

I. Call to Order/Pledge of Allegiance

Chairman Ray Lembke called the meeting to order at 10:01 a.m. Director Hemmer-Haight led the Pledge of Allegiance.

II. Roll Call

Ray Lembke – Chair – Yes

Rick Combs – Yes

Gregg Conrad – Yes

Richard Grant – Yes

Also present were Director Stephanie Hemmer-Haight, Deputy Director Chris Dennison and Administrative Assistant Cherie Wilson.

III. Motion to Adopt the Agenda as Presented

2021-170 – Mr. Grant made the motion to adopt the agenda as presented. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

IV. Other attendees – Brian Shrive, Assistant County Prosecutor joined the meeting at 10:05 a.m.

V. Public participation – none

VI. Approval of Minutes

- November 2, 2021 – Election Day
- November 15, 2021 – Opening of Official Canvass
- November 19, 2021 – Certification of General Election and Regular Monthly Board Meeting
- November 29, 2021 – Opening of Automatic Recount
- December 1, 2021 – Certification of Automatic Recount

2021-171 – Mr. Grant made the motion to approve the board meeting minutes as listed above. Mr. Combs seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

VII. Approval of Bills as of December 13, 2021

2021-172 – Mr. Conrad made the motion to approve payment of the bills as of December 13, 2021.

Mr. Combs seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

VIII. Certification of the Post-Election Audit of General Election of November 2, 2021

2021-173 – Mr. Combs made the motion to approve and certify the results of the post-election audit for the General Election of November 2, 2021 and submit the required reporting forms to the Ohio Secretary of State. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

IX. Deputy Director’s report

A. Proposed Purchases

- Voting booths < 50: Deputy Director Dennison said that we generally augment these yearly, and replace broken ones; we want to purchase 25-30 booths at a cost of \$254 each. The booths are the same suitcase duo types with 8 legs. Mr. Combs asked if we bought some last year; Deputy Director Dennison replied that we bought about 50. Director Hemmer-Haight indicated that we will use the money already in the budget to purchase the new booths. Mr. Conrad requested that we permanently purge any broken booths.

- Printers (2) early voting, concierge: Deputy Director Dennison asked the board to approve the purchase of printers for the early voting area and the front-lobby area, primarily for printing sample ballots for voters. The cost is less than \$250 per printer.
- Refrigerator (ice maker): Our current refrigerator is leaking and needs to be replaced; it is over 20 years old. If we purchase a refrigerator with an icemaker, we will need to buy less ice.
- TVs 3 70", 48" or 43": Deputy Director Dennison indicated that we need to upgrade the television in the board room that is used for webinars and for document review during meetings. We are also requesting a TV for the front areas to scroll information for the public. Mr. Combs asked if a state-contracted vendor would have a lower cost; Deputy Director Dennison will review the state bids versus local merchant prices.
- Staff garments: Deputy Director Dennison has been investigating the purchase of lightweight zip-up jackets with the BOE logo for employees to wear for Election Day, nursing home and curbside voting, conferences, etc. Mr. Combs agreed that "uniform" apparel does increase the professional appearance. Mr. Lembke commented that a jacket could be worn multiple days before laundering. The board recommended selecting a versatile item and getting employee consensus so the apparel would be worn frequently.

B. Bids on mail house contract

The mail house contract is up for bid; the directors have been very happy with the current company. We plan to solicit bids starting in January for a new contract. We expect some savings, since Seachange is currently a middleman with Graphic Village doing the actual printing; we will solicit bids directly from Graphic Village and other companies.

X. Executive Session

2021-174 – At 10:21 a.m., Mr. Combs made the motion to go into Executive Session to discuss discipline or compensation of public employees, pursuant to Ohio Revised Code §121.22(G)(1). Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes
Mr. Conrad – Yes
Mr. Grant – Yes
Mr. Lembke – Yes

The four board members, plus the director, deputy director and assistant prosecutor were present at the executive session.

2021-175 – At 10:57 a.m., Mr. Conrad made the motion to come out of Executive Session. Mr. Combs seconded the motion. Upon roll call:

Mr. Combs – Yes
Mr. Conrad – Yes
Mr. Grant – Yes
Mr. Lembke – Yes

The board reported that the only topic discussed in the executive session was employee compensation.

