Clermont County Board of Elections Page 1 of 3

I. Call to Order/Pledge of Allegiance

Chairman Ray Lembke called the meeting to order at 10:00 a.m. Mr. Grant led the Pledge of Allegiance.

II. Roll Call

Ray Lembke – Chair – Yes Rick Combs – Yes Gregg Conrad – Yes Richard Grant – Yes Also present were Director Julia Carney, Becky Rudd – Clerk taking record, Deputy Director Chris Dennison was absent.

III. Other Attendees - Brandon Hoeppner (ISD), Adam Roosa, Ed McCoy

IV. Approval of Agenda

2019-84 - Mr. Grant made the motion to approve the agenda as presented. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes Mr. Conrad – Yes Mr. Grant – Yes

Mr. Lembke – Yes

V. Public Participation – Ed McCoy spoke regarding the Amelia Village Surrender Corporate Powers ballot language availability/sample ballot. Director Carney responded that the language is set by the Revised Code.

VI. Approval of Minutes of the June 26, 2019 Regular Board Meeting

Director Carney advised the Board of a small correction made to the minute's draft.

2019-85 – Mr. Grant made the motion to approve the minutes from the June 26, 2019 Regular Board Meeting. Mr. Combs seconded the motion. Upon roll call:

Mr. Combs – Yes Mr. Conrad – Yes Mr. Grant – Yes

Mr. Lembke – Yes

VII. Approval of Bills as of July 24, 2019 Meeting

2019-86 – Mr. Grant made the motion to approve and pay the bills as of July 24, 2019. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

VIII. Appointment of Precinct Election Officials for the period of September 15, 2019 to September 14, 2020

Mr. Lembke advised the Board that the Debra Cook listed in the Democrat Precinct Officials List is not his wife.

At 10:07 a.m., the Board recessed to review the precinct elections officials list.

At 10:10 a.m., the Board returned from recess.

2019-87 – Mr. Conrad made the motion to accept the Precinct Election Officials for the period of September 15, 2019 to September 14, 2020. Mr. Combs seconded the motion. Upon roll call: Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

IX. Ballot Items for November 2019 General Election

A. Newtonsville Village Petition: Surrender of Corporate Powers

Director Carney explained we received petitions for Surrender of Corporate Powers of Newtonsville Village. There was a question of the required number of valid signatures, because no one ran for a municipal office. The Secretary of State's Legal Counsel advised us to use the number of votes for the Governor's race in that precinct. They needed 28 valid signatures, submitted 40, and had 37 valid signatures, which is sufficient to go on the ballot.

Chairman Lembke advised the Board that he had served as the Newtonsville Solicitor until June 28, 2019. He advised the village that he could not work on any election matters and was never asked to work on such matters.

2019-88 – Mr. Combs made the motion to accept and place the Newtonsville Village – the surrender of corporate powers on the November 5, 2019 General Election ballot. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes Mr. Conrad – Yes Mr. Grant – Yes

Mr. Lembke – Abstain

X. Movement of next Board Meeting to August 19, 2019 or prior to certify petitions

The petitions must be certified no later than August 19.

2019-89 – Mr. Combs made the motion to change the August (28th) regular meeting date to Monday, August 19, 2019 at 10:00 a.m., to satisfy the certification deadline for petitions for the November 5, 2019 General Election ballot. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke - Yes

XI. Directors Report

A. Secretary of State Directives 2019-08, Security and 2019-09, Last Chance Notice **2019-90** – At 10:17 a.m., Mr. Combs made the motion to go into Executive Session pursuant to O.R.C. 121.22 (G) (6) to discuss security issues. Mr. Conrad seconded the motion. Ms. Carney and Mr. Hoeppner were invited to participate in Executive Session. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

2019-91 – At 11:16 a.m., Mr. Combs made the motion to come out of Executive Session. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke - Yes

Director Carney explained the Last Chance Notices (8,042) will be mailed next Monday July 29, 2019. These voters were mailed confirmation notices in 2015 and did not respond to us. The cost will be reimbursed by the state. Barrett Brothers is handling this mailing.

B. OAEO District Meeting

Director Carney, Deputy Director Dennison, Tonia Blackburn, and Becky Rudd attended the District Meeting in Springfield. There were several speakers on various topics.

C. ES&S Contract for election support services for 2019

Director Carney reported the cost of election support has gone up to \$1,625 per day (+\$75), the contract had expired and this covers the remainder of the year. The County Prosecutor approved the contract.

2019-92 - Mr. Combs made the motion to approve the contract with ES&S for election support services for the remainder of 2019. Mr. Grant seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

D. HB166

This bill was passed last week, it is the budget bill and has election material attached to it. The 2020 primary date is March 17. Petitions with the prior date will be accepted. It also included for the reduction of poll workers at a multi-precinct polling location.

