

MADEIRA CITY COUNCIL

June 22, 2026

7:30 PM

The meeting will be held in hybrid format; this meeting can also be attended remotely using the link on the City's website calendar.

AGENDA

- o **CALL TO ORDER**
- o **INVOCATION/PLEDGE OF ALLEGIANCE**
- o **ROLL CALL**
- o **ACCEPTANCE OF AGENDA**
 - *Items so marked are considered routine items and will be enacted by one motion. There will be no separate discussion of these items unless a Council member, citizen or interested party so requests, in which case, the item will be removed from the Consent Agenda and shall be acted upon as a separate matter subject to discussion and debate. Such a request must be made prior to the Council vote approving all matters on the Consent Agenda.*
 - Consent items to be approved with acceptance of agenda:
 - o Council Regular Meeting Minutes May 26, 2026
 - o Resolution No. 48-26- AUTHORIZING APPROVAL OF A TREX LIQUOR LICENSE FOR FIRST WATCH RESTAURANTS, INC. LOCATED AT 8118 MONTGOMERY ROAD, MADEIRA, OHIO
 - o Resolution No. 49-26- AUTHORIZING THE CITY MANAGER TO EXECUTE A COOPERATION AGREEMENT WITH HAMILTON COUNTY FOR PARTICIPATION IN THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT URBAN COUNTY QUALIFICATION
 - o Resolution No. 50-26- AMENDING RESOLUTION NO. 06-26 AND ESTABLISHING SALARY RANGES FOR NON-CONTRACTUAL EMPLOYEES OF THE CITY OF MADEIRA AND DESIGNATING AND DEFINING THE BENEFITS FOR FULL-TIME/PERMANENT PART-TIME EMPLOYEES
 - o Resolution No. 51-26- AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH TYLER TECHNOLOGIES FOR FINANCIAL SOFTWARE
- o **MAYOR'S MOMENT**
 - Public Comment Reminder
 - In the Community- Mayor Henning
- o **NOTICE OF OTHER MEETINGS/EVENTS**
 - Inclusion Committee June 23, 2026 at 7:00 PM
 - Senior Commission June 25, 2026 at 4:00 PM
 - Friendly Fourth Parade July 3, 2026 at 6:00 PM
 - Friendly Fourth Festival July 3, 2026 at 7:00 PM
 - Board of Zoning Appeals July 7, 2026 at 7:00 PM
 - Parks & Recreation Board July 8, 2026 at 7:00 PM
 - City Council July 13, 2026 at 7:30 PM
- o **COMMUNITY PARTICIPATION****
 - Guests & Registered Visitors
- o **COMMITTEE AND OFFICIAL REPORTS**

June 22, 2026

7:30 PM

- Inclusion Committee May 26, 2026
- Board of Zoning Appeals June 8, 2026
- Parks and Recreation Board June 10, 2026
- Public Works Committee June 15, 2026
- Planning Commission June 15, 2026
- Budget and Finance Committee June 22, 2026
- Police Report

○ **ORDINANCES AND RESOLUTIONS**

- ORDINANCE NO. 26-05: ORDINANCE DIRECTING THE HAMILTON COUNTY BOARD OF ELECTIONS TO SUBMIT TO THE ELECTORS OF THE CITY OF MADEIRA, AT THE NOVEMBER 3, 2026 GENERAL ELECTION, AMENDMENTS TO THE CITY CHARTER FOR THE PURPOSE OF MODERNIZING THE DOCUMENT **(SECOND READING AND PUBLIC HEARING)**
- Resolution No. 52-26- ADOPTING THE PROPOSED TAX BUDGET FOR THE FISCAL YEAR ENDING DECEMBER 31, 2027

○ **NEW BUSINESS**

- None

○ **OLD BUSINESS**

- None

○ **EXECUTIVE SESSION**

- Litigation

○ **ADJOURNMENT**

****While Council meetings are being held in hybrid format, the following guidelines for registered visitors will be in effect per Ordinance No. 20-06.**

- Per Section 30 of the Madeira Code, Madeira residents and guests are invited to address the Council. Comments will be limited to 5 minutes; however, the Mayor may impose additional limitations based on the business before Council and the number of people wishing to address Council. Persons attending the meeting virtually and wishing to address Council are requested to email madeirameetings@madeiracity.com, a minimum of 8 hours before the meeting, and provide first and last name and residential address prior to the public comment portion of the meeting. People attending the meeting in-person are requested to complete the form provided and submit it to the Clerk of Council prior to the meeting.



CITY MANAGER'S REPORT
City Council Meeting, June 22, 2026

GUESTS AND REGISTERED VISITORS

- None

CORRESPONDENCE

- None

COMMITTEE AND OFFICIAL REPORTS

- Inclusion Committee May 26, 2026
- Board of Zoning Appeals June 8, 2026
- Parks and Recreation Board June 10, 2026
- Public Works Committee June 15, 2026
- Planning Commission June 15, 2026
- Budget and Finance Committee June 22, 2026
- Police Report

ORDINANCES AND RESOLUTIONS

- **ORDINANCE NO. 26-05. ORDINANCE DIRECTING THE HAMILTON COUNTY BOARD OF ELECTIONS TO SUBMIT TO THE ELECTORS OF THE CITY OF MADEIRA, AT THE NOVEMBER 3, 2026 GENERAL ELECTION, AMENDMENTS TO THE CITY CHARTER FOR THE PURPOSE OF MODERNIZING THE DOCUMENT.** After multiple meetings beginning in 2024 and continuing through 2026, the Law and Safety Committee developed a series of recommendations to update and modernize the City of Madeira's Charter. The full scope of the changes is outlined in Exhibit A, which includes the original language for comparison. If approved, this ordinance would result in a ballot measure for the November 2026 general election. Included with the packet is a summary of the proposed changes. The First Reading took place at the May 26, 2026 meeting. **SECOND READING, PUBLIC HEARING.**
- **RESOLUTION NO. 48-26. AUTHORIZING APPROVAL OF A TREX LIQUOR LICENSE FOR FIRST WATCH RESTAURANTS, INC. LOCATED AT 8118 MONTGOMERY ROAD, MADEIRA, OHIO.** Liquor permits are allocated to communities based on population, which can create challenges for new restaurants and entertainment venues if no permits are available. A potential solution is the Economic Development Transfer (Trex) process, which allows a business to purchase a license from outside the community and apply to have it transferred as part of a development project. Most recently, Madeira approved Trex applications for Reddin's Fine Meats (2021) and Deluxe Nails (2025). In this case, First Watch seeks to expand the drink offerings available for breakfast and lunch customers at its Montgomery Road location. The total investment in the facility is approximately \$22,100.
- **RESOLUTION NO. 49-26. AUTHORIZING THE CITY MANAGER TO EXECUTE A COOPERATION AGREEMENT WITH HAMILTON COUNTY FOR PARTICIPATION IN THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT URBAN COUNTY QUALIFICATION.** Every three (3) years Hamilton County must requalify as an Urban County in order to receive federal funds through the Department of Housing and Urban Development (HUD). As required by HUD, all local governments must agree to allow Hamilton County to count their populations toward the Urban County qualification. Additionally, funds are distributed proportionally, based upon population, so

Madeira's cooperation ensures more resources are made available to Hamilton County communities. Historically, Madeira received Community Development Block Grant (CDBG) funding from the County for planning and ADA park equipment.

- **RESOLUTION NO. 50-26. AMENDING RESOLUTION NO. 06-26 AND ESTABLISHING SALARY RANGES FOR NON-CONTRACTUAL EMPLOYEES OF THE CITY OF MADEIRA AND DESIGNATING AND DEFINING THE BENEFITS FOR FULL-TIME/PERMANENT PART-TIME EMPLOYEES.** This resolution amends the pay ranges for employees that were set early this year by Resolution 06-26. Last year, the Police Department created the position of Police Clerk (Part-Time) after a review of Police Department operations. Beginning this month, long-time Police Department Office Manager Karen Riesenbergs will be moving into this part-time position. Ms. Riesenbergs is an asset to both the Madeira Police Department and the City as a whole. Given her tenure with the City, Chief Schaefer and I believe it appropriate to maintain her current hourly compensation. This resolution adjusts the top hourly rate of the Police Clerk (Part-Time) to match that of the Police Office Manager.
- **RESOLUTION NO. 51-26. AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH TYLER TECHNOLOGIES FOR FINANCIAL SOFTWARE.** As discussed throughout the FY2026 Budget Process, the City's enterprise resource planning (ERP) Software (i.e. Fund Balance) is at the end of its useful life. After a review of several replacement options, Treasurer Kristie Lowndes concluded that Tyler Technologies ERP10 Pro is the best option available to replace the current software. The cost of the ERP10 Pro software is estimated not to exceed \$200,000, which matches the amount budgeted.
- **RESOLUTION NO. 52-26. ADOPTING THE PROPOSED TAX BUDGET FOR THE FISCAL YEAR ENDING DECEMBER 31, 2027.** The "Tax Budget" is a requirement of the State of Ohio and Hamilton County Auditor. The purpose of the Tax Budget is to establish a preliminary revenue/expenditure plan in anticipation of any property tax adjustments for the upcoming fiscal year. Since the City's property tax rate is established by the City Charter and fixed at 7.5 mills, the rate cannot be adjusted without the approval of an operating or special levy by the voters. The final budget appropriation for FY2027 will be developed and approved later this year. This document was shared with the Budget and Finance Committee at its June 22, 2026 meeting and recommended for consideration by City Council; a public hearing is required prior to passage of the resolution, and the approved resolution must be submitted to the County Auditor's Office by July 20, 2026.

OLD AND NEW BUSINESS

- **Construction Update.** Crews from Ford Development continued work on Miami Avenue this week, focused primarily on installation of stormwater infrastructure. Meanwhile Adleta Construction returned to Laurel Avenue on Thursday to install valves in a shallow waterline with the hopes of preventing future outages. Finally, looking to future projects, City staff and representatives from The Kleingers Group participated in preconstruction meetings for the Camargo Road Streetscape enhancements and the 2026 Annual Paving Program; these projects are set to commence in July and August, respectively.
- **Madeira Pride Festival.** City of Madeira held its annual Pride Festival on Saturday, June 13, 2026. The weather was sunny for this year's event, which was held in collaboration with the Madeira Chamber of Commerce. Approximately 500 people attended the festival, which included a Madeira Stories Live program. Thank you to the volunteers from the Madeira Inclusion Committee for helping to put on this event and a also to X-Golf for hosting both the Madeira Stories Live and Pride Anthem Dance Party.

CITY MANAGER REPORT

June 22, 2026

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- **Board of Zoning Appeals.** The Board of Zoning Appeals (BZA) held its monthly meeting on Monday, June 8, 2026 and reviewed the following case:
 - Public Hearing No. 1, Case BZA-26-015
 - Address: 6530 Foxchase Ln.
 - Request: Rear yard setback for construction of a deck
 - Result: **APPROVED**
- **Planning Commission.** The Planning Commission held its monthly meeting on Monday, June 15, 2026. With no cases on the agenda, the Commission discussed updates to the zoning code (e.g. changes to impervious surface ratio (ISR) regulations, screening, temporary storage units, etc.) and received updates on the City's planning efforts.

Executive Session

- Litigation



CITY MANAGER'S INTERIM REPORT
June 12, 2026

- **Railroad Coordination Meeting.** On Thursday, June 11, 2026, Assistant City Manager Lori Thompson and I participated in a coordination meeting with representatives from the Ohio Rail Development Commission (ORDC) and the Ohio Department of Transportation (ODOT). The focus of the meeting was the replacement of the Miami Avenue track and crossing signals. Most of the work will be completed in 2027, but ORDC shared that complete closure of Miami Avenue at the railroad will be required to install the new surface material. Similar projects have been completed in a week or less.
- **Urban Fast Forward Business Focus Group.** As Urban Fast Forward continues their work in to develop a comprehensive strategy for the business district, Kathleen Norris and her team hosted a focus group on Wednesday June 10, 2026 with Madeira business owners. The group talked about the non-construction related challenges and opportunities in downtown.
- **Madeira Pride Festival.** The annual Madeira Pride Festival kicks off tomorrow at 3:00pm on Dawson Road and continues with programming and activities throughout the day, including a Madeira Stories Live hosted by X-Golf. The event will then move to the street from 4:00pm-6:00pm before concluding with a Pride Anthems Dance Party. Thank you to the Madeira Chamber of Commerce for again partnering with the City to host this important community event; likewise thank you to our sponsors, including Ali's and Cincinnati Pride. Finally, this event could not take place without the commitment of the Madeira Inclusion Committee and our volunteers.
- **Planning Commission.** The Planning Commission will hold its monthly meeting on Monday, June 15, 2026. With no cases on the agenda, the Commission will discuss updates to the zoning code and receive updates on the City's planning efforts.

**MADEIRA CITY COUNCIL
REGULAR MEETING MINUTES
May 26, 2026**

These minutes have not been approved by Madeira City Council. Drafts of minutes have not been reviewed or corrected. Amendments may be made before a final approval version of the minutes is available. While comments are welcomed, we do not engage in changing or revising drafts of minutes until directed by a majority of the members of the Council at a public meeting. The City of Madeira makes no warranty expressed or implied concerning the accuracy, compliance, reliability, or suitability of these minutes until they are approved by the Madeira City Council.

I. CALL TO ORDER

Mayor Henning called the meeting to order at 7:31 pm.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Henning led the pledge.

III. ROLL CALL

Members Present:

Tom Henning, Mayor
Alicia Camper, PhD
Logan Junger
Kaity Rowe
Chad Shaffer
Ramzi Takieddine
Jodi Whitted, DSW, MSSW

Members Absent:

none

Officials/Staff Present:

Michael Norton-Smith, City Manager
Lori A. Thompson, Assistant City Manager
David Schaefer, Police Chief
Holly Richards, Clerk of Council
Kristie Lowndes, Treasurer

IV. ACCEPTANCE OF AGENDA

A. Changes to the agenda:

1. Add update on Public Works projects to New Business
2. Remove Resolutions 43, 44, & 47 from Consent Agenda and add to Regular Agenda.

B. Changes to Council Regular Meeting Minutes from May 26, 2026:

1. None

C. Consent items to be approved with acceptance of agenda:

1. Council Regular Meeting Minutes from May 11, 2026
2. **RESOLUTION NO. 40-26:** AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MOTOROLA SOLUTIONS, INC. FOR POLICE RADIO REPLACEMENTS.
3. **RESOLUTION NO. 41-26:** AUTHORIZING THE CITY MANAGER TO PREPARE AND SUBMIT AN APPLICATION TO THE SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY CAPITAL IMPROVEMENT FUNDS FOR THE CAMARGO ROAD IMPROVEMENTS – PHASE 2 PROJECT AND TO EXECUTE CONTRACTS AS REQUIRED.
4. **RESOLUTION NO. 42-26.** RATIFYING THE CITY MANAGER’S ACTION TO ENTER INTO A CONTRACT WITH FORD DEVELOPMENT CORPORATION FOR ROLLAWAY ROAD SINK HOLE REPAIR.
5. **RESOLUTION NO. 45-26.** AUTHORIZING THE CITY MANAGER TO CONTRACT WITH LANDSCAPE FORMS FOR ADDITIONAL BENCHES AT MCDONALD COMMONS.
6. **RESOLUTION NO. 46-26.** DECLARING SURPLUS/INOPERABLE PROPERTY AND AUTHORIZING THE CITY MANAGER TO DISPOSE OF PROPERTY BY SALE, DONATION OR DISPOSAL

Motion to approve the agenda as amended, the Council Regular Meeting Minutes from May 11, 2026; RESOLUTION NO. 40-26: AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MOTOROLA SOLUTIONS, INC. FOR POLICE RADIO REPLACEMENTS; RESOLUTION NO. 41-26: AUTHORIZING THE CITY MANAGER TO PREPARE AND SUBMIT AN APPLICATION TO THE SOUTHWEST OHIO REGIONAL TRANSIT AUTHORITY CAPITAL IMPROVEMENT FUNDS FOR THE CAMARGO ROAD IMPROVEMENTS – PHASE 2 PROJECT AND TO EXECUTE

**MADEIRA CITY COUNCIL
REGULAR MEETING MINUTES
May 26, 2026**

CONTRACTS AS REQUIRED; RESOLUTION NO. 42-26. RATIFYING THE CITY MANAGER'S ACTION TO ENTER INTO A CONTRACT WITH FORD DEVELOPMENT CORPORATION FOR ROLLAWAY ROAD SINK HOLE REPAIR; RESOLUTION NO. 45-26: AUTHORIZING THE CITY MANAGER TO CONTRACT WITH LANDSCAPE FORMS FOR ADDITIONAL BENCHES AT MCDONALD COMMONS; RESOLUTION NO. 46-26. DECLARING SURPLUS/INOPERABLE PROPERTY AND AUTHORIZING THE CITY MANAGER TO DISPOSE OF PROPERTY BY SALE, DONATION OR DISPOSAL made by Mr. Takieddine, second by Dr. Camper. Motion carried by 7-0 roll call vote.

V. MAYOR'S MOMENT

- A. In the Community- Mayor Henning
1. Mayor Henning thanked Administration and Public Works for brush cleanup after recent storms.
 2. Mayor Henning noted that the Memorial Day Silent March took place May 25th and was a successful event.

VI. NOTICE OF OTHER MEETINGS/EVENTS

- Board of Zoning Appeals June 1, 2026 at 7:00 PM
- AARP Smart Driver Safety June 4, 2026 at 9:00 AM
- City Council June 8, 2026 at 7:30 PM

VII. COMMUNITY PARTICIPATION

- A. Guests & Registered Visitors
1. John Spurrier of 6686 Apache Circle spoke about Resolutions 43 and 44. He stated that he approves of safety items but has a concern about the funding. He asked for public feedback about the funding and pulling that off the consent agenda, which has been done.

