

Chairman Tim Rudd called the Meeting to order at 10:00 a.m. Rick Combs led the Pledge of Allegiance. Board Members present were Tim Rudd, Dave Lane, Rick Combs, and Paul Campbell. Also present were Judy Miller – Director, Mike Keeley – Deputy Director, and Becky Rudd – Clerk taking record.

OTHER ATTENDEES: Keith Corman – SOS Liaison, Mary Lynne Birck – Prosecutor’s Office.

APPROVAL OF MINUTES:

2013-18 – Dave Lane made the motion to approve the minutes from the February 28, 2013 Regular Board Meeting. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

APPROVAL OF BILLS:

2013-19 – Rick Combs made the motion to accept and pay the bills. Dave Lane seconded the motion. Upon discussion, Judy stated that one bill was added this morning and the billing from ES&S is for the 3rd year payment of the 5 Year Agreement for Hardware & Software Maintenance (5-1-2013 thru 4-30-2014) which is included in this set of bills. Upon roll call, all Members voted “yes”.

Review of Board Referral of Voter:

Mary Lynne Birck reported on the investigation regarding Christopher Kelly, a voter that voted twice (provisional and absentee) at the November 6, 2012 General Election. She stated that the Board voted to send this case to the Criminal Division of the Prosecutor’s Office for investigation and the Sherriff’s Office became involved. She added that it was a very thorough investigation. At this time there is not enough information to move forward for a prosecution; however this investigation did lead to corrective action in the staffing of a poll worker. Rick asked what kind of formal documents we are keeping on this matter. Mary Lynne stated that she will keep the information in her file and should we find any other information, we could continue to pursue the case. Judy added that that the voter’s wife was a poll worker in the same polling location (different precinct) where the voter votes. The wife intervened when he came in to vote.

10th District State Board of Education:

Judy reported to the Board that State Board of Education Member, Jeff Hardin passed away on March 13, 2013 and leaves a vacancy on the Board. The Governor will make the appointment. Judy notified the other counties within the District of the situation. To date the vacancy has not been filled.

Referral to the Ohio Elections Commission:

Judy reported that the Citizens for Batavia Schools Committee had a late filing of their Post General Election Campaign Finance Report, due December 14, 2012 and filed on January 14, 2013.

2013-20 – Rick Combs made the motion to refer the matter regarding the Citizens for Batavia Schools to the Ohio Elections Commission for a late filing of their Post General Campaign Finance Report. Paul Campbell seconded the motion. Upon roll call, all Members voted “yes”.

DIRECTOR'S REPORT:

Director Miller reported that the Western Brown Local School District withdrew their Proposed Tax Levy for the May 7, 2013 Special Election Ballot. We do not have any voters in that district.

She reported on the UOCAVA voting, which began Saturday March 23, 2013. We did not have any absentee ballot requests at that time however; we have had one request since that time, which was sent out.

Of the non-UOCAVA absentee ballots, there have been 192 requests to date and 47 of them are nursing homes.

Absentee Voting Hours:

Judy talked to the Board regarding the hours for absentee voting. She heard back from Matt Damschroder (SOS) and he stated it was at the Board's discretion to set the hours of voting for the May Special Election.

2013-21 – Paul Campbell made the motion to set the absentee voting hours for the May 7, 2013 Special Election as follows: April 2, 2013 – May 3, 2013 (Monday thru Friday) 8:00 a.m. – 4:30 p.m., Saturday May 4, 2013, 8:00 a.m. – 12 noon (the previous hours prior to the November 2012 General Election). Rick Combs seconded the motion. Upon roll call, all Members voted "yes".

The absentee ballots were delivered on March 21 and are ready for voting on April 2. Barrett Brothers 3-G Specialty Printing printed the ballots for ES&S. Everything appears to be in order; the printing looks very clear and precise. The Election Day ballots were delivered March 27 (yesterday), they have not been checked yet but the test deck appears to be in order. Mike added that the quality appears to be on par if not better than the ballots we had printed in the last few elections.

Dan Shebesta was in the office on March 25. He programmed the M100's and ran tests. The equipment is running good. We have 46 precincts involved in the election and Dan programmed 50 M100's. Judy advised the Board that she has set up special training classes for the Provisional Clerks on April 29 and 30, 6:30 p.m. at the Miami Township Civil Center. We will hold one more class at the BOE office for those poll workers that cannot make these scheduled classes. She feels this is a good opportunity to review the rules and regulations of provisional voters and filling out the provisional envelope.

Judy reminded the Board that when MI-O1O was split and created MI-Q1Q, it was split thru a census block. Judy reported that the Waiver to Split Census Block was approved by the Ohio Secretary of State per a letter from Pat Wolf (SOS). On April 2, letters will be mailed out to the voters in MI-Q1Q regarding the precinct split and advising them that they will still vote in the same polling location. Two weeks later a new Voter ID Card will be mailed to the voters. Kim Beard has notified the janitors/set-up people of the additional precinct.

Judy advised the Board that Terry Kuhl (ES&S/DIMS) will make a visit to the office April 19. We are going to discuss the possibility of creating a program to allow us to make the absentee lists and labels available on our website. Other counties have this capability but also have different voter registration vendors. Rick has concerns that could become an opportunity for DIMS to make more money off us.

Judy discussed the IACREOT Conference and gave the Board a copy of the latest agenda. She spoke with Tony Sirvilla (conference chairperson) and he advised her that she should attend from June 29 thru July 1 to get the most out of the conference. Mike would also like to attend the conference.

