

**I. Call to Order/Pledge of Allegiance**

Chairman Ray Lembke called the meeting to order at 10:05 a.m. Chris Dennison led the Pledge of Allegiance.

**II. Roll Call**

Ray Lembke – Chair – Yes

Rick Combs – Yes

Gregg Conrad – Yes

Richard Grant – Absent

Also present were Director Julia Carney, Deputy Director Chris Dennison and Becky Rudd – Clerk taking record.

**III. Other Attendees – Kenny Henning – SOS Liaison**

**IV. Approval of Agenda**

**2019-31** – Mr. Combs made the motion to Approve the Agenda as Presented. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Absent

Mr. Lembke – Yes

**V. Public Participation – Each speaker is limited to a maximum of five minutes to address the Board – none.**

**VI. Public Test for May 7, 2019 Special Election**

At 10:06 a.m., the Board recessed while Rick Combs and Gregg Conrad observed Dan Shebesta (ES&S) run the test deck through the 850 ballot scanner.

At 10:14 a.m., the Board returned from recess. Mr. Combs read the results from the newly run report while Mr. Lembke compared them to the control sheet. The Board discovered the control sheet did not have the over and under votes listed.

At 10:17 a.m., the Board recessed to wait for Dan Shebesta.

At 10:21 a.m., the Board returned from recess. Mr. Combs read the results again from the newly run report while Mr. Lembke compared them to the complete control sheet and found the results to match and that the computer was counting accurately. The Board signed and dated the reports.

**2019-32** – Mr. Combs made the motion to accept the results of the Public Test for the May 7, 2019 Special Election. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Absent

Mr. Lembke – Yes

**VII. Approval of Minutes of the March 28, 2019 Regular Board Meeting**

**2019-33** – Mr. Conrad made the motion to approve the minutes from the March 28, 2019 Regular Meeting. Mr. Combs seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Absent

Mr. Lembke – Yes

**VIII. Approval of Amended Bills as from the March 28, 2019 Meeting**

Director Carney explained the entry – Annual Maintenance Fee for hardware/firmware for \$11,336.00 included the 650-ballot scanner. We will be replacing the 650 scanner with the purchase of a new 450 ballot scanner and will not need the maintenance fee that is included in this bill. The 850-ballot scanner is included in the maintenance fee. We are waiting on a revised bill from ES&S.

**2019-34** – Mr. Conrad made the motion to approve the Amended Bills from the March 28, 2019 Board Meeting. Mr. Combs seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Absent

Mr. Lembke – Yes

**XI. Approval of Bills as of April 24, 2019**

**2019-35** – Mr. Combs made the motion to accept and pay the bills as of April 24, 2019. Mr. Conrad seconded the motion. Mr. Combs mentioned the off-site storage has gone up, Director Carney stated the lease was effective April 1. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Absent

Mr. Lembke – Yes

**X. Director's Report**

A. Special Election – May 7, 2019 – Milford Exempted Village School District (40 precincts – 21 polling locations)

The in-office absentee voting has been steady, 215 in office voters and 250 absentees received by mail.

The poll workers are full and training is completed. Election equipment deployment will be May 2 & 3, pick up will be May 8. Election Day ballots are packed. The electronic poll books are ready for the Saturday pick up.

B. DIMS Conference June 10 – 11 in Put In Bay

**2019-36** – Mr. Combs made the motion to send the Director, Deputy Director and two staff members to the DIMS Conference, June 10-11 at Put In Bay. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Absent

Mr. Lembke – Yes

C. SOS Summer Conference June 17 – 19, Columbus Hilton. The Director and Deputy Director will need to stay 3 nights and the staff 2 nights. Registration fee is \$139 per person, total of eight to attend.

**2019-37** – Mr. Conrad made the motion to send eight people to the SOS Summer Conference June 17-19 in Columbus. Mr. Combs seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Absent

Mr. Lembke – Yes

D. OREO Training Courses June 17 for Director and Deputy Director (\$480 for class & registration fees)

**2019-38** – Mr. Combs made the motion to send the Director and Deputy Director to the OREO Training and pay the class and registration fees. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Absent

Mr. Lembke – Yes

E. Contract with the Oasis Conference Center for Special Election

Director Carney explained that we have a contract with the Oasis for \$440 for this special election only. They will be adding more service costs for the room. We found other locations that could work for us. The \$440 fee will be charged back to the Milford School District.

