

Chairman Rick Combs called the meeting to order at 11:00 a.m. Larry Heller led the Pledge of Allegiance. Board Members present were Rick Combs, Paul Campbell, Larry Heller and Ray Lembke. Also present were Judy Miller – Director, Julia Carney – Deputy Director, and Becky Rudd – Clerk taking record.

OTHER ATTENDEES: Beth Hamad – SOS Liaison

MOTION TO ADOPT THE AGENDA AS PRESENTED:

2017-01 – Ray Lembke made the motion to Adopt the Agenda as Presented. Larry Heller seconded the motion. Upon roll call, all Members voted “yes”.

APPROVAL OF MINUTES:

2017-02 – Larry Heller made the motion to approve the minutes (2 sets) from the December 1, 2016 Post-Election Audit and the December 13, 2016 Certification of the Post-Election Audit & Regular Monthly Meeting. Paul Campbell seconded the motion. Upon discussion Mr. Heller stated that the hours for Mike Keeley’s retirement party should be 1-3:00 p.m., not 1-3:00 a.m. Upon roll call, all Members voted “yes”.

APPROVAL OF BILLS:

2017-03 – Ray Lembke made the motion to accept and pay the bills as of January 20, 2017. Larry Heller seconded the motion. Upon discussion Judy advised the Board that three more entries were added to the bills and she signed Rick’s reimbursement expense report. Larry Heller seconded the motion. Upon roll call all Members voted “yes”.

Motion to defray expenses of Mike Keeley’s Retirement Party:

Judy advised the Board that the total expenses will be under \$300, any excess paper products will be used for the poll worker recognition later in the year.

2017-04 – Paul Campbell made the motion to pay the the expenses for Mike Keeley’s retirement party per the Board’s Food Policy and agreed that the Board allot up to \$300 to cover expenses. Larry Heller seconded the motion. Upon roll call, all Members voted “yes”.

RESOLUTIONS – Michael A. Keeley Retirement on January 6, 2017:

2017-05 – Larry Heller made the motion and seconded by Paul Campbell that the attached resolution be adopted regarding the retirement of Michael A. Keeley. Upon roll call all Members voted “yes”.

Director and Deputy Director Appointment to the Automatic Data Processing Board for 2017:

Rick reminded the Board of the annual appointment to the Automatic Data Processing Board.

2017-06 – Paul Campbell made the motion to appoint Judy Miller and Julia Carney to the Automatic Data Processing Board of 2017. Larry Heller seconded the motion. Upon roll call, all Members voted “yes”. He would like Brandon Hoepfner (ISD) to attend a Board Meeting to explain how we are protected from outside interests.

DIRECTOR’S REPORT:

Judy advised the Board that prior to the November 2016 election Brett Harbage – SOS ADA Coordinator, came to Clermont County to review several polling locations including the office. Many of the infractions are similar and easy fixes, others were not. Judy and Julia met with Mary Lynne Birck (Prosecutor’s Office) and sent a response advising Brett we met with legal counsel and have agreed to set up an action plan to remediate these problems starting in February. Rick asked if there is money to correct some of the bigger problems such as the grade of an entrance ramp into a building. Judy stated that there isn’t any

money for that. He also asked about how we tell the entities to fix the grades, we could fix it for the day but that building still is not in compliance. Judy stated our voting room annex doesn't have doors suitable for a wheel chair but this side does. Rick asked to be kept up on this issue. Ray inquired that if these polling locations are not ADA compliant do we need to find a new location, we could possibly. Also will these locations finally say we can't use their building anymore? Judy stated as long as they are tax funded buildings we can use them; they can request that we move. Larry asked Beth Hamad if there is any history on if we don't fix a location can we be sued, or do they push for the compliance. Beth stated that she would have to bring Brett Harbage into this. Judy added that the State has to make a report to the Federal ADA on how complainant we are and there are lawsuits on file. She also stated we will contact each location and meet with them and provide them with the report and review with them what is possible to correct and get a plan of action. She reminded the Board this is only 8 of our 64 locations, we need an action plan for all locations. Franklin County has an ADA checklist program we can download. Larry inquired about a deadline, Brett just wanted to know what we were going to do in 30 days and Judy told him we met with Mary Lynne Birck and will develop an action plan in February. Judy added these should be remediated by the 2017 November election.

Judy advised the Board of Directive 2016-53 – Annual Report of Expenses. She stated it will be finished by the due date of February 27, 2017.

Judy reported that Dennis Cooper – Washington Township Trustee, came in the office and advised her that the township is building a new firehouse and will be putting the firehouse we use as a polling location up for sale.