VIII. COMMITTEE AND OFFICIAL REPORTS

- A. Parks and Recreation Board on May 13, 2026
1. Ms. Rowe was not in attendance, so notes stand as submitted.
- B. Planning Commission on May 18, 2026
1. Mr. Shaffer summarized that Case 26-014 for a lot consolidation was approved. He expects a trail feasibility study report at an upcoming meeting.
- C. Tree Board on May 20, 2026
1. Dr. Whitted reviewed the Arbor Day event, and how the 119 trees planted that day will be maintained and protected. They also discussed a honeysuckle clearing event in the fall, which is tentatively planned for November 7, 2026. The Tree Board also discussed the Tree Ordinance and a potential street tree project.
- D. Senior Commission on May 21, 2026.
1. Dr. Camper highlighted events such as an X-Golf outing, AARP Driving, and field trips. She noted they opted to have no events in July to allow time for other programs. Also, a new Senior Council member has been proposed and will be discussed in Executive Session.
- E. Budget and Finance on May 26, 2026
1. Mr. Shaffer noted that property taxes receipts are on par with 2025. This is about 33% of our revenue. JED collection is down about 6.7%. Overall, revenue is up over 2025, and expenses are 17% over 2025. A notable expense is the leaf collection machine. The Committee is monitoring the statewide petition to eliminate property taxes.
- F. Police Report

**MADEIRA CITY COUNCIL
REGULAR MEETING MINUTES
May 26, 2026**

1. Chief Schaefer noted that Advanced AR-15 Armorer training was completed by Officer Grant. Officer Grant and Mitchell are now certified. The rest of the report stands as submitted. Mr. Takieddine thanked Chief Schaefer for the promotion of three Sergeants.

IX. ORDINANCES AND RESOLUTIONS

A. RESOLUTION NO. 43-26. AUTHORIZING THE CITY MANAGER TO CONTRACT WITH SPORTSFIELD SPECIALTIES FOR A FIELD NETTING SYSTEM AT MCDONALD COMMONS.

1. Mr. Norton-Smith summarized that youth soccer requested to fund netting to keep balls out of the parking lot. The city is agreeing to cover \$4000 of the approximate \$31,000 total cost.
2. Mr. Junger thanked Mr. Spurrier for his attendance and explained a bit of the longer history of improvement requests from the community after the opening of McDonald Commons.
3. Mr. Takeiddine concurred from the perspective of the Parks and Rec Committee. Organizations have offered to fund requests if the City feels they fit overall City needs.
4. Dr. Whitted asked for clarification of requests and funding within the context of local teams, and team vs. City funding. Mr. Norton-Smith outlined that process of scheduling teams in the limited park space. Fields are scheduled and filled 94% of the time.
5. Mr. Shaffer noted that the investment of the turf is being protected within this process that does involve drilling into the turf. Mr. Norton-Smith stated that the contractors being used will maintain the turf warranties. He noted that the goal of McDonald Commons scheduling is to benefit all Madeira residents, and the high use of the park is a good problem to have. We want to treat all sports the same within the scheduling policy.
6. Dr. Camper encouraged more visibility and transparency in the field scheduling process.
7. Mr. Takieddine noted that we could consider principles that guide use of the park by various sports. If park use needs to be different, how can we better serve residents? That is a separate discussion than the net funding before us this evening.
8. Ms. Rowe encouraged residents to address any scheduling issues with the Parks and Rec Committee of Council, not the Parks and Rec Board.

Motion to approve RESOLUTION NO. 43-26. AUTHORIZING THE CITY MANAGER TO CONTRACT WITH SPORTSFIELD SPECIALTIES FOR A FIELD NETTING SYSTEM AT MCDONALD COMMONS made by Ms. Rowe, second by Mr. Takieddine. Motion carried by 7-0 roll call vote.

B. RESOLUTION NO. 44-26. AUTHORIZING THE CITY MANAGER TO CONTRACT WITH MOTZSCAPES, CINCINNATI, OHIO TO INSTALL A FIELD NETTING SYSTEM.

Motion to approve RESOLUTION NO. 44-26. AUTHORIZING THE CITY MANAGER TO CONTRACT WITH MOTZSCAPES, CINCINNATI, OHIO TO INSTALL A FIELD NETTING SYSTEM made by Mr. Takieddine, second by Mr. Junger. Motion carried by 7-0 roll call vote.

C. RESOLUTION NO. 47-26. AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH BASTION PROPERTY MANAGEMENT FOR RENTAL PREPARATION AND PROPERTY MANAGEMENT FOR 6930 SHAWNEE RUN ROAD.

1. Mr. Norton-Smith summarized that we purchased property last year for a future road project. Since these projects often have a 5-year lead time, this is a resolution to prepare to rent the property for the interim. This is the outside rental property vetted by the city. They will do cleaning and repair in this not-to-exceed agreement.

**MADEIRA CITY COUNCIL
REGULAR MEETING MINUTES
May 26, 2026**

2. Dr. Camper thanked Administration for finding this property management company considering the long game of this road improvement.
3. Mr. Shaffer asked for a date or timeline to either sell the property or apply for a grant, so we are not landlords for an indeterminate time.
4. Ms. Rowe asked for clarification of the scope of property management services with Bastion. Mr. Norton-Smith noted that there are multiple pieces and this was the first one to prepare the property for rent.
5. Mr. Takeddine agreed that a timeline for the project would be helpful before we enter a rental contract. Public Works Committee will discuss a timeline and report back to Council.

Motion to approve RESOLUTION NO. 47-26 AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH BASTION PROPERTY MANAGEMENT FOR RENTAL PREPARATION AND PROPERTY MANAGEMENT FOR 6930 SHAWNEE RUN ROAD made by Dr. Camper, second by Mr. Takeddine. Motion carried by 7-0 roll call vote.

D. ORDINANCE NO. 26-05: ORDINANCE DIRECTING THE HAMILTON COUNTY BOARD OF ELECTIONS TO SUBMIT TO THE ELECTORS OF THE CITY OF MADEIRA, AT THE NOVEMBER 3, 2026 GENERAL ELECTION, AMENDMENTS TO THE CITY CHARTER FOR THE PURPOSE OF MODERNIZING THE DOCUMENT FIRST READING

1. Mr. Norton-Smith reviewed that process to date.
2. Mr. Takeddine asked if the language in the ballot needs to be directly in the Ordinance. Mr. Fox confirmed that the language in the third reading will be the language in the ballot and reflect the changes. Mr. Takeddine asked for the old language to be removed for clarity.
3. Mr. Henning noted the history of Charter changes and thanked those who worked on changes. He outlined that we would have three hearings and one public hearing before the end of July. Then, with a yes vote of 5 of 7 council members, this would go to public vote in November.

X. NEW BUSINESS

A. Public Works Project Updates

1. Dr. Camper noted that pavers are being installed and are Madeira colors. Miami Ave Storm Drain Work continues by Ford. Camargo will begin after Laurel Ave. is completed. The Shewango sidewalk project has been bid and awarded. The grant application portion for the Camargo Rd. Phase 2. Shawnee Run project will be submitted soon.

OLD BUSINESS

A. 2026 Summer Schedule

1. Mr. Norton-Smith noted that typically we have one meeting per month over the summer, but we can be called back to meet if needed. There is the possibility to cancel the first meeting of each month for June, July, August, unless needed. These dates would be June 8, July 13, and August 10. No motion needed, meetings will be scheduled per this summer schedule.

XI. EXECUTIVE SESSION

- A. Personnel
- B. Litigation

**MADEIRA CITY COUNCIL
REGULAR MEETING MINUTES
May 26, 2026**

Motion to adjourn into Executive Session to consider the appointment, employment, dismissal, or compensation of a public employee or official; to consider the purchase of property for public purpose or to consider the sale of property, given that premature disclosure of such information would give an unfair competitive or bargaining advantage to a person whose personal or private interests are averse to the general public's interest; for the purpose of seeking and receiving advice from Legal Counsel and to confer with Legal Counsel regarding disputes involving the City of Madeira that are subject to pending, possible, or imminent court action; to discuss legal options with the Law Director on such matters that could reasonably involve future litigation; for the purpose of seeking and receiving advice from Legal Counsel made by Mr. Shaffer, second by Dr. Camper. Motion carried by 7-0 roll call vote at 8:47 pm.

Motion to return to regular session made by Mr. Takieddine, second by Dr. Whitted. Motion carried by 7-0 roll call vote at 9:10 pm.

Motion to appoint Sara Schauer to Senior Commission made by Dr. Camper, second by Dr. Whitted. Motion carried by 7-0 roll call vote.

XII. ADJORNMENT

Motion to adjourn made by Mr. Shaffer, second by Dr. Camper. Motion carried by 7-0 roll call vote at 9:12 pm.

Holly Richards, Clerk of Council

RESOLUTION NO. 48-26

AUTHORIZING APPROVAL OF A TREX LIQUOR LICENSE FOR FIRST WATCH RESTAURANTS, INC. LOCATED AT 8118 MONTGOMERY ROAD, MADEIRA, OHIO

WHEREAS, The State of Ohio Division of Liquor Control, under O.R.C 4303.29 allows for the transfer of location or ownership of liquor permits to a municipal corporation for an economic development project; and

WHEREAS, The City of Madeira has received an application for an Economic Development (Trex) License Transfer Form from First Watch Restaurants, Inc. located at 8118 Montgomery Road, Madeira, Ohio.

NOW THEREFORE BE IT RESOLVED BY the Council of the City of Madeira, Ohio:

Section 1. That there is hereby approved the request by First Watch Restaurants, Inc. located at 8118 Montgomery Road, Madeira, Ohio to transfer a Trex liquor license to this address as it has a positive impact on the economic development of the City of Madeira.

Section 2. That the application for the Economic Development (Trex) Transfer Form shall be executed by the Mayor and returned to the applicant so that it may be submitted to the State of Ohio Division of Liquor Control to complete the review process.

Section 3. That this resolution shall be in effect from and after the earliest period allowed by law.

This Resolution is not subject to referendum per Article XII, Section 3 of Madeira Home Rule Charter.

EXHIBIT A



Division Use Only	
Check #: _____	Permit # _____
# of Checks: _____	
Check Amt: _____	

ECONOMIC DEVELOPMENT TRANSFER FORM (TRES)

Ohio Revised Code 4303.29(B)(2)(b)

READ BEFORE YOU START THIS APPLICATION

Certain permits in Ohio are subject to a quota based upon a formula that factors in the total population of the city, village, or township where the permit will be issued and a ratio, specific to particular permit classes, as set forth in Ohio law (Learn more in our [Quota Resource Guide](#)). When transferring a specific quota permit (i.e., D-1, D-2, etc.) that will move locations to a NEW city, village, or township from where it is currently issued, there must be available spots in that new quota before the Division can process the transfer. If, for a particular quota permit class, there are **NO** spots available in the new quota, then the applicant has a few choices as discussed in our [TRES Resource Guide](#). This form covers the specific permit classes that can be TRES'd under the Ohio law provision noted at the top of this application. A few things to understand before proceeding with the TRES option are that:

- The Division can **ONLY** process the TRES transfer application if the city, village, or township where the permit will transfer to **APPROVES** the transfer as an economic development project. The city, village, or township can document its approval by signing our form below in Section E.
- **ONLY** after we receive this completed form with the transfer application will the Division Superintendent review it for processing.
- The city, village, or township, despite approving the TRES transfer can still object to the issuance of your permit at the applied for location and the applicant must still be WET ([Review our Local Option Election Guide](#) for more information) for the requested sales at that address and meet all other rules and regulations before the permit(s) can be issued at that new location.

For this form to be deemed complete, you must fully and legibly complete this application, including:

- Answering all required questions ("*" indicates a required field);
- Submitting this application with your Transfer Application; **and**
- Securing signatures from the appropriate local government officials listed below.

SECTION A – Issued Permit Holder Information (i.e. Seller)

* This section **MUST** be completed.

* Issued Permit Holder's Business Name as on File with the Division:

Mike Stylski LLC

* Issued Permit Holder #:

05942382-1

SECTION B – New Business Owner's Information (i.e., Buyer) N/A-Seller REMAINS the owner and is **ONLY moving locations.**

* **ONLY** fill out this section if the **ownership and location** is changing.

* Business Entity or Sole Proprietor Name ("Applicant") (**MUST** match name listed on transfer application):

First Watch Restaurants, Inc.

Section C – New Permit Premises Address Information

* This section **MUST** be completed.

* New Permit Premises Address:

8118 Montgomery Road

* New Township (if outside city limits):

N/A

* New City:

Madeira

* New County:

Hamilton

SECTION D – Transferred Permits subject to TREX

* This section identifies the permit classes that are being transferred into a **NEW** city, village, or township, consistent with the Transfer Application, that **REQUIRE** TREX sign-off from the local government official that signed below.

* Select the Permit Type(s) being transferred that need to be TREX'd:

- C-1 C-2 D-1 D-2 D-3 D-5

* Note – there may be other permit types, like a C-2X, D-3A, or D-6, that are also part of your transfer that are not listed above. Your complete transfer listing needs to be identified on your transfer application (DLC 4120) that you must send with this signed TREX form.

Remember this form is **ONLY** for those permit classes that are subject to the quota and would require TREX sign-off because there are no permits available for the given class in the **NEW** locality when the transfer is filed. For example, you can be transferring a D-1, D-2, D-3 permit from City A to City B. In City B, there are D-1 and D-3 permits available, but no D-2 permits. In this situation, the only permit class that would **REQUIRE** TREX sign-off is the D-2.

Section E – Information that MAY be Used to Determine if the Transfer is an Economic Development Project

[R.C. 4303.29\(B\)\(2\)\(b\)\(ii\)](#) lists several factors the local legislative authority (City, Village or Township) can use when determining if it should approve this transfer as an Economic Development Project. While the law provides broad discretion to the legislative authority when making this decision, **SOME** factors that may be useful to the legislative authority in making its decision, include the:

- Total amount invested in this project: \$ 22,100.00
- Total number of jobs that will be created by this project: 33
- Existing or estimated Tax Revenue generated by this project:
 - Ohio Unemployment Tax \$ 5,503.54
 - Property Tax \$ 8,703.96
 - Sales Tax \$ 142,000.00
 - State Withholding Tax \$ 9,903.85
 - Other: BWC Contributions \$ 3,128.00

You may also be asked to provide a projected earnings statement (brand new business), or a profit and loss statement (existing business), or a copy of building plans/drawings outlining any construction plans.

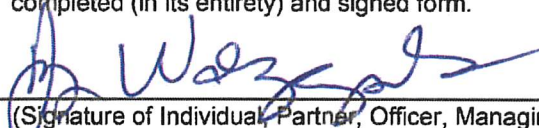
Section F – Applicant Signature

* This section **MUST** be signed by either the applicant in:

- *Section A if the seller **REMAINS** the owner of the permit and is **ONLY** moving the permit address to a **NEW** city, village, or township from where it is currently issued; **OR***
- *Section B if the ownership of the permit is changing **AND** the new permit address will be in a **NEW** city, village, or township from where the permit is currently issued.*

By signing below, I certify and understand that:

- I have authority to execute this document;
- The information provided is true, correct, and complete to the best of my knowledge and belief;
- Failing to complete this form, consistent with the above listed instructions, will result in this form and/or transfer application being returned to me, unprocessed, until a corrected, complete application is received by the Division;
- During the review of this form and/or my transfer application, further documentation may be needed, and I agree to comply timely and understand that failure to comply could delay the processing of my application;
- Even if the city, township, or village approves my TREX transfer application, the Division **MUST** still notify the applicable legislative authority about your transfer application and that legislative authority has the right to object to the issuance of the permit even for those permit classes that it approved as part of this TREX process; **AND**
- If this TREX form is required, the Division **CANNOT** process the transfer application until it is submitted with this completed (in its entirety) and signed form.



(Signature of Individual, Partner, Officer, Managing Member, or 5% or more Shareholder or Member)

Jay A Wolszczak

Chief Legal Officer & Secretary

6/9/2026

(Please Print Name)

(Title)

(Date)

8725 Pendery Place, Suite 201 Bradenton, FL 34201-2140

(941) 500-1968

(Street Address, City, State, Zip Code)

(Telephone with Area Code)

SECTION G – NEW City, Village, or Township Signature

* This section MUST be completed by the City, Village or Township in which this Economic Development Project (TRES) will be located. Legislative officials who can sign this section are, as applicable, the/a:

- Mayor,
- City Council Member,
- Law Director,
- Clerk of Council,
- Township Fiscal Officer,
- County or Township Trustee Board Member; or
- Other legislative office holder not specified with the authority to act on behalf of the applicable jurisdiction where the permit will be located.

THE APPLICANT MUST PROVIDE AN EXECUTED COPY OF THIS FORM WITH ITS TRANSFER APPLICATION.

The City, Village or Township of Madeira has considered the above-named applicant's TRES application consistent with the factors outlined in R.C. 4303.29(B)(2)(b) and hereby agrees and accepts that this transfer will be an economic development project within its jurisdiction.

By signing this form, I, the city, village, or township official listed below, acknowledges and understands that:

- I have the authority on behalf of my local government to sign this form;
- My signature, on behalf of my jurisdiction, means the Division can continue to process the applicant's transfer application for the applicable TRES'd permit classes;
- The city, village, or township will still be notified about the potential issuance of this permit and that it retains the right to object to this transfer for any and all permit classes applied for by the applicant;
- Once the applied for permit classes are transferred to the applicant within the city's, village's, or township's jurisdiction, the permit can then be transferred to other owners at the same location or to other locations within the city, village, or township by either the current or future owners subject to notice and hearing provisions under R.C. 4303.26;
- The TRES process ONLY contemplates the Division's ability to start processing the applicant's transfer application for the affected permit classes, the applicant MUST still meet any rules and regulations before the permit can be issued and the new location must also be wet for the type of permit classes that the applicant seeks to operate at the new location; and
- It is within the city, village, or township's sole discretion, consistent with Ohio law, to decide whether to approve the applicant's TRES application as an economic development project.

