

Chairman Rick Combs called the meeting to order at 9:02 a.m. Paul Campbell led the Pledge of Allegiance. Board Members present were Rick Combs, Paul Campbell, Larry Heller and Ray Lembke. Also present were Judy Miller – Director, Julia Carney – Deputy Director, and Becky Rudd – Clerk taking record.

OTHER ATTENDEES: Beth Hamad – SOS Liaison. Regina Herbolt entered the meeting at 9:20 a.m.

Rick Combs asked for a moment of silence in remembrance of John Cooper, Sr., a US Army Veteran of the Vietnam War and the beloved Fire Chief of the Milford Community Fire Department for 38 years who retired at the end of 2015.

MOTION TO ADOPT THE AGENDA AS PRESENTED:

2017-30 – Paul Campbell made the motion to Adopt the Agenda as Presented. Larry Heller seconded the motion. Upon roll call, all Members voted “yes”.

PUBLIC TEST FOR MAY 2, 2017 SPECIAL ELECTION:

Director Miller advised the Board that Dan Shebesta (ES&S) is here today to scan the ballots for the Public Test.

At 9:03 a.m. the Board went off the record while Larry and Ray observed Dan run the test deck.

At 9:09 a.m. the Board went back on the record.

Rick read from the control sheet while Ray compared the results from the newly run test deck and found them to match and that the computer was counting accurately. Judy added that she has the tapes from the DS200 testing if any Board Members want to review them.

At 9:12 a.m. the Board went off the record while Rick took an emergency phone call.

At 9:13 a.m. the Board went back on the record.

2017-31 – Ray Lembke made the motion to accept the results of the Public Test. Larry Heller seconded the motion. Upon roll call, all Members voted “yes”.

APPROVAL OF MINUTES:

2017-32 – Paul Campbell made the motion to approve the minutes of the March 23, 2017 Regular Monthly Meeting. Larry Heller seconded the motion. Upon roll call, all Members voted “yes”.

APPROVAL OF BILLS:

2017-33 – Paul Campbell made the motion to approve and pay the bills as of March 23, 2017. Larry Heller seconded the motion. Upon discussion Paul mentioned that the date on the water bill should be 12-25-16, not 12-25-17. Upon roll call, all Members voted “yes”.

Parking availability for Board of Elections Visitors:

Judy updated the Board regarding Larry’s concern of the parking at the Board office. Mary Lynne Birck (Prosecutor’s Office) asked Judy to report to the Board on her behalf. She followed up and spoke with Steve Rabolt (Administrator) about the parking issue. Steve stated that right now there are no plans on making any changes to the parking lot and he feels there are enough “30 minute” parking spaces. They had already agreed to give up the 4 open spaces for walk-in voters during election time. They are not planning on any changes until the house behind the parking lot is torn down. Larry added that there may be 30 minute spots at the administration building but are none in front of our building, Judy stated the spaces were on the side of our building.

Hiring of a Full-Time Democratic Clerk:

The Democrat Board Members interviewed for a clerk to replace Bonnie Carlier who is retiring on May 31, 2017. They selected Regina Herbolt (D), who was at the meeting and was introduced to the Board Members. Judy mentioned that she has been a poll worker and has been involved in many organizations.

2017-34 – Paul Campbell made the motion to hire Regina Herbolt (D) as a Full-Time Clerk effective

May 8, 2017 at the rate of \$14.50 per hour with Health Benefits effective after 60 days of employment starting the first day of the month thereafter. The probationary period will be for 6 months (180 days). If the probationary period is successfully met, the employee will receive an additional \$0.25 per hour raise. Larry Heller seconded the motion. Upon roll call, all Members voted "yes". The Board welcomed Regina and added that Bonnie Carlier has done a fine job over the many years that she has worked here.

DIRECTOR'S REPORT:

Judy reported on the May 2, 2017 Special Election. She advised ES&S that the Board wanted them to give us Election Support as previously requested. ES&S is sending Mark Hammergren and will be here Monday and Tuesday (5/1 & 5/2). Today Dan Shebesta is going to train two people from ISD on election night reporting (downloading thumb drives and running ballots thru the 850 ballot scanner). To date we have approximately 7 walk-in voters, 24 nursing home voters, and 15 mail-in voters.

Judy advised the Board of an ADA Training that we need to attend. It is Wednesday, June 7th in Greene County, and there is no charge for the training and lunch is not provided. She would like to send Kim Beard, Julia, herself and one other person.

2017-35 – Larry Heller made the motion to send up to four (4) people to the ADA Training Seminar on June 7, 2017 in Greene County at the Social Service Center and to cover expenses of lunch and mileage. Ray Lembke seconded the motion. Upon roll call, all Members voted "yes".

The Summer Conference is a one (1) day conference at the Ohio Union/Griffin Ballroom on June 21. Topics being discussed are website and design, purchasing election equipment, managing litigation and the Safe at Home Program.

2017-36 – Ray Lembke made the motion to send a total of six (6) people (staff and Board Members) to the Summer Conference in Columbus on June 21st, registration fee of \$80 per person and overnight stay. Paul Campbell seconded the motion. Upon roll call, all Members voted "yes".

Judy reported after reviewing the budget with Larry, she has not received any communication from the County regarding the 2018 budget. Larry appreciated Judy, Julia and Kim explaining the budget process with him. Ray apologized because he could not make the meeting.

Judy advised the Board that with the conflict of the Summer Conference and June Board Meeting dates she would like to change the Board Meeting and have the Poll Worker Recognition on June 29.

