

Chairman Rick Combs called the meeting to order at 10:06 a.m. Larry Heller led the Pledge of Allegiance. Board Members present were Rick Combs, Paul Campbell, Larry Heller and Ray Lembke. Also present were Judy Miller – Director, Julia Carney – Deputy Director, and Becky Rudd – Clerk taking record.

OTHER ATTENDEES: None

MOTION TO ADOPT THE AGENDA AS PRESENTED:

2017-72 – Paul Campbell made the motion to Adopt the Agenda as Presented. Larry Heller seconded the motion. Upon roll call, all Members voted “yes”.

APPROVAL OF MINUTES:

2017-73 – Paul Campbell made the motion to approve the minutes. Larry Heller seconded the motion. Upon roll call, all Members voted “yes”.

APPROVAL OF BILLS:

Judy advised the Board that two entries were added to the bills (as noted on the bills). Ray inquired about the Hathaway entry for “signature stamp”. Judy stated it was for a new signature stamp for him.

2017-74 – Ray Lembke made the motion to approve and pay the bills. Larry Heller seconded the motion. Upon discussion Judy reminded the Board that the entry for ES&S is the first payment for the annual license fee for the pollbooks (post warranty and support & software license). The fee is partially based on signature counts as outlined in the Contract. Upon roll call, all Members voted “yes”.

DIRECTOR’S REPORT:

Director Miller advised the Board that July 30th we will be 100 days out from the election. We will be posting the FWAB (Federal Write-In Absentee Ballot) by that date.

We checked 6,078 signatures for the Marsy’s Law petitions; 4,468 signatures were valid. We returned the petitions to the Secretary of State’s Office as required. The Secretary of State has certified Marsy’s Law - Ohio crime victim’s proposed initiated constitutional amendment and the Ohio prescription drug proposed initiated statute to the November 7, 2017 General Election Ballot. Judy advised the Board the county issues that have been filed to date.

Judy discussed the contract for the Oasis Center polling location. In Judy’s absence Julia contacted Allan Edwards and Mary Lynn Birck. Allan doesn’t think we can approve the agreement as written due to the hold harmless in the indemnification clause as the inclusion of such clause in the agreement is contrary to Ohio law. Judy hasn’t had a chance to contact the Oasis and does prefer that location, even with the increase because it’s a very accessible location, but we will pursue other options. Rick inquired about the McCormick school; Judy stated it was full (2 precincts) and parking is an issue at the schools. If we can’t work with the contract/legal issues at the Oasis we need to come up with another location (for this November). Kim Beard agreed that the parking is a problem especially at elementary schools. The schools will be open during the 2017 May Primary Election. The Board discussed other possible locations.

Petitions have been filed for the Recall of Mark J. Fitzgerald, Mayor of Loveland, in Hamilton County. Clermont County has 2 Precincts in that district and has received petitions to check that include 31 part-petitions with 474 signatures; 406 were valid. The Petitions were sent back to Hamilton County and we are waiting to see if the Hamilton County Board of Elections certifies those petitions.

Judy also advised the Board that an article appeared in the Clermont Sun with regards to the Presidential Commission requesting Voter Information (that included the last 4 digits of the Voter’s Information) and the fact that Jon Husted, Ohio Secretary of State, advised the Commission that he was not turning over that information as requested. The Clermont Sun was doing a follow up on this matter and Judy and Julia were both out of the office when the Sun contacted our office.

The article stated that we did not get back with them. Julia did try to contact the Sun and Judy wanted the Board to know this. Rick is OK with us not making a comment. This was the Secretary of State's decision and not ours and we follow the Secretary of State.

DEPUTY DIRECTOR'S REPORT:

Deputy Director Carney reported on the District Meeting held in Warren County. Aaron Ockerman's Legislative Update was very useful and the Secretary of State did their presentation. The vendor's had a few minutes to address us and also had tables set up, it was a good day.

The DIMS Conference had a good representation from the other User Counties and was a good conference. There are several changes coming as to how we interact DIMS personnel and the Help Desk. DIMS is going to an Account management system and we will go directly through Terry Kuhl (the Ohio Manager). Dims is working on incorporating a new Report in the Voter View – so the public can access reports & labels. Judy reminded the Board that the Voter View is a requirement from the SOS where voters can look up Voter Information and also look up their Ballot for the upcoming election. Another software vendor offers their counties reports that DIMS does not, where candidates can access lists through the program. Right now we have to produce the reports each day and then send out to the candidates or other requestors. We would have to buy this program (initial cost is \$35,000) and if every DIMS county bought into it our cost could be \$2,300. Judy feels it is worth it to take the burden off of our staff, saving time and money. Rick suggested that the Secretary of State should have a program and not put it on the back on the counties. At the Conference they also talked about a new version of the DIMS Software to be released in 2018; they will then not support our existing one. No cost estimate was discussed. Judy and Julia will follow up with Terry Kuhl at DIMS as to whether there will be any additional cost involved or whether it will be part of our regular Maintenance Agreement.