(Signature of Local Official specified above)

(Please Print Name)

(Title)

(Date)

(Government Email Address)

(Telephone with Area Code)

Applicant MUST submit the transfer application, this TRES form, and any other required forms to:

Ohio Department of Commerce – Division of Liquor Control
c/o Licensing New & Transfer Section
6606 Tussing Road
Reynoldsburg, OH 43068-9005

For Questions call (614) 644-3155
Or email fileinquiry@com.ohio.gov

Office Hours: 8:00 a.m. - 5:00 p.m. EST

RESOLUTION NO. 49-26

**AUTHORIZING THE CITY MANAGER TO EXECUTE A COOPERATION AGREEMENT WITH HAMILTON COUNTY
FOR PARTICIPATION IN THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
URBAN COUNTY QUALIFICATION**

WHEREAS, every three years Hamilton County must requalify as Urban County in order to receive federal funds from the United States Department of Housing and Urban Development (HUD); and

WHEREAS, local governments must agree to allow their population to be included in the federal funding allocation; and

WHEREAS, the City of Madeira received federal Community Development Block Grant (CDBG) from Hamilton County to support community projects, including McDonald Commons Park.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Madeira, State of Ohio:

Section 1. That the City Manager is hereby authorized to enter into a cooperation agreement with Hamilton County for participation in the HUD Urban County Qualification.

Section 2. That this Resolution shall take effect from and after the earliest period allowed by law.

This Resolution is not subject to referendum per Article XII, Section 3 of the Madeira Home Rule Charter.

DRAFT

EXHIBIT A

COOPERATION AGREEMENT

for the

HAMILTON COUNTY ENTITLEMENT PROGRAM

Program Years 2027, 2028, 2029

This Agreement between the County of Hamilton, Ohio, hereinafter referred to as “County” and the _____, Ohio, hereinafter referred to as “City/Village”.

WITNESSETH:

WHEREAS, the Congress of the United States has enacted the Housing and Community Development Act of 1974, as amended, (hereinafter called the “Act”), which has as its primary objective, the development of viable urban communities, and whereby federal assistance will be provided for the support of community development activities which are directed toward the following specific objectives:

- 1) The elimination of slums and blight and the prevention of blighting influences and the deterioration of property and neighborhood and community facilities of importance to the welfare of the community, principally persons of low and moderate income;
- 2) The elimination of conditions which are detrimental to health, safety, and public welfare, through code enforcement, demolition, interim rehabilitation assistance, and related activities;
- 3) The conservation and expansion of the Nation’s housing stock in order to provide a decent home and suitable living environment for all persons, but principally those of low and moderate income;
- 4) The expansion and improvement of the quantity and quality of community services, principally for persons of low and moderate income, which are essential for sound community development and for the development of viable urban communities;
- 5) A more rational utilization of land and other natural resources and the better arrangement of residential, commercial, industrial, recreation, and other needed activity centers;
- 6) The reduction of the isolation of income groups within communities and geographical areas and the promotion of an increase in the diversity and vitality of

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neighborhoods through the spatial deconcentration of housing opportunities for persons of lower income and the revitalization of deteriorating or deteriorated neighborhoods to attract persons of higher income;

- 7) The restoration and preservation of properties of special value for historic, architectural, or esthetic reasons;
- 8) The alleviation of physical and economic distress through the stimulation of private investment and downtown revitalization in Neighborhood Business Districts.

WHEREAS, both the City/Village and the County are desirous of entering into community development activities within Hamilton County, which are directed toward the above and specific objectives, and for that reason, desirous of seeking such federal funding as may be available to them pursuant to the Act; and

WHEREAS, the Act contemplates and encourages the joining together by agreement of counties and municipalities with populations less than 50,000, for the purpose of carrying out the objectives of the Act;

WHEREAS, municipalities and counties in Ohio have authority under Section 307.15 of the Ohio Revised Code (ORC) to enter into agreements whereby a Board of County Commissioners undertakes, and is authorized by the contracting City/Village, to exercise any power, perform any function, or render any service, on behalf of the City/Village which such City/Village may exercise, perform or render; and

WHEREAS, the City/Village and the County each have the authority to carry out the kinds of activities which are the objectives of the Act pursuant to Section 303.26 of the Ohio Revised Code, et Seq.; and

WHEREAS, the County has authority under Section 307.85(A) of the Ohio Revised Code to cooperate with other governmental agencies in operating any federal program enacted by the United States Congress; and

WHEREAS, the City/Village and the County have agreed that it is in the best interest of carrying out the objectives of the Act within Hamilton County that the City/Village and the County should join together in both the CDBG, ESG, and HOME Investment Partnership Programs.

IT IS AGREED BETWEEN PARTIES THAT:

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1. This Agreement covers Program Years 2027, 2028, and 2029 from October 1, 2027 through September 30, 2030, of both the Community Development Block Grant (CDBG) Entitlement Program and the HOME Investment Partnership Program. By executing this Agreement and participating in the Hamilton County Programs, the City/Village understands that it may not apply for grants under the Small Cities or State CDBG Program for fiscal years during the period in which it participates, and that it may receive a formula allocation under the HOME Program only through the urban county. Even if the urban county does not receive a HOME formula allocation, the participating unit of local government cannot form a HOME consortium with other local governments except for Hamilton County. The County shall also prepare and submit an application for “ESG” funds as they are made available. The City/Village may receive a formula allocation under the ESG Program only through the Urban County if funds become available.
2. The County shall prepare and submit an application to the Secretary of Housing and Urban Development for grants under the terms of the Housing and Community Development Act of 1974, as amended. These applications shall set forth a summary of a community development plan which identifies community development needs, demonstrates a comprehensive strategy for meeting those needs, and specifies both short and long term community development objectives, which have been developed in accordance with area wide development planning and national urban growth policies, and otherwise conforms with Section 104 of the Act. The community development plan described above shall hereinafter be called the “Plan”.
3. The City/Village may prepare applications of recommended projects and activities for community development within its boundaries, of which the activities and objectives must be in accordance with the objectives of the Act. These applications shall be submitted to the Hamilton County Community & Economic Development, which will be the reviewing agency for all proposed activities and objectives to be included in the Plan. The Hamilton County Community & Economic Development shall make recommendations to the Board of County Commissioners for the contents of the plan and for recommended priorities among these various projects and activities which may be submitted. Final approval of projects and activities to be included in the plan is the responsibility of the Board of County Commissioners. It is also understood between the parties that the County has the authority and responsibility to make decisions concerning the contents of the applications, and that the projects and activities for which approval and urban county formula funding is sought under these applications shall be in conformance with the purposes of the Act and the Plan.
4. If projects or activities with the City/Village are approved and funded, pursuant to the applications, the County will have the responsibility and authority for the overall implementation of the programs and for the proper use of the urban county formula funds and any and all program income generated from the expenditure of these funds in accordance with the requirements of the Act.

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5. The County shall develop and maintain a uniform administrative procedure for the development of applications and the distribution of urban county formula funds. These procedures will of necessity reflect the requirements of the Secretary of Housing and Urban Development and the regulations which the secretary may develop for the distribution and expenditure of urban county formula funds.
6. The City/Village authorizes the County to do on behalf of the City/Village, in accordance with the conditions of this agreement, all things which the City/Village could do for itself in the making of the application for, and the expenditure of, urban county formula funds.
7. The City/Village and the County agree to cooperate to undertake, or assist in undertaking, community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing.
8. Pursuant to 24 CFR 570.501 (b), the City/Village shall be subject to the same requirements as subrecipients, including the requirement of a written agreement, where applicable in accordance with 24 CFR 570.503.
9. If a City/Village is a subrecipient, it must inform the County of any income generated by the expenditure of CDBG funds and return such income to the County within thirty (30) days of its receipt, unless other specific arrangements have been negotiated and agreed to by the City/Village and the County. The City/Village shall maintain and supply such records and supporting documentation to the County to assure program income is being accurately reported and correctly expended. Any program income that is on hand or received subsequent to close out of the activity shall be paid to the County within thirty (30) days.
10. For any real property acquired or improved in whole or in part using CDBG funds, the City/Village agrees:
 - a) To notify the County within thirty (30) days of any proposed modification or change in the use of real property from that planned at the time of acquisition or improvement including disposition.
 - b) To reimburse the County in an amount equal to the current Fair Market Value (less any portion thereof attributable to expenditures of non-CDBG funds) of the property acquired or improved with CDBG funds that is sold or transferred for a use which does not qualify under CDBG regulations.
 - c) To return to the County (as provided in Section 8 and Section 9 above) all program income generated from the disposition, transfer, or rent of property acquired or improved with CDBG funds.

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11. Both the County and City/Village agree to take all actions necessary to assure compliance with the urban county's certification under section 104(b) of Title I of the Housing and Community Development Act of 1974 and the grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964, and the implementing regulations at 24 CFR part 1, and the Fair Housing Act, and the implementing regulations at 24 CFR part 100, and will affirmatively further fair housing.
12. Both the County and City/Village agree to comply with section 109 of Title I of the Housing and Community Development Act of 1974, and the implementing regulations at 24 CFR part 6, which incorporates Section 504 of the Rehabilitation Act of 1973, and the implementing regulations at 24 CFR part 8, Title II of the Americans with Disabilities Act, and the implementing regulations at 28 CFR part 35, the Age Discrimination Act of 1975, and the implementing regulation at 24 CFR part 146, Section 3 of the Housing and Urban Development Act of 1968, Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and the implementing regulations at 49 CFR Part 24, Section 104(d) of Housing and Community Development Act of 1974, and the implementing regulations at 24 CFR Part 42 and other applicable laws.
13. Both the County and City/Village agree to affirmatively further fair housing. Further, no funding shall be made for activities in, or in support of, any cooperating unit of general local government that does not affirmatively further fair housing within its own jurisdiction or that impedes the County's actions to comply with the county's fair housing certification.
14. The City/Village agrees to cooperate to undertake, or assist in undertaking, community renewal and lower-income housing assistance activities.
15. The City/Village has adopted and is enforcing:
 - a) a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
 - b) a policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within jurisdictions.
16. This agreement shall remain in effect for Program Years 2027, 2028, and 2029 and cannot be terminated, until CDBG, ESG, and HOME funds, as well as any program income received are expended, and the funded activities are completed, and that the county and participating unit of local government cannot terminate or withdraw from the cooperation agreement while it remains in effect, except if the County fails to qualify as an urban county or if the County does not receive a grant in any year of this period, in which cases this agreement is null and void.

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- 17. Any amendments to the Housing and Community Development Act of 1974, as currently amended, necessitating a change to this agreement, shall be incorporated by a formal amendment to this agreement. Failure by either party to adopt an amendment incorporating all changes necessary to meet the requirements set forth in the Urban County Qualification Notice applicable for the year in which the next qualification is scheduled, shall automatically terminate the agreement following the expenditure of all CDBG funds allocated for use in the City/Village's jurisdiction, and that such failure to comply will void the automatic renewal of such qualification period.
- 18. This agreement shall be automatically renewed for one successive three-year qualification period unless either party exercised the option to terminate the agreement at the end of the urban county qualification period. If the City/Village fails to exercise that option before the end of the urban county qualification period it will not have the opportunity to exercise that option until the end of the subsequent urban county qualification period. Such termination will be accepted only if it is submitted in writing before the end of each qualification period and a copy of that notice must be submitted to the HUD Columbus Field Office. Hamilton County will notify the City/Village by the date specified in HUD's Urban County Qualification Notice, of its right not to participate and to terminate the Agreement. City/Village and County agree to adopt any amendment to the agreement incorporating changes necessary to meet the requirements for cooperation agreements set forth in an Urban County Qualification Notice applicable for a subsequent three-year urban county qualification period, and to submit such amendment to HUD as provided in the urban county qualification notice, and that such failure to comply will void the automatic renewal for such qualification period.
- 19. The city/village may not sell, trade, or otherwise transfer all or any portion of such funds to another such metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Act.

HAMILTON COUNTY:

President

Witness

Vice President

Member

CITY/VILLAGE: VILLAGE OF PARTICIPATING COMMUNITY

RESOLUTION NO. 50-26

AMENDING RESOLUTION NO. 06-26 AND ESTABLISHING SALARY RANGES FOR NON-CONTRACTUAL EMPLOYEES OF THE CITY OF MADEIRA AND DESIGNATING AND DEFINING THE BENEFITS FOR FULL-TIME/PERMANENT PART-TIME EMPLOYEES

BE IT RESOLVED by the Council of the City of Madeira, State of Ohio, that:

Section 1. The salary ranges for the non-contractual employee positions are as follows:

Position	Minimum	Maximum
Administrative Assistant	15.00/hr	24.00/hr
Assistant City Manager – External Services	75,000	105,000
Assistant City Manager – Internal Services	75,000	105,000
Assistant City Manager – Project Management	75,000	105,000
Building/Zoning Clerk	15.00/hr	27.00/hr
Chief Building Officer/ARO (FT)	83,000	116,000
Community Coordinator	42,000	60,000
Finance Manager	55,000	85,000
Finance/Tax Clerk	16.00/hr	28.00/hr
Human Resources Manager (PT)	26.00/hr	34.00/hr
Mayor’s Court Clerk	150.00/session	n/a
Office Manager/Police	18.00/hr	28.00/hr
Police Chief	90,000	140,000
Police Clerk (PT)	18.00/hr	28.00/hr
Public Works Director	85,000	100,000
Recreation Manager	47,000	60,000
Tax Commissioner	55,000	85,000
Zoning/Residential Inspector	54,000	88,000

Section 2. Holidays:

1. Full-time employees. The following days are designated as paid holidays:

New Year's Day-January 1	Labor Day
Martin Luther King Day	Employee's Birthday
Presidents' Day	Thanksgiving Day
Good Friday	Day after Thanksgiving
Memorial Day	Christmas Eve Day-December 24
Independence Day	Christmas Day-December 25

2. Permanent Part-time Administrative. The same holidays shall be given to permanent part-time administrative employees. Holiday hours shall be earned on a pro-rated basis to that which is received by full-time employees. (Example: Full-time employees receive eight (8) hours for a holiday; part-time employees working 25 hours per week will earn five (5) hours for a holiday.)

Section 3. Longevity Pay:

1. In addition to the salaries specified in this Ordinance, all full-time employees of the City of Madeira, Ohio employed prior to April 1, 2006, shall receive a payment for time spent as a full-time employee of the City of Madeira.
 - (a) Full-time employees who have completed five (5) years uninterrupted service shall receive a payment of five hundred fifty dollars (\$550.00).
 - (b) Full-time employees with more than five (5) years of service but less than ten (10) years of completed service shall receive twenty-five dollars (\$25.00) for each year in excess of five years, in addition to the five hundred fifty dollar (\$550.00) base.
 - (c) Full-time employees who have completed ten (10) years uninterrupted service but less than fifteen (15) years of completed service shall receive a payment of six hundred and fifty dollars (\$650.00) plus an additional twenty-five dollars (\$25.00) for each year of service in excess of five (5) years.
 - (d) Full-time employees with fifteen (15) years of completed service shall receive a base longevity pay of seven hundred and fifty dollars (\$750.00) plus an additional twenty-five dollars (\$25.00) for each year of service in excess of five (5) years.
 - (e) Longevity payments as described above shall be made in a lump sum amount on the first pay period following the employee's anniversary date of hire.

Section 4. Accrual of Sick Leave:

1. Accrual of Sick Leave/Full-Time:
 - (a) Sick leave shall be earned and credited at the rate of ten (10) hours for each complete month in active pay status, including paid vacations and sick leave, but not during a leave of absence without pay, lay off, disciplinary suspension, or while in overtime status. The maximum amount of accrued but unused sick leave is two thousand eighty (2,080) hours.
 - (b) The rate of pay for payment of unused sick leave is to be at the rate of pay in effect at the time of retirement. An employee who does not use any sick leave in any three (3) month period will be granted eight (8) hours extra time off (personal day/time) for each three (3) month period, not to exceed thirty-two (32) hours per calendar year. Each three (3) month period begins with the first day of the month and ends with the last day of the third (3rd) month. All hours earned must be used within twelve (12) months from the date earned.
 - (c) Employees shall be permitted to donate up to ten percent (10%) of their accumulated sick leave, not to exceed one hundred twenty (120) hours per occurrence, for another employee who has been determined to be eligible under the provision of a catastrophic illness or injury.
 - (d) Upon retirement from City service, an employee with ten (10) years or more of service may convert to cash a maximum of fifty percent (50%) of the accrued but unused sick leave, up to a maximum of one-thousand forty (1040) hours.
2. Accrual of Sick Leave/Permanent Part-Time Employee:
 - (a) Sick leave shall be earned and credited on a pro-rated basis to that which is received by full-time employees. Permanent part-time employees may accrue up to a maximum of one thousand five hundred sixty (1,560) hours.
 - (b) The rate of pay for payment of unused sick leave is to be at the rate of pay in effect at the time of retirement. An employee who does not use any sick leave in any three (3) month period will be granted six (6) hours extra time off (personal day/time) for each three (3) month period, not to exceed twenty-four (24) hours per calendar year. Each three (3) month period begins with the first day of the month and ends with the last day of the third (3rd) month. All hours earned must be used within twelve (12) months from the date earned.

- (c) Upon retirement from City service, an employee with ten (10) years or more service may convert to cash a maximum of fifty percent (50%) of the accrued but unused sick leave, up to a maximum of forty-five (45) days.

Section 5. Mileage Reimbursement:

The employee will be reimbursed at a rate commensurate with the rate allowable under Internal Revenue Service Code at the time of service for the use of their personal vehicles for official business. This is for transportation costs to and from assigned duty stations measured from the Madeira Municipal Building.

Section 6. Medical Insurance.

