

Chairman Tim Rudd called the meeting to order at 10:00 a.m. Rick Combs led the Pledge of Allegiance. Board Members present were Tim Rudd, Dave Lane, Rick Combs and Paul Campbell. Also present were Judy Miller – Director, Mike Keeley – Deputy Director and Becky Rudd – Clerk taking record.

OTHER ATTENDEES: No other attendees, Director Miller stated that SOS Liaison Andrew Williams resigned and we currently do not have a liaison.

APPROVAL OF MINUTES:

2014-98 – Paul Campbell made the motion to approve the minutes from the September 25, 2014 Regular Board Meeting. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

APPROVAL OF BILLS:

2014-99 – Rick Combs made the motion to accept and pay the October bills. Paul Campbell seconded the motion. Upon roll call, all Members voted “yes”.

TEST DECK:

At 10:03 a.m. the Board went off the Record to run the Test Deck. Rick and Dave observed Dan Shebesta (ES&S) run the Test Deck thru the 650 scanner. Tim and Dave compared the results of the test deck to the control sheet and found the results to match and that the computer was counting accurately.

At 10:17 a.m. the Board went back on the Record.

2014-100 – Paul Campbell made the motion to accept the results of the Test Deck. Rick Combs seconded the motion. Upon direction from the Chairman, all Members answered “aye”.

DIRECTOR’S REPORT:

Director Miller gave the Board an update on the Election. There are 133,802 registered voters in the database for this election. We had to hand update in the books 9 additional valid registrations that came in from Hamilton County after we closed and ran our books.

To date no one has filed to be an observer.

Kevin Horvath (ES&S) will again be our Election Night Support. He will be here November 3-5. To date we have had 12,635 absentee ballots requested (UOCAVA-44, nursing homes-153). That is about 9% of the total registered voters. Total ballots returned to date are 6,942 (UOCAVA-13, nursing homes-78). Paul inquired where we are compared to the last time an absentee application was mailed to the voters. Tim stated we are at about the same place as we were at the last Gubernatorial Election.

Directive 2014-33 is new and is about voters that are confined to a county jail, starting the Friday before the election at 6:00 p.m. There is a separate form/application for these voters.

There is only one PEO training class left and it is for new poll workers. All veteran PEO's have been trained. Those attending the classes at the Oasis were pleased to have classes closer to them.

Judy reported that the OAEO Winter Conference is scheduled for January 14-16, 2015 in Columbus. She added that most of the conference agenda topics relate to Mary Lynne (Prosecutor's Office) rather than our staff. The consensus was that someone from our office will attend the conference.

Judy advised the Board that she and Mike met with Steve Rabolt (County Administrator) last week. They went over the figures of the election equipment. He will attend the November 17, Board Meeting to discuss the funding. Judy gave the Board the pricing of the election equipment. Steve stated that we are set in the budget for \$400,000 for the electronic poll books; the total final price is estimated at \$264,137.00. There are no maintenance fees in the first year but will be thereafter and there is a conversion fee. The Board discussed whether or not this needs to go out to bid and will contact

Ernie Ramos (Prosecutor's Office) for an opinion. Rick wants to make sure we have enough spare electronic poll books for backups. There are some savings for being a DIMS/ES&S customer. Mike suggested buying 185 units. Judy gave the Board a comparison from other companies that have the electronic poll books. Mike added that he and Steve Rabolt discussed if ES&S would fund us, we could go on a self-funded lease to replace/upgrade the 650 scanners and M100's. The County would have enough money to fund this for 5 years if ES&S would do a 5 year lease. Tim stated that the last time we met with ES&S they wouldn't do this. Rick wants to get this moving and find out if we need to go out to bid. We want to get this for next year. Judy added that the current maintenance fee for the M100's and 650 scanners is \$64,000, if we upgrade that equipment the maintenance fee will be \$49,000. This will be a savings.

ES&S wrote a new Unity program for Cuyahoga County. They are working on an upgrade for no cost but there is an additional \$10,000 maintenance fee. We don't know much about it, but it will come out in 2015.

Mike added that a "grandfather clause" would be included for those purchasing the equipment.

Judy stated that the vacancy of the New Richmond Board of Education caused by the death of David Hawkins (term ending 12/31/14) on July 10, 2014 was filled by the appointment of Tim Dufau on August 4, 2014.

DEPUTY DIRECTOR'S REPORT:

Deputy Director Keeley added that the electronic poll books will also be a staff saver. Currently it takes one employee two days to run the signature pages and half of the staff six hours to put the pages in the binders.

The automarks are being checked and we are waiting for deployment scheduled for Wednesday, Thursday and Friday before the election.

At 11:03 a.m. the Board went off the Record for a break.
At 11:07 a.m. the Board went back on the Record.

Judy reviewed the budget with the Board. We have budgeted for 1.5 elections but we could have 4 elections. The largest bulk of spending is other expenses (postage, supplies-everything but the ballots). Our spending cost runs about \$540,000 and the BCC would like us to be at \$500,000. We prefer to have the money up front and not have to go back and ask for more. Rick doesn't like having to go back for money.

Judy reminded the Board that they had agreed to give the staff a 3% raise if approved by the Commissioners, but the County only allotted for a 1.6% raise for county employees. Steve Rabolt did mention that there was a possibility with our budget that they would look at it later in the year and give us the additional 1.4%. Rick would like to discuss this at the November 17 Board Meeting.

