

Chairman Tim Rudd called the meeting to order at 10:05 a.m. Rick Combs led the Pledge of Allegiance. Board Members present were Tim Rudd, Dave Lane, Rick Combs and Paul Campbell. Also present were Judy Miller – Director, Mike Keeley – Deputy Director and Becky Rudd – Clerk taking record.

**OTHER ATTENDEES:** Steve Rabolt – ISD, arrived at 11:06 a.m., and Eric Brian Woods, Tom Casbar, Brad Pennington and Nick Sommer – applicants interviewing for the IT Position.

**APPROVAL OF MINUTES:**

**2011-13** – Rick Combs made the motion to accept the Minutes of the February 24, 2011 Regular Board Meeting. Dave Lane seconded the motion. Upon roll call, all Members voted “yes”.

**APPROVAL OF BILLS:**

**2011-14** – Rick Combs made the motion to accept and pay the March Bills. Dave Lane seconded the motion. Upon discussion Rick commented that the price for the ad for the IT Position in the Enquirer was less than originally thought. Director Miller advised the Board that we used Human Services to negotiate a price and did receive a discount. Upon roll call, all Members voted “yes”.

**DIRECTOR’S REPORT:**

Director Miller submitted the Chargebacks for the 2010 Primary and General Elections for the Boards approval. She reminded the Board that during even numbered years for the Primary and General Elections we only charge back the Ballots and Advertising to the entities that have Issues on the Ballot. The Chargebacks for the May 4, 2010 Primary Election totaled \$47,612.74. The Chargebacks for the November 2, 2010 General Election totaled \$37,363.00. Judy submitted “Amended Chargebacks” for the General Election of November 3, 2009 to approve as all entities had not been charged. The amended total for the November 3, 2009 General Election is \$215,198.

**2011-15** – Rick Combs made the motion to accept the Chargebacks for the May 4, 2010 Primary Election for \$47,612.74 and the November 2, 2010 General Election for \$37,363.11. Dave Lane seconded the motion. Upon roll call, all Members voted “yes”.

**2011-16** – Rick Combs made the motion to approve the “Amended Chargebacks” for the November 3, 2009 General Election for \$215,198. Dave Lane seconded the motion. Upon roll call, all members voted “yes”.

Judy updated the Board regarding the May 3, 2011 Special Election. She gave the Board the latest updated “Check-off List” for this election. The absentee ballots arrived March 17<sup>th</sup> and have been checked in and proofed. We have not had any military requests for an absentee ballot. To date we have 222 Absentee Ballot requests. The new Absentee Voter Envelopes are scheduled to be delivered March 28. This new set of Absentee Envelopes will save the Board \$0.39 per ballot mailed out.

Judy reviewed the new Directive from Secretary of State Husted regarding the Counting of Provisional Ballots which advises to follow the May 2010 Directive regarding Provisional Ballots. We have followed the proper procedures per the Directive.

The website has been updated. Rick commented that the website looks very good.

**ES&S CONTRACT-MULTI-YEAR EXTENSION:**

Director Miller advised the Board that the ES&S Contract came through and Dave Frye (Prosecutor's Office) approved it. Judy advised that in talking with other County BOE's they received multi-year contracts. Judy spoke with Jerry Amick and Bryon Hoffman at ES&S and the inclusion of the multi-year contract had been overlooked. They advised that the pricing would go up approximately 5 % each year without the multi-year contract. They will offer the same pricing for 5 years and we can opt out of the contract if we choose. They will rewrite the contract; Judy will send it to Dave Frye and if everything is in order give it to Tim to sign.

**2011-17** – Rick Combs made the motion to extend the existing ES&S Maintenance Contract for five (5) years upon review from Dave Frye. Dave Lane seconded the motion. Upon roll call, all Members voted "yes".

Judy added that Dave Spinney had asked her and Mike to give him a projection of what it would cost to replace our equipment. He was working on a 5-10 Year Budget Plan to replace equipment throughout the County. According to ES&S, the Optical Scan System which we have will be the premier system for the next 5 years. The replacement equipment will be the DS200 for the M100 and the DS850 for the 650 Ballot Scanner. The cost of a new DS850 is \$100,000. They are much faster and the machines do not stop to sort blanks, write-ins and over voters and the ballots are sorted into separate trays. There are no real changes for the Automarks. The cost of replacing our equipment today would be \$1,843,750 and in five years it cost be less. The next production of the DS200 the machines should be able to interface with the existing M100's, whereas you could not intermingle the M100's with the original DS200's.

Judy drafted a letter to Dave Spinney to advise him of our interest in the 2nd Floor Space of Heritage Building vacated by the Probate Court. Our interests include using part of the room as a conference/meeting/training room that could also be utilized by other departments in the county. Other available space could be used for the Board Room, a campaign finance area and to store the registration cards. There is still enough space for another department to use. Rick inquired about where we will be keeping the equipment (the M100 ballot cans) that is stored at the Red Barn. He advised that he still wants everything pertaining to the BOE under one roof and prefers the Board Room to remain on the first floor. He wants us to use the space frugally. Wade Grabowski, Facilities Management, advised that he would get 2 ventilation systems installed in the annex/storage area of the Board of Elections as quickly as possible. Rick wants to know how and when the annex will be up to standard so we can use the work space again and would like an email each Monday with updates. Tim suggested making a clear and detailed argument for the use of the second floor.

Clinton County is hosting the spring District Meeting, Friday April 1, 2011 at 10:00 a.m. till noon, in Wilmington at the Hampton Inn. Judy would like to send Bonnie, Ruth Ann, Tonia, Terrie, Kim as well as herself and Mike. The other staff attended the Conference in January and will stay back in the office.

