

**I. Call to Order/Pledge of Allegiance**

Chairman Ray Lembke called the meeting to order at 10:00 a.m. Deputy Director Dennison led the Pledge of Allegiance.

**II. Roll Call**

Ray Lembke – Chair – Yes

Rick Combs – Yes

Gregg Conrad – Yes

Larry Heller – Yes

Also present were Director Julia Carney, Deputy Director Chris Dennison and Becky Rudd – Clerk taking record.

**III. Other Attendees – Beth Hamad – SOS Liaison**

**IV. Motion to Approve the Agenda as Presented**

**2018-133** – Mr. Combs made the motion to Approve the Agenda as Presented. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Yes

**V. Approval of Minutes**

Regular Meeting – August 20, 2018

**2018-134** – Mr. Heller made the motion to approve the August 20, 2018 Regular Board Meeting minutes. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Yes

Special Meeting – August 30, 2018

**2018-135** – Mr. Conrad made the motion to approve the August 30, 2018 Special Board Meeting minutes. Mr. Combs seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Yes

Special Meeting – August 31, 2018

**2018-136** – Mr. Combs made the motion to approve the August 31, 2018 Special Board Meeting minutes. Mr. Heller seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Yes

**VI. Approval of Bills as of September 27, 2018**

**2018-137** – Mr. Combs made the motion to approve and pay the bills as of September 27, 2018. Mr. Heller seconded the motion. Upon discussion, Mr. Combs inquired about several entries and would like a small description for entries that are abbreviated. Mr. Lembke inquired about the Democracy Live entry and would we be receiving reimbursement for it. It was explained that we already received a reimbursement for it. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Abstain

Mr. Heller – Yes

Mr. Lembke – Yes

## VII. Director's Report

### A. Budget

1. Budget Update 2019 – Director Carney provided and advised the Board of the 2019 budget. It is less than last year (about \$57,000) because we will not have a primary election. The final submission is due October 10, 2018.

### B. Registered Voters – 139,933 to date (133,711 in 2014)

### C. Absentee Ballots –

1. UNOCAVA 64 (30 in 2014)

2. Regular absentees 8,205\* (8,181 in 2014) \*about 4,000 absentees still to be entered for approximately 12,000, I expect another 5,000.

3. Staffing – We have hired four employees that have worked for us before. We ordered the absentee ballots and expect them October 3. We are scheduling workers for the weekend of October 6 & 7 to process the ballots. We are still looking for poll workers. Training starts in about 2 weeks. The Board and Beth Hamad would like copies of the training schedule.

The logic and accuracy testing was done this week. The staff is putting security tags on the equipment. The thumb drive also has a security seal as part of the chain of custody. Director Carney is working on an article detailing our security efforts and requirements.

## VIII. Deputy Director's Report

### A. Obsolete Equipment

Deputy Director Dennison gave the Board Members a report/inventory of obsolete or salvageable equipment to be disposed. If the Board votes to approve the disposal, of this the equipment, the minutes go to the County Commissioners, they will vote to make them obsolete, and then we can dispose of the equipment. None of these items were purchased with HAVA funds and there is no digital media, hard drives or other information on any of the equipment.

**2018-138** – Mr. Heller made the motion to approve the disposal of obsolete equipment as shown on the attached exhibit. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Yes

## IX. Upcoming Dates:

October 9, 2018 – Last day to register to vote for 2018 General Election (office must to be open until 9:00 pm).

October 10, 2018 thru November 5, 2018 – Early voting begins.

October 25, 2018 at 10:00 a.m., Regular Monthly Board Meeting and Public Test.

November 6, 2018 at 6:30 a.m., Election Day Board Meeting, polls open at 6:30 a.m.

## X. Executive Session:

**2018-139** – At 10:31 a.m., Mr. Heller made the motion to go into Executive Session pursuant to R.C. § 121.22(G) (1) to discuss personnel matters. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Yes

**2018-140** – At 11:01 a.m., Mr. Heller made the motion to return from Executive Session. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Yes

**2018-141** – Mr. Heller made the motion that the Board adds into their regular salaries for 2019, the sum of \$18,854.00. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Yes

The Board discussed an upgrade to the boardroom television for when the Board needs to review documents. They agreed for the Director and Deputy Director to look into size, cost and if it was within the budget and make a recommendation to the Board.

**XI. Motion to Adjourn**

**2018-142** – At 11:07 a.m., Mr. Combs made the motion to adjourn. Mr. Heller seconded the motion.

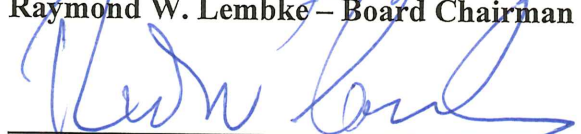
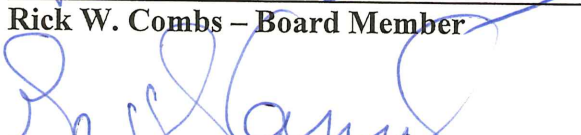
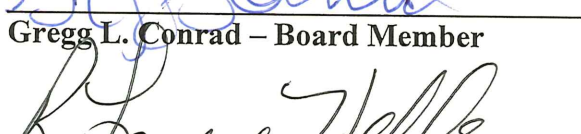
Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Yes

  
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**Raymond W. Lembke – Board Chairman**  
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**Rick W. Combs – Board Member**  
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**Gregg L. Conrad – Board Member**  
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**R. Lawrence Heller – Board Member**

Date

10/25/2018

# APPROVAL OF BILLS FOR BOARD MEETING SEPTEMBER 27, 2018

[illegible]