

Chairman Tim Rudd called the meeting to order at 10:06 a.m. Rick Combs led the Pledge of Allegiance. Board Members present were Tim Rudd, Dave Lane, Rick Combs, and Paul Campbell. Also present were Judy Miller – Director, Mike Keeley – Deputy Director, and Becky Rudd – Clerk taking record.

**OTHER ATTENDEES:** Mark Radke – ES&S

**APPROVAL OF MINUTES:**

**2015-18** – Paul Campbell made the motion to approve the minutes from the March 26, 2015 Regular Board Meeting. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

**APPROVAL OF BILLS:**

**2015-19** – Dave Lane made the motion to accept and pay the April bills. Rick Combs seconded the motion. Upon discussion Rick confirmed the reduction of the ES&S Annual Hardware/Software Maintenance Renewal and notes the savings of the overall project. Upon roll call, all Members voted “yes”.

**Non-Citizen Voters – As determined by the Ohio Secretary of State**

At Dave Lane’s request Director Miller reviewed/followed up on the Non-Citizen Voters that were identified by the SOS. As requested by the SOS we did send information to them on a voter (Esther Joy Beduya). Judy received a phone call from Mia Yanko (SOS Attorney) and Judy told her that we were very concerned that we saw this in the paper. Mia said the Secretary of State wanted her to call Judy and address the fact that this is the way the Attorney General handles it. There are other counties that had the same issue that our Board had. Dave would like this matter on the agenda every month until it is resolved. Tim stated that Dave’s point is well taken, if there is a problem in this county the local Boards should be notified. Judy was told verbally that the SOS removed the two people that were non-citizens. Dave would like on a monthly basis this checked to find out the status of the investigation. Mike advised the Board that Cameron Sagaster – SOS Liaison, is no longer with the Secretary of State’s Office and we don’t have a replacement yet. Judy will follow up and report at each Board Meeting. The Board would like to be able to answer any questions that are asked of them regarding this matter and have closure.

**DIRECTOR’S REPORT:**

Judy updated the Board of the Special Election for the Warren County Joint Vocational School District Special Election (Replacement Tax Levy for current expenses-3.5 mills for a continuing period of time). The letters were mailed on April 1, to the Clermont County voters involved in this election (GN-N-LM) advising them of their temporary polling location for this election. Judy spoke with Brian Sleeth, Warren County BOE Director, and he stated that to his knowledge no one has voted absentee from our county yet. There are no UOCAVA voters in that district/precinct. It has been a low turnout so far.

**DIMS Annual License Extension:**

Judy advised the Board that we are at the end of our 5 Year Contract Renewal (effective May 1, 2010 – April 30, 2015), the annual payments have been \$42,702. The renewal contract runs May 1, 2015 – April 30, 2020, the annual payments will be \$49,478.46. The contract reads that the payments can increase; Judy added that the cost has never increased to date. She feels the overall increase is pretty fair. Rick feels that we need DIMS/ES&S to lock in the price for the length of the contract, before he will vote for it. **2015-20** – Rick Combs made the motion that we go back to DIMS and ask that the contract be locked for five (5) years at \$49,478.46 (per year). Dave Lane seconded the motion. Upon discussion Paul asked where do we go if they can’t do this? The Board discussed how much it could increase. Upon roll call, all Members voted “yes”.

**Directive 2015-02 – Enhancing Voter Access to Public Information:**

Judy reviewed the requirement of Directive 2015-02; the information will be coming from our DIMS Voter Registration System. ES&S is in the process of creating a web platform that we can buy into that will host the required information. It is not completed yet. Triad Voter Registration System already has this information in place. ES&S stated they can provide all of the required information in the SOS Directive for a cost of \$1,200 per year; this doesn’t include any additional voter reports at this time (they

are working on the reports). Triad contacted us and they can do the same thing for a \$500 set-up fee and \$1,900 per year cost. Our staff would have to download the information daily but this would include voter reports. ES&S is not ready to implement this yet.