E. Delivery of Election Equipment

The ADA express votes (155) were delivered on July 1; one did not turn on and has already been replaced. The ballot on demand systems (6) were delivered yesterday, July 23, 2019.

F. Vacancy in County Engineer

The Republican Party will meet on August 6 for the appointment of an engineer for the reminder of the term. The full term position will be on the 2020 ballot.

G. Candidates filed to date

Director Carney gave the Board a list of candidates that picked up and or filed petitions to date.

Mr. Conrad inquired about changing polling locations. Director Carney advised the Board that St. James and the Oasis maybe moving to the Loveland Presbyterian Church and the American Legion. The Board also discussed the problem with the closed bridge on Price Rd. The Board decided to send a letter to the voters in the precinct affected by the road closure and advise them that we are aware of the issue, and let them know of the options of voting absentee in the office or by mail if they do not want to go around the detour. We will continue to monitor the road situation for the March 2020 election.

Mr. Conrad inquired about the Holly Hill polling location and Clough Pike Elementary. Director Carney advised the Board that the Clough Pike Elementary location will need to be moved due to school construction.

Mr. Conrad inquired about the quarterly financial report; the Director will have the report at the next meeting.

Mr. Grant added that if Newtonsville Village is dissolved, the building may not be available for voting and we may need to look at that later. When the new fire station is complete, it could be an option.

On July 25, the Director will attend a CLE meeting and July 30 an ADA meeting in Chillicothe.

XII. Important Dates

August 7, 2019 – Deadline for submission of petitions for candidates and issues. August 19, 2019 – Regular Monthly Board Meeting and certification of candidates and issues. Tuesday, July 16, 2019 (9:30 am) – OAEO Regional Meeting

XIII. Motion to Adjourn

2019-93 – At 11:53 a.m., Mr. Grant made the motion to adjourn. Mr. Combs seconded the motion. Upon roll call:

Mr. Combs – Yes Mr. Conrad – Yes Mr. Grant – Yes Mr. Lembke – Yes

Raymond W. Lembke – Board Chairman

Rick W. Combs – Board Member

Gregg L. Conrad – Board Member

Rick Grant – Board Member

Date

APPROVAL OF BILLS FOR BOARD MEETING JULY 24, 2019

| VENDOR | DESCRIPTION OF PAYMENT | | AMOUNT | |
|-------------------------------------|--|----|-----------|--|
| INVOICES APPROVED BY BOARD MEMBERS: | | | | |
| BARRETT BROTHERS | POSTAGE FOR "LAST CHANCE MAILER" | \$ | 3,394.88 | |
| CULLIGAN WATER | BOTTLED WATER 7-1-19 TO 7-31-19 | \$ | 52.25 | |
| DELL | SOLID STATE DRIVE 240GB (2) | \$ | 67.06 | |
| DONNELLON MCCARTHY | COPIER LEASE 6-15-19 TO 7-14-19 | \$ | 849.38 | |
| E. S. & S. | ANNUAL RENEWAL LICENSE FEE - BRIDGEPOINT & EZ ROSTER | \$ | 22,743.00 | |
| E. S. & S. | ELECTION DAY SUPPORT 5-7-19 - ANDREW SEEVERS | \$ | 4,675.00 | |
| RICK GRANT | REIMBURSEMENT - SUMMER CONFERENCE | \$ | 183.25 | |
| RAY LEMBKE | REIMBURSEMENT - SUMMER CONFERENCE | \$ | 132.24 | |
| OFFICE DEPOT | TONER FOR DELL PRINTER | \$ | 62.79 | |
| OFFICE DEPOT | BATTERIES AND HIGHLIGHTERS | \$ | 54.54 | |
| OFFICE DEPOT | BATTERY BACK UP | \$ | 63.74 | |
| RB PRINTING | #10 NO-WINDOW ENVELOPES BULK RATE W/ INSIGNIA (10,000) | \$ | 531.40 | |
| BECKY RUDD | REIMBURSEMENT FOR STANCHIONS FOR ABSENTEE ROOM | \$ | 13.74 | |
| RUEBEL FAMILY PARTNERSHIP | OFF SITE STORAGE FOR AUGUST 2019 | \$ | 3,300.00 | |
| STAFF SALARIES | PAY PERIOD 06-17-19 TO 06-30-19 | \$ | 16,795.20 | |
| BOARD MEMBERS SALARIES | PAY PERIOD 06-17-19 TO 06-30-19 | \$ | 2,343.84 | |
| STAFF SALARIES | PAY PERIOD 07-01-19 TO 07-14-19 | \$ | 16,795.22 | |
| BOARD MEMBERS SALARIES | PAY PERIOD 07-01-19 TO 07-14-19 | \$ | 2,343.84 | |
| | TOTAL: | \$ | 74,401.37 | |
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