00 a.m. – Certification of post-election audit
- September 21, 2022 – 10:00 a.m. – regular monthly board meeting
- October 19, 2022 – 10:00 a.m. – regular monthly board meeting

XVI. Board to direct the office staff to proceed with the Official Canvass

2022-127 – Mr. Combs made the motion to direct the staff to proceed with the official canvass. Mr. Conrad seconded the motion. Upon roll call:

- Mr. Combs – Yes
- Mr. Conrad – Yes
- Mr. Grant – absent
- Mr. Lembke – Yes

XVII. Motion for Board to Reconvene August 22, 2022 at 4:00 p.m. to Certify the August 2, 2022 Primary Election

2022-128 – At 11:20 a.m., Mr. Conrad made the motion to reconvene on August 22, 2022 at 4:00 p.m. to certify the August 2, Primary Election. Mr. Combs seconded the motion. Upon roll call:

- Mr. Combs – Yes
- Mr. Conrad – Yes
- Mr. Grant – absent
- Mr. Lembke – Yes

XVIII. Motion to adjourn

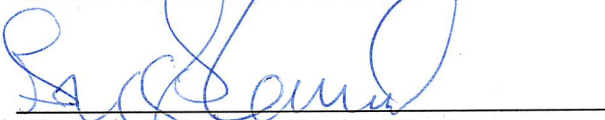
2022-129 – Mr. Combs made the motion to adjourn. Mr. Conrad seconded the motion. Upon roll call:

- Mr. Combs – Yes
- Mr. Conrad – Yes
- Mr. Grant – absent
- Mr. Lembke – Yes



 Raymond W. Lembke – Board Chairman

 Rick W. Combs – Board Member



 Gregg L. Conrad – Board Member



 Rick Grant – Board Member

Date 9/21/2022

Rebecca Rudd

From: Rebecca Rudd
Sent: Friday, July 29, 2022 9:45 AM
To: clermont sun
Subject: meeting dates
Attachments: 2022 August - reg mtg & open canvass - certification.docx

Good Morning,

Please be advised and post as a PSA (no cost) the attachment regarding upcoming meetings for the Clermont County Board of Elections. Please let me know if you have any questions.

Thank you,

Becky Rudd
Clermont County Board of Elections
76 S. Riverside Dr.
Batavia, Ohio 45103
513-732-7275

**Notice of Meeting
Clermont County Board of Elections
76 S. Riverside Dr.
Batavia, OH 45103
513-732-7275**

The Clermont County Board of Elections has scheduled a Board Meeting for

August 2, 2022 at 6:30 a.m. – August 2, Primary Election Day.

August 17, 2022 at 10:00 a.m. – Regular Monthly Board Meeting and Opening of the Official Canvass for the August Primary Election.

August 22, 2022 at 4:00 p.m. – Certification for the August Primary Election.

The meetings are held at the Board Office, 76 S. Riverside Dr., Batavia, OH 45103.

Ray Lembke - Chairman
Stephanie Haight - Director