Special Election:

We will have a Special Election on May 2, 2017. The City of Milford filed for a renewal tax levy for fire & EMS, 12.5 mills for 3 years (7 precincts). The Federal Write-in Absentee Ballot (FWAB) has been posted on the website as required, by Sunday (100 days from the election).

Amelia Village advised that they are going to file and put Adoption of Charter on the ballot (3 precincts). Judy reviewed with the Board that petition driven issues must be certified by the Board, issues that are driven by resolutions are only approved by the Board. Per Pat Wolfe the Board doesn't have to meet and certify the issue by a special meeting to meet a deadline, we can approve it at a regular meeting. Milford School District is planning on running a bond issue in November.

Judy advised the Board that Kevin Horvath (ES&S) is taking the role of account manager for Ohio. He will continue to work with us for election support on Election Day.

Board Reorganization:

Judy stated that Reorganization must take place between March 2nd and 6th. The Republican Party nominated Rick to the Secretary of State to be appointed back on as a Board Member.

2017-07 – Larry Heller made the motion to set the Reorganization Meeting for March 3, 2017 at 9:00 a.m. Ray Lembke seconded the motion. Upon roll call, all Members voted "yes".

DEPUTY DIRECTOR'S REPORT:

Deputy Director Carney reported on the Election Assistance Commission Report (EAC). We had problems with sending the file because it is so large. The report is a Federal report but is sent to the Secretary of State first.

Rick asked if anyone has talked with the Red Barn regarding using the building as our office polling location. Judy hasn't had time yet.

Judy added that the Winter Conference was a good conference; it was a good networking conference. Rick stated that there is discussion regarding seed money for new equipment and we will follow up with several people so we are not exempt because we bought equipment up front. Judy added have worked for years ahead to prepare our equipment purchases. Paul added that we are fortunate because Steve Rabolt is familiar with our equipment needs.

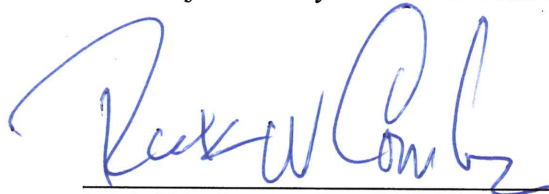
EXECUTIVE SESSION: None

NEXT MEETING DATE AND TIME:

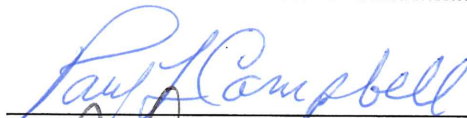
February 23, 2017 at 10:00 a.m., Regular Monthly Board Meeting,
March 3, 2017 at 9:00 a.m., Reorganization of the Board for 2017 – 2019,
March 23, 2017 at 10:00 a.m., Regular Monthly Board Meeting.

ADJOURNMENT:

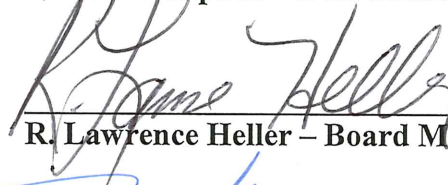
2017-08 – At 11:53 a.m. Larry Heller made the motion to adjourn. Ray Lembke seconded the motion. Upon roll call, all Members voted “yes”.



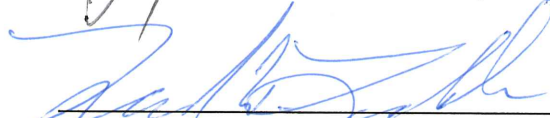
Rick W. Combs – Board Chairman



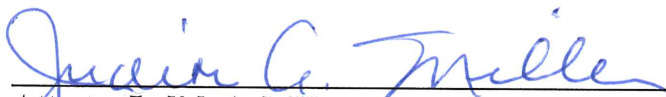
Paul L. Campbell – Board Member



R. Lawrence Heller – Board Member



Raymond W. Lembke – Board Member



Attest – Judith A. Miller – Director

Minutes signed on February 23, 2017

RESOLUTION

MOTION by Larry Heller, seconded by Paul Campbell that the following Resolution be adopted:

WHEREAS, Michael A. Keeley was appointed Director of the Clermont County Board of Elections following the resignation of Danny D. Bare, which appointment was effective March 3, 2006; and

WHEREAS, at the Board Reorganization on March 4, 2008 and all succeeding Reorganizations, Mike Keeley was appointed to serve as Deputy Director to allow for Board Member Timothy A. Rudd to serve as Chairman of the Board; and

