

Chairman Tim Rudd called the Meeting to order at 10:00 a.m. Rick Combs led the Pledge of Allegiance. Board Members present were Tim Rudd, Dave Lane, Rick Combs, and Paul Campbell. Also present were Judy Miller – Director, Mike Keeley – Deputy Director and Becky Rudd – Clerk taking record.

OTHER ATTENDEES: Keith Corman – SOS Liaison

APPROVAL OF MINUTES:

2013-01 – Dave Lane made the motion to accept the minutes (1 set) from the December 4, 2012 Opening of the Post Election Audit and December 13, 2012 Completion of the Post Election Audit and December Regular Board Meeting. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

APPROVAL OF BILLS:

2013-02 – Rick Combs made the motion to accept and pay the bills. Paul Campbell seconded the motion. Upon roll call, all Members voted “yes”.

OPENING OF BIDS FOR PRINTING OF BALLOTS FOR 2013 ELECTIONS:

Director Miller advised the Board that the deadline to accept Bids for Ballots was at 10:00 a.m. today. We only received one bid. The Board opened the bid from ES&S. ES&S plans on having Barrett Brothers do their printing.

Their bid for: 14-17 inch ballots, one or two sided printed – \$0.24, additional ballots will be printed at \$0.20 per ballot,

for 19 inch ballots – \$0.295 per ballot, additional ballots will be – \$0.25.

Their Bond appears to be in order. We asked ES&S to provide us with a list of three other counties (of comparable size) that they print ballots for.

We did hear from Dayton Legal Blank and they did not submit a bid because of problems acquiring a bond.

The Board discussed that they would prefer for ES&S to subcontract with DLB to print the ballots.

The Board took a short Recess to seek Legal Counsel.

The Board went back on the Record.

Director Miller stated she spoke with Mark Kelly (director of printing services at ES&S) and he finally agreed to use DLB.

2013-03 – Rick Combs made the motion to accept the Bid for ballots from ES&S, based on the fact that ES&S subcontracts with Dayton Legal Blank for quality control, as per the conversation with Mark Kelly and Judy Miller on January 24, 2013. Dave Lane seconded the motion. Upon roll call, all Members voted “yes”.

DIRECTOR'S REPORT:

Director Miller discussed the Budget with the Board. She gave the Board information reviewing the 2012 requested/received appropriations. She reviewed the projected 2013 requested/received appropriations, including a 3% raise, which was removed from the budget. She reminded the Board that the ES&S expenses (election support) can be charged back this year.

ES&S Professional Services Agreement:

Judy discussed the ES&S Professional Services Agreement. We expect to have a May 7, 2013 Special Election for the Milford Exempted Village School District. Tentative dates were scheduled with Dan Shebesta to prepare Ballots and Equipment for the Special Election as well as Election Site Support (day before, Election Day and Day After the Election); estimated cost is \$9,925.00. We will need approximately eight (8) days for the November 2013 Election. (Election Day "site support" is not included within the packaged days in the contract.) We need to extend the Personal Services Contract and add a renewal (we will need a total of 12 days).

2013-04 – Rick Combs made the motion to renew the ES&S Professional Services Agreement package for ten (10) days with the two (2) additional days that we need, for the same price that we paid last year, and purchase the Election Day Site Support for the Special and General 2013 Elections. Paul Campbell seconded the motion. Upon discussion, Dave Lane asked if there were any problems, Judy stated there were not and it ran smoothly. Upon roll call, all Members voted "yes".

Judy gave the Board Members a report detailing the Offices to be Elected at the November 5, 2013 General Election. To date there is one unexpired term and it is for the CNE School Board Member. Judy reminded the Board that a candidate may withdraw their petition before the filing deadline and before the Board takes action on it, and may file another petition for the same office (Directive 2011-29). We cannot pre-check petitions for the candidates. We do not know if the petitions will be re-prescribed. Keith Corman added if they would be re-prescribed later in the year, the previous one (that candidates may have taken out) would still be valid; the SOS will grandfather them in. Tonia Blackburn has now been assigned to be in charge of "Petitions" and Kim Beard is her back up.

The 2013 Candidate Requirement Guide is being printed; there is a copy on the website. Judy gave the Board Members copies of the 2013 Election Calendar.

The Board reviewed the 2013 Holiday Schedule set by the County Commissioners.

2013-05 – Rick Combs made the motion to accept and follow the guidelines of the Holidays set by the Clermont County Commissioners for 2013. Dave Lane seconded the motion. Upon roll call, all Members voted "yes".

Judy reported on the OAEO Conference. Judy, Paul Campbell, Dave Lane, Edna Owens, Terrie Latham, Jackie Smith, and Becky Rudd attended the conference. Topics focused on "what went right, what when wrong" and the theme of the conference was "Preplanning". Judy feels we did prepare for the 2012 General Election. The ES&S Users Meeting was an informative session; she enjoyed seeing what equipment they were bringing out in the future. Judy did suggest we have a planning session to see where we are going in the future with our voting equipment. She added that the Secretary of State's plan is to work on the Redistricting Bill with the Legislator in 2013. Dave added that the Secretary indicated that

another priority (on a national level) was to work with the Federal Government on how to pay for upcoming equipment needs.

