261 School Road | PO Box 228
Rhome, Texas 76078
Telephone: 817-636-2462
www.cityofrhome.com | openrecords@cityofrhome.com

Request for Information

I request the following information from the Offices of the City of Rhome. I understand that the information will be provided in accordance of the Texas Open Records Act (which allows up to a 10-day response period) and that **a fee will be charged for the information (payable upon receipt of information).**

APPLICANT INFORMATION: PLEASE WRITE LEGIBLY

Request Made By: _____

Address: _____

City, State & Zip: _____

Telephone: _____

Email Address: _____

Fax Number: _____

INFORMATION REQUESTED: **Date:** _____

_____

_____

_____

_____

_____

_____
Signature of Applicant

Please return this completed form to:
City of Rhome, 261 School Road, Rhome, Texas 76078

Shaina Odom, City Secretary:
openrecords@cityofrhome.com

Official Use Only

ORR #: _____
Deadline: _____

_____ _____
Person Receiving the Request / City of Rhome | Date Received

_____ _____
Date Requestor Is Notified that Information is Available | Date Information is Supplied

Department: _____
Staff: _____
Time: _____

_____ _____ _____
Fee Assessed | Date Paid

_____ _____ _____
Method of Payment | Check Number

Attorney General Opinion Required? Yes ❑ No ❑

Date Sent: _____
Account Code: _____

Tracking Number: _____

Dated Received: _____ | Picked Up By: _____

Decision: _____ | Date: _____

*Cash Payment must be exact change only **$2.99 convenience fee added to all Credit Card Transactions