WHEREAS, during his service he has worked with Board Members Paul L. Campbell (2006-2017), Rick W. Combs (2006-2017), David A. Lane (2006-2015), Timothy R. Rudd (2006-2009) and (2010-2015), Richard A. Ferenc (2009-2010), Larry Heller (2015-2017) and Raymond W. Lembke (2015-2017); Deputy Director Judy Miller (2006-2008); Director Judy Miller (2008-2017); and Staff Members Virginia Flynn, Ruth Ann Werner, Bonnie Carlier, Kim Beard, Jackie Smith, Tonia Blackburn, Edna Owens, Becky Rudd, Donna Brittain, Terrie Latham, Stephanie Hemmer-Haight, Barbara Hudson and thousands of poll workers and part-time personnel. He has also served under Secretaries of State J. Kenneth Blackwell (2006-2008), Jennifer Brunner (2009-2012) and Jon Husted (2013-2017); and

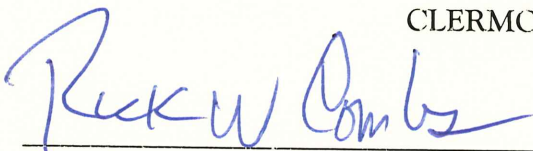
WHEREAS, his dedication to the Board has been outstanding in that he has always been available for any necessary assignments and has impartially, effectively and intelligently administered the election laws of the State of Ohio; and

WHEREAS, he has retired from the Clermont County Board of Election on January 6, 2017 and his departure will be a great loss to the Board and the citizens of Clermont County.

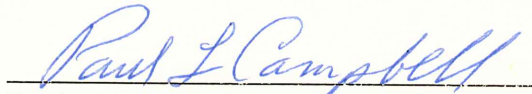
NOW THEREFORE, be it resolved that the Clermont County Board of Elections expresses its appreciation to Michael A. Keeley for giving himself in dedication and sincerity as a Director and Deputy Director of the Clermont County Board of Elections. That the Board further commends him for his time, continued effort and cooperation during the twenty-five (25) elections conducted during his term of service. That this Resolution be spread on the minutes of the Board and an appropriate copy be certified to Michael A. Keeley and a copy forwarded to the Ohio Secretary of State.

Adopted this 20th day of January, 2017.

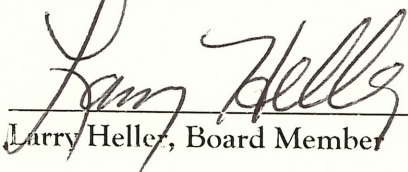
CLERMONT COUNTY BOARD OF ELECTIONS



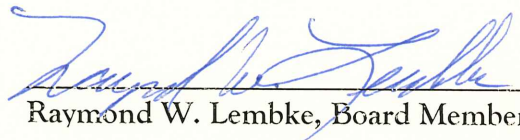
Rick W. Combs, Chairman



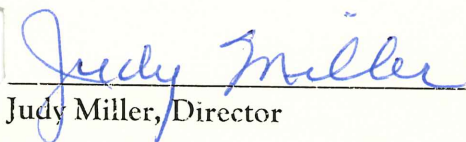
Paul L. Campbell, Board Member



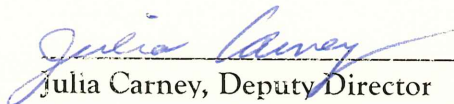
Larry Heller, Board Member



Raymond W. Lembke, Board Member



Judy Miller, Director



Julia Carney, Deputy Director

APPROVAL OF BILLS FOR BOARD MEETING

JANUARY 20, 2017

[illegible]

Rudd, Rebecca

From: Rudd, Rebecca
Sent: Wednesday, January 04, 2017 1:04 PM
To: 'clermont sun legals'; rmaloney@communitypress.com
Subject: bd mtg date change
Attachments: 2017 jan 20 reg bd mtg.doc

Good Afternoon,

Please be advised and post the attached notice as a PSA (no cost) regarding the date change of the January Board Meeting. Please let me know if you have any questions.

Thank you,

Becky Rudd
Clermont County Board of Elections
76 S. Riverside Drive
Batavia, OH 45103
513-732-7275

**Clermont County Board of Elections
Notice of
Regular Board Meeting Date Change**

The Clermont County Board of Elections has re-scheduled the January Regular Monthly Board Meeting for:
Friday January 20, 2017 at 11:00 a.m., – Regular January Meeting.

The meeting will be held at the Board Office, 76 S. Riverside Dr.,
Batavia, 45103.

Rick Combs – Chairman
Judy Miller – Director