1. Each full-time employee shall have available a comprehensive major medical/hospitalization health care insurance plan, including a prescription drug card.
2. The City agrees to provide an HRA to employees covered by the City health insurance plan, at no cost to the employee, in the annual amount of \$1,500 for single plans and \$3,000 for employee/spouse, employee/child, or family plan. This will cover all approved insurance out-of-pocket medical expenses, including deductibles, copays and prescription expenses, Unused HRA balances shall roll forward from year to year, but only to a maximum balance of \$2,500 for single plans and \$5,000 for employee/spouse, employee/child, or family plans.
3. The employer shall pay two hundred dollars (\$200.00) per employee premium per month. The employer shall pay eighty percent (80%) and the employee twenty percent (20%) of any premium amount in excess of two hundred dollars (\$200.00) per month.
4. Each permanent part-time employee shall have available a comprehensive major medical/hospitalization health care insurance plan. The employee who elects coverage shall pay the full price of the premium.
5. Each full-time employee who currently carries a plan other than single shall be offered an incentive to lower the cost of the health insurance monthly premium. For example, if an employee currently has a family plan and the spouse has the ability to obtain health insurance through their employer, then the City will give an incentive for the employee to remove their spouse from the health insurance plan. The incentive will allow each employee who takes advantage of the plan to receive 30% of the difference in the plan costs each month paid twice a year.

Section 7. Dental Insurance.

1. Each full-time employee shall have available dental care benefits. The employer shall pay the full cost for the individual or family plan premium for those non-contractual administrative full-time employees electing to accept such coverage.
2. Each permanent part-time employee shall have available dental care benefits. The employee who elects coverage shall pay the full price of the premium.

Section 8. Accrual of Vacation:

1. Accrual of Vacation/Full-Time Employees:

- (a) Employees with less than one (1) year continuous service: None.
 - (b) Upon completion of one (1) year of continuous service, an employee shall be credited with eighty (80) hours of vacation leave. Thereafter and through the seventh (7th) year of service, the employee shall earn and be credited with six and two-thirds (6-2/3) hours of vacation leave for each subsequent month of service.
 - (c) Upon attainment of the eighth (8th) anniversary of continuous service, an employee shall earn and be credited with ten (10) hours of vacation leave for each subsequent month of service.
 - (d) Upon attainment of the fifteenth (15th) anniversary of continuous service, an employee shall earn and be credited with thirteen and one-third (13-1/3) hours of vacation leave for each subsequent month of service.
 - (e) Upon attainment of the twentieth (20th) anniversary of continuous service, an employee shall earn and be credited with sixteen and two-thirds (16- 2/3) hours of vacation leave for each subsequent month of service.
2. Accrual of Vacation/Permanent Part-Time Employees.
- (a) Vacation leave shall be earned and credited on a pro-rated basis to that which is received by full-time employees.

This Resolution is not subject to referendum per Article XII, Section 3 of the Madeira Home Rule Charter.

RESOLUTION NO. 51-26

**AUTHORIZING THE CITY MANAGER TO ENTER INTO
AN AGREEMENT WITH TYLER TECHNOLOGIES FOR FINANCIAL SOFTWARE.**

WHEREAS, the City of Madeira's current financial software is end of life and; and

WHEREAS, the City has the need to implement an Enterprise Resource Planning (ERP) system to improve operation efficiency, data integration, and reporting; and

WHEREAS, the City received multiple vendor proposals; and

WHEREAS, the proposal submitted by Tyler Technologies has been determined to be the most suitable for the City of Madeira.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Madeira, Ohio:

Section 1. That the City Manager is hereby authorized to contract with Tyler Technologies to provide accounting software, implementation and conversion to the City of Madeira for an amount not to exceed \$200,000.

Section 2. That the Treasurer is hereby authorized and directed pay Tyler Technologies an amount not to exceed \$200,000 upon presentation of proper vouchers thereof.

Section 3. That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

This Resolution is not subject to referendum per Article XII, Section 3 of the Madeira Home Rule Charter.

MADEIRA INCLUSION COMMITTEE

April 28, 2026

6:30PM

In-Person Meeting

Council Conference Room

Attendees					
✓	David Meredith	Chair	✓	Tom Henning	Mayor
✓	Tom Kent	Member	--	Latha Samu	Member
✓ <small>(@6:57)</small>	Susan Kissel	Member	✓	Ashley Schweickart	Member
✓	Stephanie Lanzerotti	Member	✓	Nancy Spencer	Member
✓ <small>(@6:51)</small>	Missy Rane	Member	✓	Jason Oden	Member
--	Sneha Khanvilkar	Member			
			--	Michael Norton-Smith	City Manager
✓ <small>Remote</small>	Kennedy Harper	Event Coordinator	✓	Edward Winslow	Community Coordinator

Minutes

- I. CALL TO ORDER**
 - 6:31PM by David Meredith
- II. ACCEPTANCE OF AGENDA**
 - MIC meeting Agenda Dated 5/26/26
 - 1st – Nancy Spencer
 - 2nd – Tom Henning
 - All Approved
- III. APPROVAL OF MINUTES**
 - MIC meeting minutes dated 4/28/26
 - 1st – Jason Oden
 - 2nd – Nancy Spencer
 - All Approved
- IV. COMMUNITY PARTICIPATION**
 - Guests - None
 - Correspondence - None
- V. MEMBERSHIP NEWS**
 - Building Community – No change for now.
- VI. REPORTS AND OLD BUSINESS**
 - City Collaboration and Communication – Susan & Stephanie
 - No Updates
 - Madeira Stories Live – Tom
 - September – Small business focus, November – Cultural traditions, to be held at Traditions, March 2027 – Women in Madeira
 - PRIDE Saturday – Ashley & Stephanie

- Spread the Word – Please share via different methods, not all people utilize social media.
- Volunteer Recruitment – Launched, intention is to utilize MIC and sub-committee members to fill gaps.
- Children’s Passport Program with Light Up Madeira - Nancy
 - Madeira “Light Up the Season” – Based on continued communications, event will be split between November 21 and December 5 based on specific availability.
- Exploratory Projects - David
 - Women’s Leadership through March 2027 - Pending
 - Resident Support - Pending

VII. NEW BUSINESS

- Great Lives Made Here – how to carry the theme into the community.

VIII. UPCOMING MEETINGS

- Next MIC Meeting – 6/23/26

IX. ADJOURN (INTENDED TO BE 7:30PM)

- Adjourned by David Meredith at 7:25PM

DRAFT

MADEIRA PARKS & RECREATION BOARD
Regular Meeting
June 10, 2026 – 7 pm
Community Room, McDonald Commons Park
Minutes

Attendees

Name	Position	Present	Vol. Hours	Name	Position	Present	Vol. Hours
Lindsay Grome	Chair	√	35	Alexandra Simons	Member	---	24
Cliff McNamara	Co-Vice Chair	√	10	Hala Elnakat-Thomas	Member	√	20
Shane York	Co-Vice Chair	√	20	Shelly Bailey	Member	√	3
Ryan McAleer	Project Chair	√	10	Lindsey Romick	Member	√	1
Kaity Rowe	Council Rep	√	N/A	Adam Bange	Member	√	10
Jim Taylor	Member	√	4				
Rob Bogie	Member	---		Michael Norton-Smith	City Manager	---	
Annie Lewis	Member	---	12	Kennedy Harper	Event Coordinator	√	
Katie Compton-Smith	Member	---	4	Edward Winslow	Community Coordinator	√	
Christopher Ballweg	Member	√	12	Jay Roy	Police Liaison	√	

Volunteer hours shown should reflect any P/R related work (events, sub committee meetings, etc) since the end of an individual's last attended board meeting.

Other Attendees – Scarlett (Madeira Library), Andrew Becker

Call to Order

- Called to order at 7:00pm by Lindsay Grome

Approval of Agenda

- Motion – Shelly Bailey
- 2nd – Chris Ballweg
- All Approved

Approval of May Minutes

- Motion – Chris Ballweg
- 2nd – Adam Bange
- All Approved

Volunteer Hours (since April or last attended meeting)

Community Participation

- Scarlett from the Madeira Branch Library discussed upcoming events including the June Book display and the Library's plan to participate in the Ind. Day festivities.
- Mr. Becker came to discuss issues related to McDonald Commons.

Old Business:

- Memorial Day Recap
 - Event went well with perfect weather. New stage was a nice improvement, a brief discussion ensued about potential for better participation options.
- StringSource Recap
 - Performance was excellent, but weather forced it inside for the 2nd year in a row. Very well received by the crowd which was likely impacted by the threat of weather.
- Upcycle Day vote to include as "event" and select standing date (tentatively May 1)
 - Discussion about success of the event and the planning process. Consensus that it should be moved to the regular event category and assigned an event-runner to allow for comprehensive planning before the November work plan process.
- Exploratory Survey Program Results Next Steps
 - Tabled until July

New Business:

- America 250 Friendly Fourth
 - Event runners and staff met earlier. Grand marshals have been selected and have accepted. Classic vehicle recruitment is going well. Commemorative shirt sales are going well. If interested, the administration is refreshing the available stock one last time before July 3.
- Street Dance
 - Looking good.
- McDonald Commons Improvement List
 - Related to the earlier McDonald Commons discussion, the Parks and Recreation Board made the following motion – "The Parks and Recreation

Board would like to request that Council and the Administration look into options for signed hours and sound mitigation at McDonald Commons.”
Motion – Hala Thomas/Second – Ryan McAleer, all approved.

Reports

- Project Team
 - Meeting cancelled.
- Sellman Park Steering Committee
 - Steering Committee met at Sellman Park to review the lower, natural area. Consultant will be bringing back recommendations based on their feedback.
- City Manager
 - Not Applicable
- City Council: Kaity Rowe
 - Discussions on netting, RR crossing at Shawnee Run, and summer schedule.
- Administration
 - Beyond the city bench purchase, the Madeira Woman’s Club has also donated a bench to McDonald Commons. A couple of options are being studied about the sound and time issues.

Park Walk McDonald Commons

Adjourn

- Adjourned at 9:05 pm by Lindsay Grome



**Public Works Committee Meeting
June 15, 2026**

Attendance:

Alicia Camper, Chair
Ramzi Takieddine, Vice Mayor
Kaity Rowe, Councilmember
Michael Norton-Smith, City Manager
Lori Thompson, Assistant City Manager

Ms. Camper called the meeting to order at 5:03PM and Mr. Norton-Smith provided an overview of current Madeira City projects and items requiring City Council attention:

Laurel Avenue

Adleta Construction (hereafter "Adleta") has all but completed installation of the paver sidewalk. The outstanding items are installation of the pedestrian lighting and a pair of waterline valves and then final milling/paving.

Miami Avenue

Ford Development (hereafter "Ford") is continuing its work on the stormwater infrastructure. Once that is complete (mid- to late-June) they will jump to the Camargo Road intersection and begin working on streetscape, progressing back toward the railroad tracks.

Camargo Road, Phase 1

All right-of-way (ROW) acquisition is complete, paving the way (pun intended) for Rack & Ballauer to mobilizing in June or July, after the completion of the Laurel Avenue project.

Residential Paving

The contract was approved by City Council on May 11, 2026. The contract booklet is circulating for signatures.

Shewango Sidewalks

Like Miami Avenue, this project is also administered by the Ohio Department of Transportation (ODOT) and Prus Construction was the selected bidder. The project is set to begin in July.

Recent Grant Applications

Staff provided an overview of recent grant applications submitted to support infrastructure projects.

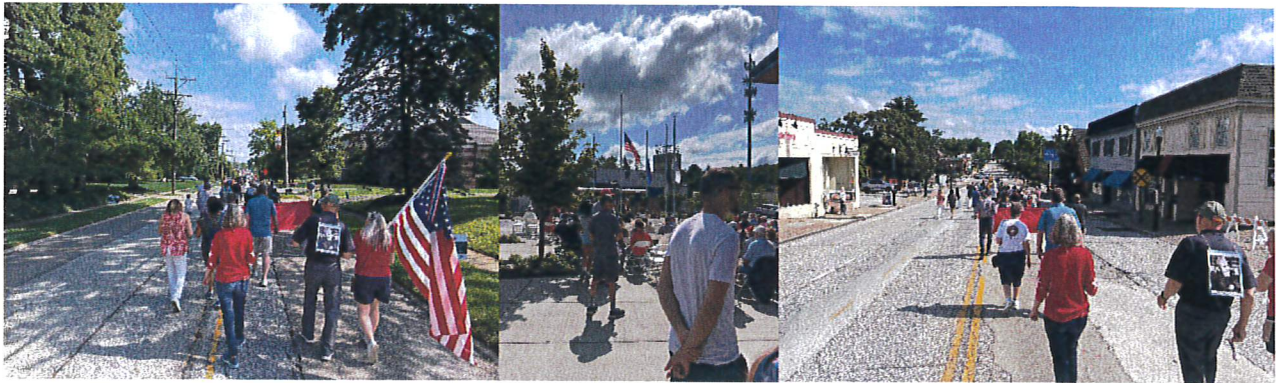
- Camargo Road Phase 2: SORTA
 - o Total Project: \$3,785,133
 - o Funds Requested: \$2,935,133 (\$850,000 Federal CDS)
- Shawnee Run Road: OKI Surface Transportation Block Grant (STBG)
 - o Total Project: \$1,239,176
 - o Funds Requested: \$991,341
- Euclid Repaving (Kenwood-Stewart): OKI Ohio Repaving
 - o Total Project: \$465,006
 - o Funds Requested: \$372,004*

With no further business, the meeting adjourned at 5:34PM.

POLICE CHIEF REPORT

David A. Schaefer
June 22, 2026

- During May, Auxiliary Officers worked:
 - Mayor's Court
 - Memorial Day Commemoration
 - Police Safety Camp
- Memorial Day Commemoration – May 25th



- Safety Camp – May 28th

The Madeira Patrolman's Benevolent Association, in conjunction with the Madeira Police Department, held its annual Safety Camp on Thursday May 28th. The camp is designed to teach children in the community pertinent safety information to ensure they have a safe summer and allow them to get an up-close look at emergency vehicles and equipment. This year's camp was attended by 60 campers ranging from six to eleven years old. There were demonstrations from various Police and emergency specialty units, including the Madeira Police Department K-9, the Madeira-Indian Hill Fire Department, Hamilton County Police Association SWAT Team, and Urban Search and Rescue (USAR) drone demonstration. Campers learned about the proper use of 911, seatbelt use, fire safety, first aid, stranger danger, and crosswalk safety.



- Background Investigations for Police Applicants – Officer Arron Grant

This background investigation training equips officers with the skills to conduct thorough pre-employment screenings, ensuring ethical hiring and compliance with legal standards. The course focused on evaluating the applicants' past behavior, verifying credentials, and identifying potential risks to ensure the integrity and professionalism of the agency. Officers will be prepared to examine the applicants:

- Personal Information
- Criminal History
- Employment and Education Verification
- Financial History, and
- Social Media and Online Presence

- Ohio Drone Legal Updates – Officer Cameron Stewart

The course focused on current Ohio law and recent United States Court of Appeals for the Sixth Circuit rulings pertaining to drone operations. The seminar included the following topics:

- Does a resident have a valid claim against the government for flying in violation of authorized limits?
- To what extent can your municipality regulate drones?
- How do Open Fields and Curtilage impact your ability to conduct a warrantless search?
- Is there a Fourth Amendment violation when conducting surveillance in restricted airspace?
- Can a citizen fly a drone for First Amendment purposes but in violation of FAA regulations?
- Can your municipality be held liable for not creating or updating existing drone policies?

- Madeira Police Department statistics for May 2026 (attached)



Madeira Police Department Statistics for May 2026

Description	Current Month	Year To Date	2025 Month	2025 Year to Date	Description	Current Month	Year To Date	2025 Month	2025 Year to Date
Hamilton County Calls	209	947	207	931	Alarms	20	114	23	110
Auto Accident Investigations	7	51	17	63	Security Checks	721	3,749	784	3,996
Auto Accident Citations	7	36	11	45	Motorist Assistance	9	64	19	78
Traffic Citations	49	270	63	295	Suspicious Person / Vehicle	16	72	25	88
OVI (DUI) Citations	0	0	0	0	Domestics	0	0	2	3
Cop Contacts	15	87	14	73	Animal Complaints	6	39	9	30
Felony Arrests	4	5	0	6	Animal Citations	0	0	0	0
Misdemeanor Arrests	0	4	7	20	Traffic Complaints	8	49	14	68
Minor Misdemeanor Citations	1	5	6	7	Traffic Details/Directed Patrols	195	1,024	232	1,112
Capias/Recites	5	30	13	57	Juvenile Complaints	1	10	2	5
Vacation Checks	204	1,542	220	1,336	Juvenile Arrests	0	0	0	0
Places Found Open	1	8	2	13	Life Squad Assistance	69	339	89	411
Solicitor Complaints	4	9	4	6	Fire Run Assistance	18	82	14	79
Zoning Complaints	9	13	26	35	School Visits	107	632	126	631
					Other Department Assistance		23	4	34

Vehicle Assessment -- Repair Costs				Mayor's Court Report			
Car #/Year/Make	Mileage	Month	Current Year	2026	2025	2025	2025
Car #226/2026 Silverado	329	\$0.00	\$0.00	Fines	\$3,864.00	Fines	\$3,474.00
Car #125/2025 Tahoe	12,262	\$708.00	\$836.64	Seatbelt	\$0.00	Seatbelt	\$0.00
Car #219/2019 Tahoe	73,242	\$0.00	\$618.19	Costs	\$886.00	Costs	\$740.00
Car #98 /2020 Tahoe	n/a	\$0.00	\$438.88	Computer Fund	\$510.00	Computer Fund	\$430.00
Car #122/2022 Tahoe	45,118	\$101.83	\$168.13	Bonds	\$0.00	Bonds	\$0.00
Car #123/2023 Tahoe (K9)	39,000	\$0.00	\$66.30	Capias Fees	\$35.00	Capias Fees	\$190.00
Car #124/2024 Tahoe	29,828	\$99.96	\$936.56	Expungements	\$20.00	Expungements	\$0.00
Car #224/2024 Tahoe	20,044	\$0.00	\$452.33	Total	\$5,315.00	Total	\$4,834.00
2019 Tahoe/Detective (119)	84,192	\$0.00	\$689.24				
2020 Tahoe/Admin. LT (120)	128,500	\$217.46	\$217.46				
2024 Tahoe/Chief	53,093	\$0.00	\$183.87				
TOTALS	485,608	\$1,127.25	\$4,607.60				

ORDINANCE NO. 26-05

ORDINANCE DIRECTING THE HAMILTON COUNTY BOARD OF ELECTIONS TO SUBMIT TO THE ELECTORS OF THE CITY OF MADEIRA, AT THE NOVEMBER 3, 2026 GENERAL ELECTION, AMENDMENTS TO THE CITY CHARTER FOR THE PURPOSE OF MODERNIZING THE DOCUMENT.