2021-176 – Mr. Combs made the motion to increase Terrie Latham's pay by 2.5%, retroactive to October 1, 2021. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes
Mr. Conrad – Yes
Mr. Grant – Yes
Mr. Lembke – Yes

Mr. Lembke asked Mr. Shrive for an update on his conversations with the Ohio Secretary of State regarding certificates of appointment for central committee members. Mr. Shrive indicated that he had spoken to Jeff Hobday, SOS legal counsel, regarding whether the Board of Elections can or should issue certificates of appointment for county central committees. They discussed form 155-B, which is used for other appointments; however, form 155-B includes a "term ending" date, which is indeterminate for central committee members at the time of their appointment. Outgoing central committee terms end six days after election results are certified for the next central committee election, a date which is unknown 2-4 years in advance. Neither form 155-B nor any other form has been prescribed by the SOS for central committee appointments. Mr. Conrad requested clarification that the board would be out of compliance if we tried to create our own form. Mr. Shrive confirmed that the board would be out of compliance and in contradiction to the statute if we tried to create or use a form that was not prescribed by the SOS. However, Mr. Lembke noted that if the SOS prescribes a form in the future, we will need to comply as any future directives indicate.

XI. Upcoming Events and Meeting Dates

- Office Closed – Christmas Holiday – Friday, December 24 - Monday, December 27
- Office Closed – New Year Holiday – Friday, December 31
- Thursday, January 12 - 14, 2022 OAEO Winter Conference (virtual REO classes Jan 11)
- January Monthly Board Meeting – Wednesday, January 26 at 10:00 a.m.
- Tuesday, June 28 and Wednesday, June 29, 2022 – SOS Summer Conference

XII. Adjournment

2021-177 – At 11:08 a.m., Mr. Conrad made the motion to adjourn. Mr. Combs seconded the motion.

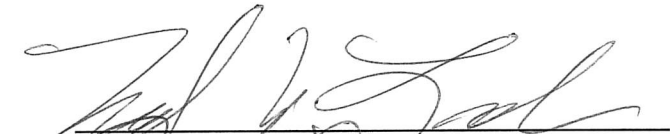
Upon roll call:

Mr. Combs – Yes

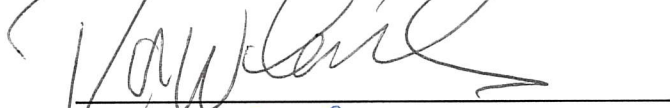
Mr. Conrad – Yes

Mr. Grant – Yes

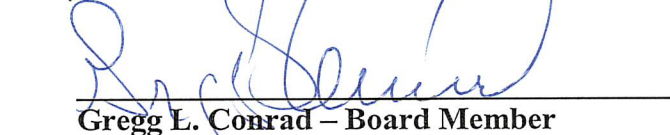
Mr. Lembke – Yes




Raymond W. Lembke – Board Chairman



Rick W. Combs – Board Member



Gregg L. Conrad – Board Member



Rick Grant – Board Member

Date _____

Cherie Wilson

From: Cherie Wilson
Sent: Tuesday, November 23, 2021 8:56 AM
To: 'legals@clermontsun.com'
Cc: 'bmilam@clermontsun.com'
Subject: RE: Notice of upcoming board meetings
Attachments: 2021 Nov Dec General Election recount audit meetings.docx

Good morning,

Please be advised and post as a PSA (no cost) the attachment regarding the upcoming recount and audit board meetings for the November 2021 General election.

Thank you,

Cherie Wilson, Administrative Support Specialist
Clermont County Board of Elections
76 S. Riverside Dr.
Batavia, OH 45103
513-732-7485

Clermont County Board of Elections Notice of Board Meetings

The Clermont County Board of Elections has scheduled Board Meetings for

November 29, 2021 at 9:00 a.m. – Commence automatic recounts
December 1, 2021 at 9:00 a.m. – Certify recounts

December 6, 2021 at 9:00 a.m. – Commence Audit
December 13, 2021 at 10:00 a.m. – Certification of the November 2021
General Election audit and regular monthly board meeting

The meetings will be held at the Board Office, 76 S. Riverside Dr.,
Batavia, 45103.

Ray Lembke – Chairman
Stephanie Hemmer-Haight – Director