

I. Call to Order/Pledge of Allegiance

Chairman Ray Lembke called the meeting to order at 9:05 a.m. Mr. Combs led the Pledge of Allegiance.

II. Roll Call

Ray Lembke – Chair – Yes

Rick Combs – Yes

Gregg Conrad – Yes

Richard Grant – Yes

Also present were Deputy Director Chris Dennison and Administrative Assistant Cherie Wilson.

III. Motion to Adopt the Agenda as Presented

2021-67 – Mr. Conrad made the motion to adopt the agenda as presented. Mr. Grant seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

IV. Other attendees – Kenny Henning (SOS Liaison), Brian Shrive (Assistant County Prosecutor)

V. Review of Agreement with Vendor:

Deputy Director Dennison distributed the proposed website development contract with Revize LLC, aka Revize Software Systems. Based on Mr. Shrive's recommendation, the last part of the contract is the standard rider for software maintenance agreements with the county. Mr. Lembke recommended clarifying the rider language about "Scope of Services", and about expenses related to potential claims.

The Revize pricing schedule includes three options: a one-year agreement with annual renewal and a free redesign in the fifth year, or two possibilities for a five-year agreement, one of which allows the initial setup fee to be prorated across the five-year contract term. Upon review, the rider provides for "termination for convenience" in the longer options, but it appears we could be obligated if Revize incurs added costs due to our early termination. Mr. Grant recommended the one-year renewable contract, which would give us a real "out" if we are dissatisfied with Revize's service, or with the site design or functionality. Given the possibility of board member turnover within a potential five-year contract term, the board expressed reluctance to obligate another board to the five-year option unless there is a clear benefit. Deputy Director Dennison advised the board that there is currently money in the budget to pay \$9600, which would include the initial \$7200 setup fee, plus the \$2400 annual cost.

After the contract is finalized, Deputy Director Dennison plans to consult the staff and board for design input. He indicated that the new website will integrate election functionality from the SOS site, it will be mobile friendly, and Revize guarantees it to be ADA compliant.

2021-68 – Mr. Grant made the motion to approve execution of the Revize LLC contract with the one-year pricing schedule of \$9600 for 2021, the option to renew at \$2400 per year for the four years thereafter, and the rider with the amendments the board discussed. Mr. Combs seconded the motion.

Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

VI. Personnel Issue

At the regular monthly board meeting last week, the board suggested naming Deputy Director Dennison as interim director effective June 12, 2021. Director Carney contacted SOS staff regarding protocols of party affiliation for interim director and deputy director positions, but has not yet received a response. Mr. Henning will follow up with SOS personnel on this question.

The board recessed at 9:39 a.m.

The board reconvened at 9:55 a.m.

Mr. Henning stated that he would be excited to see everyone back in person next month at the SOS Summer Conference, which was presented virtually last year due to COVID.

VII. Motion to Adjourn

2021-69 – At 9:56 a.m., Mr. Combs made the motion to adjourn. Mr. Conrad seconded the motion.

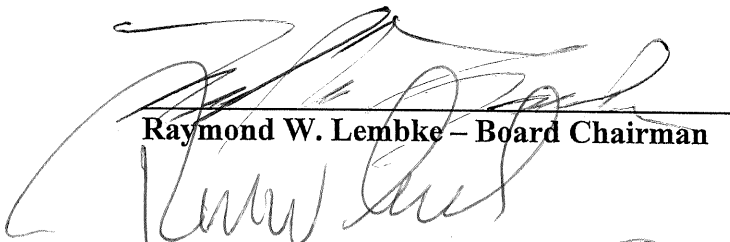
Upon roll call:

Mr. Combs – Yes

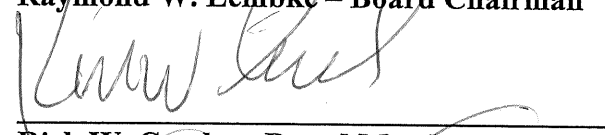
Mr. Conrad – Yes

Mr. Grant – Yes

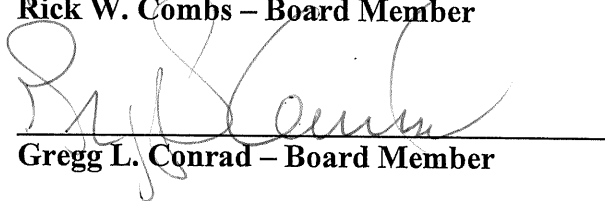
Mr. Lembke – Yes



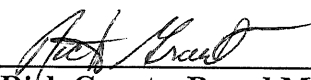
Raymond W. Lembke – Board Chairman



Rick W. Combs – Board Member



Gregg L. Conrad – Board Member



Rick Grant – Board Member

Date June 23, 2021

Cherie Wilson

From: Cherie Wilson
Sent: Friday, May 21, 2021 11:35 AM
To: legals@clermontsun.com
Cc: bmilam@clermontsun.com
Subject: Special Board Meeting 5/26 at 9am
Attachments: 2021 May 26 - special mtg website and personnel.doc

Good morning!

Please be advised and post as a PSA (no cost) the attachment regarding a special board meeting scheduled for May 26.

My direct phone number is 732-7485 if you have any questions.

Thank you!

Cherie Wilson, Administrative Support Specialist
Clermont County Board of Elections
76 S. Riverside Dr.
Batavia, OH 45103

Clermont County Board of Elections Notice of Special Board Meeting Date

The Clermont County Board of Elections has scheduled a Special Board Meeting on Wednesday, May 26, 2021 at 9:00 a.m. to review a contract for website development and discuss personnel matters.

The meeting will be held at the Board Office, 76 S. Riverside Dr., Batavia, 45103.

Ray Lembke – Chairman
Julia Carney – Director