

I. Call to Order/Pledge of Allegiance

Chairman Ray Lembke called the meeting to order at 2:30 p.m. Mr. Grant led the Pledge of Allegiance.

II. Roll Call

Ray Lembke – Chair – Yes

Rick Combs – Yes

Gregg Conrad – Yes

Richard Grant – Yes

Also present were Director Julia Carney, Deputy Director Chris Dennison and Becky Rudd – Clerk taking record.

III. Motion to Adopt the Agenda as Presented

2020-101 – Mr. Combs made the motion to adopt the agenda as presented. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

IV. Other Attendees – none

V. Public Participation – none

VI. Approval of Minutes – July 20, 2020

2020-102 – Mr. Conrad made the motion to approve the minutes from the July 20, 2020 regular monthly board meeting. Mr. Grant seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

VII. Approval of Bills as of August 17, 2020

Mr. Combs inquired about the doorbell and paper plates entry on the bills. Director Carney explained the purchase of a wireless doorbell to test the efficiency to use at the polls for curbside voting. The paper plate's purchase was because of the COVID-19 situation to avoid contact.

2020-103 – Mr. Grant made the motion to approve and pay the bills as of August 17, 2020. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

VIII. Certification of Questions & Issues

A. Review of Questions and Issues filed

The Director reviewed the questions and issues that were filed for the November 3, 2020 General Election ballot. We sent the ballot language to the Secretary of State, and all was accepted except for a question on one of the purposes, our legal counsel reviewed it and found it to be acceptable.

B. Motion to approve all resolutions filed for the November 3, 2020 General Election.

2020-104 – Mr. Conrad made the motion to accept the following questions and issues and place them on the November 3, 2020 general election ballot:

Village of Williamsburg – electric aggregation with opt out,

Village of Williamsburg – gas aggregation with opt out,

Goshen Township – police – additional tax levy – 5.9 mills – continuing period of time – commence in 2021,

Union Township – fire – additional tax levy – 2 mills – continuing period of time – commencing in 2020,

Union Township – police – additional tax levy – 2 mills – continuing period of time – commencing in 2020,

Washington Township – fire – additional tax levy – 1.5 mills – continuing period of time – commencing in 2020,

Little Miami Local School District – avoiding an operating deficit – renewal tax levy – 9.92 mills – 5 years – commencing in 2021,

Children Services – support of children services and the care and placement of children – renewal tax levy – 0.8 mill – 5 years – commencing in 2021,

Senior Services – providing or maintaining senior citizens services or facilities – renewal tax levy – 1.3 mills – 5 years – commencing in 2021,

Mental Health – operation of community addiction services providers and community mental health services providers and the acquisition, construction, renovation, financing, maintenance, and operation of alcohol and drug addiction facilities and mental health facilities – renewal tax levy – 0.75 mill – 5 years – commencing in 2021.

Mr. Grant seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

C. Motion to certify the local liquor options petitions for the November General Election.

Director Carney explained The Governor filed petitions for a local option, all paperwork was properly filed, and they had enough valid signatures (needed 181 and submitted 219).

2020-105 – Mr. Combs made the motion to certify the local option petitions for:

Milford B – Barraco Restaurant Group, LLC – 231 Main St., Milford – single site – Sunday Sales of wine, and mixed beverages, and spirituous liquor – on/off premises sales – (ten a.m. and midnight) and place them on the November 3, 2020 General Election ballot. Mr. Grant seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

Director Carney advised the board The Ugly Goat Social Club filed petitions for a local option, all paperwork was properly filed, and they had enough valid signature (needed 42 and submitted 51).

2020-106 – Mr. Conrad made the motion to certify the local option petitions for:

Felicity Village – Janaje Enterprises LLC, DBA The Ugly Goat Social Club – 416 Market St., Felicity – single site – Sunday Sales of beer, wine, and mixed beverages, and spirituous liquor on/off premises sales – (ten a.m. and midnight) and place them on the November 3, 2020 General Election ballot. Mr. Combs seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

IX. Certification of Candidates

A. Motion to certify the candidate petitions who filed for Member of the State Board of Education (10th District – full term commencing 1-1-2021).