2017-37 – Larry Heller made the motion to cancel the June 22nd Regular Board Meeting and reschedule for June 29 and hold the poll worker recognition that same day and recognize our long term poll workers. Ray Lembke seconded the motion. Upon roll call, all Members voted "yes".

DEPUTY DIRECTOR'S REPORT:

Deputy Director Carney reported that she received information from ES&S for a new "Vote Remote" (absentee envelope verification machine) which is fairly expensive, almost \$100,000. We are looking at other options. Larry inquired on what the Vote Remote did. Julia explained it verifies the voter's signature and will kick out any signature that does not match the signature we have on file. It also prints a bar code on the envelope. The machine we have is 10 years old and we had to borrow one from ES&S for the 2016 General Election. We will continue to look for one that is less expensive and is just as effective as what we have now.

In-Office absentee voting is going on this week and we are open till 5:00 pm this week and next week till 7:00 pm. Next weekend we are open Saturday 8:00 am – 4:00 pm and Sunday 1:00 pm – 4 pm. She and Judy have been staying till 5:00 pm and will stay next week until 7:00 pm (unless a scheduling conflict) to reduce the overtime. On Saturday April 29, Kim, Bonnie and Stephanie will handle the poll worker supply pick-up. Barbie and Becky will work in the office for any absentee voters (8-4). On Sunday Kim and Jackie will be in the office for any absentee voters (1-5).

Julia is in the process of reviewing the personnel policy manual in conjunction with the county's policy manual. There are items in the County manual that are not in our manual. She will come back to the Board to see if they want to adopt any of the issues (attire and cell phone usage). She will have more in the mid to late summer.

She also discussed the Safe at Home Program. This is a SOS program that provides for the victims of domestic violence or human trafficking. The voter does not have to provide their home address to vote. We should have more training on it at the Summer Conference. We had been using a post office box and have never received any mail. The SOS does allow the mail to come here to the office addressed to either the Director or Deputy Director. We changed the address from the post office to come here to the office and the staff knows to give these to either the Director or Deputy Director.

Rick asked how many groups are protected with regard to the Redaction of Addresses for publication on the internet and Judy stated the law enforcement was one of them. She also stated that the question did come up with regard to the Redacted Addresses appearing on the Hanging Lists at the Polls on Election Day, and there is no provision to prevent a Voter's Address from being Redacted from that List other than those in the Safe at Home Program (where the Name does not appear either).

RESOLUTIONS:

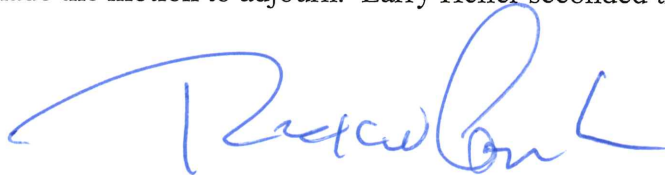
EXECUTIVE SESSION:

NEXT MEETING DATE AND TIME:

May 2, 2017 at 6:30 a.m., Special Election Day Board Meeting,
May 15, 2017 at 10:00 a.m., Opening of Certification,
May 18, 2017 at 10:30 a.m., Certification of Special Election and Regular Meeting,
June 29, 2017 at 10:00 a.m., June Regular Board Meeting and Poll Worker
Recognition,
July 27, 2017 at 10:00 a.m., July Regular Board Meeting.

ADJOURNMENT:

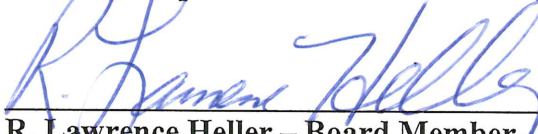
2017-38 – At 9:51 a.m. Paul Campbell made the motion to adjourn. Larry Heller seconded the motion. Upon roll call, all Members voted "yes".



Rick W. Combs – Board Chairman



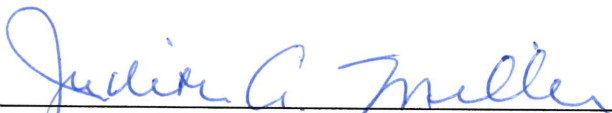
Paul L. Campbell – Board Member



R. Lawrence Heller – Board Member



Raymond W. Lembke – Board Member



Attest – Judith A. Miller – Director

Minutes signed on May 18, 2018

APPROVAL OF BILLS FOR BOARD MEETING

APRIL 20, 2017

[illegible]

Rudd, Rebecca

From: Rudd, Rebecca
Sent: Monday, April 03, 2017 1:55 PM
To: 'clermont sun legals'; rmaloney@communitypress.com
Subject: notice of bd mtg dates
Attachments: 2017 april 20, may 2, 15, 19 mtg dates.docx

Good Afternoon,

Please be advised and post the attached notice as a PSA (no cost) regarding the upcoming Board of Elections Board Meeting dates. Please let me know if you have any questions.

Becky Rudd
Clermont County Board of Elections
76 S. Riverside Drive
Batavia, OH 45103
513-732-7275

**Notice of Meetings
Clermont County Board of Elections
76 S. Riverside Dr.
Batavia, OH 45103
513-732-7275**

The Clermont County Board of Elections has scheduled Board Meetings for the following dates:

April 20, 2017 at 9:00 a.m. – Public Test for the May Special Election & Regular Board Meeting.

May 2, 2017 at 6:30 a.m. – Election Day Board Meeting.

May 15, 2017 at 10:00 a.m. – Opening of Certification and any other business the Board deems necessary.

May 18, 2017 at 10:00 a.m. – Certification of the May Special Election & Regular Monthly Board Meeting.

The meetings are held at the Board Office, 76 S. Riverside Dr., Batavia, OH 45103.

Judy Miller-Director