

I. Call to Order/Pledge of Allegiance

Chairman Ray Lembke called the meeting to order at 10:00 a.m. Rick Combs led the Pledge of Allegiance.

II. Roll Call

Ray Lembke – Chair – Yes

Rick Combs – Yes

Gregg Conrad – Yes

Larry Heller – Yes

Also present were Director Julia Carney, Deputy Director Chris Dennison and Becky Rudd – Clerk taking record.

III. Other Attendees – none

IV. Public Test – November 6, 2018 General Election

At 10:01 a.m. the Board recessed while Mr. Heller and Mr. Conrad observed Dan Shebesta (ES&S) run the test deck through the 850 scanner.

At 10:09 a.m. the Board returned from recess. The Board Members signed the zero totals report.

Mr. Lembke read from the control sheet while Mr. Heller compared the results from the newly run test deck and found the results to match.

2018-143 – Mr. Combs made the motion to accept the Results of the Public Test of the November 6, 2018 General Election and that the equipment is counting accurately. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Yes

V. Approval of Minutes of September 27, 2018

2018-144 – Mr. Conrad made the motion to approve the September 27, 2018 Regular Board Meeting minutes. Mr. Combs seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Yes

VI. Approval of Bills as of October 25, 2018

Mr. Lembke inquired about the entry for ES&S Hardware/Fireware, which is our maintenance agreement, Mr. Combs asked about Voter View Annual Maintenance fee, which is not included in any other fees and the postage for the postage meter; this is for the postage to mail out the absentee ballots. Mr. Conrad inquired about the reimbursement for pollworker training, which is for coffee, water, etc.

2018-145 – Mr. Combs made the motion to approve and pay the bills as of October 25, 2018. Mr. Heller seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Yes

VII. Director's Report

A. Status of Election

1) Total Registered Voters, 141,358 – have gone up about 2,000 voters since May

2) Absentee Report – 19,307 absentee ballots requested and 5,028 have been returned

3) Poll Worker/PEO Training

We have had to add additional poll workers for this election, Director Carney gave the Board a list to review and approve.

2018-146 – Mr. Conrad made the motion to approve the additional Democrat and Republican poll workers. Mr. Combs seconded the motion. Upon roll call:

Mr. Combs – Yes

Mr. Conrad – Yes

Mr. Heller – Yes

Mr. Lembke – Yes

Poll Worker training has begun at the Red Barn Reception Hall during this month. Director Carney reported that other groups have used the hall on weekends, which requires us to set-up and tear down our training materials several times. Our lease does not give us exclusive use of the building. The training has been going well.

B. Observers

Three for the Democrat Party – Clermont County Democrat Party, Ohio Democrat Party and an observer for five State Wide Candidates at the Board office prior to Official Canvass.

Republicans – the Ohio Republican Party for precincts on Election Day, at the Board office prior to Official Canvass and absentee voting location, we are waiting for clarification on the number of observers.

AP (MI-N & UN-E) and Edison Research (LD-A) will be conducting exiting polling.

C. Election Night – Will French from ES&S, November 5, 6, & 7.

D. Cybersecurity Audit – was performed as required and this is not a public record because it is a security record, it has been submitted to the Secretary of State.

E. Security – to be discussed in Executive Session.

F. Returning Temporary Part Time Employees – Director Carney asked the Board to think about a salary increase for returning part time employees.

G. Voter View – previously the Board approved an enhancement to the Voter View platform for \$3,552.50, this price was contingent on ten counties agreeing to the program, to date only seven counties are committing. The next level is \$5,075, if seven counties commit and four counties have committed to this price. The Director and Deputy Director will look at other vendors.

H. OAEO Winter Conference/OREO Training – Tuesday January 8 – Friday January 11, at the Hilton.

I. Ballot drop off box (outdoor) – We are the only county in the Cincinnati area that does not have an absentee ballot drop off box outside of the office. After a brief discussion, that Board decided we did not need this drop off box.