Kim Beard and Gregg Conrad have been reviewing the ADA Checklist. We have the tablet and the software is loaded. We have the specialized equipment needed to check the ADA compliance. We don't know how long it will take at each location, could be several hours. Franklin County hired interns to do the Polling Location Reviews.

Ray added that at the District Meeting he liked Aaron Ockerman's clarification of Governor Kasick's Veto in the Budget Bill on the Election Tabulation Equipment Reimbursement; it was done because of the retro activity of the election equipment purchases and how to document them. He's not opposed to paying for it, but he's just not sure budget wise, where the money would come from. Rick inquired about the Policy's and Procedure's Manual. Julia stated that she is still working on it and is conferring with Mary Lynn on the various sections.

RESOLUTIONS: None.

EXECUTIVE SESSION: None.

NEXT MEETING DATE AND TIME:

August 15, 2017 at 10:00 a.m., Regular Monthly Board Meeting and Certify Candidates & Issues to the November 7, 2017 General Election Ballot and Appointment of Poll Workers.

September 28, 2017 at 10:00 a.m., Regular Monthly Board Meeting,
October 26, 2017 at 10:00 a.m., Regular Monthly Board Meeting and Public Test of the November 7, 2017 General Election.

Rick added that we will be working on polling locations and the handbook.

Larry inquired if we had checked with Brandon Hoeppner regarding the website and Judy stated she was on vacation and then off sick and has not been able to check on it, but she will.

ADJOURNMENT:

2017-75 – At 10:51 Ray Lembke made the motion to adjourn. Larry Heller seconded the motion. Upon roll call, all Members voted “yes”.

Rick W. Combs – Board Chairman

Paul L. Campbell – Board Member

R. Lawrence Heller – Board Member

Raymond W. Lembke – Board Member

Attest – Judith A. Miller – Director
Minutes signed on August 15, 2017

APPROVAL OF BILLS FOR BOARD MEETING
JULY 27, 2017

VENDOR	DESCRIPTION OF PAYMENT	AMOUNT
INVOICES APPROVED BY BOARD MEMBERS:		
BATAVIA FLORAL CREATIONS	FLOWERS FOR POLLWORKER REGONITION	\$ 124.20
JULIA CARNEY	REIMBURSEMENT - DUNKIN DONUTS	\$ 23.98
JULIA CARNEY	REIMBURSEMENT - MILEAGE - DISTRICT MEETING	\$ 38.95
JULIA CARNEY	REIMBURSEMENT - MILEAGE - DIMS CONFERENCE	\$ 274.13
DONNELLON MCCARTHY	COPIER LEASE & COPIES 6-15-17 TO 7-14-17	\$ 748.24
E. S. & S.	ANNUAL LICENSE FEE - Pollbooks Post Warranty & Support & Software License	\$ 22,743.00
STEPHANIE HAIGHT	REIMBURSEMENT FOR POLLWORKER RECOGNITION	\$ 134.92
HATHAWAY	SIGNATURE STAMP - LEMBKE	\$ 45.45
LARRY HELLER	REIMBURSEMENT FOR DISTRICT MEETING	\$ 24.08
JUDY MILLER	REIMBURSEMENT FOR SUMMER CONFERENCE	\$ 117.70
O.A.E.O.	LUNCH @ DISTRICT MEETING - 9 PEOPLE	\$ 90.00
OFFICE DEPOT	MISC OFFICE SUPPLIES	\$ 50.34
PITNEY BOWES	POSTAGE MACHINE LEASE-6-28-17 TO 7-27-17	\$ 350.00
READY FRESH	BOTTLED WATER - 5-25-17 TO 6-24-17	\$ 49.20
RUEBEL FAMILY LMT.	OFF SITE STORAGE - JULY	\$ 2,906.25
SPECTRUM	CABLE 6-22-17 TO 7-21-17	\$ 67.09
UPS	SHIPPING PETITIONS TO S.O.S.	\$ 13.09
STAFF SALARIES	PAY PERIOD 06-05-17 TO 06-18-17	\$ 15,703.80
BOARD MEMBERS SALARIES	PAY PERIOD 06-05-17 TO 06-18-17	\$ 2,343.72
STAFF SALARIES	PAY PERIOD 06-19-17 TO 07-02-17	\$ 15,587.82
BOARD MEMBERS SALARIES	PAY PERIOD 06-19-17 TO 07-02-17	\$ 2,343.72
PART TIME	PAY PERIOD 06-19-17 TO 07-02-17	\$ 302.00
STAFF SALARIES	PAY PERIOD 07-03-17 TO 07-16-17	\$ 15,953.79
BOARD MEMBERS SALARIES	PAY PERIOD 07-03-17 TO 07-16-17	\$ 2,343.72
PART TIME	PAY PERIOD 07-03-17 TO 07-16-17	\$ 82.50
	TOTAL:	\$ 82,461.69