

Chairman Rick Combs called the meeting to order at 10:03 a.m. Ray Lembke led the Pledge of Allegiance. Board Members present were Rick Combs, Paul Campbell, Larry Heller and Ray Lembke. Also present were Mike Keeley – Deputy Director and Becky Rudd – Clerk taking record. Judy Miller – Director was on vacation.

**OTHER ATTENDEES:** None.

**MOTION TO ADOPT THE AGENDA AS PRESENTED:**

**2016-100** – Ray Lembke made the motion to adopt the agenda as presented. Larry Heller seconded the motion. Upon roll call, all Members voted “yes”.

**APPROVAL OF MINUTES:**

**2016-101** – Paul Campbell made the motion to approve the minutes from the June 23, 2016 Regular Board Meeting. Larry Heller seconded the motion. Upon roll call, all Members voted “yes”.

**APPROVAL OF BILLS:**

**2016-102** – Larry Heller made the motion to approve and pay the bills. Ray Lembke seconded the motion. Upon roll call, all Members voted “yes”.

**Hiring of a Democratic Full Time Employee to Fill Vacancy:**

The Board discussed the salary for the new employee.

**2016-103** – Paul Campbell made the motion to hire Barbara Hudson (D) effective August 1, 2016, to fill the Democratic Full Time Position that is vacant, in order to maintain a balance of equal Democratic and Republican Workers in the office. Further, since Barbara Hudson is gainfully employed in another position in the County, to transfer her sick leave, vacation, extend her hospitalization and other benefits as she presently has. Her starting hourly wage shall be \$13.50 an hour. Larry Heller seconded the motion. Upon roll call, all Members voted “yes”.

Rick asked Mike to have Barb meet the entire Board at the next board meeting.

**Poll Worker Recognition:**

Deputy Director Keeley reported that Judy would like to wait until spring 2017, after the Presidential Election to recognize Poll Workers due to the amount of work that is involved in this preparation. Ray suggested that the Board Members give the poll workers a letter thanking them for their dedicated work. The Board suggested putting the letter in their check after the election. Rick would like to give some kind of thank you, resolution or recognition to the families of Dave Lane and Edna Trees. The Board would like a resolution for the September Board Meeting.

**Amelia Village Resolution:**

Mike explained to the Board why Amelia Village has to run the question “Shall a commission be chosen to frame a charter?” again and that the Board must deny their recent filing to “Approve the Charter Drafted”. Amelia had to put the question to approve the charter draft on the ballot within one year from the November 3, 2015 and did not. This question was reviewed by the Secretary of State’s and County Prosecutor’s Office.

**2016-104** – Ray Lembke made the motion to deny to place the Question on the November 8, 2016 General Election Ballot in Amelia Village to approve the Charter Drafted by the Charter Commission per recommendation of the County Prosecutor as the next election is not within the one year time frame set by the Ohio Constitution, Article XVIII, Section 8 to place the Question on the ballot and to so notify Amelia Village. Larry Heller seconded the motion. Upon roll call, all Members voted “yes”.

Mike advised the Board that the Village of Bethel presented an Initiative Petition (to repeal the local income tax) on July 26, 2016 for signature verification. We have 10 days to verify the signatures and return the petition with a letter advising how many signatures were valid and invalid.

Deer Track Golf Course filed a Local Option Petition on July 26, 2016.

**DIRECTOR'S REPORT:**

Director Miller is on vacation and absent from the meeting.

**DEPUTY DIRECTOR'S REPORT:**

Deputy Director Keeley advised the Board we received 13 applications/resumes for the Deputy Director position. Five were considered (one declined) and four were interviewed by Rick and Larry and they selected two applicants to be further interviewed by the entire Board during this meeting.

The NCOA's (in county and out of county) were processed and sent to Barrett Brothers for mailing with an expected mail drop in Batavia on July 29, 2016.

The District Meeting is scheduled for August 22, 2016 in Greene County, Xenia. We will not be attending because our Regular August Meeting was rescheduled for the same day. We will be certifying petitions and approving Questions & Issues for the November 8, 2016 General Election Ballot.

Mike advised the Board he would be on vacation August 12-23.

At 10:28 the Board went off the Record to wait for the applicants to be interviewed.

At 10:45 the Board went back on the Record.

**RESOLUTIONS:** None

**EXECUTIVE SESSION:**

**2016-105** – At 10:46 a.m. Larry Heller made the motion to go into Executive Session to consider the appointment and or employment to a position in the Board of Elections, per Ohio Revised Code 121.22 (G) (1). Paul Campbell seconded the motion. Upon roll call, all Members voted "yes".

**2016-106** – At 12:10 p.m. Ray Lembke made the motion to come out of Executive Session. Larry Heller seconded the motion. Upon roll call, all Members voted "yes".

