

Chairman Tim Rudd called the Meeting to order at 10:03 a.m. Rick Combs led the Pledge of Allegiance. Board Members present were Tim Rudd, Dave Lane, Rick Combs, and Paul Campbell. Also present were Judy Miller – Director, Mike Keeley – Deputy Director, and Becky Rudd – Clerk taking record.

OTHER ATTENDEES: Keith Corman – SOS Liaison

APPROVAL OF MINUTES:

2012-69 – Paul Campbell made the motion to accept the minutes from the June 28, 2012 Regular Board Meeting. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

APPROVAL OF BILLS:

2012-70 – Dave Lane made the motion to accept and pay the July 2012 bills. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

OAEU Dues for 2012-2013:

Director Miller explained that there was no change in the cost (\$1,904.52) of the annual dues for the Ohio Association of Election Officials.

2012-71 – Paul Campbell made the motion to pay the OAEU dues for the upcoming year. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

Poll Worker Training Reimbursement:

Judy advised the Board that we received a check for \$12,657.93 from the Secretary of State’s Office. This is the \$5 per poll worker reimbursement and covers the training for the November 2011, March 2012, and November 2012 elections. The check was made out to and deposited with the County Auditor.

Hiring Full Time Employee:

Judy explained to the Board that Stephanie Haight (R) was brought in as a part-time employee to work with Gregg Conrad (D) for poll worker training. She sat in on training class meetings, helped with checking petitions, and caught on to the system quickly. She showed interest in the full time position. Judy gave the Board her resume.

2012-72 – Rick Combs made the motion to hire Stephanie Haight (R) to the full time position (position opened by the retirement of Ruth Ann Werner), starting date to be July 30, 2012 at \$12.50 per hour with a 6-month probationary period starting from the date of hire. Paul Campbell seconded the motion. Upon roll call, all Members voted “yes”.

Rick proposed that the Board consider the pay scale over the next month and be prepared to talk about it and have it on the next agenda. Mr. Campbell and I have always been concerned about the low rates of pay, keep things more consistent, and consider this at the next Board Meeting or at the end of the year.

DIRECTOR'S REPORT:

Director Miller advised the Board that Clermont County was selected and targeted to circulate petitions for the Redistricting Proposed Constitutional Amendment. We received 5,385 signatures to check and return by July 18. On Friday July 13, SOS told us they wanted the report on Monday July 16. We were able to finish verifying the signatures and complete the report by the July 16 deadline. After a review by the SOS, it was found that they are 130,000 signatures short and are collecting more signatures to re-file.

There are 129,675 total registered voters to date.

There are 216 total absentee ballot requests to date and 48 are uocava.

Judy gave the Board a copy of the Local Options (2) and Questions and Issues (5) filed to date,

Moscow Village may be filing an Initiative Petition and Batavia School file a levy.

Board Policy of Election Equipment Allocation & Ballot Allocation per Directive 2012-14:

2012-73 – Dave Lane made the motion to adopt the Board Policy of Election Equipment Allocation & Ballot Allocation. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

Judy updated the Board regarding dates for the Professional Service Agreement with ES&S. Dan Shebesta (ES&S) came in to get familiar with our Unity System and started ballot formatting. The dates include: July 12-ballot formatting (started), August 20-ballot formatting, September 6-create ballot proofs, September 27-burn M100 cards and testing, September 28-testing. If Dan is not available, ES&S will send Jerry Amick. Dan was very thorough with checking everything on his last visit. He re-set some of the files for future downloads, and found and corrected problems with the printer. He found no major problems.

Judy asked the Board where we stand on the Electronic Poll Book issue. Tim's thought is that the money is set aside for possible future replacement of equipment and not making one large purchase. Rick added that money (capitol fund) was put aside to replace equipment bought with HAVA money. Rick had spoke with Steve Rablot and understands that the money is there to replace the equipment as needed but not to replace everything in one or two years. They do not want to spend a large amount of money and should we have equipment break down, then we would need additional money to cover those repair/replacement costs. Dave suggested we leave the issue open for discussion and see what develops, and approach Mr. Rabolt again to get clarification on this matter.

Judy wanted to discuss with the Board the idea of holding a Job Fair on August 9, 2012 to find our part-time employees. She and Mike wanted to try to handle this all in one day. Rick thinks this could be a good idea. Paul suggested that Judy and Mike move forward on filing the part-time positions.

Judy advised the Board of the OAE Winter Conference dates-January 8-11, 2013 in Columbus. If we attend, she would like to get hotel reservations early.