**DEPUTY DIRECTOR'S REPORT:**

Deputy Director Keeley updated the Board on the repair of the M100 cans. The Facilities Maintenance Staff is able to weld and repair all of the M100 Ballot Cans that were damaged at the last election except one. The insurance company for Commercial Works has agreed to pay for Nick Sommer and Gregg Conrad's hours for testing the machines and the charge submitted by the Facilities Maintenance Department for their time and materials. One Ballot Can will have to be replaced. To date this is a verbal agreement.

**EMPLOYMENT OF IT PERSON:**

We received 303 applications for the IT position; 237 arrived timely, and 66 arrived late. There are 4 applicants for the Board to interview.

The Board decided to table the staff evaluations until the next Board meeting at which time the Director and Deputy Director will collection the information regarding time, attendance and sick leave on the staff.

The Board stands in Recess until 11:00 a.m. for the first interview for the IT position.

The Board went back on the Record at 11:06 a.m. to conduct the interviews for the IT position; Steve Rabolt entered the meeting at this time.

The Board interviewed Eric Brian Woods and then interviewed Thomas Casbar.

The Board went off the Record at 11:45 a.m.

The Board went back on the Record at 11:51.

The Board interviewed Brad Pennington.

The Board went off the Record at 12:10 p.m.

The Board went back on the Record at 12:15 p.m.

The Board interviewed Nick Sommer.

They interviews ended at 12:35 p.m.

The Board discussed how to proceed and decided to wait to move forward until the 2 applicants that were asked to supply references were received, which were requested to be in a timely manner. The Board scheduled a Special Meeting for Friday March 25, 2011 at 1:00 p.m. to discuss the employment of the IT Position and any other regular business.

**EXECUTIVE SESSION:** None.

**NEXT MEETING DATE AND TIME:**

March 25, 2011 at 1:00 p.m., Discuss the employment of the IT Position and any other regular business.

April 21, 2011 at 10:00 a.m., Regular Monthly Board Meeting and Public Test of the May 3, 2011 Special Election.

May 3, 2011 at 6:30 a.m., Special Election Day Meeting.

May 16, 2011 at 9:00 a.m., Opening of Certification.

May 24, 2011 at 10:00 a.m., Certification of Special Election and Regular Monthly Board Meeting.

**ADJOURNMENT:**

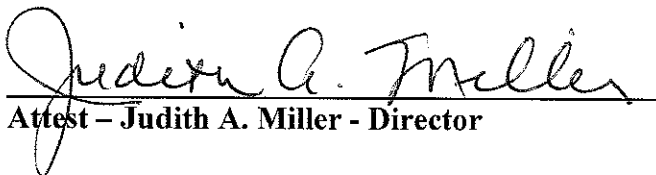
2011-18 – At 12:40 p.m. Rick Combs made the motion to adjourn. Dave Lane seconded the motion. Upon direction of the Chairman, all members answered “aye”.

  
Timothy R. Rudd – Board Chairman

  
Dave A. Lane – Board Member

  
Rick W. Combs – Board Member

  
Paul L. Campbell – Board Member

  
Attest – Judith A. Miller - Director

**APPROVAL OF BILLS FOR REGULAR BOARD MEETING  
MARCH 24, 2011**

<b>VENDOR</b>	<b>DESCRIPTION OF PAYMENT</b>	<b>ACCT.</b>	<b>AMOUNT</b>
<b>INVOICES PRE-APPROVED BY DIRECTOR OR DEPUTY:</b>			
COMMERCIAL WORKS	DEPLOYMENT/VOTING EQUIPMENT NOV. 2010		\$ 4,250.00
<b>INVOICES APPROVED BY BOARD MEMBERS</b>			
ALPINE VALLEY	BOTTLED WATER		\$ 42.75
BARRETT BROTHERS	PRECINCT KITS FOR MAY SPECIAL (86)		\$ 1,849.00
DAYTON LEGAL BLANK	TEST DECK FOR MAY SPECIAL (455)		\$ 118.30
DE LAGE LANDEN	COPIER LEASE		\$ 147.00
DONNELLO MCCRATHY	COPIER MAINTENANCE		\$ 35.50
ENQUIRER MEDIA	ADV. FOR I.T. POSITION - COMM. JOURNAL		\$ 985.25
MIKE KEELEY	MEAL & MILEAGE REIMBURSEMENT		\$ 40.60
OFFICE DEPOT	FOLDING TABLES		\$ 535.94
OFFICE DEPOT	MANILLA FOLDERS LETTER SIZE		\$ 9.58
OFFICE DEPOT	COPIER PAPER 11 X 17		\$ 25.96
PITNEY BOWES	RENTAL ON POSTAGE MACHINE		\$ 321.29
RB PRINTING	A.V. INST. (4000) & HOT LINE SHEETS (1000)		\$ 240.70
J. ROBERT TRUE	FEBRUARY PHONE BILL		\$ 593.58
BATAVIA POSTMASTER	BRM PERMIT #100000 RENEWAL		\$ 185.00
STAFF SALARIES	PAY PERIOD 02-07-11 TO 02-20-11		\$ 13,571.20
BOARD SALARIES	PAY PERIOD 02-07-11 TO 02-20-11		\$ 1,953.40
STAFF SALARIES	PAY PERIOD 02-21-11 TO 03-06-11		\$ 13,571.20
BOARD SALARIES	PAY PERIOD 02-21-11 TO 03-06-11		\$ 1,953.40
	<b>TOTAL:</b>		<b>\$ 40,429.65</b>