

**I. Call to Order/Pledge of Allegiance**

Chairman Ray Lembke called the meeting to order at 9:00 a.m. Deputy Director Dennison led the Pledge of Allegiance.

**II. Roll Call**

Ray Lembke – Chair – Yes

Rick Combs – Absent

Gregg Conrad – Yes

Larry Heller – Yes

Also present were Director Julia Carney, Deputy Director Chris Dennison and Becky Rudd – Clerk taking record.

**III. Other Attendees/Observers - none**

**IV. Motion to Adopt the Agenda as Presented**

**2018-189** – Mr. Conrad made the motion to adopt the agenda as presented. Mr. Heller seconded the motion. Upon roll call:

Mr. Combs – Absent

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Yes

**V. Races to be Audited per Directive 2018-38:**

Director Carney advised the Board that the Secretary of State chose the Governor and Lieutenant Governor Race and the Treasurer of State Race to be audited, and we are to randomly select 1 non-statewide candidate contest where the number of candidates exceeds the number to be elected.

**VI. Motion by Board to Conduct the Post-Election Audit by randomly selected precincts**

**2018-190** – Mr. Conrad made the motion to conduct the audit for the County Commissioner race.

Mr. Heller seconded the motion. Upon roll call:

Mr. Combs – Absent

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Yes

**VII. Selection of Precincts for Post-Election Audit (5% of Total Vote Cast – 80,943 = 4,048)**

The Board randomly selected the following precincts:

Batavia Village – A – 596

Union Township – J1J – 316

Union Township – R1R – 498

Wayne Township – C – 615

Goshen Township – B – 547

Batavia Township – L – 417

Union Township – V1V – 388

Miami Township – Z – 888

Franklin Township – D – 341

Total ballots = 4,606

**2018-191** – Mr. Heller made the motion to conduct the audit per the randomly selected precincts as drawn. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Absent

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Yes

**VIII. Motion for Board to go into Recess and Reconvene Tuesday, December 18, 2018 at 10:30 a.m.**

**2018-192** – At 9:14 a.m., Mr. Heller made the motion to recess and reconvene on Tuesday December 18 at 10:30 a.m. to Certify the Results of the Post-Election Audit and conduct the Regular Monthly Board Meeting. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Absent

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Yes

**The Board Reconvened on Monday, December 17, 2018 at 10:30 a.m. (rescheduled date)**

**I. Call Meeting to Order/Pledge of Allegiance**

At 10:30 a.m., Chairman Ray Lembke call the meeting to order. Mr. Combs led the Pledge of Allegiance.

## **II. Roll Call**

Ray Lembke – Chair – Yes

Rick Combs – Yes

Gregg Conrad – Yes

Larry Heller – Yes

Also present were Director Julia Carney, Deputy Director Chris Dennison and Becky Rudd – Clerk taking record.

## **III. Motion to Adopt the Agenda as Presented**

**2018-193** – Mr. Combs made the motion to adopt the agenda as presented. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Yes

## **IV. Other Attendees or Observers – none**

## **V. Motion to Approve the Results of the Post-Election Audit per Directive 2018-38**

Director Carney reviewed the Post-Election Audit with the Board. She advised the Board the only discrepancy during the audit was an absentee ballot in Miami Township – Z. It appeared that the ballot had gone through the scanner but was folded multiple times and required duplication and was not counted. We reported the results to the Secretary of State and were 99.9975 % accurate.

**2018-194** – Mr. Heller made the motion to approve the Results of the November 6, 2018 Post-Election Audit per Directive 2018-38. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Yes

## **VI. Approval of Minutes**

**2018-195** – Mr. Conrad made the motion to approve the minutes from the November 6, 2018 – General Election Day and November 19, 2018 – Opening of Official Canvass Board Meeting. Mr. Heller seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Yes

**2018-196** – Mr. Combs made the motion to approve the minutes from the November 26, 2018 – Certification of General Election & Regular Monthly Meeting. Mr. Heller seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Abstain

Mr. Heller – Yes

Mr. Lembke – Yes

## **VII. Approval of Bills as of December 17, 2018**

**2018-197** – Mr. Conrad made the motion to approve and pay the bills as of December 17, 2018. Mr. Combs seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Yes

## **VIII. Director's Report**

### **A. Mail Ballot Verifier (Vote Remote)**

Director Carney explained to the Board that they had previously approved a request to the Board of County Commissioners to appropriate funds, but not to spend the funds for a new Mail Ballot Verifier (Vote Remote). The money was appropriated last fall. We do not have to go out to bid as this is a sole source provider due to the fact that this vendor's software integrates with our existing voter registration software. This is the only tabletop model available that works with our

DIMS software. The cost is \$74,450, and an annual maintenance fee of \$7,500 per year. The base processing fee includes 30,000 ballots per year and then a fixed cost per ballot.

**2018-198** – Mr. Combs made the motion to purchase the Mail Ballot Verifier, the Director has identified as a sole source, from ES&S for absentee ballot processing. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes  
Mr. Conrad – Yes  
Mr. Heller – Yes  
Mr. Lembke – Yes

**B. Cancellation of Registrations – last chance notices**

Director Carney reviewed the Supplemental and NCOA cancellation procedures. ES&S is currently writing a script for both and the notices will go out this week. Several DIMS counties have had the same delay problem and the Director advised the Secretary of State of the situation. Mr. Combs asked if we get an explanation on how this process works to put it on our website.