Director Caney explained to the board that two people filed for the State Board of Education. This is a non-partisan race, which has a ninety-day filing deadline. Mary E. Binegar and Brendan P.

Shea filed petitions and both had enough valid signatures to appear on the ballot.

2020-107 – Mr. Combs made the motion to certify the petitions of Mary E. Binegar and Brendan P. Shea, candidates for State Board of Education 10th district, and place them on the November 3, 2020 General Election ballot. Mr. Grant seconded the motion.

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

X. Appointment o Poll Workers by September 15, 2020

A. Appointment of precinct Democrat and Republican workers with the exception of Deborah A. Cook and Dallas L. Grant.

2020-108 – Mr. Conrad made the motion to appoint the list of Democrat and Republican precinct election workers with the exception of Deborah A. Cook and Dallas L. Grant. Mr. Combs seconded the motion.

Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

2020-109 – Mr. Combs made the motion to appoint Deborah A. Cook as a Democratic precinct election worker. Mr. Grant seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Abstain

2020-110 – Mr. Conrad made the motion to appoint Dallas L. Grant as a Republican precinct election worker. Mr. Combs seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Abstain

Mr. Lembke – Yes

XI. Polling Location Change

The board discussed the New Richmond Community Center polling location, which is for sale; the Director would like to move the precincts because there is no guarantee that the building would be available in November and the utilities have been turned off. Mr. Conrad inquired about the precincts that are single locations if we would lose a couple of workers, should we move the single locations into one building. We would have enough workers within the building to cover the precincts. Mr. Lemkbe asked what do we do if election morning we only have one or two workers in a precinct? The Director stated that we could send our substitutes to those precincts. The Secretary of State insinuates that we might have to combine precincts to a larger location. The high schools have large gyms and are usually within most proximities. Mr. Lembke added that some of the smaller locations it will be difficult to social distance.

2020-111 – Mr. Grant made the motion to move precincts New Richmond Village A, New Richmond Village B and Ohio Township B from the New Richmond Community Center located at 212 Market Street, New Richmond to the First Baptist Church located at 213 Western Avenue, New Richmond, effective at the November 3, 2020 General Election and all elections thereafter. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

The board discussed moving Wayne Township A from the Wayne Township Firehouse to the Wayne Township Administration Building (formerly Newtonsville Administration Building). The Wayne Township trustees do not want us in the firehouse because HUD grant money was used for a portion of the room we would be using; the building cannot be used for partisan purposes. Mr. Grant added we could go back to the administration building. The Director would like to talk to legal counsel.

2020-112 – Mr. Grant made the motion to table moving Wayne Township A precinct. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

XII. Director's Report

A. General election update

a. Staffing for November election

The Director reported that the county approved an administrative assistant position and Cherie Wilson accepted the position.

The next three days we are interviewing for temporary part-time workers. We have already brought in some regular part-time workers.

b. Absentee ballot request to date

We have had over 4,000 absentee ballot applications returned for processing, 112 UOCAVA's have been received. We expect a lot of duplicate applications because several organizations are sending applications to voters.

B. Directives

a. 2020-14

We had a new server but it was not working properly because Windows 19 was installed, we are now in the process of reinstalling windows 16.

b. 2020-15

Per the directive of the Secretary of State we are deciding how to vote the residents in the nursing homes. Terrie Latham contacted the nursing homes to see if the residents can vote the ballot themselves or if we need to come in to vote them. There are some homes that do want us to come to their facility. The SOS suggested deputizing a Democrat and Republican so they could be poll workers for that nursing home. SEM Haven requested that we come to their facility for this election.

Mr. Combs inquired about the security for election day and early voting. The director spoke with Chief Deputy Stratton, told him what our needs are and that we may have some funds available. Captain Kamphaus is coming out to evaluate the parking and where voting lines should be. We will be limited to the number of voters in the voting room. The room will receive ADA improvements and the parking lot and sidewalks will also receive ADA improvements. Mr. Combs suggested the Administration ask for staff to park in the back to open parking for the voters. Mr. Grant stated that today's webinar said they would be notifying the Sheriffs department, is that part of their security for elections, Director Carney said if we request it. Today's webinar was about social distancing, cleaning equipment, and providing personal protective equipment.