WHEREAS, the City of Madeira is a Chartered Municipality in the State of Ohio; and

WHEREAS, City Council desires to adopt certain amendments to the Charter of the City of Madeira.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Madeira, State of Ohio that:

Section 1. The amendment to **Article II** of the Charter of the City of Madeira is attached hereto as **Exhibit A** and incorporated herein by reference.

Section 1. The amendment to **Article II** of the Charter of the City of Madeira is attached hereto as **Exhibit A** and incorporated herein by reference.

Section 2. The amendment to **Article III** of the Charter of the City of Madeira is attached hereto as **Exhibit A** and incorporated herein by reference.

Section 3. The amendment to **Article IV** of the Charter of the City of Madeira is attached hereto as **Exhibit A** and incorporated herein by reference.

Section 4. The amendment to **Article V** of the Charter of the City of Madeira is attached hereto as **Exhibit A** and incorporated herein by reference.

Section 5. The amendment to **Article VI** of the Charter of the City of Madeira is attached hereto as **Exhibit A** and incorporated herein by reference.

Section 6. The amendment to **Article VII** of the Charter of the City of Madeira is attached hereto as **Exhibit A** and incorporated herein by reference.

Section 7. The amendment to **Article VIII** of the Charter of the City of Madeira is attached hereto as **Exhibit A** and incorporated herein by reference.

Section 8. The amendment to **Article X** of the Charter of the City of Madeira is attached hereto as **Exhibit A** and incorporated herein by reference.

Section 9. The amendment to **Article XI** of the Charter of the City of Madeira is attached hereto as **Exhibit A** and incorporated herein by reference.

Section 10. The amendment to **Article XII** of the Charter of the City of Madeira is attached hereto as **Exhibit A** and incorporated herein by reference.

Section 11. The amendment to **Article XIII** of the Charter of the City of Madeira is attached hereto as **Exhibit A** and incorporated herein by reference.

Section 12. The amendment to **Article XIV** of the Charter of the City of Madeira is attached hereto as **Exhibit A** and incorporated herein by reference.

Section 13. The amendment to **Article XVI** of the Charter of the City of Madeira is attached hereto as **Exhibit A** and incorporated herein by reference.

Section 13. The amendment to **Article XVII** of the Charter of the City of Madeira is attached hereto as **Exhibit A** and incorporated herein by reference.

Section 14. The amendments attached hereto as **Exhibit A** shall be submitted to the electors of the City of Madeira at the general election to be held on the 3rd day of November, 2026, at the regular places of voting in the City, as established by the Hamilton County Board of Elections.

Section 15. The City Clerk is hereby directed to certify a copy of this Ordinance to the Board of Elections of Hamilton County, Ohio, and the Clerk is directed to provide such documents in any form deemed appropriate by the Board of Elections, and to provide notice of the proposed Charter amendments to the electors of the City of Madeira, as required by law.

Section 16. All formal action of this Council concerning and relating to the adoption of this Ordinance occurred in an open meeting of this Council, and all deliberations of this Council, and of any of its committees that resulted in such formal action, occurred during meetings open to the public in compliance with the law.

Section 17. This Ordinance provides for the submission of questions to the electorate and said amendments and procedural overviews shall become effective immediately upon the passage of the Charter amendments pursuant to Article XIV, Section 5 of the Charter.



MEMORANDUM

DATE: June 22, 2026

TO: City Council

FROM: Michael Norton-Smith, City Manager
Lori Thompson, Assistant City Manager

SUBJECT: Charter Amendment Summary

Introduction:

On May 25, 2026, City Council introduced legislation to update and modernize the City's Charter. The primary goal of the revision is to make the Charter more responsive to the modern administrative environment. Additionally, the proposed changes include replacing the Treasurer position with a management appointed Finance Director to align with accepted best practice management standards for municipalities and to revise the conditions that deem a property historic. The proposed changes are summarized below.

For Purposes of this Charter:

Throughout the Charter, references to gender ("he" or "his/her") have been replaced with "their/they" or the office referenced by the subject provision.

Article II - Form of Government and Municipal Powers:

The following was added to clarify the City's home rule authority – *"The Mayor, Members of Council, and all officers and employees holding office at the time an amendment to the charter takes effect shall continue in office without further appointment subject to the provisions of the charter...In the event that any provision of this charter is found by a court of competent jurisdiction in a final decision to be unconstitutional or impermissibly in conflict with state or federal law, the remainder of this charter will remain in full force and effect."*

Article III - Council

- **Section 3 – Meetings:** the electronic provision of notice was added.
- **Section 4 - Quorum and Voting:** the following sentence was moved to Article XI, Section 1 Time and Taking Effect – *"Every ordinance and every resolution having the force or effect of law shall be read on 3 separate days before its passage, unless such requirement is dispensed with by affirmative vote of at least 5 members of Council."*
- **Section 5 - Removals and Vacancies:** the phrase *"whether by absence, misconduct, or resignation"* was added.

Article IV - Manager

- **Section 2 - Powers and Duties:** The final paragraph was revised to better reflect the present

administrative environment for municipalities – *“If the Manager is unable to perform their duties for an extended period of time, Council may appoint a qualified person to perform the duties of the Manager until their return.”*

- **Section 4 – Expenditures:** the following language is deleted: *“be upon warrants signed by the Treasurer (or Clerk/Treasurer) and countersigned by the Manager. Such expenditures shall...”* The new sentence shall read: *“All expenditures of municipal funds shall be made only upon authorization of the Manager.”*
- **Section 5 - Contracts and Purchases:** The second sentence was changed to the following: *“Members of Council and the Manager shall agree, annually, on an administrative threshold amount for approving contracts and purchases. Any contracts and purchases involving an expenditure greater than that threshold amount require authorization by ordinance of Council. All other contracts and purchases involving an expenditure less than that threshold amount may be administratively approved by the Manager.”*
- **Section 5 - Contracts and Purchases:** The final paragraph was revised to read, *“After receipt of bids where required, Council may authorize the Manager to reject all bids or make the subject purchase from, or execute the subject contract with, the bidder who offers the best proposal in terms of price, quality, service, and adaptability to the requirements of the municipality.”*

Article V – Other Officials

- **Section 2 – Treasurer:** Deleted in its entirety.
- **Section 4 – Combination of Offices (Clerk/Treasurer):** Deleted in its entirety.

Article VI – Appointments and Removals

- **Section 2 – Creation and Abolishment of Offices:** The last sentence. *“Appointees to the offices of Clerk and Treasurer shall hold their such appointments subject to loss of office through combination of their offices and such combination during their terms shall not be deemed a removal within the provisions of this article.”* is removed in its entirety.

Article VII – Planning Commission

- **Section 2 - Powers and Duties:** The phrase *“and the legislative enactments of the municipality”* replaced the more ambiguous *“including all statutes now or hereafter enacted.”*
- **Section 2 - Powers and Duties:** The requirement that the Planning Commission submit to Council a list of capital improvements for the next five years was removed.
- **Section 2 – Powers and Duties:** The requirement to meet monthly was replaced with *“The Commission need not meet if there is no business.”*

Article VIII – Civil Service

- **Section 3 – Classification of Service:** In subsection b, “the Treasurer” is deleted.

Article XI – Ordinances and Resolutions

- **Section 1 – Time of Taking Effect:** Added the sentence *“Every ordinance and every resolution having the force or effect of law shall be read on 3 separate days before its passage, unless such requirement is dispensed with by affirmative vote of at least 5 members of Council.”* Previous located in Article III, Section 4.

Article XII – Initiative, Referendum, and Recall

- **Section 3(B) – Referendum:** The words *“or not”* were removed given the word *“whether”* already implies the negative possibility.

Article XIV- General Provisions

- **Section 3 – Official Bonds:** Removed *“and the Treasurer”* from the section.

Article XVI – Madeira Historic District/Preservation

The following language is deleted and replaced: *“The City of Madeira was deeded and assumed ownership of the “Hosbrook House” located at 7014 Miami Ave. and the “Muchmore House” located at 7010 Miami Ave. In addition to these two properties the City also has ownership of the historic Railroad Depot located at 7701 Railroad Ave. These three important and historic properties are to be preserved, protected, and left standing on the same ground that the structures were built upon. There three historic structures will be included in the “Historic District.”*

The replacement language is as follows:

“The City of Madeira recognizes the value of preserving historically significant structures and sites within the community. Protection under this Charter shall apply only to properties that are officially listed on the National Register of Historic Places or that are designated as historic landmarks or districts through an ordinance adopted by City Council. Properties meeting these criteria shall be preserved and maintained in accordance with applicable federal, state, and local guidelines to the greatest extent practicable.

No property shall be subject to mandatory preservation, protection, location or other restrictions under this Charter unless it has been formally listed on the National Register of Historic Places or designated as historic by City ordinance.”

Article XVII – Board of Zoning Appeals

- **Section 2 – Meetings:** The requirement to meet monthly was replaced with *“The Commission need not meet if there is no business.”*

EXHIBIT A

CHARTER MADEIRA, OHIO

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FOR THE PURPOSES OF THIS CHARTER:

~~The masculine gender shall include the feminine and the neuter, the feminine gender shall include the masculine and the neuter, and the neuter gender shall include the masculine and feminine, unless the context otherwise requires.~~ The singular form of a word shall include the plural and the plural form of a word shall include the singular, unless the context otherwise requires.

PREAMBLE

This charter is the fundamental law to provide the maximum of home rule to the people of Madeira. It supersedes many of the statutory laws of Ohio relative to municipal government. This right to adopt a charter for the self-government of the municipality is granted by the Constitution of Ohio.

The charter has been drafted to provide for a Council-Manager form of government. It is intended to provide a government responsive to the will of the people of Madeira, and capable of translating their wishes into effective action economically and without undue delay. An elected Council is charged with the full responsibility for passage of laws and for general supervision of the affairs of the government. Full responsibility for the actual administration of the laws and the executive conduct of the affairs of the municipality is, however, placed in the hands of a competent Manager, who must answer to Council but who is otherwise free from interference and pressure. The charter simplifies the form of government which would otherwise be imposed when Madeira becomes a city in 1960 or 1961, eliminating some of the more complicated requirements of a non-charter city government.

It is no more difficult to amend the charter than to adopt it originally, and its provisions may periodically be reviewed and revised to meet changing conditions and needs. This flexibility is, indeed, one of the advantages of the charter.

There will be a special election in the village on Tuesday, August 4, 1959, for the purpose of voting on

the adoption of the charter. Please do not fail to vote at that time.

THE CHARTER COMMISSION OF MADEIRA, OHIO

William G. Blankemeyer
J. Paul Bowling
Anthony J. DeCenso
Mrs. Arnold Johnson
Robert L. Kessler
Ray P. Keys
James H. King
Weisbrod Richard J. Wenstrup

Robert L. Kinner
Harry E. Messerly
Carl A. Schneider
Clayton Strider
Norman S. Tiffany
John Q. Vance
Mrs. Phila L.

The charter was adopted by the voters at the special election held on August 4, 1959. Since that time the charter has been amended several times. The list of those amendments and the date of approval by the electorate follows and is certified as correct.

Art. III, § 1 adopted by the voters 11-2-1981
Art. III, § 3 adopted by the voters 11-3-1998
Art. III, § 5 adopted by the voters 5-2-2017
Art. III, § 7 adopted by the voters 11-2-1981
Art. III, § 7 adopted by the voters 11-4-1986
Art. III, § 8 adopted by the voters 11-4-1986
Art. IV, § 1 adopted by the voters 5-2-2017
Art. IV, § 2 adopted by the voters 11-4-1975
Art. IV, § 5 adopted by the voters 11-2-1981
Art. IV, § 5 adopted by the voters 11-3-1998
Art. IV, § 5 adopted by the voters 11-8-2011
Art. V, § 1 adopted by the voters 11-2-1981
Art. V, § 1 adopted by the voters 5-2-2017
Art. V, § 2 adopted by the voters 11-2-1981
Art. V, § 2 adopted by the voters 11-3-1998
Art. V, § 2 adopted by the voters 5-2-2017
Art. V, § 3 adopted by the voters 11-2-1981
Art. V, § 3 adopted by the voters 11-3-1998
Art. V, § 3 adopted by the voters 5-2-2017
Art. V, § 4 adopted by the voters 11-2-1981
Art. V, § 4 adopted by the voters 5-2-2017
Art. VII, § 1 adopted by the voters 11-4-1986
Art. VII, § 1 adopted by the voters 11-8-2011
Art. VII, § 1 adopted by the voters 5-2-2017
Art. VII, § 2 adopted by the voters 5-2-2017
Art. VII, § 3 adopted by the voters 11-2-1981
Art. VII, § 3 adopted by the voters 5-2-2017
Art. VII, § 4 adopted by the voters 11-3-1998
Art. VII, § 4 adopted by the voters 5-2-2017
Art. VIII, § 1 adopted by the voters 11-3-1998
Art. VIII, § 2 adopted by the voters 11-3-1998
Art. VIII, § 3 adopted by the voters 11-3-1998
Art. VIII, § 4 adopted by the voters 11-3-1998

Art. VIII, § 5 adopted by the voters 11-3-1998
Art. X, § 2 adopted by the voters 5-16-1965
Art. X, § 5 adopted by the voters 11-4-1975
Art. X, § 5 adopted by the voters 6-2-1992
Art. XI, § 1 adopted by the voters 11-2-1981
Art. XI, § 1 adopted by the voters 5-2-2017
Art. XII, § 1 adopted by the voters 11-3-1998
Art. XII, § 1 adopted by the voters 11-8-2011
Art. XII, § 2 adopted by the voters 11-3-1998
Art. XII, § 2 adopted by the voters 11-8-2011
Art. XII, § 2 adopted by the voters 5-2-2017
Art. XII, § 3 adopted by the voters 11-3-1998
Art. XII, § 3 adopted by the voters 11-8-2011
Art. XII, § 3 adopted by the voters 5-2-2017
Art. XIII, § 1 adopted by the voters 11-3-1998
Art. XIII, § 2 adopted by the voters 11-2-1982
Art. XIII, § 2 adopted by the voters 11-3-1998
Art. XIII, § 3 adopted by the voters 5-16-1965
Art. XIV, § 5 adopted by the voters 11-2-1981
Art. XIV, § 5 adopted by the voters 11-8-2011
Art. XVI, adopted by the voters 11-4-2014
Art. XVII, adopted by the voters 05-02-2017

ARTICLE I. PURPOSE, NAME, AND BOUNDARIES

We, the people of the municipal corporation of Madeira, Ohio, in order to determine for ourselves the form of its government and the manner in which its powers of home rule are to be exercised, do hereby adopt the following as the charter of our municipality.

The present municipality known as the Village of Madeira, Ohio, shall continue to be a body politic and corporate, under the name of the Village of Madeira, or the City of Madeira, as its population requires. The boundaries of the municipality shall upon adoption of this charter be the same as those immediately theretofore existing, but without limitation upon the future exercise by the municipality all of such power and authority as may be provided it by the general laws of Ohio in connection with the change of municipal boundaries by annexation or detachment.

ARTICLE II. FORM OF GOVERNMENT AND MUNICIPAL POWERS

Under the Council-Manager form of government provided by this charter all legislative powers of the municipality, except as reserved in this charter to the electors, shall be vested in an elected Council and the administrative powers of the municipal government shall be vested in a Manager appointed by such Council.

Under this charter the municipality shall have home rule and all the powers of local self-government and all other powers possible for it to have under the Constitution of the State of Ohio, and all powers that now are or may hereafter be granted it by the laws of Ohio.

Except in those cases in which the manner of the exercise of such powers may not be modified by or

pursuant to charter or ordinance, they shall be exercised in the manner prescribed by this charter, or, if such manner is not herein prescribed, in such manner as may be prescribed by ordinance, or, if not prescribed by ordinance, in such manner as may be prescribed by general law.

The Mayor, Members of Council, and all officers and employees holding office at the time an amendment to the charter takes effect shall continue in office without further appointment subject to the provisions of the charter.

In the event that any provision of this charter is found by a court of competent jurisdiction in a final decision to be unconstitutional or impermissibly in conflict with state or federal law, the remainder of this charter will remain in full force and effect.

ARTICLE III. COUNCIL

§ 1 MEMBERS AND TERMS.

The municipal Council shall consist of 7 members, elected at large for a term of 4 years, commencing on the first day of December next after such election, except that for the first election after passage of this charter amendment, 3 members shall be elected for 4 year terms and 4 members shall be elected for 2 year terms. Thereafter, an election shall be held every 2 years. The members of Council shall serve until their successors are chosen and qualified. A member who has served more than half of a term shall be credited with having served that term. A member shall not be eligible to serve more than 3 consecutive terms either as a Council member and/or Mayor.

~~(Amendment passed by the voters 11-2-1981)~~

§ 2 QUALIFICATIONS.

Members of Council shall be electors of the municipality and shall, as of the date of their election, have resided therein since at least the ~~next preceding~~ previous general election.

§ 3 MEETINGS.

