

Chairman Tim Rudd called the meeting to order at 2:03 p.m. Board Members present were Tim Rudd, Dave Lane, Rick Combs and Paul Campbell. Also present were, Judy Miller – Director, Mike Keeley – Deputy Director and Becky Rudd – Clerk taking record.

OTHER ATTENDEES: Shekar Jayaraman – Field Liaison, arrived at 2:40 p.m.

APPROVAL OF MINUTES:

2009-25 – Paul Campbell made the motion to accept the Minutes of the February 3, 2009 and February 17, 2009/February 24, 2009 Board Meetings. Dave Lane seconded the motion. Upon roll call, all Members voted “yes”.

APPROVAL OF BILLS:

2009-26 – Dave Lane made the motion to accept the Bills. Rick Combs seconded the motion. Upon discussion Rick inquired about the “red locks”. Judy and Mike explained these were used to lock the ballot cans on Election Day. Upon roll call, all Members voted “yes”.

COMMUNICATIONS: Election Administration Reports
Election Official News – Military and Overseas Voting

DIRECTOR’S REPORT:

Director Miller explained the necessity for the Bethel-Tate Local School District to amend their Resolution. When the ballot language was sent to the Secretary of State’s Office for approval they discovered that the Resolution/Ballot Language contained two purposes; the Revised Code only allows for one purpose. The original Resolution stated the purpose being: PROVIDING FOR THE EMERGENCY REQUIREMENTS OF THIS DISTRICT/AVOIDING AN OPERATING DEFICIT.

The Bethel Local School District was notified of this discrepancy and filed an Amended Resolution, stating the purpose as: PROVIDING FOR THE EMERGENCY REQUIREMENTS OF THIS DISTRICT.
2009-27 – Paul Campbell made the motion to approve the Amended Resolution of the Bethel-Tate Local School District for the May 5, 2009 Special Election Ballot. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

Director Miller explained a similar problem with the Williamsburg Local School District Resolution/Ballot Language. The Williamsburg LSD was on the February Special Election Ballot and when we submitted the ballot language to the Secretary of State’s Office, they corrected it and the new language stated CURRENT OPERATING EXPENSES, IN ORDER TO AVOID AN OPERATING DEFICIT. When the school filed the Resolution for the May Special Election, the language was the same except for the millage. We submitted the language and the SOS Legal Staff wrote on the submitted language “need to verify language of prior levy and purpose” (language from February Special), which was done. Judy received a phone call on 3-25-09 from the SOS and they advised there was a problem with the ballot language, as it was stating two purposes. She spoke with SOS and they asked her to look at the follow-up notice on the February ballot language that stated the language was incorrect. Judy told them we did not receive such notification to change the February language. After further review the SOS’s Office advised that they had not notified our office of any problem with the Williamsburg Ballot Language. The problem was on their end. Judy brought this to Mary Lynne Birck’s (Prosecutor’s Office) attention. She did not see a problem with the language as originally approved and it coincided with the February language. The SOS said it is a Board decision to change the language or keep it as it is. An Amended Resolution would be required from the Williamsburg School Board before we could change

anything. The Absentee Ballots have already been printed and Dayton Legal Blank has started preparing the Election Day Ballots.

2009-28 – Paul Campbell made the motion to move forward with the Williamsburg Local School District Levy and leave the ballot language as it is. Rick Combs seconded the motion. Upon roll call, all Members voted “yes”.

Director Miller updated the Board on the letter being sent to the voters from the Cincinnati Nature Center Polling Location. Another problem with this location is that the Nature Center notified Judy and Mike stating that they no longer wanted to be a Polling Location. Judy and Mike met with Bill Hopple from the Nature Center to discuss the matter. The agreement that was discussed was to continue to use the location not more than twice a year (Primary and General Elections), no Special Elections. The Board discussed if it was worth keeping them as a location and making the voters move to a new location for Special Elections. They also discussed other potential polling locations. Tim stated the Nature Center is not an ideal polling location because of the size and the lack of parking. Mike suggested the old Tealtown Raceway. It is a pole type building but could accommodate the voters and parking. Paul suggested rephrasing the letter to state we would be looking for a polling location for the future (2010). Mike will continue to search for potential sites.

