

**I. Call to Order/Pledge of Allegiance**

Chairman Ray Lembke called the meeting to order at 9:03 a.m. Mr. Grant led the Pledge of Allegiance.

**II. Roll Call**

Ray Lembke – Chair – Yes  
Rick Combs – Yes  
Gregg Conrad – Yes  
Richard Grant – Yes

Also present were Director Stephanie Hemmer-Haight, Deputy Director Chris Dennison and Administrative Assistant Cherie Wilson.

**III. Motion to Adopt the Agenda as Presented**

2023-64 – Mr. Combs made the motion to adopt the agenda as presented. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes  
Mr. Conrad – Yes  
Mr. Grant – Yes  
Mr. Lembke – Yes

**IV. Other attendees** – Brian Shrive (Assistant County Prosecutor), Jeremy Heroux (Integrated Voting Systems)

**V. Opening of Bids Received for the Printing of Ballots**

The deadline to return ballot bids for the remaining 2023 elections (August and November) was yesterday (5-22-2023) by 4:00 p.m. Director Hemmer-Haight advised the Board that we received three bids. She opened the bid packets and passed them to the board members for review.

Vendor	**Oregon Printing Communications	Integrated Voting Systems (IVS)	ES&S
14"	\$0.18 Test Deck \$0.14 Blank ballot \$0.12	\$180/1000 = \$0.18/ballot, black or color Test Deck \$0.15	\$240/1000 = \$0.24/ballot, BW \$270/1000 = \$0.27/ballot, color
17"	\$0.20 Test Deck \$0.17 Blank Ballot \$0.13	\$180/1000 = \$0.18/ballot, black or color Test Deck \$0.15	\$240/1000 = \$0.24/ballot, BW \$270/1000 = \$0.27/ballot, color
19"	\$0.20 Test Deck \$0.17 Blank Ballot \$0.13	\$180/1000 = \$0.18/ballot, black or color Test Deck \$0.15	No information in bid
Insurance/Bond	\$25,000	Bid bond 10% of \$52,200, not to exceed \$50,000	Bid bond 10% of bid

*\*\*The Oregon Printing Communications bid has prices for “below 17 inches” and “above 17 inches” but is not completely clear as to the price for a 17-inch ballot.*

Chairman Lembke asked if the directors had recommendations or feedback on the ballot vendors. Deputy Director Dennison noted that there were minor issues with perforations of the May (ES&S) ballots. However, all of the vendors purchase voteright ballot stock from ES&S, and all three bidders have confirmed that they have sufficient stock for three countywide elections. Director Hemmer-Haight indicated that IVS did a good job in the past two years other than a few minor issues. Mr. Heroux stated that his company can reprint and resend ballots if issues arise. Mr. Combs asked if there had been previous printing issues with other companies; Mr. Conrad recalled some similar isolated issues with ES&S in past years.

Chairman Lembke asked Mr. Shrive about any concerns with the bid documents; he has not spotted any irregularities upon initial review.

2023-65 – Mr. Combs made the motion to accept the bid of Integrated Voting Systems as the most qualified responsible bidder for 2023, subject to successful contract negotiation and review of contractual requirements. Mr. Conrad seconded the motion. Upon roll call:

Mr. Combs – Yes  
Mr. Conrad – Yes  
Mr. Grant – Yes  
Mr. Lembke – Yes

**VI. Upcoming Board Meetings and Holidays**

- May 29 Monday – Memorial Day holiday – office closed
- June 19 Monday – Juneteenth holiday – office closed
- June 22 Thursday (10:00 a.m.) – Regular monthly board meeting (rescheduled from 6/21)
- July 4 Tuesday – Independence Day (USA) – office closed
- July 19 Wednesday (10:00 a.m.) – regular monthly board meeting
- August 16 Wednesday (9:00 a.m.) – Provisional ballot meeting & monthly board meeting
- August 21 Monday (9:00 a.m.) – Open official canvass & certify November petitions


**Upcoming Conference Dates**

- June 27-28 – SOS Summer Conference – Hilton Columbus at Easton
- DIMS conference sponsored by ES&S – Put-In-Bay, Ohio – TBD (possibly 8/28-29 or 9/11-12)


**VII. Motion to Adjourn**

2023-66 – At 9:17 a.m., Mr. Conrad made the motion to adjourn. Mr. Combs seconded the motion.

Upon roll call:  
Mr. Combs – Yes  
Mr. Conrad – Yes  
Mr. Grant – Yes  
Mr. Lembke – Yes

  
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Raymond W. Lembke – Board Chairman

  
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Rick W. Combs – Board Member

  
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Gregg L. Conrad – Board Member

  
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Rick Grant – Board Member

Date 6/22/2023

**Cherie Wilson**

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**From:** Cherie Wilson  
**Sent:** Thursday, April 27, 2023 8:41 AM  
**To:** legals@clermontsun.com  
**Cc:** Stephanie Haight  
**Subject:** May 2023 Board Meeting Schedule  
**Attachments:** 2023 May Special Election meetings.docx

Good morning!

Please be advised and post as a PSA (no cost) the attachment regarding the scheduled board meetings for the May 2023 Special Election.

My direct phone number is 732-7485 if you have any questions.

Thank you!

Cherie Wilson, Administrative Support Specialist  
Clermont County Board of Elections  
76 S. Riverside Dr.  
Batavia, OH 45103

## **Clermont County Board of Elections Notice of Board Meetings**

The Clermont County Board of Elections has scheduled Board Meetings for

**May 2, 2023 at 6:30 a.m.** – Special Election Day Board Meeting.

**May 10, 2023 at 9:00 a.m.** – Review of provisional ballots and mismatched absentee ballots received after Election Day.

**May 15, 2023 at 9:00 a.m.** – Opening of the Official Canvass

**May 17, 2023 at 10:00 a.m.** – Certification of the May 2023 special election and regular monthly board meeting.

**May 23, 2023 at 9:00 a.m.** – Special meeting to commence recount or audit and to review ballot bids.

The meetings will be held at the Board Office, 76 S. Riverside Dr.,  
Batavia, 45103.

Ray Lembke – Chairman  
Stephanie Hemmer-Haight – Director