

At 10:46 a.m., Mr. Conrad turned the meeting over the Chairman Lembke.

I. Approval of Agenda

2019-118 – Mr. Conrad made the motion to approve the agenda as presented. Mr. Grant seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

II. Public Participation – None.

III. Approval of Minutes: August 14, 2019 – Regular Board Meeting

2019-119 – Mr. Grant made the motion to approve the minutes from the August 14, 2019 Regular Board Meeting. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

IV. Approval of Bills as of September 25, 2019

2019-120 – Mr. Combs made the motion to approve and pay the bills as of September 25, 2019. Mr. Grant seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

V. Director's Report

A. Ballots

Director Carney advised the Board that the ballot proofs were sent to Barrett Brothers/ES&S (ES&S bought Barrett Brothers) and the test deck was delivered yesterday (9-24-2019). Dan Shebesta (ES&S) is doing the L&A testing today. We have had a few difficulties with the balotar equipment. The program written for the balotar was not being sent to the printer as we originally thought. We are working on the issue and will have a backup plan. We are the only county in the state that uses DIMS for ballot on demand; other counties use the Triad voter registration system. Mr. Conrad suggested that DIMS gives us something because they sold this system to us and now we are having to compensate. ES&S hasn't been very helpful with costumer service through this process. Chairman Lemke agreed with Mr. Conrad because when we purchased this, we thought we could print on demand instead of batches and pay for ballots we do not use. We will see how the system works.

1. Absentees Ballot Requests

UOCAVA voting starting on September 20, and 17 were sent out

349 regular absentee ballot requests to date

50 nursing home absentee ballot requests to date

19 UOCAVA to date (2 more were added)

2. The last day to register and name & address changes is Monday, October 7th. The office is required to be open until 9:00 p.m. that day. The Secretary of States would like us to have an open house that evening. Director Carney does not feel that it is practical at this time. Kenny Henning (SOS Liaison) stated the OAE0 wanted the open house, not the Secretary of State. The Board decided to not hold an open house.

3. Office Hours for early voting

Tuesday, October 8 – Friday October 25 (8:00 am – 5:00 pm)

Monday, October 28 – Friday, November 1 (8:00 am – 7:00 pm)

Saturday, November 2 (8:00 am – 4:00 pm)

Sunday, November 3 (1:00 pm – 5 pm)

Monday, November 4 (8:00 am – 2:00 pm) – last day to vote in office absentee

4. Part-Tim Employees

Director Carney discussed the status of our current temporary employees. Currently we have four part-time employees helping with mailings and training set-up, and will come in as needed right now. We are looking for additional employees with up to date computer skills, pay is \$10 an hour.

We currently have four returning employees that have worked multiple elections and would like to increase the hourly rate for those returning employees. These employees know our DIMS system. Director Carney would like to increase them to \$12.50 an hour. Our budget may not allow that increase if we bring on additional employees and would ask for \$11 an hour. We can revisit this after the 2020 budget. We can afford the \$11 an hour increase for these four employees.

2019-121 – Mr. Combs made the motion to move the four individuals (Krista Fields, Christine Freyhof, Colleen Hettman, and Cherie Wilson) from \$10 to \$11 an hour, retroactive to Monday September 23, at the direction of the Director and Deputy Director because of their time here and their skills. Mr. Grant seconded the motion. Upon discussion, Mr. Conrad stated we are asking people to have computer skills and we are giving them a dollar raise. Mr. Combs stated that it is not in the budget this late in the year with an election approaching. Director Carney added that the budget should be raised in January. Mr. Lembke confirmed that the new employees will still be \$10 and the Director confirmed they would. Kenney Henning will send the Board a file regarding part-time salary regionally. Upon roll call:

Mr. Combs – Yes
Mr. Conrad – Yes
Mr. Grant – Yes
Mr. Lembke – Yes

5. New Polling Locations

Director Carney gave the Board the polling place changes for approval.

<u>Current Polling Location</u>	<u>Precincts</u>	<u>New Polling Location</u>
St. James Orthodox Church 6577 Branch Hill Miami vi lle Rd.	MI-Twp A, Y, L1L, M1M	Loveland Presbyterian Church 6796 Loveland Miami vi lle Rd.
Oasis Conference Center 902 Loveland Miami vi lle Rd.	MI-X	McCormick Elementary School 751 Loveland Miami vi lle Rd.
Oasis Conference Center 902 Loveland Miami vi lle Rd.	MI-K1K	River Hills Christian Church 6300 Price Rd.
Oasis Conference Center 902 Loveland Miami vi lle Rd.	MI-P1P	Boyd E. Smith School 1052 Jer Les Drive

Mr. Combs had concerns about the size of the elevator and steps at the River Hills Christian Church.

A temporary polling place change for the 2019 General and 2020 Primary elections:

<u>Current Polling Location</u>	<u>Precincts</u>	<u>Temporary Polling Location</u>
Clough Pike Elementary School	UN-U, UN-E1E & UN-V1V	Ambassador 1st Freewill Church

The school is under construction. We will mail post cards and have a banner on the school fence advising of the move. Mr. Combs suggested calling Miami and Union Townships and have them put the changes on their social media. Mr. Grant asked if the Board had concerns about using the schools as polling locations with the current social problems. Director Carney advised, the schools do close for the November elections but not for the specials and primaries. The Board discussed this issue. Mr. Combs suggested that Kenny Henning talk with the Secretary of State and encourage that the schools close for all elections.