Judy advised the Board about the Upgrade of the Computer Hardware that Brian Dunkle (ISD) notified us of. This should give us the necessary life cycle time to replace/upgrade the server during 2010. He suggested replacing the server in mid 2010. Judy added that the time frame works well because of the Premier upgrade from the Dims Software to the new Helios Software in 2011. Tim suggested getting an estimate for the cost of this upgrade and put it in the budget for 2010.

Judy discussed the ADA Compliance Conference. Topics discussed included “what was expected for a polling place to be ADA Compliant” and “how to apply for grant money to bring a site into compliance.” During the February 3, 2009 Special Election the Williamsburg Firehouse was selected as a polling location to be inspected by our Liaison, Shekar Jayaraman, per the ADA Coordinator. Two deficiencies were found at that site; no handicap van signs and the other signs did not include the \$500 Fine Violation. Judy then called the Fire Chief and he was aware of the problem and said he would take care of them. Judy sent a letter to the ADA Coordinator to let him know that the Fire Chief would take care of the problems and we would inspect the site after the work is completed. Tim stated that the Secretary of State can not set higher standards on sites that are already ADA Compliant per the Federal Law and added Legal Counsel is advising us to leave these sites alone if they are ADA Compliant. If there is a problem with private property perhaps we should look for another site.

Judy reported on the second Ohio Elections Conference that was held March 12 and 13th in Columbus. While there were numerous topics reviewed Judy felt the Voter Identification Issue was one that needed more review. A topic that was not covered in a workshop session, but was being discussed at the Conference was the Alternative Proposal to the Apportionment Board that involved the fair settings of Districts; a proposal that originated with the League of Women Voters among other organizations.

The District Meeting this spring is being hosted by the Brown County Board of Elections and is set for March 27, 2009. Judy, Mike, Tonia Blackburn, Donna Brittain and Jackie Smith will be attending. Pat Wolfe (SOS Administrator) is to be in attendance.

Judy advised the Board that the Chargebacks for the August 5, 2008 Special and November 4, 2008 General Elections have been completed. Judy added she has the final bills needed to complete the February 3, 2009 Special Election Chargebacks.

Judy reported on the County Budget Meeting with the Commissioners and OMB and how we have been trying to cut expenses when and where we can. Judy reminded the Board that we were not given funding for an August 2009 Special Election. Kim Beard prepared a Quarterly Budget Report that Judy presented. As a point of information, Judy advised the Board that the cost of postage to mail an Absentee Ballot is currently \$1.00.

Judy updated the Board on the May Election and advised everything is on schedule. Judy would like to bring in Charlie Green, part-time employee, as needed. He is familiar with all phases of absentee voting. The consensus of the Board was to bring him in as needed.

DEPUTY DIRECTOR'S REPORT:

Deputy Director Keeley stated he has been working on polling location problems. St. Andrews Church, 551 Main St., does not want to be a polling location anymore. Milford City A is the only precinct in that building. Mike has been negotiating with the American Legion to become a polling location. Their annex is ADA compliant and the rental cost will be \$50. The Boyd E. Smith School polling location is overcrowded. Mike and Judy will be going out to the Oasis and a church in the area to look for a polling location to move some precincts out of Boyd E. Smith. They are also looking for an alternative location for the Chilo Community Building. It has a gravel parking lot which is difficult for wheelchairs.

Mike also mentioned we have a large amount of hard cover legal binders used as the cover for our old style signature pages at the Polls that we no longer use. These binders were purchased from Dayton Legal Blank and Mike is trying to return the binders to them and negotiate a deal.

On May 11, 2009 postage is going up from \$0.42 to \$0.44 and Mike is not sure how this will effect the bulk rate.

RESOLUTIONS: None.


EXECUTIVE SESSION: None.

NEXT MEETING DATE AND TIME:

- April 23, 2009 at 2:00 p.m., Regular Board Meeting and Public Test for the May 5, 2009 Special Election
- May 5, 2009 at 6:30 a.m., Special Election Day Meeting

ADJOURNMENT:

2009-29 – At 3:05 p.m. Dave Lane made the motion to adjourn. Rick Combs seconded the motion. Upon direction of the Chairman all Members voted “yes”.