Council shall hold not less than one meeting in each calendar month at such time and place as may be designated for its regular meetings by rule or ordinance. In addition, on the first day of December after its election, Council shall hold an installation and organizational meeting. Unless notice is provided to the contrary, that meeting shall be held at 7:30 p.m. at the municipal building. Special meetings may be called by the Mayor or by any three ~~m~~Members of Council on notice, in writing, delivered to each other ~~m~~Member in person, by electronic mail, or left at the ~~Council member's home~~Member's residence at least ~~24~~48 hours in advance thereof.

~~(Amendment passed by the voters 11-3-1998)~~

§ 4 QUORUM AND VOTING.

A majority of the ~~m~~Members of Council shall constitute a quorum to do business, but a lesser number may adjourn from time to time and compel the attendance of absent ~~m~~Members as provided by ordinance. ~~Every ordinance and every resolution having the force or effect of law shall be read on 3 separate days before its passage, unless such requirement is dispensed with by affirmative vote of at least 5 members of Council.~~ The affirmative vote of at least 4 ~~m~~Members, except as otherwise prescribed in this charter, shall be necessary to the passage of any such measure having the force or effect of law, and all votes thereon shall be taken by roll call and the yeas and nays entered upon the journal. Council may adopt

rules, not inconsistent with this charter, governing its own proceedings and other matters pertaining to the exercise of its powers and performance of its duties.

§ 5 REMOVALS AND VACANCIES.

During the term of their office, Members of Council shall not be employed by the government of this municipality, but may hold any other compatible public office or employment. Any ~~m~~Member who ceases to be a resident of this municipality shall thereby forfeit ~~thei~~r office as such. Council may, after notice and hearing, and with the concurrence of five of its ~~m~~Members, declare vacant the seat of any ~~m~~Member who at any time fails, for 90 days and without reasonable cause, to attend any regular meeting of Council or who is guilty of misconduct in ~~thei~~r office as ~~Councilman~~ Member of Council. When the seat of any ~~m~~Member becomes vacant, ~~it – whether by absence, misconduct, or resignation – such seat~~ shall be filled for the unexpired term by Council, at least 4 four of its ~~m~~Members concurring in the election of the successor. If Council fails within 60 days to fill such vacancy, the Mayor shall select the successor.
~~(Amendment passed by the voters 05-02-2017)~~

§ 6 SALARIES.

Salaries of ~~Councilmen~~ Members of Council shall be established by ordinance. Additional compensation may be established for the Mayor by ordinance. Salaries of the ~~Councilmen~~ Members of Council and Mayor shall not be changed during their term of office, nor by any ordinance passed subsequent to the final date on which they could be nominated for such office.

§ 7 MAYOR.

Council shall at its installation meeting choose one of its ~~m~~Members as Mayor to serve for a two-year term. The ~~m~~Member chosen as Mayor must receive the affirmative vote of four or more ~~m~~Members of Council. The Mayor shall, in addition to the powers, rights and duties as a ~~m~~Member of Council preside at all its meetings and be recognized as the official head of the municipality for all ceremonial purposes, by the Governor for military purposes, and by the courts for purposes of serving civil process. The Mayor shall have jurisdiction in civil and criminal cases as provided by law.
~~(Amendment passed by the voters 11-2-1981; Amendment passed by the voters 11-4-1986)~~

§ 8 VICE MAYOR.

Council shall at its installation meeting choose one of its ~~m~~Members as Vice Mayor to serve as such for a two-year term. The ~~m~~Member chosen as Vice Mayor must receive the affirmative vote of four or more ~~m~~Members of Council. The Vice Mayor shall exercise all the powers and perform all the duties of the Mayor in case of temporary absence or disability of the Mayor and shall succeed to this office in case of vacancy.

~~(Amendment passed by the voters 11-4-1986)~~

ARTICLE IV. MANAGER

§ 1 APPOINTMENT.

Council shall appoint a Manager who shall be the chief executive and administrative officer of the municipality. ~~He~~ The Manager shall be appointed for an indefinite term, subject to removal as provided by this charter. ~~He~~ The Manager shall be chosen solely on the basis of ~~thei~~r executive and administrative qualifications, with special reference to ~~thei~~r actual experience in, or knowledge of, accepted practice in

respect to the duties of ~~theirs~~ office as hereinafter set forth.

No ~~Councilman~~Member of Council shall receive such appointment during the term for which ~~they~~ shall have been elected, nor within one year after the expiration of such term.

~~(Amendment passed by the voters 05-02-2017)~~

2 POWERS AND DUTIES.

The Manager shall be responsible to Council for the proper administration of all the affairs of the municipality and the enforcement of all its laws and ordinances, except as herein otherwise provided, and to that end ~~they~~ shall have exclusive authority to make all appointments, suspensions, and removals of employees in the departments and offices under ~~theirs~~ control, including, without limitation, the chief of police, the heads of all such departments and offices, and all personnel subordinate to them, but subject to such restrictions as may be imposed upon such authority of the Manager under and pursuant to the provisions of Article VIII of this charter relative to the civil service at such time as the municipality becomes a city.

~~He~~The Manager shall attend all meetings of Council, with the right to participate in its discussions but without the right to vote; and ~~they~~ shall attend meetings of any committee of Council when so requested by such committee.

~~He~~The Manager shall prepare and submit to Council the annual budget and the annual appropriation ordinance and be responsible for the administration of them after their adoption.

~~He~~The Manager shall prepare and submit to Council as of the end of each fiscal year a complete report on the finances and administrative activities of the municipality for such year.

~~He~~The Manager shall prepare and submit to Council each month a report showing the conditions of all appropriated funds.

~~He~~The Manager shall serve as chief executive officer over all departments except that ~~they~~ shall not have jurisdiction or authority over, or serve as, the Clerk, ~~Treasurer, Clerk-Treasurer,~~ or Solicitor.

~~He~~The Manager shall issue all licenses and permits pursuant to ordinances and perform all other duties prescribed for ~~them~~ in this charter or imposed on ~~them~~ by any measure of Council.

~~The~~If the Manager ~~may by letter filed with the Clerk designate a qualified person, subject to the approval of Council~~ is unable to perform ~~theirs~~ duties ~~during his temporary absence or disability. In the event such designation is not made~~ for an extended period of time, Council may appoint a qualified person to perform the duties of the Manager until ~~theirs~~ return ~~or the end of his disability.~~

~~(Amendment passed by the voters 11-4-1975)~~

§ 3 INTERFERENCE BY COUNCIL.

Neither Council, its committees or ~~m~~Members, nor the Mayor, shall direct or request the appointment of any person to, or ~~theirs~~ suspension or removal from, office or employment by the Manager, or in any manner take part in the appointment, discipline, or removal of subordinates and employees in the administrative service of the municipality. Council, its committees and members, shall deal with that portion of the service of the municipality for which the Manager is responsible solely through the

Manager, and neither Council, nor its committees or members, shall give any orders to any subordinate of the Manager. Violation of this section shall be deemed misconduct in office. Council may, however, inquire into the conduct of any office or department, the performance of any contract, or any of the affairs of the municipality, and may in the exercise of such power compel or authorize one of its committees to compel the attendance and testimony of witnesses and the production of books, papers, and other evidence under penalty of law.

§ 4 EXPENDITURES.

All expenditures of municipal funds shall ~~be upon warrants signed by the Treasurer (or Clerk-Treasurer) and countersigned by the Manager. Such expenditures shall~~ be made only upon authorization of the Manager. Such authorization shall in each case include certification that the expenditure is covered by an appropriation in the annual appropriation ordinance or some amendment thereto and that unexpended funds within such appropriation, sufficient to cover such expenditure, are on hand and available for the payment thereof.

§ 5 CONTRACTS AND PURCHASES.

The Manager shall execute and deliver all contracts and make all purchases for the municipality, except franchise for public utility services. ~~All Members of Council and the Manager shall agree, annually, on an administrative threshold amount for approving contracts and purchases. Any~~ contracts and purchases involving an expenditure ~~for more~~greater than \$10,000 ~~shall be authorized that threshold amount require authorization~~ by ordinance or resolution of Council. All other contracts and purchases involving an expenditure less than that threshold amount may be administratively approved by the Manager. No contract involving the expenditure of an amount in excess of that set forth in the applicable provision of the Ohio Revised Code as amended, for the construction, maintenance or repair of any public work or improvement by a private contractor, and no purchase in excess of such amount, shall be made, except after advertising at least once and for at least one week ~~in a newspaper of general circulation~~ in the municipality and the receipt of written bid or bids, unless in case of emergency which will not admit of delay. In lieu of the advertising set forth herein, the city may proceed to obtain bids pursuant to any other notice or advertising procedures that may be authorized for municipalities by the Ohio Revised Code. Where such a contract or a purchase is made by the Manager in such an emergency, ~~he/she~~ they shall fully report thereon to Council at its next meeting thereafter. No contract not constituting a franchise for public utility service shall be made for a term of longer than five years. All contracts shall be approved as to form by the Solicitor before they are executed by the Manager.

Purchases may be made simultaneously with purchases by other governmental bodies and in cooperation with their officers.

After receipt of bids where required, Council may authorize the Manager to reject all bids or make the subject purchase ~~or from, or execute the subject~~ contract ~~from or~~ with, the bidder who ~~in its judgment~~ offers the best proposal in terms of price, quality, service, and adaptability to the requirements of the municipality, as well as price, or may direct the rejection of all bids.
(~~Amendment passed by the voters 11-2-1981; Amendment passed by the voters 11-3-1998; Amendment passed by the voters 11-8-2011~~)

§ 6 SALARY.

Council shall establish the salary of the Manager by ordinance.

ARTICLE V. OTHER OFFICIALS

§ 1 CLERK.

Council shall appoint a Clerk who shall attend all meetings of Council, keep its records, and perform all duties prescribed for ~~him~~the Clerk in this charter, and such additional duties as may be imposed upon ~~him~~the Clerk by any measure of Council or by general law. ~~His~~The Clerk's appointment shall be for 2 years, concurrent with the term of Council appointing ~~him~~them.

~~(Amendment passed by the voters 11-2-1981; Amendment passed by the voters 05-02-2017)~~

~~§ 2 TREASURER.~~

~~Council shall appoint a Treasurer who shall serve as the fiscal and accounting officer of the municipal government. The Treasurer shall be responsible for the receipt and deposit of all funds of the municipality, for the collection of all monies due the municipality, and shall sign all checks and vouchers for the disbursement of the funds of the municipality. The Treasurer shall demand and receive from the County Treasurer the taxes levied and assessments made and certified by the legislative authority, monies from employees and officials of the municipality who are authorized to collect such monies and monies accruing to the municipality from any judgements, fines, penalties, forfeitures, licenses, costs taxed in Mayor's court, and debts due the municipal corporation. He/she shall be the custodian of the official bonds of others, and of instruments for the payment of money of the municipality, and shall perform all other financial duties imposed upon him/her by any measure of Council or by general law. His/her appointment shall be for two years, concurrent with the term of Council appointing him/her. (Amendment passed by the voters 11-2-1981; Amendment passed by the voters 11-3-1998; Amendment passed by the voters 05-02-2017)~~

§ 32 LAW DIRECTOR.

Council shall appoint a Law Director who shall be an attorney-at-law admitted to practice in Ohio.

The Law Director shall be the legal advisor of, and attorney and counsel for, the municipal government, and all officers and departments thereof in any matters relative to their official duties, and shall, when requested, give legal opinions in writing. ~~He/she~~The Law Director shall represent the municipality in all litigation to which it may be a party, and shall upon request of the Mayor prosecute for violations of law in actions before the Mayor. ~~He/she~~The Law Director shall, on request, prepare all contracts, bonds, and other written instruments in which the municipality is concerned, and shall endorse on each ~~his/her~~their approval of the form and correctness thereof. ~~He/she~~The Law Director shall perform all other duties of a legal nature imposed on ~~him/her~~them by any measure of Council. ~~His/her~~The Law Director's appointment shall be for two years concurrent with the terms of Council appointing ~~him/her~~them, subject to removal in accordance with Article VI, § 1 of this charter. Nothing herein, however, shall prohibit Council from retaining additional legal counsel as it may deem appropriate from time to time. In addition, nothing shall limit Council contracting for legal services performed by professionals in a law office of the Law Director. Any contract with the Law Director for legal services shall terminate upon removal from office or upon conclusion of the term of appointment, whichever occurs first. ~~(Amendment passed by the voters 11-2-1981; Amendment passed by the voters 11-3-1998; Amendment passed by the voters 05-02-2017)~~

~~§ 4 COMBINATION OF OFFICES (CLERK-TREASURER).~~

~~Council may, effective at any time on or after December 1, 1959, and regardless of the term for which the incumbents thereof may have been appointed, by ordinance combine the offices of Clerk and Treasurer,~~

~~allowing one individual to perform the functions of both offices. The person appointed to perform such combined functions shall be known as Clerk Treasurer. His appointment shall be for 2 years, concurrent with the term of Council appointing him. (Amendment passed by the voters 11-21-1981; Amendment passed by the voters 05-02-2017)~~

§ 53 SALARIES.

Council shall establish the salaries of the Clerk, ~~Treasurer, or Clerk Treasurer,~~ and the compensation of the Law Director, by ordinance.

ARTICLE VI. APPOINTMENTS AND REMOVALS

§ 1 APPOINTMENT AND REMOVAL OF OFFICIALS.

No appointment shall be made by Council except by majority vote. Council may remove any official which it has appointed, but such removal shall be affected, unless the appointee in writing waives these provisions, only by affirmative vote of 5 or more members of Council at a regular meeting of Council. Council shall notify the appointee that it proposes to remove ~~them~~ from office, stating its reasons for such proposed removal and the time and place of the meeting at which it proposes to take such action; such notice shall be given in writing delivered to ~~him~~ the appointee in person or left at ~~his home~~ their residence at least 7 days in advance of such meeting. The appointee shall be entitled to be heard at such meeting, to present evidence ~~in his~~ on their own behalf, and to examine witnesses appearing in support of any charge against ~~them~~. The action of Council in such matters shall, however, be final, and subject to no appeal, it being the intention of this charter to vest all authority and fix all responsibility for any such removal in the Council. Council may in any event suspend such appointee from office pending such meeting and final decision with regard to ~~their~~ removal.

§ 2 CREATION AND ABOLISHMENT OF OFFICES.

Council shall not abolish any office or diminish or transfer any powers or duties prescribed in this charter. Council may, however, by ordinance establish, abolish, divide, or combine, and may determine the functions, powers, and duties of, any office or department not prescribed in this charter. ~~Appointees to the offices of Clerk and Treasurer shall hold their such appointments subject to loss of office through combination of their offices and such combination during their terms shall not be deemed a removal within the provisions of this article.~~

ARTICLE VII. PLANNING COMMISSION

§ 1 APPOINTMENT.

The Planning Commission shall consist of seven members, all of whom shall be appointed by Council. All persons appointed as members of the Commission shall be qualified electors of the municipality. As of December 31, 2017, all existing terms shall be vacated. Council shall make initial appointments effective January 1, 2018, as follows: three persons shall be appointed as members for terms of four years, ending December 31, 2021, and four persons shall be appointed as members for terms of two years, ending December 31, 2019. Thereafter, all persons shall be appointed for four-year terms beginning January 1 of the appointed year and shall continue in office until ~~his or her~~ their successor is appointed. Any vacancies shall be filled in the manner in which the original appointment was made to serve for the respective unexpired term.

One member of Council shall be appointed to the Commission and shall be the only paid city official on the Commission. The member of the Commission appointed thereto as a member of Council, and any successor, shall serve on the Commission only during their respective term of the appointing Council. ~~(Amendment passed by the voters 11-4-1986; Amendment passed by the voters 11-3-1998; Amendment passed by the voters 11-8-2011; Amendment passed by the voters 05-02-2017)~~

§ 2 POWERS AND DUTIES.

The Commission shall have all the powers granted to, and perform all the duties imposed upon, planning commissions and planning commissioners by the laws of Ohio, ~~including all statutes now or hereafter enacted, and the legislative enactments of the municipality.~~

The Commission shall adopt, and from time to time amend or modify, a general plan for the municipality. ~~It shall also submit annually to the Manager, not less than ninety days prior to the beginning of the budget year, a list of capital improvements which in the opinion of the Commission are necessary or advisable to be constructed during the 5 year period then next ensuing. Such list shall be arranged in order of preference, with recommendations as to the scheduling of projects.~~

The Commission shall consider all petitions for amendment of the zoning plan of the municipality referred to it by Council, and may on its own initiative propose amendments to such zoning plan.

The Commission may conduct studies of, and related to, zoning and land use planning for the municipality, and report to Council the results of such studies, together with its recommendations.

The Commission shall meet ~~not less than~~ once each month and keep a public record of its findings, resolutions, and determinations. ~~The Commission need not meet if there is no business.~~
~~(Amendment passed by the voters 05-02-2017)~~

§ 3 ACTION OF COUNCIL NECESSARY.

No plan or code or amendment or modification thereof made, proposed, or prepared by the Commission shall become effective unless and until embodied in an ordinance passed by Council.

Petitions for change in the zoning plan or law shall be filed with the Clerk, accompanied by a proposed ordinance effecting the change desired and by such other information and data as the Commission may require. Such petitions shall be reported by the Clerk to Council which shall forthwith refer them to the Commission. The Commission shall hold public hearing thereon, with notice of the time and place thereof posted on the official website of the municipality or other official electronic media platform, and in the lobby of the municipal building at least 10 days in advance of such hearing. The Commission shall, in addition, give notice of any such hearing by letter to property owners where property is located within 200 feet of the subject property and other deemed interested parties by the City Manager, deposited in the mail 10 days in advance of such hearing and addressed to their last known residences, in those cases where the proposed change does not directly affect more than 30 such owners. Following such hearing and within 45 days after reference of such petitions to the Commission, it shall report to Council its recommendation with regard to the proposed change. Following receipt of such report, Council shall hold public hearing on such proposed ordinance, with advanced notice in the same manner as required for the public hearing held by the Commission.