2019-122 – Mr. Grant made the motion to approve the polling place changes as recommended by the Director and Deputy Director. Mr. Combs seconded the motion. Upon roll call:

Mr. Combs – Yes
Mr. Conrad – Yes
Mr. Grant – Yes
Mr. Lembke – Yes

Mr. Combs added that this was a good job and Director Carney advised the Board that Kim Beard did the work and the Board wanted to relay their appreciation to her.

6. New Polling Locations

We are still looking for poll workers, about 25 Democrats and 15 Republicans, a lot are needed in Union and Miami Township. Director Carney contacted John McGraw and he is going to announce the need for poll workers at their trustee meeting and each township will announce it on their social media.

Mr. Combs brought up a rejected petition for a school board member. He wanted to know if the Director was going to take action on it. The Board discussed the issue and Mr. Grant suggested keeping the same standard as in the past referral and to the Secretary of State.

2019-123 – Mr. Grant made the motion to report to the Secretary of State the petition for Clermont Northeastern School Board Member that was rejected by this Board during certification. Mr. Combs seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

The Director reported to the Board regarding the issue of Stewart Kidwell still being on the voter rolls after he received a felony conviction in the Federal Court system. The Federal Prosecutor is supposed to report the felony conviction to the Secretary of State's Office and then the information is filtered down to the county level. We asked the Secretary of State's office to research this. Their response was that they did not receive any notification regarding the conviction. This is why the information was not provided to us. He should be removed now because of failure to respond to the NCOA mailings. Director Carney will follow up with our Common Pleas Court regarding the conviction reports.

VI. Deputy Director's Report

A. AutoMARKs

Deputy Director Dennison reported Summit County Board of Elections is taking 18 of our obsolete automarks, we asked them to pick them up by the end of September. The remaining 57 will go to scrap. They are fixed assets and not purchased with HAVA funds. They have no digital media or hard drive, and not a tabulation machine, only a printer.

B. Obsolete Equipment – motion to approve the disposal of obsolete equipment

2019-124 – Mr. Combs made the motion to dispose of the obsolete equipment we currently have, AutoMARKs and DS650, as advised by the Director and Deputy Director and be disposed of in accordance with Ohio Law. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

Director Carney advised the Board that Brown County Board of Elections has several electronic poll books that they are getting rid of. She would like to take the poll books and printers if they are at no cost. The Brown County Director will advise the Board if there is a cost.

2019-125 – Mr. Grant made the motion to allow the Director to acquire the poll books and printers from Brown County Board of Elections if there is no cost involved. Mr. Combs seconded the motion. Upon roll:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes

C. Balotar system

Deputy Director Dennison reported we have six printers supported by three laptops. The IT department ran the cable and the hardware is ready to go.

D. Pollworker Training

The training is going well, they are job specific but we have breakouts for the various jobs. It is more hands on and scenario based, more cross training. We combined poll worker manuals and now have one manual.

E. Absentee Ballots sent through mail house

From a preliminary investigations, it will save money and workers putting together the ballots to be mailed out. It should also eliminate human error. A voter file is sent to them and they prepare the ballot and any additional inserts. We would like to implement this for the March Primary Election. Chairman Lembke suggested that he continue to look into this.

F. Price Road bridge project

Deputy Director contacted the engineer's office and was advised that a contractor has been selected and the contract has been approved for the Price Road bridge project. A pre-construction meeting is scheduled for October 11, it is scheduled to begin in late October and completion date is March 2020.

Chairman Lembke inquired about the security compliance. Director Carney has been meeting with Brandon Hoeppner every other week. We have the server and firewall, and are updating to the 360 Office soon, which will allow the Board to access their county emails from home. We are working on our new email addresses, segregating from the county email. Wade Grabowski (Facilities Management) had an architect come in the office to look at the counter situation in this office and the early voting area. The Secretary of State's Office is providing an Albert Sensor, but we don't know a date for its installation.

VII. Upcoming Board Meetings & Other Important Dates

Wednesday October 23, 2019 at 10:00 a.m. – Regular Monthly Board Meeting & Public Test of the November General Election

Tuesday, November 5, 2019 6:30 a.m. – 7:20 p.m. – General Election Day Meeting

VIII. Motion to Adjourn

2019-126 – At 11:51 a.m., Mr. Grant made the motion to adjourn. Mr. Combs seconded the motion.

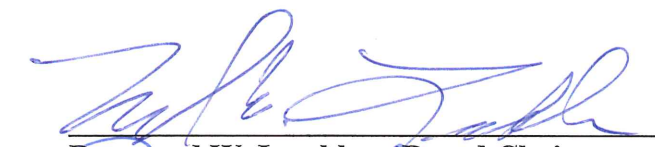
Upon roll call:

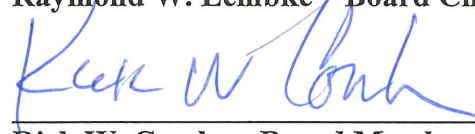
Mr. Combs – Yes

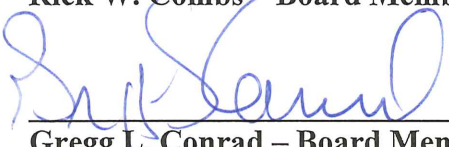
Mr. Conrad – Yes

Mr. Grant – Yes

Mr. Lembke – Yes


Raymond W. Lembke – Board Chairman


Rick W. Combs – Board Member


Gregg L. Conrad – Board Member

 10-23-2019
Rick Grant – Board Member

APPROVAL OF BILLS FOR BOARD MEETING SEPTEMBER 25, 2019

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