

Chairman Tim Rudd called the meeting to order at 2:03 p.m. Board Members present were Tim Rudd, Dave Lane, Rick Combs and Paul Campbell. Also present were, Judy Miller – Director, Mike Keeley – Deputy Director and Becky Rudd – Clerk taking record.

OTHER ATTENDEES: Shekar Jayaraman – Field Liaison, Nick Sommer – ISD, Pam Barker and Curt Hartman arrived at 2:16 p.m.

PUBLIC TEST OF FEBRUARY 3, 2009 SPECIAL ELECTION:

Tim Rudd and Dave Lane observed Nick Sommer (ISD) run the ballots through the 650 scanners. Nick provided the Board with the tabulated results. The Board compared those results with the hand count and found the results to match.

2009-01 – Rick Combs made the motion to accept the results of the Public Test for the February 3, 2009 Special Election. Paul Campbell seconded the motion. Upon roll call, all Members voted “yes”.

APPROVAL OF MINUTES:

2009-02 – Dave Lane made the motion to accept the Minutes of the December 18, 2008 Board Meeting. Upon roll call, all Members voted “yes”.

APPROVAL OF BILLS:

2009-03 – Rick Combs made the motion to accept the Bills. Dave Lane seconded the motion. Upon discussion Rick inquired about how the new copy machine was working. Judy and Mike said it was working out well, except it does not copy onto envelopes. Upon roll call, all Members voted “yes”.

COMMUNICATIONS: Voter Access Guide for Voters with Disabilities

AMELIA VILLAGE PETITIONS:

Director Miller reported to the Board about the Petitions submitted by Amelia Village (to surrender the corporate powers of the Village of Amelia). The Village submitted 100 Part Petitions with a total of 610 signatures. They were required to have 316 valid signatures. The staff checked the petitions and found 509 valid signatures. None of the Petitions required a Board determination. Our obligation is to determine the validity of the signatures and return the Petitions to Amelia Village. The Village would have to submit a Resolution to our office to place it on the ballot.

2009-04 – Dave Lane made the motion to return the Petitions to the Village of Amelia verifying the Validity and Sufficiency of the Petitions which contain 509 Valid Signatures to satisfy the requirement of 316 Valid Signatures. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

DIRECTOR'S REPORT:

Director Miller explained to the Board that she continues to have requests for Election Data and Statistics from the 2008 November General Election. The US Election Assistance Commission has asked to have their information returned on January 26, 2009 to the Secretary of State's Office. These requests have been coming through the Secretary of State's Office.

A “Check-Off List” has been prepared for the upcoming Special Election. Everything is running on schedule.

To date the total number of registered voters is 136,676 for the County. The number of registered voters for the Special Election is 38,859.

The total of Absentee Ballot Requests to date is 370. There have been 171 Absentee Ballots returned- (New Richmond Village -7, Union Township -143 and Williamsburg Local School District -21).

TEMPORARY CHANGE OF A POLLING LOCATION:

Director Miller reported to the Board the necessity to move a Polling Location. We have 3 precincts at the Cincinnati Nature Center (Union Townships A, F1F and S1S). The Nature Center has all of the rooms scheduled for various meetings/groups/schools throughout the day. These precincts can be temporarily moved to the First Baptist Church of Glen Este, 1034 Old State Route 74. Kim Beard has already checked out the Church and they can accommodate these precincts. Letters/flyers and absentee ballot applications are ready to be mailed (bulk mail @ \$0.13 each) to all voters (2,800) in these 3 precincts notifying them of the temporary move. To avoid this situation from happening again Judy is going mail each polling location an election calendar to advise them of potential Election Days.

2009-05 – Dave Lane made the motion to temporarily move the Polling Location for Union Township A, F1F and S1S from the Cincinnati Nature Center to the First Baptist Church of Glen Este, 1034 Old State Route 74 for the February 3, 2009 Special Election only. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

Director Miller reminded the Board of the OAEO Conference January 28-30, 2009, in Columbus. Dave and Paul have reservations to attend; no other staff will attend because of the Special Election.

Judy received notification from the Secretary of State’s Office of an Ohio Elections Conference on Election Reform, March 12 & 13, 2009 in Columbus. Judy would like to attend this conference.

Judy reported to the Board that she and Mike completed the Employee Evaluations and is prepared to present them to the Board.

Paul asked who was requesting data reports. Judy told him they were coming through the Secretary of State’s Office.