Judy stated that she had talked with Steve Rabolt regarding the budget and he is maintaining \$400,000 for capital improvements, if the Board was interested in the electronic poll books. He is also maintaining approximately \$370,000 per year for the next five or six years for upgrades for equipment. Dave stated it would be wise to follow the Director's advice as a Board, to look as where we intend to go over the next four years and beyond. Paul added that Jerry Amick (ES&S) indicated that our machines were good for at least five years, so this is a head's up to look ahead. He also added that Montgomery County reduced, by consolidation, many of their precincts and perhaps we can do the same at some point.

Judy reminded the Board that she had submitted Jan Schoellman's name to the Secretary of State for consideration of the PEO Red Carpet Award. She advised the Board that Jan won the award. The Secretary of State will be in the office February 12, 2013 at 1:30 p.m. to present the award.

DEPUTY DIRECTOR'S REPORT:

Deputy Director Keeley did not have a report.

RESOLUTIONS: None.

EXECUTIVE SESSION: None.

Dave Lane wanted to add, that while at the conference you hear a lot of good things and problems that happen in the different counties. This is the first opportunity since November, but wanted to personally say as a Board we are sometimes spoiled because we don't have the serious problems that a lot of counties do and he attributes that to the leadership and the staff here (Director, Deputy Director and staff, many of them veterans) here at the Board of Elections. He wishes there was some way to recognize it other than words. He wants to thank both Judy and Mike, and he asks them to extend his gratitude to the staff. In his opinion, he stated that the entire staff is "under paid and often overworked." He wanted to express his gratitude to Judy and Mike for everything they do, and it is so noted every election we have had. Everything has gone swimmingly. It was the consensus on the Board. Rick added that he sends his to Judy after every election, to pass along to everybody about all of the things he notices about how lucky we are, how they get it done and move about without a lot of hiccups.

NEXT MEETING DATE AND TIME:

February 28, 2013 at 10:00 a.m., Regular Monthly Board Meeting
February 6, 2013 at 4:00 p.m., Filing Deadline for May 7, 2013 – Special Election

ADJOURNMENT:

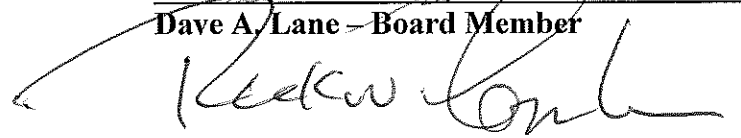
2013-06 – At 11:15 a.m., Rick Combs made the motion to adjourn. Dave Lane seconded the motion. Upon direction from the Chairman, all Members answered “aye”.



Timothy R. Rudd – Board Chairman



Dave A. Lane – Board Member



Rick W. Combs – Board Member



Paul L. Campbell – Board Member



Attest – Judith A. Miller - Director

APPROVAL OF BILLS FOR REGULAR BOARD MEETING

JANUARY 24, 2013

VENDOR	DESCRIPTION OF PAYMENT	AMOUNT
INVOICES APPROVED BY DIRECTOR OR DEPUTY DIRECTOR:		
BATAVIA POST OFFICE	FUNDS FOR OUR BULK RATE ACCOUNT	\$ 5,000.00
J. ROBERT TRUE	DECEMBER PHONE BILL	\$ 419.01
INVOICES APPROVED BY BOARD MEMBERS:		
ALPINE VALLEY	BOTTLED WATER	\$ 9.70
ALPINE VALLEY	BOTTLED WATER	\$ 12.20
PAUL CAMPBELL	MEALS & MILEAGE REIMBURSEMENT-WINTER CONF.	\$ 235.12
CLERMONT SUN	ADVERTISING - BIDS FOR BALLOT PRINTING	\$ 61.80
DELAGE LANDEN	COPIER LEASE PAYMENT 12-15-12 THRU 01-14-13	\$ 324.57
DONNELLON MCCARTHY	COPIER TONER MAINTENANCE	\$ 7.25
TERRIE LATHAM	MEAL REIMBURSEMENT-WINTER CONF.	\$ 34.20
JUDY MILLER	MEALS & MILEAGE REIMBURSEMENT-WINTER CONF.	\$ 204.85
EDNA OWENS	MEALS & MILEAGE REIMBURSEMENT-WINTER CONF.	\$ 163.10
PITNEY BOWES	POSTAGE MACHINE RENTAL - JANUARY 2013	\$ 321.29
BECKY RUDD	MEAL REIMBURSEMENT-WINTER CONF.	\$ 26.76
JACKIE SMITH	MEAL REIMBURSEMENT-WINTER CONF.	\$ 32.17
STAFF SALARIES	PAY PERIOD 11-12-12 TO 11-25-12	\$ 13,620.01
BOARD SALARIES	PAY PERIOD 11-12-12 TO 11-25-12	\$ 1,953.40
PART TIME EMPLOYEES	PAY PERIOD 11-12-12 TO 11-25-12	\$ 3,947.50
OVERTIME PAY	PAY PERIOD 11-12-12 TO 11-25-12	\$ 879.62
STAFF SALARIES	PAY PERIOD 11-25-12 TO 12-09-12	\$ 13,620.03
BOARD SALARIES	PAY PERIOD 11-25-12 TO 12-09-12	\$ 1,953.40
PART TIME EMPLOYEES	PAY PERIOD 11-25-12 TO 12-09-12	\$ 3,808.13
STAFF SALARIES	PAY PERIOD 12-10-12 TO 12-23-12	\$ 13,620.01
BOARD SALARIES	PAY PERIOD 11-25-12 TO 12-09-12	\$ 1,953.40
PART TIME EMPLOYEES	PAY PERIOD 11-25-12 TO 12-09-12	\$ 333.75
	TOTAL:	\$ 62,541.27