Judy discussed adding an IT Person to the staff. She compared the cost of Dan Shebesta programming elections and IT Support to the cost of an IT Person. While we are saving approximately \$30,000 a year, the additional duties are being picked up by Mike and Judy and some staff members. Judy advised that she would like to have an IT person on staff for the 2016 Presidential Election. She thinks that it is the best thing for the office, especially with the fact that she will be retiring after the 2016 Presidential Election and Mike sometime before or thereafter. Rick said he would rather give the current employees money than adding employees. He also added that with new electronic poll books it is going to be a time saver. He finally stated that he would rather come into the situation and have a professional organization, which does a wonderful job, than have to catch up on other stuff. He is happy with ES&S.

Paul added that with 2 new people coming on, they may be hard pressed to get brought up to speed. If current staff or someone has been brought on board before Judy and Mike would leave their positions. Until someone gives their notice Rick is not going to allocate any money for replacement change. He does want to know when they do think of leaving because it will be political. Tim agreed with Rick, that even if we hire an IT Person we will still depend on having ES&S here. He is happy with the way things are running. Rick added that it is definitely something we need to talk about.

Rick asked about the office chairs and Mike stated that they are ordered and will be delivered in mid-December.

RESOLUTIONS: None.

EXECUTIVE SESSION:

2014-101 – At 11:25 a.m. Rick Combs made the motion to go into Executive Session for the purpose to discuss Compensation of a Public Employee or Official per Ohio Revised Code 121.22(G)(1). Dave Lane seconded the motion. Upon roll call, all Members voted “yes”.

At 11:47 a.m. the Board came out of Executive Session. The action taken by the Board following Executive Session is no further action to be taken by the Board.

NEXT MEETING DATE AND TIME:

November 4, 2014 at 6:30 a.m., General Election Day Meeting,
November 17, 2014 at 9:00 a.m., Open Official Canvass,
TBD, Certification and November Regular Board Meeting.

Judy added that this should be the last Post Election Audit but thinks it could become a regular procedure.

ADJOURNMENT:

2014-102 – At 11:49 a.m. Rick Combs made the motion to adjourn. Dave Lane seconded the motion. Upon direction from the Chairman, all Members answered “aye”.



Timothy R. Rudd – Board Chairman



Dave A. Lane – Board Member



Rick W. Combs – Board Member



Paul L. Campbell – Board Member



Attest – Judith A. Miller - Director

**APPROVAL OF BILLS FOR REGULAR BOARD MEETING
OCTOBER 23, 2014**

VENDOR	DESCRIPTION OF PAYMENT	AMOUNT
INVOICES APPROVED BY BOARD MEMBERS:		
BARRETT BROTHERS	PRECINCT KITS - NOV. GENERAL	\$4,980.00
BARRETT BROTHERS	VOTER I.D. CARDS	\$933.00
BATTERIES PLUS	3V LITHIUM BATTERIES - 180	\$358.20
CINCINNATI TIME SYSTEM	RIBBONS FOR TIME CLOCK	\$80.70
DE LAGE LANDED	COPIER LEASE 9-15-14 TO 10-14-14	\$324.57
DONNELLON MCCARTHY	COPIES - BLACK & WHITE AND COLOR	\$557.60
TAMERA DUNKEL	REIMBURSEMENT FOR BACK GROUND CHECK	\$30.00
ENQUIRER MEDIA	ADVERTISING FOR GENERAL ELECTION - CLOSE OF REG.	\$955.00
E. S. & S.	ELECTION SUPPORT 9-23-14 & 9-30-14 - DAN SHEBESTA	\$2,900.00
E. S. & S.	ELECTION SUPPORT 8-1-14 - DAN SHEBESTA	\$1,450.00
E. S. & S.	BALLOTS FOR NOV. GENERAL	\$33,915.71
E. S. & S.	ZIP DISK - 12	\$203.75
HOLIDAY INN	RENTAL FOR TRAINING CLASSES - 10-14-14	\$244.84
ICE MOUNTAIN	BOTTLED WATER	\$37.35
TRICIA LOUIS	REIMBURSEMENT FOR BACK GROUND CHECK	\$30.00
OASIS	RENTAL FOR POLL WORKER TRAINING CLASSES	\$200.00
OFFICE DEPOT	SHIPPING LABELS	\$82.39
OFFICE DEPOT	LABEL MAKERS AND LABELS	\$243.33
OFFICE DEPOT	POCKET FILES	\$65.97
OFFICE DEPOT	POSTCARDS, PAPER, CALENDARS	\$308.23
OFFICE DEPOT	ADDRESS LABELS	\$115.02
OFFICE DEPOT	LABEL MAKERS	\$184.48
OFFICE DEPOT	LABEL MAKER	\$184.48
OFFICE DEPOT	LABELS AND COLOR PAPER	\$140.57
OFFICE DEPOT	CLEAR FILE FOLDER	\$2.79
OFFICE DEPOT	REMOVABLE LABELS	\$44.88
OHIO LABOR LAW SERVICE	2015 LABOR LAW POSTERS	\$67.25
PITNEY BOWES	POSTAGE MACHINE LEASE FOR NOVEMBER 2013	\$350.00
PITNEY BOWES	POSTAGE MACHINE LEASE FOR OCTOBER 2014	\$350.00
RB PRINTING	12-H HOTLINE SHEETS - STATE CHANGED FORM	\$146.35
RB PRINTING	MAILING FOR POLLING PLACE CHANGE	\$1,286.02
RB PRINTING	POLLWORKER TRAINING MANUALS - 685 TOTAL	\$3,929.50
SAMS CLUB	TABLES, MISC. OFFICE SUPPLIES & METAL SHELVES	\$849.62
TIME WARNER	CABLE BILL - 9-22-14 TO 10-21-14	\$34.59
COURTNEY TOLER	REIMBURSEMENT FOR BACK GROUND CHECK	\$30.00
J. ROBERT TRUE	PHONE BILL - SEPTEMBER 2014	\$332.21