J. AV ballot mailing problems – We have been in contact with the postal service and this appears to be a statewide problem that the absentee ballots are not going out after we deliver them to the post office. Some ballots were returned as undeliverable, we have reported the problems.

We are now suspending the ballots and reissuing new ballots. Another issue was one box of the ID envelopes were the wrong size and therefore did not fit into the return envelope easily. There is about a 33 % increase in the mail in absentee requests from 2014 and the in-person voting has been heavy.

Extra temporary staff is scheduled for the weekend in-person voting. Mr. Combs suggested letting the Sheriff know about the early voting and that we could have heavier traffic.

Mr. Combs inquired about the staff evaluations. The employees did perform the self-evaluations. He would like the evaluations done before March 2019.

Mr. Conrad would like to receive any extra email information pertaining to the Board meeting the Monday before the meetings.

VIII. Deputy Director's Report

A. Election Equipment

- 1) Preparation – DS200's, Automarks and Electronic Pollbooks – the testing of the equipment has been completed. An ES&S technician came out to repair six of the pollbooks.
- 2) Deployment – Planes, Moving and Storage is still our election equipment deployment vendor, three days to deliver and three days to pick up the equipment after the election.
- 3) Election night data for media outlets – Deputy Director Dennison was contacted about the format of our election night data results; we would need to create a second page for data. The Board decided to continue with the same format for data as we have in the past, we don't need another burden on election night and have enough required reporting to the SOS.

At 11:16 a.m., the Board took a short recess.

At 11:20 a.m., the Board returned from recess.

Executive Session

2018-147 – At 11:21 a.m., Mr. Heller made the motion to go into Executive Session pursuant to R.C. § 121.22 (G) (1) and (6) to discuss personnel and security matters. Mr. Conrad seconded the motion.

Upon roll call:
Mr. Combs – Yes
Mr. Conrad – Yes
Mr. Heller – Yes
Mr. Lembke – Yes

2018-148 – At 11:48 a.m., Mr. Heller made the motion to come out of Executive Session. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes
Mr. Conrad – Yes
Mr. Heller – Yes
Mr. Lembke – Yes

No action is being taken by the Board at this time.

IX. Next Meeting Dates:

November 6, 2018 at 6:30 a.m., Election Day Board Meeting,
November 19, 2018 at 9:00 a.m., Open Official Canvass,
November 27, 2018 at 10:00 a.m., Certification of General Election & Regular Monthly Board Meeting.

Recounts must be held within 6-10 days after the Declaration of the Official Results of the Election (December 3 – December 7).

Post Election Audit – must be conducted following the general election in the even numbered years (between 7th and 28th day) following certification.

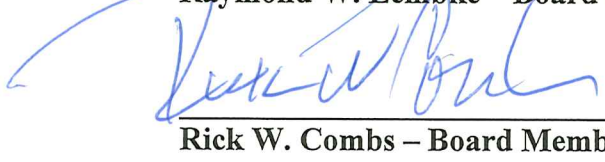
XI. Motion to Adjourn

2018-149 – At 11:51 a.m., Mr. Combs made the motion to adjourn. Mr. Heller seconded the motion.

Upon roll call:
Mr. Combs – Yes
Mr. Conrad – Yes
Mr. Heller – Yes
Mr. Lembke – Yes

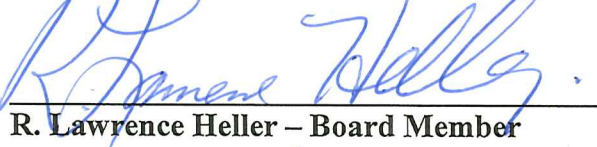


Raymond W. Lembke – Board Chairman



Rick W. Combs – Board Member

Gregg L. Conrad – Board Member



R. Lawrence Heller – Board Member

Date 11/26/2018