No ordinance or measure amending the zoning plan or law or changing the general plan for the

municipality contrary to the recommendation of the Commission shall be passed except upon the affirmative vote of 5 members of Council.

~~(Amendment passed by the voters 11-2-1981; Amendment passed by the voters 05-02-2017)~~

ARTICLE VIII. CIVIL SERVICE

§ 1 CIVIL SERVICE COMMISSION.

The Civil Service Commission of Madeira shall consist of three electors of the municipality who shall serve for six-year terms. One member shall be appointed by the Board of Education of the Madeira School District and two members shall be appointed by the Council. A vacancy occurring during the term of any member of the Commission shall be filled for the unexpired term by appointment of the appropriate appointing authority. No member of the Commission shall hold any other office or employment with the municipality.

~~(Amendment passed by the voters 11-3-1998)~~

§ 2 DUTIES OF THE COMMISSION.

The Civil Service Commission shall provide for the ascertainment of merit and fitness as the basis for appointment and promotion in the service of the municipality as required by the Constitution of Ohio, and shall perform such other duties as may be imposed upon it by the charter and ordinances of the City of Madeira. The Civil Service Commission shall serve as the Commission for the Madeira School District in accordance with Section 124.011, Ohio Revised Code. The Commission shall have the power to subpoena witnesses and require production of records.

~~(Amendment passed by the voters 11-3-1998)~~

§ 3 CLASSIFICATION OF SERVICE.

The civil service of the municipality is hereby divided into classified and unclassified service. Classified service shall mean that all appointments and promotions of such persons in the employment of the city shall be made according to merit and fitness ascertained as far as practicable by competitive examinations. Appointments and promotions of persons in the unclassified service shall be made according to merit and fitness but are not practical to place the positions in classified service.

- a. The classified service shall include all the full-time sworn members of the police department except the chief of police.
- b. The unclassified service shall include the following: All officers elected by the people; The City Manager, Law Director, the Clerk, ~~the Treasurer~~, the Chief of Police, the Engineer and other professional persons employed or appointed by Council; Members of Boards and Commissions; Full-time hourly workers; Part-time hourly workers.

Any positions hereafter established by Council shall be designated by ordinance as a position which is to be in the classified or unclassified service.

~~(Amendment passed by the voters 11-3-1998)~~

§ 4 CIVIL SERVICE COMMISSION'S PROCEDURES.

The Civil Service Commission shall adopt its own procedures for the conduct of meetings and hearings. All procedures adopted by the Civil Service Commission shall supersede and override statutes, rules and regulations of the State of Ohio, including, but not limited to state civil service provisions.

~~(Amendment passed by the voters 11-3-1998)~~

§ 5 RULES AND REGULATIONS OF THE CIVIL SERVICE COMMISSION.

The Council shall adopt by ordinance all rules and regulations which are not procedural in nature and such rules and regulations shall supersede and override statutes, rules and regulations of the State of Ohio, including, but not limited to, state civil service provisions.

~~(Amendment passed by the voters 11-3-1998)~~

ARTICLE IX. POLICE AND FIRE PROTECTION

§ 1 POWERS.

The municipality shall have all powers to organize and maintain a police department and a fire department, granted to municipalities by the Constitution and the laws of Ohio, including all statutes now or hereafter enacted.

§ 2 POLICE PROTECTION.

The police department shall provide police services within the jurisdictional limits of the municipality, including the preservation of the peace, the protection of persons and property, and the enforcement of law. The department shall be under the direction of a Chief of Police who shall report to the Manager for administrative purposes.

§ 3 FIRE PROTECTION.

A municipal fire department may be organized by Council, under the direction of a fire chief. If and when such department is established, it shall have the responsibility for all fire protection services within the territorial limits of the municipality. The fire chief shall in such event report to the Manager for administrative purposes.

The municipality shall have the power to enter into contracts with one or more townships, municipal corporations, or private fire companies obligating the latter to render for periods not exceeding 5 years all fire protection services needed within the territorial limits of the municipality.

Each such contract shall stipulate that it may be terminated before expiration, by the affirmative vote of 5 members of Council, if public safety is endangered because of any inadequacy of the services provided thereunder, or by ordinance proposed by initiative petition and approved by a majority of the electors voting thereon. Council may cause the properly qualified employees of any such private fire company to be vested with all the powers granted to the members of fire departments of municipalities by the laws of Ohio, including all statutes now or hereafter enacted.

ARTICLE X. FINANCES

§ 1 TAXES.

Council shall annually levy a tax for current expenses on real and personal property in the municipality.

The rate of such tax shall not exceed 7-1/2 mills on the dollar of assessed valuation.

§ 2 EXTRA LEVY.

On or before the 15th day of September in any year Council may, by resolution adopted by affirmative vote of not less than 5 of its members, declare that the amount of money that may be raised by taxation under the preceding section, together with all other funds available during the year, will be insufficient to provide an adequate amount for the necessary requirements of the municipality and that it is necessary to levy taxes in excess of said limitations for the purpose of meeting the current expenses of the municipality, and may require the submission of the question of levying such additional tax to the electors of the municipality at the next November election. Such resolution shall specify the additional rate of levy required and the number of years during which such increased rate may be levied, which shall not exceed two years. Such resolution shall take effect upon its adoption and shall be certified by the Clerk forthwith to the election authorities who shall place said question upon the ballot in the following form:

For the approval of an additional levy of taxes by the City of Madeira at the rate of _____ mills to be used for the purpose of meeting current expenses and to be effective during the tax year _____.

Against the approval of an additional levy of taxes by the City of Madeira at the rate of _____ mills to be used for the purpose of meeting current expenses and to be effective during the tax year _____.

The question covered by such resolution shall be submitted as a separate proposition. If a majority of those voting thereon vote for the approval of such additional levy, Council shall immediately make such levy, or such part thereof as it finds necessary, pursuant to such approval, and certify the same to the county auditor to be placed on the tax list and collected as other taxes.

~~(Amendment passed by the voters 5-16-1965)~~

§ 3 BUDGET.

Within the time required by general law the Manager shall prepare and submit to Council a budget covering an estimate of available funds and required expenditures for the ensuing calendar year. Council shall by ordinance specify the form of and information to be included in the budget. Such budget may be amended by Council; shall be approved by Council as presented or amended; and shall be the basis of any levy of taxes by Council or any request for an extra tax levy.

§ 4 APPROPRIATION ORDINANCE.

On or before the first day of December in each year the Manager shall prepare and submit to Council an appropriation ordinance, containing a financial plan for conducting the affairs of the municipality during the ensuing year. Council shall by ordinance specify the form of and the information to be included in the appropriation ordinance. Council shall not act upon such ordinance prior to its first regular December meeting. Council may provide for public hearing on such ordinance, and may from time to time amend such ordinance in accordance with its judgment and discretion. The appropriation ordinance may be passed upon a single reading and shall become effective forthwith on its adoption.

§ 5 AUDITS.

The audit of all financial affairs of the municipality may be made by a representative of the Auditor of the

State of Ohio; or, City Council may, by ordinance, employ the services of an independent certified public accountant not already in the employ of the city or financially interested in any transaction to be audited in accordance with the provisions of the Ohio Revised Code. An audit as prescribed in this Charter shall be conducted at a minimum of every two years.

~~(Amendment passed by the voters 11-4-1975; amendment passed by the voters 6-9-1992)~~

§ 6 CAPITAL IMPROVEMENT RESERVE FUND.

Council shall create and maintain a capital improvement reserve fund, and may from time to time transfer or appropriate thereto all moneys accruing to any other fund of the municipality not needed for the purposes of such fund and available for transfer under general law and also the unencumbered balance remaining in the general fund of the municipality at the end of any fiscal year. Moneys in the capital improvement reserve fund shall not be expended for any purpose except to purchase equipment, apparatus, or other property, or to construct buildings, structures, roads, and other public improvements, needed for the use of the municipality, or to pay bonded obligations of the municipality by means of transfer to its bond interest and retirement fund.

ARTICLE XI. ORDINANCES AND RESOLUTIONS

§ 1 TIME OF TAKING EFFECT.

All measures passed by Council shall be recorded, and all measures having the force and effect of law shall be published once by title and in summary on the official website of the municipality or other official electronic media platform, and posted in the lobby of the municipal building. Every ordinance or resolution having the force and effect of law shall be read on 3 separate days before its passage, unless such requirement is dispensed with by affirmative vote of at least 5 members of Council. Measures passed by Council shall, unless later date be specified therein, take effect as follows:

- A. Measures to which the referendum is not applicable by the provisions of this charter, immediately upon passage.
- B. Emergency measures, to which Council has by an affirmative vote of not less than 5 of its members added a section declaring the necessity to put such measures into immediate force and effect in order to preserve the public peace, order, safety, health or welfare of the municipality, or in order to provide for the usual daily operation of a department or office of the municipality, and also declaring specifically the reason for such necessity, immediately upon passage; but no public utility franchise or rate ordinance shall be passed as an emergency measure.
- C. All other measures shall take effect and be in force 45 days after their publication under the requirements of this charter, unless suspended by the filing of a valid and sufficient referendum petition. ~~(Amendment passed by the voters 11-2-1981; Amendment passed by the voters 05-02-2017)~~

ARTICLE XII. INITIATIVE, REFERENDUM, AND RECALL

§ 1 POWERS RESERVED.

The charter and the Constitution of the State of Ohio provide to the Electors of the City of Madeira the right to amend the charter, to petition for referendum to reject certain legislative acts or measures passed by Council and to initiate the adoption of certain legislative acts without passage of such act by Council.

This Charter intends to protect the right of the Electors to exercise those fundamental rights. The people of the municipality of Madeira hereby reserve to themselves the legislative power of the initiative and referendum and the power to amend the charter, to be exercised in accordance with the provisions of this Charter.

If a petitioner is in compliance with the requirements herein for initiative, referendum and charter amendments, the Clerk, Law Director and the Council shall deem the respective petitions to be procedurally valid and sufficient, and shall, without further inquiry, refer the matter forthwith to the Hamilton County Board of Elections to be placed on a ballot at the appropriate regular or special election. Petitioner shall be responsible for ensuring that the petition is in compliance with the Constitution of Ohio and the Ohio Revised Code, including, but not limited to, election laws.

~~(Amendment passed by the voters 11-3-1998; Amendment passed by the voters 11-8-2011)~~

§ 2 INITIATIVE.

- A. Ordinances providing for the exercise of any powers of government granted by the constitution or delegated by the General Assembly to charter municipalities may be proposed by initiative petition.
- B. The petitioner shall provide written notification to the Clerk of the intent to circulate an initiative petition and solicit signatures and concurrently file with the Clerk a certified copy of the proposed ordinance or measure. "Certified copy" means a copy containing a written statement, on the face of the document, by the petitioner, attesting that it is a true and accurate reproduction of the original proposed ordinance or measure. The Clerk shall receive the documents and provide the petitioner with a receipt that contains the date, seal and the signature of the Clerk. The Clerk shall keep the copy of the proposed ordinance or measure available for inspection by any interested party.
- C. The Clerk shall request the Law Director to make a determination of whether the proposed ordinance or measure is a legislative action subject to an initiative or an administrative action not subject to an initiative, which determination shall be made within a reasonable period of time, not to exceed ten (10) business days.
- D. After circulation of said petition, petitioners shall file with the Clerk, all separate petition papers, including the signatures of the electors of the City of Madeira, at the same time, as one instrument.
- E. Such initiative petition must contain the signatures of not less than one-fifth of the total number of electors who voted in the preceding general election. Election statistics are available at the Hamilton County Board of Elections. The form, content, verification of and other requirements for initiative petitions shall be those prescribed by the constitution and the general laws of the State of Ohio relating to initiative petitions, except as otherwise provided in this charter.
- F. The circulator of an initiative petition, or ~~their~~ agent, shall, within five days after such petition is filed with the Clerk, file an itemized statement, made under penalty of election falsification, according to Ohio Law.
- G. The Clerk shall review the petition for the purpose of determining whether it is valid and sufficient according to law and this Charter. A petition shall be deemed procedurally valid and sufficient, without further inquiry, if: (1) the petitioner has filed the certified copy with the Clerk as required herein prior to circulation of said petition and (2) the petition appears to contain the minimum

number of required signatures.

- H. At the first regular meeting of Council which occurs more than ten days after the filing of the petition, the Clerk shall present the text of the proposed ordinance to Council with a certification stating whether the petition has been determined to be valid and sufficient.
- I. If the petition has been determined by the Clerk to not be valid or sufficient, Council need not take any further action. If the ordinance initiated by petition is certified by the Clerk to be valid and sufficient, then Council shall hold a public hearing thereon. The public hearing shall be set for a regular Council meeting not more than thirty (30) days after the Council meeting at which the ordinance was presented by the Clerk. Notice of the time and place of the public hearing shall be made by posting on the official website of the municipality or other official electronic media platform, and in the lobby of the municipal building at least ten (10) days in advance of such meeting.
- J. At said meeting, after said public hearing, Council shall either adopt the proposed ordinance or submit the question of its adoption to the electors at the next succeeding primary or general election or at a special election if there is no general or primary election within 120 days of Council's decision to submit the question to the electors. Initiative ordinances approved by a majority of the electors voting thereon shall take effect on the fifth day after the day on which the Board of Elections certifies the official vote thereon or on the date specified in such ordinance, whichever is later. All other matters relating to the exercise of the initiative powers of the electors shall be as determined by the Revised Code of the State of Ohio.
~~(Amendment passed by the voters 11-3-1998; Amendment passed by the voters 11-8-2011; Amendment passed by the voters 05-02-2017)~~

§ 3 REFERENDUM.

- A. The referendum shall not be applicable to administrative acts, including, (a) ordinances making or transferring annual appropriations, or amendments thereto, (b) measures providing for the discharge of any obligation legally due from the municipality, (c) measures submitting any measure to a vote of the electors, (d) measures directing the performance of any official duty or providing for investigations or reports, (e) measures not having the force or effect of law, (f) repealing measures passed by Council pursuant to referendum petitions, or (g) measures relating to any public improvement subsequent to the ordinance determining to proceed therewith.
- B. Prior to or concurrently with the passage of an ordinance or measure by the Council, the Law Director shall indicate whether ~~or not~~ the ordinance or measure is subject to referendum under the charter and Ohio law.
- C. Petitions for referendum on an ordinance or measure shall be filed within thirty days after the Council has passed the ordinance or measure that is subject to a referendum.
- D. If the referendum is applicable to a measure, the passage of the measure as an emergency shall not make the referendum inapplicable. However, the emergency measure shall take effect pending the outcome of the referendum. The taking effect of any other measure shall be postponed by the timely filing of a valid and sufficient referendum petition.
- E. The petitioner shall provide written notification to the Clerk of the intent to circulate a referendum petition and solicit signatures and concurrently file with the Clerk a certified copy of the ordinance

or measure that is the subject to the referendum. "Certified copy" means a copy, obtained by petitioner from the Clerk, containing a written statement by the Clerk, on the face of the document, attesting that it is a true and exact reproduction of the legislation passed by Council.

- F. After circulation of said petition, petitioners shall file with the Clerk, all separate petition papers, including the signatures of the electors of the City of Madeira, at the same time, as one instrument. Each referendum petition must contain the signatures of not less than one-fifth of the total number of electors who voted in the preceding general election. Election statistics and other information pertaining to referendum petitions and elections are available at the Hamilton County Board of Elections. The form, content, verification of and other requirements for referendum petitions shall be those prescribed by the constitution and the general laws of the State of Ohio relating to referendum petitions except as otherwise provided by this Charter.
- G. The circulator of a referendum petition, or ~~their~~ agent, shall, within five days after such petition is filed with the Clerk, file an itemized statement, made under penalty of election falsification, according to Ohio Law.
- H. The Clerk shall review the petition for the purpose of determining whether it is valid and sufficient according to law and this charter. A petition shall be deemed procedurally valid and sufficient, without further inquiry, if: (1) the petitioner has filed the certified copy with the Clerk as required herein prior to circulation of said petition, (2) the petition appears to contain the minimum number of required signatures, and (3) the petition is timely filed within the 30 day period set forth herein.
- I. At the first regular meeting of Council which occurs more than ten (10) days after the filing of the petition, the Clerk shall refer the proposed referendum to Council with a certification stating whether the petition has been determined to be valid and sufficient.
- J. If the petition has been determined by the Clerk to not be valid or sufficient, Council need not take any further action. If the referendum petition is certified by the Clerk to be valid and sufficient, then Council shall hold a public hearing thereon. The public hearing shall be set for a regular Council meeting not more than thirty (30) days after the Council meeting at which the referendum petition was present by the Clerk. Notice of the time and place of the public hearing shall be made by posting on the official website of the municipality or other official electronic media platform, and in the lobby of the municipal building at least ten (10) days in advance of such meeting.
- K. At said meeting, after said public hearing, Council shall either repeal the measure against which such petition is directed or take such action as may be required to submit it to the vote of the electors of the municipality at the next succeeding primary or general election, or at a special election if there is no general or primary election within one hundred twenty (120) days of Council's decision to submit the question to the electors. If the measure against which such petition is rejected by a majority of the electors voting thereon, it shall be deemed repealed as of the fifth day after the day on which the Board of Elections certifies the official vote thereon. If, however, it is not rejected and it has already gone into effect, it shall remain in effect; if it is not rejected and has not yet gone into effect, it shall take effect on such fifth day or as soon as all other conditions for its taking effect have occurred whichever is later. All other matters relating to the exercise of the powers of referendum of the electors shall be as determined by the Revised Code of the State of Ohio.

~~(Amendment passed by the voters 11-3-1998; Amendment passed by the voters 11-8-2011)~~

§ 4 RECALL.