2013-22 – Paul Campbell made the motion to send the Director and Deputy Director to the IACREOT Conference in Louisville and pay the necessary expenses, arrive Friday afternoon (June 28) and leave Monday (July 1). Dave Lane seconded the motion. Upon roll call, Paul Campbell “yes”, Dave Lane “yes”, Rick Combs “no” and Tim Rudd “yes”.

Tim added that this is experimental. The Board will evaluate the value received from the conference afterwards to see if we got our money’s worth.

Judy brought to the Board’s attention that Annette Meagher (Office of Public Information) is looking for participation from various county offices to staff a countywide booth at the Clermont County Fair in July. Judy suggested that a couple of staff could go and register voters, solicit for poll workers, and let people know what the BOE does. Dave is OK with the staff doing it, but has concerns that it stays strictly a BOE related event and not a Commissioner sponsored booth with our staff. Tim agreed. Judy will try to attend the next meeting and bring more information back to the Board. The Board tabled the discussion until the next meeting and will discuss it further when they have more information

DEPUTY DIRECTOR’S REPORT:

Deputy Director Keeley reported that the election equipment deployment by Planes Moving & Storage is set for May 2 & 3, 2013. They will pick-up and return the equipment on May 8 & 9.

Mike discussed the need to start on the countywide Re-Precincting Project. He would like to bring in Ryan Mollmann to assist with the project on a part-time basis; he has been trained in GIS. He would be a Republican balance to Gregg Conrad (D).

2013-23 – Rick Combs made the motion to employ the part-time services of Ryan Mollmann for \$12.50 an hour, to exceed no more than 1040 hours per year and begin on April 1, 2013 at the recommendation of the Director and Deputy Director of the Board of Elections. Paul Campbell seconded the motion. Upon roll call, all Members voted “yes”.

RESOLUTIONS: None


EXECUTIVE SESSION: None.

NEXT MEETING DATE AND TIME:

April 25, 2013 at 10:00 a.m., Regular Monthly Board Meeting & Public Test of the
May Special Election,
May 7, 2013 at 6:30 a.m., Special Election Day Meeting,
May 20, 2013 at 10:00 a.m., Opening of Certification,
May 28, 2013 at 10:00 a.m., Certification of Special Election & Regular Monthly
Meeting.

ADJOURNMENT:

2013-24 – At 10:50 a.m. Dave Lane made the motion to adjourn. Rick Combs seconded the motion.
Upon direction from the Chairman, all Members answered “aye”.



Timothy R. Rudd – Board Chairman



Dave A. Lane – Board Member



Rick W. Combs – Board Member



Paul L. Campbell – Board Member



Attest – Judith A. Miller - Director

**APPROVAL OF BILLS FOR REGULAR BOARD MEETING
MARCH 28, 2013**

VENDOR	DESCRIPTION OF PAYMENT	AMOUNT
INVOICES APPROVED BY DIRECTOR OR DEPUTY DIRECTOR:		
INVOICES APPROVED BY BOARD MEMBERS:		
ALPINE VALLEY	BOTTLED WATER	\$ 50.50
CLERMONT SUN	ADVERTISING - CLOSE OF REGISTRATION	\$ 222.00
DELAGE LANDEN	COPIER LEASE PYMT 02-15-13 TO 03-14-13	\$ 324.57
DELAGE LANDEN	COPIER LEASE PYMT 03-15-13 TO 04-14-13	\$ 324.57
DONNELLON MCCARTHY	MONTHLY COPIER FEE	\$ 7.25
ELECTION ADMINISTRATION	ANNUAL SUBSCRIPTION	\$ 219.00
ELECTION SYSTEMS & SOFTWARE	ANNUAL HARDWARE/SOFTWARE FEE	\$ 64,345.00
INTAB	4 VOTER PARKING SIGNS	\$ 286.56
J. ROBERT TRUE	FEBRUARY PHONE BILL	\$ 370.86
MILLENNIUM BUSINESS SYSTEMS	REPAIR BALLOT ON DEMAND PRINTER	\$ 250.00
OFFICE DEPOT	MISC OFFICE SUPPLIES SEPT 2012	\$ 57.96
OFFICE DEPOT	MISC OFFICE SUPPLIES SEPT 2012	\$ 32.85
OFFICE DEPOT	MISC OFFICE SUPPLIES SEPT 2012	\$ 51.00
OFFICE DEPOT	MISC OFFICE SUPPLIES SEPT 2012	\$ 114.00
OFFICE DEPOT	MISC OFFICE SUPPLIES SEPT 2012	\$ 19.16
PITNEY BOWES	POSTAGE MACHINE - JAN 2013 PAYMENT	\$ 242.74
PITNEY BOWES	POSTAGE MACHINE - MARCH 2013 PAYMENT	\$ 350.00
RB PRINTING	ENVELOPES #10	\$ 608.42
TIME WARNER CABLE	MONTHLY INVOICE	\$ 25.30
US POST OFFICE - BATAVIA	BRM PERMIT - PERMIT #100000	\$ 200.00
STAFF SALARIES	PAY PERIOD 02-04-13 TO 02-17-13	\$ 13,620.02
BOARD SALARIES	PAY PERIOD 02-04-13 TO 02-17-13	\$ 1,953.40
STAFF SALARIES	PAY PERIOD 02-18-13 TO 03-03-13	\$ 13,620.03
BOARD SALARIES	PAY PERIOD 02-18-13 TO 03-03-13	\$ 1,953.40
STAFF SALARIES	PAY PERIOD 03-04-13 TO 03-17-13	\$ 13,660.05
BOARD SALARIES	PAY PERIOD 03-04-13 TO 03-17-13	\$ 1,953.40
PART TIME EMPLOYEES	PAY PERIOD 03-04-13 TO 03-17-13	\$ 62.50
	TOTAL:	\$ 114,924.54