Judy advised the Board of the SOS Summer Conference on June 26, 2015. They are holding a one day conference at the Ohio State Union Center in the Archie Griffin Grand Ballroom. Judy would like to go up the night before. To date there is no more information. She would like to send 4 staff members, Judy, Mike and any Board Members.

**2015-21** – Rick Combs made the motion to send up to 8 people, the Director, Deputy Director, staff and Board Members to the Secretary of State Summer Conference to be held at the Ohio State University Union Center on June 26 and go up the day before and spend the night. Paul Campbell seconded the motion. Upon discussion Rick inquired if we had the money in the budget and Judy stated that we did. Upon roll call, all Members voted “yes”.

Judy reviewed the Ohio Elections Commission Filing Fees for 2011-2014. She explained that a portion of the candidate filing fees stays in the county and a portion goes to the Ohio Elections Commission Fund. We have always made our deposits in a timely manner and the auditor sends the OEC a check. When the county went on MUNIS the OEC portion did not get forwarded to the OEC, it sat in the general fund. We owed the OEC \$8,065 in filing fees between 2011 and 2014 and the check was sent out. It is now set up as an automatic payment.

**Purchase of Election Tabulation Equipment:**

Judy advised the Board that the Commissioners have issued a PO in the amount of \$1,015,142.00 for the purchase of the ES&S Ballot Tabulation Equipment. We are waiting for the signed contract from the Commissioners to send to ES&S. She did let Craig Seibert (ES&S) know that we are waiting on the contract. We will check with Steve Rabolt on Monday.

**DEPUTY DIRECTOR'S REPORT:**

Deputy Director Keeley advised the Board of the reservations for the SOS Summer Conference. He also brought to the Board the idea of getting an office procurement card. He would like to proceed with getting one for the office. Dave doesn't like the idea of the individuals having to put office business on their personal credit cards. Mike has had to put Sam's purchases on his personal credit card and then wait to be reimbursed from the county.

**2015-22** – Paul Campbell made the motion to move forward on the County Procurement Card. Rick Combs seconded the motion. Upon discussion Rick inquired what the interest rate is on this kind of card, if the County doesn't pay on time there will be late fees. These fees will end up coming out of our budget on some other line item. The Board discussed the pros and cons of the card. Dave trusts Judy and Mike to recognize, to see if we are getting dinged and we can always stop using it. Upon roll call, all Members voted “yes”.

**Review of Electronic Pollbooks Proposals:**

Judy reminded the Board that they requested proposals for the purchase of Electronic Pollbooks and not straight Bids. The Board asked Judy which system the Office Staff preferred and she advised that they felt that ES&S provided the best system. They liked Knowink but didn't feel that the support staff was there. Tim had concerns about the staffing of Knowink, having not worked with DIMS and not having any Ohio customers. Tim also had concerns about EA Elections; they have one DIMS customer in California, no Ohio customers and was the highest bid and only had 12 employees. ES&S has a proven track record with 450 employees, sales and support in Ohio and has 18 Ohio counties. Tim would go with ES&S and Dave had the same view. Paul selected ES&S and they were also Rick's choice.

**2015-23** – Rick Combs made the motion to accept the bid proposal of ES&S for the Electronic Pollbooks and to instruct ES&S to prepare a contract for such. Paul Campbell seconded the motion. Upon discussion Rick suggested to Judy to make sure the money is available and ready. Judy will contact Steve Rabolt and send it to Allan Edwards and then file a copy of the contract with the Commissioners. Upon roll call, all Members voted “yes”.

Judy commended Mark Radke, Ohio Sales Manager with ES&S, and thanked him on keeping us up to date on the pollbooks. He has gone out of his way to keep us informed on the Electronic Pollbook System and came here many times to show us upgrades.

Judy stated that we may have an August Special Election for the Village of Bethel; a police levy that would involve for 2 precincts.