As a result of Executive Session the following motion was made:

**2016-107** – Larry Heller made the motion authorizing the Deputy Director and the Chairman to extend a job offer to a candidate and to perform a security clearance background check. Paul Campbell seconded the motion. Upon roll call, all Members voted "yes".

**UPCOMING DATES AND MEETINGS:**

August 10, 2016 by 4:00 p.m., Filing Deadline for Questions & Issues and Non-Partisan Candidates,

August 22, 2016 at 10:00 a.m., Regular Board Meeting and Certify Non-Partisan Candidates and Questions & Issues to the November 8, 2016 General Election Ballot.

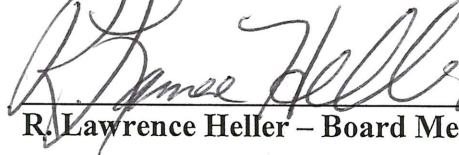
**ADJOURNMENT:**

**2016-108** – At 12:14 Larry Heller made the motion to adjourn. Ray Lembke seconded the motion. Upon roll call, all Members voted “yes”.

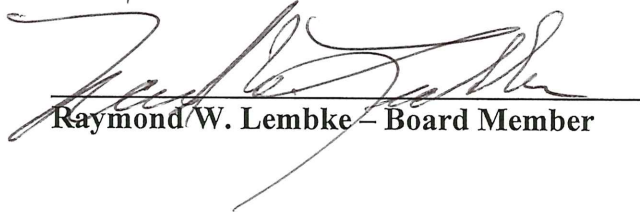


**Rick W. Combs – Board Chairman**

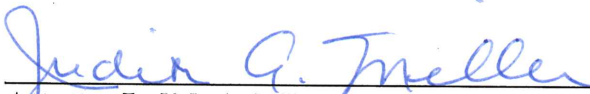
**Paul L. Campbell – Board Member**



**R. Lawrence Heller – Board Member**



**Raymond W. Lembke – Board Member**



**Attest – Judith A. Miller – Director**  
**Minutes signed on August 22, 2016**



# APPROVAL OF BILLS FOR BOARD MEETING

## JULY 28, 2016

VENDOR	DESCRIPTION OF PAYMENT	AMOUNT
<b>INVOICES APPROVED BY BOARD MEMBERS:</b>		
PAUL CAMPBELL	REIMBURSEMENT FOR SUMMER CONF.	\$ 338.18
PAUL CAMPBELL	REIMBURSEMENT FOR SUMMER CONF.	\$ 15.06
RICK COMBS	REIMBURSEMENT FOR SUMMER CONF.	\$ 70.18
DONNELON MCCARTHY	COPIER LEASE - 6-15-16 TO 7-14-16	\$ 704.45
E. S. & S.	BALLOT FOR MARCH PRIMARY	\$ 2,640.58
E. S. & S.	ANNUAL SOFTWARE BRIDGEPOINT & EZROSTER	\$ 22,743.00
LARRY HELLER	REIMBURSEMENT FOR SUMMER CONF.	\$ 70.74
MADONNA HEMMER	ELECTION WORKER 6-29-16	\$ 20.00
RAY LEMBKE	REIMBURSEMENT FOR SUMMER CONF.	\$ 247.32
OFFICE DEPOT	BATTERIES AND POST IT'S	\$ 51.54
PITNEY BOWES	POSTAGE MACHINE LEASE 5-28-16 TO 6-27-16	\$ 350.00
PITNEY BOWES	POSTAGE MACHINE LEASE 6-28-16 TO 7-27-16	\$ 350.00
READY FRESH	BOTTLED WATER 5-25-16 TO 6-24-16	\$ 29.71
RUEBEL FAMILY LMT. PARTNER.	OFF SIGHT STORAGE - AUGUST 2016	\$ 2,906.25
BECKY RUDD	REIMBURSEMENT FOR BATTERIES - TRANSCRIBER	\$ 6.97
BECKY RUDD	REIMBURSEMENT FOR SUMMER CONF.	\$ 52.14
TIME WARNER	CABLE	\$ 31.02
STAFF SALARIES	PAY PERIOD 06-20-16 TO 07-03-16	\$ 14,860.53
BOARD MEMBERS SALARIES	PAY PERIOD 06-20-16 TO 07-03-16	\$ 2,146.28
STAFF SALARIES	PAY PERIOD 07-04-16 to 07-17-16	\$ 14,374.40
BOARD MEMBERS SALARIES	PAY PERIOD 07-04-16 to 07-17-16	\$ 2,146.28
PART TIME EMPLOYEES	PAY PERIOD 07-04-16 to 07-17-16	\$ 961.50
	<b>TOTAL</b>	<b>\$ 65,116.13</b>