Mr. Combs inquired about the water damage at the Red Barn. There was mostly debris from ceiling tiles that landed on the DS200's, some were worse than others. Dan Shebesta (ES&S) went to the Red Barn and looked at the equipment and explained the way the units are made the compartments are mostly sealed and most likely OK, we segregated the worst units. Mr. Combs also asked if we heard from Amy Brewer, the Director sent her an email but Ms. Brewer hasn't been out to look at it. We check the building everyday now. Chairman Lembke suggested knowing all of the damage and submit it one time.

Chairman Lembke suggest hiring a Democrat and Republican and have scheduled days and times throughout the county for voters to drop off their absentee ballot. Mr. Grant has concerns about the liability and having ballots in someone's vehicle, there could be issues beyond the cost. Mr. Combs does not want to ask the commissioners for additional funds for this when we may need to go to them for additional fund for something we really need, but the other board members are welcome to.

Mr. Conrad asked if the board should be meeting more often as we near the election, with or without the Director and Deputy, to support this organization. Mr. Combs added that the Director and Deputy Director could call a meeting whenever it is needed. Mr. Conrad wants to be pro-active.

A major concern for the Director is keeping the staff safe, if one person tests positive for COVID-19 we would have to shut down.

We have one employee that could have issues if the school closes, she does not have anyone to watch her child, we are trying to work thru this. We did purchase laptops with security money for social distancing use as needed. It is possible to have a later shift, if necessary should we become overwhelmed. Chairman Lembke inquired if the staff could work from home; the Director stated should would have to look into the security issues.

Mr. Conrad added if we want to increase the poll worker pay we need to have it done by the October meeting if we plan on increases. Mr. Combs asked if there was a survey with what other board of elections pay, the Director will look into. Mr. Conrad also asked if we are getting part-time workers, the Deputy Director stated that some were enthusiastic about working. The Director would like to increase the regular returning part-time workers' pay, because they already have the knowledge of office procedures. She will get it together for the next meeting. We are trying to do online training for the poll workers since losing our regular trainer.

XIII. Upcoming Calendar

August 27, 2020 – Secretary of State Virtual Summer Conference,
August 27, 2020 – deadline to complete the online conference,
September 23, 2020 at 10:00 a.m., Regular Monthly Board meeting
September 18, 2020 – UOCAVA ballots to be available,
October 5, 2020 – voter registration deadline, office open until 9:00 pm.

XIV. Motion to Adjourn

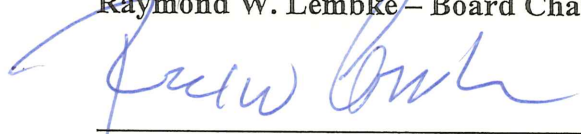
2020-113 – At 3:51 p.m., Mr. Grant made the motion to adjourn. Mr. Conrad seconded the motion.

Upon roll call:

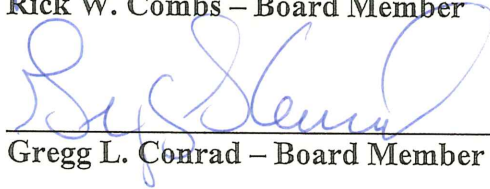
Mr. Combs – Yes
Mr. Conrad – Yes
Mr. Grant – Yes
Mr. Lembke – Yes



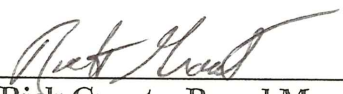
Raymond W. Lembke – Board Chairman



Rick W. Combs – Board Member



Gregg L. Conrad – Board Member



Rick Grant – Board Member

Date

9-23-2020

APPROVAL OF BILLS FOR BOARD MEETING

AUGUST 17, 2020

[illegible]