**IX. Deputy Director's Report**

**A. Disposal of salvage equipment**

Deputy Director Dennison reported to the Board that the Board of County Commissioners made a Resolution to dispose of salvage equipment during their December 5, 2018 meeting. We will supervise the pick-up of the equipment stored at the Red Barn.

Mr. Combs asked about the lease with the Red Barn. Director Carney advised the Board that the lease ends March 1, 2019 and we may have to stay another year with them. He asked if the new retention center has a basement for our equipment. He would like to find out what is going on with the retention building and the juvenile court building.

**B. Ballot on Demand**

Deputy Director Dennison reported on the Ballot on Demand system (ES&S product). Warren County uses this product and is very happy with it. In the first year of use, the system would pay for itself and show a savings of \$600. We would not have the excess of unused ballots that we have now, we have to retain the unused ballots as long as the voted ballots per the retention schedule. The initial cost is \$18,430 and includes 3 compact printers with firmware, 2 laptop computers, training, installation and testing, and first year license. The annual fee is \$2,505.00. We will maintain the cost of the ballot stock and a folding machine.

**X. Upcoming Dates and Meetings**

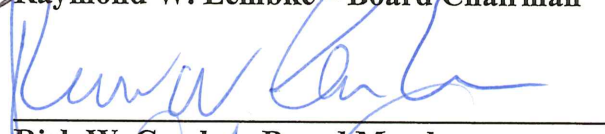
January 8-11, 2019 – OAEO Conference in Columbus,  
January 24, 2019 at 10:00 a.m., Regular Monthly Meeting.

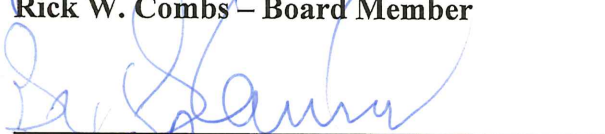
**XI. Motion to Adjourn**

**2018-199** – At 11:11 a.m., Mr. Combs made the motion to adjourn. Mr. Heller seconded the motion. Upon roll call:

Mr. Combs – Yes  
Mr. Conrad – Yes  
Mr. Heller – Yes  
Mr. Lembke – Yes

  
Raymond W. Lembke – Board Chairman

  
Rick W. Combs – Board Member

  
Gregg L. Conrad – Board Member

  
R. Lawrence Heller – Board Member

Date 1/24/2019



# APPROVAL OF BILLS FOR BOARD MEETING DECEMBER 17, 2018

[illegible]

**Notice of Meetings  
Clermont County Board of Elections  
76 S. Riverside Dr.  
Batavia, OH 45103  
513-732-7275**

The Clermont County Board of Elections has scheduled Board Meetings for the following dates:

**November 26, 2018 at 3:00 p.m. – Certification of the November 6, 2018 General Election and Regular Monthly Board Meeting.**

**December 6, 2018 at 9:00 a.m. – Commence the Post-Election Audit.**

**December 18, 2018 at 10:30 a.m. – Certification of the Post-Election Audit and Regular Monthly Board Meeting.**

The meetings are held at the Board Office, 76 S. Riverside Dr., Batavia, OH 45103.

**Julia Carney - Director**

**Rudd, Rebecca**

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**From:** Rudd, Rebecca  
**Sent:** Monday, November 19, 2018 2:06 PM  
**To:** clermont sun  
**Subject:** bd mtg dates  
**Attachments:** 2018 nov 26 cert & reg mtg, dec 6 begin audit, dec 18 cert & reg mtg.docx

Good Afternoon,  
Please be advised and post the attached notice as a PSR regarding the upcoming Clermont County Board of Elections Board Meeting dates.  
Let me know if you have any questions.  
Thank you,

**Becky Rudd  
Clermont County Board of Elections  
76 S. Riverside Dr.  
Batavia, Ohio 45103  
513-732-7275**

**Rudd, Rebecca**

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**From:** Rudd, Rebecca  
**Sent:** Thursday, December 13, 2018 11:44 AM  
**To:** clermont sun  
**Subject:** mtg notice  
**Attachments:** 2018 dec 17 bd mtg & certify audit.docx

Good Morning,

Please be advised and post the attached notice as a PSA (no cost) regarding the December 17, 2018 Board Meeting. Please let me know if you have any questions.

Thank you,

Becky Rudd  
Clermont County Board of Elections  
76 S. Riverside Dr.  
Batavia, Ohio 45103  
513-732-7275

**Notice of Meetings  
Clermont County Board of Elections  
76 S. Riverside Dr.  
Batavia, OH 45103  
513-732-7275**

The Clermont County Board of Elections has rescheduled the December 18, 2018 Board Meeting. The meeting will occur at

**December 17, 2018 at 10:30 a.m. – Certification of the Post-Election Audit and Regular Monthly Board Meeting.**

Board Meetings are held at the Board Office, 76 S. Riverside Dr., Batavia, OH 45103.

**Julia Carney - Director**