2012-74 – Rick Combs made the motion to send four (4) staff members, at the discretion of the Director and Deputy Director, to the OAE Winter Conference scheduled for January 8-11, 2013. Paul Campbell seconded the motion. Upon roll call, all Members voted “yes”.

Judy advised the Board that the November 2011 Chargebacks are completed. She had the Board Members sign off on them.

Judy also had the Board Members sign new signature cards for the ballots per Dan Shebesta's request.

DEPUTY DIRECTOR'S REPORT:

Deputy Director Keeley advised the Board that with Dan Shebesta's help all of the equipment is up and running. The Unity computers have been "hardened" and are ready.

RESOLUTIONS: None.

EXECUTIVE SESSION: None.

NEXT MEETING DATE AND TIME:

August 20, 2012 at 10:00 a.m., Regular Board Meeting and Certify Candidates & Issues to the November 6, 2012 General Election Ballot.
September 27, 2012 at 10:00 a.m., Regular Board Meeting.

ADJOURNMENT:

2012-75 – At 11:00 a.m., Rick Combs made the motion to adjourn. Dave Lane seconded the motion. Upon direction from the Chairman, all Members answered "aye".



Timothy R. Rudd – Board Chairman



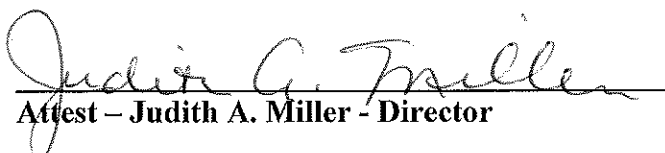
Dave A. Lane – Board Member



Rick W. Combs – Board Member



Paul L. Campbell – Board Member



Attest – Judith A. Miller - Director

APPROVAL OF BILLS FOR REGULAR BOARD MEETING

JULY 26, 2012

VENDOR	DESCRIPTION OF PAYMENT	AMOUNT
INVOICES APPROVED BY DIRECTOR OR DEPUTY DIRECTOR:		
COMMERCIAL WORKS	DEPLOYMENT FOR MARCH ELECTION	\$ 2,626.00
COMMERCIAL WORKS	DEPLOYMENT FOR MARCH ELECTION	\$ 3,624.00
DELL MARKETING	OPTIPLEX CPU'S	\$ 2,078.70
OFFICE DEPOT	BINDERS - SEE THROUGH	\$ 70.74
OFFICE DEPOT	BINDERS - FLEXIVIEW	\$ 52.72
J. ROBERT TRUE	JUNE PHONE BILL	\$ 320.76
INVOICES APPROVED BY BOARD MEMBERS:		
ALPINE VALLEY WATER	BOTTLED WATER	\$ 40.55
DONNELLON MCCARTHY	COLOR COPIES 6-1-12 THRU 7-1-12	\$ 138.71
DONNELLON MCCARTHY	BLACK & WHITE COPIES 6-1-12 THRU 7-1-12	\$ 103.55
OFFICE DEPOT	STAPLER - HEAVY DUTY	\$ 69.95
OFFICE DEPOT	MESSAGE BOOKS & POST IT NOTES	\$ 55.32
OFFICE DEPOT	HEAVY DUTY STAPLES & CLASP ENVELOPES	\$ 55.27
OFFICE DEPOT	8 STAPLERS FOR A.V. ROOM & STAPLES	\$ 92.82
PITNEY BOWES	RENTAL ON POSTAGE MACHINE - JULY	\$ 321.29
STAFF SALARIES	PAY PERIOD 06-11-12 TO 06-24-12	\$ 13,971.24
BOARD SALARIES	PAY PERIOD 06-11-12 TO 06-24-12	\$ 1,953.40
STAFF SALARIES	PAY PERIOD 06-25-12 TO 07-08-12	\$ 13,971.24
BOARD SALARIES	PAY PERIOD 06-25-12 TO 07-08-12	\$ 1,953.40
PART TIME EMPLOYEES	PAY PERIOD 06-25-12 TO 07-08-12	\$ 543.75
OVERTIME	PAY PERIOD 06-25-12 TO 07-08-12	\$ 150.83
STAFF SALARIES	PAY PERIOD 07-09-12 TO 07-22-12	\$ 13,971.22
BOARD SALARIES	PAY PERIOD 07-09-12 TO 07-22-12	\$ 1,953.40
PART TIME EMPLOYEES	PAY PERIOD 07-09-12 TO 07-22-12	\$ 781.26
OVERTIME	PAY PERIOD 07-09-12 TO 07-22-12	\$ 570.55
	TOTAL:	\$ 59,470.67