**Employee Evaluations & Salary Review:**

Judy prepared Job Descriptions for the staff and passed them out to the Board. Each staff member is assigned specific job duties and is cross trained on other positions. Rick suggested contacting our legal counsel to classify the staff; our employees need to be paid the same as other employees in the county doing the same or similar duties. Judy has contacted other BOE's to get information of their staff salaries. Mike asked "since the employees are controlled by this Board, do we need to fall into the county's classification?" Rick stated we have to follow the State of Ohio law. Dave inquired would it be better or worse to have them classified, do we lose control. Rick stated that we could. Rick will meet with Judy and Mary Lynne Birck to discuss classifying the staff.

At 11:49 a.m. the Board went off the Record for a 5 minute Recess.

At 11:57 a.m. the Board went back on the Record.

Judy reviewed the 2015 Budget with the Board and they continued to discuss employee salaries. Paul thought the staff should receive the same amount across the board. Judy stated that when she spoke to Steve Rabolt that whatever recommendation the board made, the (BCC) would probably approve it. Steve advised that they were not going to do "across the Board raises" and he felt that Judy was underpaid. Rick thought that they could set her pay.

**2015-24** – Dave Lane made the motion to provide the staff of the Board of Elections with a 3% raise, postdated January 1, 2015. Rick Combs seconded the motion. Upon roll call, Mr. Lane – "yes", Mr. Combs – "yes", Mr. Campbell – "yes", Mr. Rudd – "abstain".

Dave wants to continue to examine the Director and Deputy Director salaries. The Board tabled the discussion on the Director and Deputy Director salaries and Tim suggested setting a salary for them. Rick wants to move forward with the classification plan for the staff.

**RESOLUTIONS:** None.

**EXECUTIVE SESSION:** None.

**NEXT MEETING DATE AND TIME:**

May 28, 2015 at 10:00 a.m., Regular Monthly Meeting,  
June 25, 2015 at 10:00 a.m., Regular Monthly Meeting and Certification of Independent Candidate Petitions,  
July 23, 2015 at 10:00 a.m., Regular Monthly Meeting,  
May 4, 2015 by 4:00 p.m., Filing deadline for Municipal Court Judges & Clerks for the November 3 General Election,  
May 5, 2015 – Special Election - Warren County Jt. Vocational School District,  
May 14, 2015 – District Meeting-Warren County to host,  
June 26, 2015 – SOS Summer Conference to be held in Columbus,  
August 5, 2015 by 4:00 p.m. – Filing Deadline for City, Village, Township & School Board Offices and Questions & Issues.  
August 17, 2015 – Board must Certify Candidates & Issues to the November 3 Ballot.

Tim Rudd advised the Board that this is his last Board Meeting. He stated that it has been an honor and a privilege to serve on the Board. I think this is the best Board that I have served with, the current composition. I think this is the best management team with the Board, both of you (Judy & Mike) are extremely hard working and diligent and I would put the staff of the Board of Elections against any staff in the state of Ohio, I think we are second to none. We are not the biggest or the smallest but we are the best.

**PROCLAMATION PRESENTATION:**

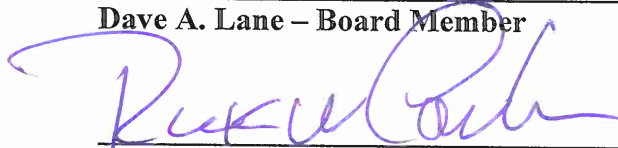
Rick Combs made the motion and seconded by Dave Lane that the attached resolution be adopted regarding Board Member Timothy R. Rudd. Each of the Board Members commended Tim for his time on this Board.

**ADJOURNMENT:**

**2015-25** – At 12:18 p.m. Dave Lane made the motion to adjourn. Rick Combs seconded the motion. Upon direction of the Chairman, all Members answered “aye”.