**2019-39** – Mr. Combs made the motion to approve the contract with the Oasis Conference Center for only the May 7, 2019 Special Election for \$440. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Absent

Mr. Lembke – Yes

At 10:36 a.m., the Board recessed

At 10:39 a.m., the Board returned from recess.

F. Contract with Planes Storage and Moving for Special and General Elections

Director Carney reported the cost of election equipment deployment, \$2,993 for the May 7, 2019 Special Election and \$9,200 for the 2019 November General. This is what we have been paying.

**2019-40**– Mr. Combs made the motion to approve the contract with Planes Storage and Moving for the 2019 election year. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Absent

Mr. Lembke – Yes

G. Ohio Elections Commission Referrals

Director Carney explained the campaign committees the Board needs to examine for possible referrals to the Ohio Elections Commission.

**2019-41** – Mr. Combs made the motion to refer the following campaign committees to the Ohio Elections Commission for campaign finance violations: Allen Freeman – late filing, Rodney Henry – no filing, Warren Walker – late filing, Save Our Streets Committee – expenses and contributions before the Designation of Treasurer was filed, Vote For Our Kids – exceeded the cash contribution limit, Wake Up Amelia – late filing, Wayne Township Residents for Responsible Leadership – late filing. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Absent

Mr. Lembke – Yes

Mr. Combs inquired about alleged voter intimidation. Director Carney advised the Board that she has spoken to legal counsel regarding the situation.

H. Continuation of Cable Service

Director Carney reported the office cable TV service was discontinued.

I. Training at Miami Township Administration Building

The staff was very accommodating and good to work with at the Miami Township Administration Building. The training went well.

J. Review of Budget Year to Date

Director Carney gave the Board a copy of the budget & spending year to date through March.

**VIII. Deputy Director's Report**

A. Remaining funds from SOS reimbursement

Deputy Director Dennison reported on proposed equipment purchases with the remaining reimbursement money. He gave the Board a list of these wanted purchases. This was due and submitted to the Secretary of State last week. The Secretary of State will review the list; we will be notified and issued a check in June. The equipment includes a 450-ballot scanner, 115 Express Votes and Ballot on Demand printers and laptops.

Mr. Combs inquired about the Voter View program on the website; Deputy Dennison will confirm the progress of the program. Mr. Combs also inquired, if a person voting an absentee ballot sends in the ballot, then the voter wants to retrieve the ballot if it was not counted and change their vote. Director Carney advised him that this could not be done.

The folding machine, for folding the absentee ballots, was delivered and we are using it.

**IX. Upcoming Board Meetings & Important Dates**

Tuesday, May 7, 2019 – Special Election Day Open Polls at 6:30 a.m.

Wednesday May 8, 2019 Deadline for filing questions & issues for August Special Election.

Official Canvas begin between May 18 and 22, must complete by May 28. The Director would like to open on the May 20 at 9:00 a.m. and certify on May 22.

Regular Monthly Meeting moved to a date that the Official Canvas is complete.

DIMS Conference June 10-11, Put In Bay.

SOS Summer Conference June 17-19, Columbus.

June 26, 2019 Regular Monthly Board Meeting.

**X. Motion to Adjourn**

**2019-42** – At 11:12 a.m., Mr. Combs made the motion to adjourn. Mr. Conrad seconded the motion.

Upon roll call:

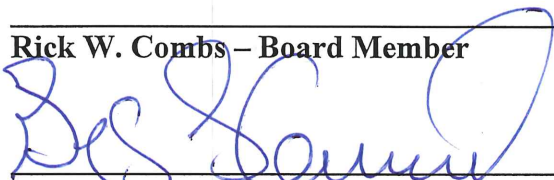
Mr. Combs – Yes

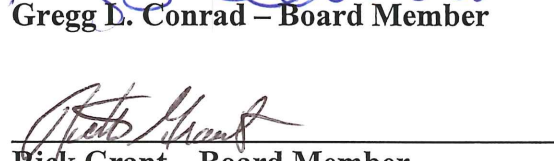
Mr. Conrad – Yes

Mr. Grant – Absent

Mr. Lembke – Yes

  
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Raymond W. Lembke – Board Chairman

  
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Rick W. Combs – Board Member

  
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Gregg L. Conrad – Board Member

  
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Rick Grant – Board Member

Date 5-23-19

**APRIL 24, 2019**

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**\*REVISED\***  
**APPROVAL OF BILLS FOR BOARD MEETING**  
**MARCH 28, 2019**

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