

I. Call to Order/Pledge of Allegiance

Chairman Ray Lembke called the meeting to order at 10:00 a.m. Mr. Grant led the Pledge of Allegiance.

II. Roll Call

Ray Lembke – Chair – Yes

Rick Combs – Yes

Gregg Conrad – Yes

Richard Grant – Yes

Also present were Director Julia Carney, Deputy Director Chris Dennison and Becky Rudd – Clerk taking record.

III. Motion to Adopt the Agenda as Presented

2020-85 – Mr. Combs made the motion to adopt the agenda as presented. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

IV. Other Attendees – none

V. Public Participation – none

VI. Approval of Minutes

2020-86 – Mr. Conrad made the motion to approve the minutes from the May 9, 2020 Opening of Canvass for the March 17, 2020 Primary Election board meeting. Mr. Grant seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

2020-87 – Mr. Combs made the motion to approve the minutes from the May 19, 2020 Certification of Primary Election and regular board meeting. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

2020-88 – Mr. Conrad made the motion to approve the minutes from the June 1, 2020 Commencing of the March Primary Post-Election Audit board meeting. Mr. Combs seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

2020-89 – Mr. Grant made the motion to approve the minutes from the June 5, 2020 Certification of the March Primary Post-Election Audit board meeting. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

VII. Approval of Bills as of June 23, 2020

2020-90 – Mr. Combs made the motion to accept and pay the bills as of June 23, 2020. Mr. Grant seconded the motion. Upon discussion, Mr. Combs inquired about the copier lease and the Director advised if we go over our allowed amount of copies the cost does increase. He also inquired about the charges for the Ballot on Demand. Director Carney advised we are charged per print on the in house absentee voters and provisional voters, \$0.30 and we buy our own paper. The OAE0 annual dues went up 8% across the board for every county. He also inquired about the mail house. Deputy Director Dennison explained a large amount of savings came from not needing extra temporary staff. Mr. Combs question is what it costs to prepare a ballot, per ballot in house and what it costs through the mail center. We did not pre pay or loan them money for envelopes. Mr. Grant asked if the ES&S support is a flat fee, the Director stated it is a flat fee per day.

Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

VIII. Director's Report

A.Dims Contract

Director Carney advised the board the DIMS contract expired at the end of April 2020. We have been in negotiations with them and they submitted a five-year contract. We have had some issues with the software and are considering a different software vender. DIMS revised the contract and extended the grant and license in a contract that is renewable each year. The contract automatically renews so we need to give the thirty days notice to end the contract prior to the five years. The new contract has gone up (\$3,500 – 7.5%), plus there are voter view software and token regulations fees.

2020-91 – Mr. Combs made the motion that we continue our contract with DIMS to provide our office software for the next five years if we need that extension, up to a five year contract, for \$50,579.26 annually due upon April of every year unless we cancel and give a 30 day notice prior to the next contract. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

B.Security Grant

We received an extension for our security grant money until August 31, 2020. The SOS recommends we purchase window film; the Director will get bids for this, also recommended are window contact sensors. We are considering ballot storage containers. The staff is concerned because of the current political climate. We had considered bank-teller style security but not bulletproof glass. Chairman Lembke does not want to decide on something and then come back and change it and would rather have bulletproof glass instead of bank-teller security. Mr. Combs thinks we should have high tempered glass that is hard to break. Chairman Lembke stated that robbery is not the problem; our risk is someone harming the staff, Mr. Combs agreed and added that Kevlar is very expensive. Chairman Lembke added that a deputy outside the absentee voting room when the room is open to the public could be cost effective. Mr. Combs suggested talking to the sheriff for suggestions. Another problem with the room is the limited space for voting if voters have to be six feet apart.

C. Summer Conference

The conference is going to be on-line this summer. The Director didn't have any other information to date.

The Director is scheduling a vacation for August 9 – 16.

The Deputy Director has scheduled a vacation for July 8 – 17.

IX. Deputy Director's Report

A. Mail house cost

Deputy Director Dennison will create a spreadsheet of the costs incurred by using the mail house. The total of the invoices to the mail house was \$81,107; \$15,000 was direct postage to the postal service. The fees to the mail house was \$66,107. The postage paid return envelopes totaled \$35,127, also paid to the postal service. The total of \$116,234 includes everything (postage, mail house cost and the postage paid). Chairman Lembke inquired how this number compares if we had done the work ourselves. There was push towards the end for the voting from the postal service to do a better job of getting the ballots out after the Secretary of State spoke with them. It cost approximately \$2.35 per piece. He will have another detailed breakdown at the next meeting.

B. Primary election takeaways and process improvement recommendations

The Director and Deputy Director met with the staff to discuss the primary election, it was well received and got a lot of feedback. We have a lot of information to move forward with. We need more cross training among the staff.

The board discussed the irregularities with the test deck and directed that the test deck be secured in a separate locked ballot box with a chain of custody form. The board instructed that another test deck be created for logic & accuracy testing.

The board discussed ways that election night result reporting can be completed sooner and recommended staff discuss operational procedures with other counties.

There was discussion regarding the use of schools on Election Day for in person voting. The Director advised that most of the schools are closed for the general elections; it's the primary election that can be a problem.

X. Upcoming Events and Meeting Dates

July 22, 2020 at 10:00 a.m., – monthly board meeting

XI. Motion to Adjourn

2020-92 – At 12:02 p.m., Mr. Grant made the motion to adjourn. Mr. Conrad seconded the motion.

Upon roll call:

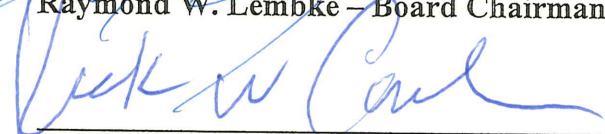
Mr. Combs – Yes

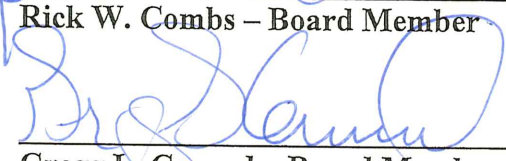
Mr. Conrad – Yes

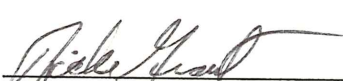
Mr. Grant – Yes

Mr. Lembke – Yes


Raymond W. Lembke – Board Chairman


Rick W. Combs – Board Member


Gregg L. Conrad – Board Member


Rick Grant – Board Member

Date July 20, 2020

APPROVAL OF BILLS FOR BOARD MEETING

JUNE 23, 2020

[illegible]

Rebecca Rudd

From: Rebecca Rudd
Sent: Friday, June 19, 2020 12:00 PM
To: clermont sun
Subject: mtg date change
Attachments: 2020 june 23 - date change for reg mtg.doc

Good Afternoon,

Please be advised and post as a PSA (no cost) the attachment regarding a date change for the regular monthly board meeting of the Clermont County Board of Elections. Please let me know if you have any questions.

Thank you,

Becky Rudd
Clermont County Board of Elections
76 S. Riverside Dr.
Batavia, Ohio 45103
513-732-7275

**Clermont County Board of Elections
Notice of Change of Meeting Date**

The Clermont County Board of Elections has re-scheduled the
June 2020 Regular Monthly Board Meeting for:
Tuesday, June 23 at 10:00 a.m.

The meeting will be held at the Board Office, 76 S. Riverside Dr.,
Batavia, 45103.

Julia Carney – Director

