

I. Call to Order/Pledge of Allegiance

Chairman Ray Lembke called the meeting to order at 10:01 a.m. Mr. Conrad led the Pledge of Allegiance.

II. Roll Call

Ray Lembke – Chair – Yes

Rick Combs – Yes

Gregg Conrad – Yes

Richard Grant – Yes

Also present were Director Julia Carney, Deputy Director Chris Dennison and Becky Rudd – Clerk taking record.

III. Other Attendees – none

IV. Approval of Agenda

2020-45– Mr. Grant made the motion to approve the agenda as presented. Mr. Combs seconded the motion. Upon discussion, Mr. Conrad asked if an item could be added to the agenda. Director Carney explained that because this is a special meeting and advertised as such we must only discuss the items described in the meeting notice; it can be added for the next meeting. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

VI. Approval of Bills as of April 17, 2020

2020-46 – Mr. Conrad made the motion to approve the bills as of April 17, 2020. Mr. Combs seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

V. Employee Evaluation/Salary Review

2020-47 – At 10:07 a.m., Mr. Combs made the motion to go into Executive Session pursuant to §121.22 (G) (1) to discuss compensation of employees. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

2020-48 – At 11:06 a.m., Mr. Grant made the motion to come out of Executive Session. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

2020-49 – Mr. Combs made the motion to accept the Director and Deputy Director's recommendation for a salary increase of 2.5% for all ten full time employees, retroactive to January 1, 2020. Mr. Conrad seconded the motion.

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

VII. Director's Report

The Director gave the board an election update. There have been 26,239 ballots processed through the mail house. We processed 5,043 in person absentee ballots. We average 1,500 applications requesting ballots each day. We never know how heavy the mail is each day and how much we have to process. Deputy Director Dennison stated the mail house seems to be running smoother this second time processing ballots. Mr. Conrad asked when will we stop using the mail house, the Deputy Director stated we will send files to the mail house through Thursday of next week. We will pick up the mail and then deliver the ballots to the post office. We will process the mail on Friday and Saturday.

The Director advised on April 24 we will begin scanning ballots. On Tuesday (4-28), we will scan the remaining ballots.

We have a deputy scheduled to be at the office during the polling hours (6:30 am – 7:30 pm). Only one voter at a time will be allowed in the office to vote.

The Director would like to cancel the board meeting scheduled for April 22 and meet on April 28, Election Day.

2020-50 – Mr. Grant made the motion to cancel the regularly scheduled meeting for April 22, 2020 and meet on April 28, 2020. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes
Mr. Conrad – Yes
Mr. Grant – Yes
Mr. Lembke – Yes

The Director will advise the Board when they need to arrive on Election Day.

VIII. Next Meeting Dates:

April 28, 2020, Election Day – office open 6:30 a.m. – 7:30 p.m.,
May 27, 2020 at 10:00 a.m. – Regular Monthly Board Meeting.

IX. Motion to Adjourn

2020-51 – At 11:24 a.m., Mr. Combs made the motion to adjourn. Mr. Grant seconded the motion. Upon roll call:

Mr. Combs – Yes
Mr. Conrad – Yes
Mr. Grant – Yes
Mr. Lembke – Yes


Raymond W. Lembke – Board Chairman


Rick W. Combs – Board Member


Gregg L. Conrad – Board Member


Rick Grant – Board Member

Date May 19, 2020

APPROVAL OF BILLS FOR BOARD MEETING

APRIL 17, 2020

[illegible]

Rebecca Rudd

From: Rebecca Rudd
Sent: Wednesday, April 15, 2020 2:23 PM
To: clermont sun
Subject: notice of special meeting.
Attachments: 2020 april 17 - personnel, bills, election update.doc

Please be advised of the attached notice regarding a Special Board Meeting for the Clermont County Board of Elections to be held on April 17, 2020 at 10:00 a.m. Please let me know if you have any questions.

Thank you,

Becky Rudd
Clermont County Board of Elections
76 S. Riverside Dr.
Batavia, Ohio 45103
513-732-7275

Clermont County Board of Elections Notice of Special Board Meeting Date

The Clermont County Board of Elections has scheduled a Special Board Meeting on April 17, 2020 at 10:00 a.m., to discuss personnel matters, payment of bills, and an update on the primary election.

The meeting will be held at the Board Office, 76 S. Riverside Dr., Batavia, 45103.

Ray Lembke – Chairman
Julia Carney – Director