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Timothy R. Rudd– Board Chairman

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Dave A. Lane – Board Member



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Rick W. Combs – Board Member



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Paul L. Campbell – Board Member

  
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Attest – Judith A. Miller - Director

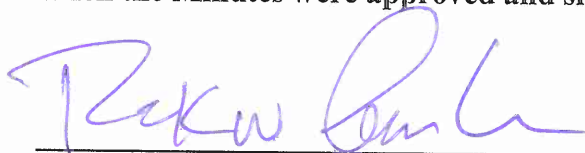
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This is an Amended Page of the Board signatures from the April 23, 2015 Minutes approved on May 28, 2015. Tim Rudd’s name was inadvertently left on to sign (he was still a Member of the Board during the meeting but was not a Member when the Minutes were approved and signed).




Rick Combs – Board Chairman

ABSENT

Dave A. Lane – Board Member



Larry Heller – Board Member



Paul L. Campbell – Board Member



Attest – Judith A. Miller – Director

Signed on June 25, 2015

## RESOLUTION

MOTION by Rick Combs, seconded by Dave Lane that the following resolution be adopted:

WHEREAS, Timothy R. Rudd was originally recommended to serve on the Clermont County Board of Elections by the Clermont County Republican Executive Committee and was appointed by Ohio Secretary of State, J. Kenneth Blackwell to serve from March 1, 2004 until April 30, 2008. He was reappointed to serve from 2008 - 2012. He resigned on April 10, 2009, to run for re-election as Clerk of the Clermont County Municipal Court. On February 19, 2010, following the resignation of Board Member Richard P. Ferenc, and at the recommendation of the Clermont County Republican Executive Committee, Timothy R. Rudd was appointed by Ohio Secretary of State Jennifer Brunner to serve the unexpired term on the Board of Elections ending February 29, 2012.

WHEREAS, Timothy R. Rudd was recommended for re-appointment by the Clermont County Republican Party and was reappointed by the Honorable Ohio Secretary of State Jon Husted to serve a new term (2012 - 2016).

WHEREAS, effective April 24, 2015, Timothy R. Rudd resigned as a member of the Clermont County Board of Elections to run for re-election as Clerk of the Clermont County Municipal Court.

WHEREAS Timothy R. Rudd has served under the following Ohio Secretary of States; the Honorable Jon Husted (2011 - 2015), the Honorable Jennifer Brunner (2007 - 2010), and the Honorable J. Kenneth Blackwell (2004 - 2006).

WHEREAS, he has worked with

Board Members: Myers Deel (1998-2006), Priscilla O'Donnell (1998-2006), Paul Campbell 2003-2015), Dave Lane (2006-2015) and Rick Combs (2006-2015)

Directors: Danny Bare (2001-2006), Mike Keeley (2006-2008) and Judy Miller (2008-2015)

Deputy Directors: Kathy Jones (1992-2006), Judy Miller (2006-2008) and Mike Keeley (2008-2015)

Staff Members: Virginia Flynn, Ruth Ann Werner, Bonnie Carlier, Kim Beard, Jackie Smith, Tonia Blackburn, Edna Owens, Becky Rudd, Donna Brittain, Terrie Latham, Stephanie Hemmer-Haight and Thousands of Pollworkers.

WHEREAS, his dedication to the Board has been outstanding in that he has always been available for any necessary assignment and has impartially, effectively and intelligently administered the election laws of the State of Ohio; and

NOW THEREFORE, be it resolved that the Clermont County Board of Elections expresses its appreciation to Timothy R. Rudd for giving himself in dedication and sincerity as a Member of the Clermont County Board of Elections. That the Board further commends him for his time, continued effort and cooperation during the twenty-seven (27) elections conducted during his term of service. That this Resolution be spread on the Minutes of the Board and an appropriate copy be certified to Mr. Rudd and a copy forwarded to the Ohio Secretary of State.

Adopted this 23rd day of April, in the year of our Lord, Two Thousand and Fifteen.

CLERMONT COUNTY BOARD OF ELECTIONS

  
Rick W. Combs

  
Paul L. Campbell

  
David A. Lane

**APPROVAL OF BILLS FOR REGULAR BOARD MEETING  
APRIL 23, 2015**

[illegible]