DEPUTY DIRECTOR’S REPORT:

Deputy Director Keeley examined the telephones and telephone usage in the office. He eliminated 8 phones for a savings of approximately \$1,200 a year.

Mike is still negotiating on the postage meter machine. He stated, we will probably stay with Pitney Bowes. We made arrangements with them to handle our bulk mailings. We will post the bulk mail and then Pitney Bowes will pick up that mail and presort the mail to the Post Office specifications. This will save us between 3 to 5 cents a mailing.

The Election Calendar is still at the printer but Mike did have a draft for the Board Members.

RESOLUTIONS: None.

EXECUTIVE SESSION:

2009-06 – At 2:34 p.m. Paul Campbell made the motion to go into Executive Session for personnel reasons. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

2009-07 – At 2:50 p.m. Paul Campbell made the motion to come out of Executive Session. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

Chairman Rudd stated there was no formal action coming out of Executive Session.

Shekar advised the Board he would be attending the January Conference. Judy asked him to bring back information from each session.

NEXT MEETING DATE AND TIME:

Tuesday February 3, 2009 at 6:30 a.m. – Special Election Day Meeting
Tuesday February 17, 2009 at 9:00 a.m. – Open Official Canvass
Tuesday February 24, 2009 at 10:00 a.m. – Certification of Special Election,
Regular Monthly Board Meeting and Certify Questions and Issues to the
May 5, 2009 Special Election Ballot

ADJOURNMENT:

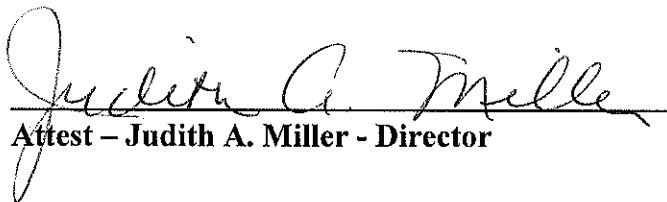
2009-08 – At 2:55 p.m. Paul Campbell made the motion to adjourn. Rick Combs seconded the motion. Upon direction of the Chairman, all Members answered “aye”.


Timothy R. Rudd – Board Chairman


Dave A. Lane – Board Member


Rick W. Combs – Board Member


Paul L. Campbell – Board Member


Attest – Judith A. Miller - Director

**APPROVAL OF BILLS FOR
REGULAR BOARD MEETING JANUARY 22, 2009**

VENDOR/NAME	DESCRIPTION OF PAYMENT	AMOUNT
ALPINE VALLEY	BOTTLED WATER-OCT. & NOV.	\$93.20
BARRETT BROTHERS	PRECINCT KITS – FEB. SPECIAL	\$1,692.00
BATAVIA ELECTRIC	BATTERIES FOR M100'S	\$135.00
CLERMONT SUN	ADVERTISING-CLOSE OF REG.	\$171.00
DAYTON LEGAL	ESS DATA PROC.	\$202.50
DAYTON LEGAL	BALLOTS-FEB. SPECIAL	\$9,424.20
DELAGE LANDEN	COPIER PAYMENT JANUARY 2009	\$147.00
DONNELLON MCCARTHY	MONTHLY MAINT. ON COPIER & COPIES	\$144.08
EDNA OWENS	MILEAGE	\$50.78
E.S.& S.	8 PICK BELTS – FEBRUARY SPECIAL	\$29.70
ENQUIRER	ADVERTISING	\$313.75
J. ROBERT TRUE	DECEMBER PHONE BILL	\$743.58
KIM BEARD	MILEAGE REIMBURSEMENT	\$33.00
OFFICE DEPOT	MISC. OFFICE SUPPLIES	\$260.22
TIME WARNER	CABLE PAYMENT-FINAL	\$8.43
UNITED PARCEL SERVICE	UPS-SCANNERS-BALANCE	\$1.52
REGULAR STAFF SALARIES	PAY PERIOD 12-14-08 TO 12-27-08	\$13,546.17
BOARD MEMBER SALARIES	PAY PERIOD 12-14-08 TO 12-27-08	\$1,953.40
TEMPORARY SALARIES	PAY PERIOD 12-14-08 TO 12-27-08	\$3,280.00
REGULAR STAFF SALARIES	PAY PERIOD 12-28-08 TO 1-10-09	\$13,531.20
BOARD MEMBER SALARIES	PAY PERIOD 12-28-08 TO 1-10-09	\$1,881.04
	TOTAL:	\$47,641.77