Timothy R. Rudd – Board Chairman
(Tim Rudd resigned from the Board on April 10, 2009)



Dave A. Lane – Board Member



Rick W. Combs – Board Member



Paul L. Campbell – Board Member



Attest – Judith A. Miller - Director

APPROVAL OF BILLS FOR REGULAR BOARD MEETING

MARCH 26, 2009

VENDOR	DESCRIPTION OF PAYMENT		AMOUNT
ALPINE VALLEY	BOTTLED WATER	5999	\$ 45.50
KIM BEARD	MEAL REIMBURSEMENT	5471, 5479	\$ 8.73
CLERMONT SUN	CLOSE OF REGISTRATION ADV. - 5-5-09 SPECIAL	5321	\$ 462.00
DAYTON LEGAL BLANK	2,000 RETURN ENVELOPES-PERMIT # & ELEC. MAIL	5720	\$ 242.29
DAYTON LEGAL BLANK	M100 BALLOTS - TEST DECK	5323	\$ 127.65
DE LAGE LANDEN	COPIER MAINTENANCE FOR MARCH 2009	6123	\$ 147.00
DONNELLON MCCARTHY	MONTHLY MAINT. & COPIES	6123	\$ 76.20
ELECTION ADMIN. REPORT	SUBSCRIPTION	5719	\$ 219.00
HYATT - CAPITAL SQUARE	HOTEL REIMBURSEMENT FOR MILLER	5470	\$ 129.00
INK OASIS	TONER AND INK CARTRIDGES	5728	\$ 1,441.17
INTAB	2,100 RED LOCKS	5729	\$ 404.69
J. ROBERT TRUE	PHONE BILL FOR FEBRUARY 2009	6361	\$ 756.02
KATHY LONG	BROWN CTY. - DISTRICT MTG. 5 PEOPLE	5471	\$ 100.00
MIKE KEELEY	MEAL REIMBURSEMENT	5471	\$ 9.07
JUDY MILLER	MEAL & MILEAG REIMBURSEMENT - COL., CHILLICO.	5471, 5475	\$ 243.85
OFFICE DEPOT	MISC. OFFICE SUPPLIES	5729	\$ 226.02
OHIO LABOR LAW	OHIO LABOR LAW POSTERS FOR OFFICE	5999	\$ 67.25
EDNA OWENS	MILEAGE & OTHER REIMBURSEMENT	5475, 5479	\$ 133.49
PITNEY BOWES	RENTAL ON POSTAGE MACHINE 1-1-09 TO 3-3-09	5453	\$ 171.31
PITNEY BOWES	RENTAL ON POSTAGE MACHINE MARCH 2009 (NEW)	5453	\$ 242.74
RB PRINTING	2,800 GREEN SHEETS/POLLWORKERS (112 PADS)	5323	\$ 135.00
STAPLES	MISC. OFFICE SUPPLIES	5729	\$ 82.07
UNITED STATES POST OFFICE	ANNUAL BRM ACCOUNT	5713	\$ 180.00
REGULAR STAFF SALARIES	PAY PERIOD 2-8-09 TO 2-21-09		\$ 13,531.20
BOARD MEMBERS SALARIES	PAY PERIOD 2-8-09 TO 2-21-09		\$ 1,881.04
REGULAR STAFF SALARIES	PAY PERIOD 2-22-09 TO 3-7-09		\$ 13,531.20
BOARD MEMBERS SALARIES	PAY PERIOD 2-22-09 TO 3-7-09		\$ 1,881.04
REGULAR STAFF SALARIES	PAY PERIOD 3-8-09 TO 3-22-09		\$ 13,535.33
BOARD MEMBERS SALARIES	PAY PERIOD 3-8-09 TO 3-22-09		\$ 1,881.04
OVERTIME PAY	PAY PERIOD 3-8-09 TO 3-22-09		\$ 117.00
TOTAL:			\$ 52,007.90