Any elective officer of this municipal government may be removed from ~~his~~their office, and the successor thereto elected, by the qualified electors of the municipality in the same manner and pursuant to the requirements and with the effect prescribed by § 705.92 of the Revised Code of Ohio as it provides on the date of adoption of this charter, as though the terms of said section were fully herein set forth, except that the question of any such removal of any such officer may be submitted to such electors after, but only after, such officer has been in office for 6 months of the term thereof during which ~~he is~~they are sought to be recalled. The provisions for recall hereinabove in this charter made shall not be nullified or altered by any repeal or amendment of said section after such date of adoption.

ARTICLE XIII. NOMINATIONS AND ELECTIONS

§ 1 ELECTIONS.

- a. A regular municipal election shall be held on the first Tuesday after the first Monday in November in the odd numbered years. The Council may by ordinance order a special election at any time, for any purpose, which purpose shall be set forth in the ordinance. Any matter which by the terms of this charter may be submitted to the electors of the municipality at any special election may be submitted at the time of a primary election or of a general election.
- b. The full names of all candidates nominated shall be printed on the official ballot beneath the title of the office for which they are candidates and shall be rotated as provided by the general election laws.
- c. A blank space shall be provided under the title of each office and below the name or names of the candidate or candidates for that office, wherein an elector may write in the name of a person, not printed on the ballot, for whom ~~he/she~~ they wishes to vote.
~~(Amendment passed by the voters 11-3-1998)~~

§ 2 NOMINATIONS.

- a. Candidates for all municipal offices shall be nominated by individual nominating petitions only.
- b. Nominating petitions shall be substantially in the form prescribed by Section 3513.261 of the Ohio Revised Code for the nomination of individual nonpartisan candidates. In addition, a nominating petition shall contain the sworn statement of the candidate that ~~he/she is~~they are, or will be at the time of the commencement of the term of the office ~~he seek~~they seek, qualified to hold such office under the provisions of this charter.
- c. Each nominating petition shall be signed by not less than 25 nor more than 50 electors and may be in a number of parts, but each part shall be verified under oath by the circulator as required by the election laws of the State of Ohio.
- d. Nominating petitions shall be circulated not more than 150 days from the date of the election and filed by or on behalf of each candidate at least 75 days prior to the date of the election.
~~(Amendment passed by the voters 11-2-1982; Amendment passed by the voters 11-3-1998)~~

§ 3 BALLOTS.

The ballots used in all elections provided for in this charter shall be without party marks or designations. If the election authorities prescribed by general law adopt any mechanical or other devices or equipment for use in voting and the tabulating of votes in any election for any office of the municipality and the number of candidates for such office is greater than the then number of voting precincts in the municipality, the ballots to be printed for such election shall be printed in such number of series as equals the number of such precincts. In all other cases the number of series to be printed shall equal the number of candidates for such office.

In any case, however, the first series shall be printed with the names of the candidates arranged in an order to be determined by lot. The first name shall then be placed last, each other name shall be moved up one place, and the next series printed; and this process shall be repeated, series by series, in order that each name shall appear an equal number of times (as nearly as practicable and as nearly as the number of series permits) at the top, at the bottom, and in each intermediate place, if any, of the ballot under the title of the office sought. Seven spaces shall in any case be left below the printed names of the candidates, wherein the voter may write the name of any person or persons for whom ~~he~~ they may wish to vote.

If general law requires in connection with any mechanical or other voting and vote tabulating devices or equipment adopted by the election authorities prescribed by general law for use in any such election, that all ballots within a precinct be of the same series, the first series printed shall be used within the precinct that is first in the alphabetical (or numerical) order of the precincts in the municipality, the second series shall be used within the second precinct in such order of precincts, and so forth. If it shall under such circumstances be necessary to use the same series in more than one precinct, the first series printed shall be used within the precinct that is next in such order of precincts after the precinct within which the last series printed is used, the second series shall be used within the precinct second next in such order of precincts after that within which the last series printed is used, and so forth in regular rotation.

Council shall by ordinance establish a procedure for the making of such determinations by lot as are required by the provisions of this section.

~~(Amendment passed by the voters 5-16-1965)~~

§ 4 CONDUCT OF ELECTIONS AND CANVASS OF VOTES.

All elections shall be conducted and the results canvassed and certified by the election authorities prescribed by general law, and all other matters relating to elections not herein or by ordinance of Council specifically provided for shall be determined by such general law.

§ 5 WHO ELECTED.

The candidates for any elective office, equal in number to the places to be filled, who shall receive the highest number of votes at such election shall be declared elected thereto.

ARTICLE XIV. GENERAL PROVISIONS

§ 1 PUBLICITY OF RECORDS.

All records and accounts of every office, department, or agency of the municipality shall be maintained at the main municipal building and shall be open to inspection by any citizen, any representative of a citizens' organization, or any representative of the press at all reasonable times and under reasonable regulations established by the Manager, except records and documents the disclosure of which would tend to defeat the lawful purpose which they are intended to accomplish or serve.

§ 2 PERSONAL INTEREST.

No member of Council nor any official appointed by Council shall have a substantial financial interest, direct or indirect, in any contract with the municipal government, or in the sale thereto, or to any person selling thereto, of any land, material, supplies, or services, or rights therein. Willful violation of this section shall constitute misconduct in office. If at the time any such contract with the municipal government is made the contractor knows or circumstances are such that ~~he~~ they may more reasonably than not be assumed to have knowledge of any such prohibited interest, such contract shall be voidable by the Manager or by Council.

§ 3 OFFICIAL BONDS.

The Manager ~~and the Treasurer,~~ and such other officials appointed by Council as may by ordinance be required so to do, shall give bond for the faithful performance of their respective duties as such officials, in such amount as may be required and with surety as approved, by Council.

§ 4 SEPARABILITY.

If any section or part of a section of this charter shall be held unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity, force, or governance of the remainder of this charter.

§ 5 AMENDING THE CHARTER.

- A. This charter may be amended in the following manner, as provided by the Constitution of Ohio. Amendments to this charter may be submitted to the electors of the municipality by a 2/3 vote of Council, or, upon petitions signed by ten percentum of the electors of the municipality. Election statistics are available at the Hamilton County Board of Elections. The submission of such amendments to the electors shall be governed by the same requirements as govern the submission of the question of choosing a Charter Commission; and copies of such amendments shall be mailed to the electors as required in the case of this original charter.
- B. Petitioners shall file with the Council, all separate petition papers, including proposed charter amendment and the signatures of the electors of the City of Madeira, at the same time, as one instrument. For purposes of this section, filing with the Clerk of proposed amendments along with the petitions signed by ten percentum of the electors of the municipality shall constitute filing with the Council.
- C. The Clerk shall forthwith transmit the complete petition to each member of the Council. If the petition appears to contain the minimum number of required signatures, the Council shall presume, without further inquiry that the petition is procedurally valid and sufficient and immediately refer the matter to the Hamilton County Board of Elections to be placed on a ballot at the appropriate regular or special election.
- D. The ordinance providing for the submission of such question must require that it be submitted to the electors at the next regular municipal election if one will occur not less than 60 days or no more than 120 days after its passage; otherwise, it must provide for the submission of the charter amendment at a special election to be called and held within that time. To submit a proposed charter amendment to the electors at a special election, the Council must establish the date for the election.

- E. Not less than 30 days prior to such election, the Clerk shall mail a copy of the proposed charter amendment to each elector whose name appears on the poll or registration books of the last regular or general election held in Madeira.
- F. If any such charter amendment is approved by a majority of the electors voting thereon, it shall become a part of this charter. A copy of any approved charter amendment must be certified by the Clerk to the Secretary of State within 30 days after adoption.
~~(Amendment passed by the voters 11-2-1981; Amendment passed by the voters 11-8-2011)~~

ARTICLE XV. EFFECTIVE DATE AND EFFECTS OF ADOPTION

§ 1 EFFECTIVE DATE.

This charter shall take effect and be in force from and after certification of its adoption by the election authorities of Hamilton County.

§ 2 EFFECT ON PRESENT OFFICES.

The existing offices of members of Council, Mayor, Clerk, and Treasurer are hereby abolished by this charter from and after its effective date. The 6 members of Council and the Mayor elected by the electors of the Village of Madeira in November, 1957, shall upon this charter taking effect have and exercise all the powers and duties of members of Council as prescribed in this charter and shall serve as such until their successors elected in 1959 shall take office, and such Mayor shall, in addition, have and exercise all the powers and duties of the Mayor as prescribed in this Charter and shall serve as such until the members of Council elected in 1959 shall take office. The Clerk and Treasurer of the Village of Madeira elected in November, 1957, shall respectively have and exercise the powers and duties of the Clerk and Treasurer as prescribed in this charter and shall serve as such, unless earlier combined, until their respective successors are appointed by the Council elected in 1959. The existing offices of members of the Planning Commission are by this charter abolished, and the provisions of § 1 of Article VII hereof shall by Council be implemented, effective January 1, 1960.

§ 3 EFFECT ON PRESENT ORDINANCES.

All ordinances and other measures of the village in force when this charter takes effect and not inconsistent therewith shall continue in force until amended or repealed by Council. All rules and regulations of the Planning Commission of the village in force when this charter takes effect and not inconsistent therewith shall continue in force until amended or repealed by the Planning Commission and Council.

§ 4 EFFECT ON PRESENT CONTRACTS.

All contracts entered into and obligations incurred by the village or for its benefit prior to the taking effect of this charter shall continue in full force and operation.

ARTICLE XVI. MADEIRA HISTORIC DISTRICT/PRESERVATION

~~The City of Madeira was deeded and assumed ownership of the "Hosbrook House" located at 7014 Miami Ave. and the "Muchmore House" located at 7010 Miami Ave. In addition to these two properties the City also has ownership of the historic Railroad Depot located at 7701 Railroad Ave. These three important and historic properties are to be preserved, protected, and left standing on the same ground that the~~

~~structures were built upon. These three historic structures will be included in the "Historic District."~~

The City of Madeira recognizes the value of preserving historically significant structures and sites within the community. Protection under this Charter shall apply only to properties that are officially listed on the National Register of Historic Places or that are designated as historic landmarks or districts through an ordinance adopted by City Council. Properties meeting these criteria shall be preserved and maintained in accordance with applicable federal, state, and local guidelines to the greatest extent practicable.

No property shall be subject to mandatory preservation, protection, location, or other restrictions under this Charter unless it has been formally listed on the National Register of Historic Places or designated as historic by City ordinance.

ARTICLE XVII. BOARD OF ZONING APPEALS

§ 1 APPOINTMENT AND QUALIFICATIONS.

The Board of Zoning Appeals shall consist of five members, each of whom shall be appointed by a majority of Council. All persons appointed as members to the Board shall be qualified electors of the municipality. Council shall make initial appointments effective August 1, 2017, as follows: three persons shall be appointed as members for terms of four years, with the fourth year of their term ending on December 31, 2020, and two persons shall be appointed as members for terms of two years, with the second year of their term ending on December 31, 2019.

Thereafter all persons shall be appointed for four year terms commencing on January 1st of the appointed year and shall continue in office until ~~his or her~~their successor is appointed. Any vacancies shall be filled in the manner in which the original appointment was made to serve for the respective unexpired term.

No person may serve on the Planning Commission and the Board concurrently. ~~(Amendment passed by the voters 05-02-2017)~~

§ 2 MEETINGS.

The Board of Zoning Appeals shall meet ~~not less than~~ once each month, and keep a public record of its findings, resolutions, and determinations. ~~The Board need not meet if there is no business.~~
~~(Amendment passed by the voters 05-02-2017)~~

§ 3 POWERS AND DUTIES.

The Board of Zoning Appeals shall have all the powers granted to, and perform all the duties imposed upon, boards of zoning appeals by the laws of Ohio, including all statutes now or hereafter enacted.

Any decision of a public official made in the administration of the city's zoning ordinance may be appealed to the Board of Zoning Appeals in accordance with the procedures established by ordinance. The Board of Zoning Appeals shall have the authority to interpret provisions of the zoning ordinance and to confirm, modify or reverse the zoning decision of the public official. The Board of Zoning Appeals shall follow the procedures and standards as established by ordinance, laws and decisions of courts having jurisdiction over the City of Madeira.

~~(Amendment passed by the voters 05-02-2017)~~

§ 4 VARIANCES.

Upon application, the Board of Zoning Appeals shall consider applications for variance in accordance with the standards established by ordinance. The Board of Zoning Appeals shall have the authority to

grant relief from the strict application of the zoning ordinances. No variances shall be granted and no decision of a public official regarding the administration of the zoning ordinance shall be reversed except upon the affirmative vote of a majority of the members of the Board.

When any such appeal or variance is filed, the Board shall hold a public hearing on each appeal and variance, with notice of the time and place thereof posted on the official website of the municipality and in the lobby of the municipal building at least 10 days in advance of such hearing. The Board shall, in addition, give notice of any such hearing by letter to property owners where property is located within 200 feet of the subject property and other deemed interested parties by the City Manager, deposited in the mail 10 days in advance of such hearing and addressed to their last known residences, in those cases where the proposed change does not directly affect more than 30 such owners.

~~(Amendment passed by the voters 05-02-2017)~~

RESOLUTION NO. 52-26

ADOPTING THE PROPOSED TAX BUDGET FOR THE FISCAL YEAR ENDING DECEMBER 31, 2027

WHEREAS, the City Manager of the City of Madeira, State of Ohio, has prepared the proposed budget for the fiscal year ending December 31, 2027; and

WHEREAS, the Budget and Finance Committee of the City of Madeira, State of Ohio, has reviewed and accepted said proposed budget for the fiscal year ending December 31, 2027.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Madeira, State of Ohio:

Section 1. That the aforementioned proposed tax budget of the City of Madeira, Ohio, as per the attached Exhibit A incorporated herein by reference and for fiscal year ending December 31, 2027 be accepted and forwarded to the Office of the Hamilton County Auditor.

Section 2. That this Resolution shall take effect from and after the earliest period allowed by law.

This Resolution is not subject to referendum per Article XII, Section 3 of the Madeira Home Rule Charter.

Prepare in triplicate

On or before July 20th two copies of this Budget must be submitted to County Auditor

**City of Madeira
Hamilton County, Ohio
June 22, 2026**

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th. FAILURE TO COMPLY WITH SEC. 5705.28* R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.

To the Auditor of said County:

The following Budget year beginning January 1, 2027, has been adopted by Council and is Herewith submitted for consideration of the County Budget Commission

Signed: _____

Title: _____

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED RATES

For Municipal Use		For Budget Commission Use		For County Auditor's Use	
FUND <small>(Include only those funds which are requesting property tax Revenue)</small>	Budget Year Amount Requested of Budget Commission Inside/Outside	Budget Year Amount Approved by Budget Commission Inside 10 Mill Limitation	Budget Year Amount to be Derived From Levies Outside 10 Mill Limitation	County Auditor's estimate of Tax Rate to be Levied	
				Inside 10 Mill Limit Budget Year	Outside 10 Mill Limit Budget Year
	Column 1	Column 2	Column 3	Column 4	Column 5
GOVERNMENT FUNDS	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
General Fund RE/PU	4,080,000	-	-	-	-
Tangible Personal	-	-	-	-	-
PROPRIETARY FUNDS	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
FIDUCIARY FUNDS	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
TOTAL ALL FUNDS	4,080,000	-	-	-	-

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to be Levied	Tax Year County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column 3)
GENERAL FUND:		
Current Expense Levy authorized by voters on // , not to exceed ears. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on // , not to exceed ears. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on // , not to exceed . Authorized under Sect. ,R.C.		
Current Expense Levy authorized by voters on // not to exceed. Authorized under Sect. ► R.C.		
Current Expense Levy authorized by voters on // , not to exceed ears. Authorized under Sect. .R.C.		
Current Expense Levy authorized by voters on // , not to exceed . Authorized under Sect. ► R.C.		
Current Expense Levy authorized by voters on // , not to exceed years. Authorized under Sect. , R.C.		
TOTAL GENERAL FUND OUTSIDE 10 MILL IMaTATION		
SPECIAL LEVY FUNDS:		
Fund, authorized by voters on // not to exceed Authorized under Section R. C.		
Fund, Levy authorized b ^y voters on I not to exceed Authorized under Section R. C.		
Fund, Levy authorized b ^y voters on // not to exceed years. Authorized under Section R. C.		
Fund, Levy authorized b ^y voters on // not to exceed Authorized under Section ,R. C.		
Fund, authorized by voters on // not to exceed . Authorized under Section R.C.		
Fund, Levy authorized by voters on // , not to exceed Authorized under Section R.C.		
F Levy authorized b ^y voters on // not to exceed Authorized under Section , R.C.		
Fund Levy authorized by voters on // not to exceed Authorized under Section R.C.		
Fund, authorized by voters on I/ not to exceed years. Authorized under Section • R.C.		
Fund, authorized by voters on // not to exceed Authorized under Section R.Q.		
Fund, Levy authorized by voters on // not to exceed Authorized under Section , R.C.		
Fund, Levy authorized by voters on // not to exceed years. Authorized under Section ,R.C.		
Fund, Levy authorised by voters on // not to exceed years. Authorized under Section ,R.C.		
Fund, Levy authorized by voters on // not to exceed years. Authorized under Section ,it C.		
Fund, Levy authorized by voters on I//, not to exceed . Authorized under Section • R. C.		
Fund Levy authorized by voters on I/ not to exceed years. Authorized under Section , R. C.		

This Exhibit is to be used for the General Fund Only

Description (1)	For 2024 Actual (2)	For 2025 Actual (3)	Current Year Estimated for 2026 (4)	Budget Year Estimated for 2027 (5)
REVENUES				
Local Taxes				
General Property Taxes - Real Estate	3,817,828	3,872,749	4,000,000	4,080,000
Tangible Personal Property Tax	-	-	-	-
Municipal Income Tax	5,838,488	5,974,548	5,614,000	5,380,280
Other Local Taxes (House Trailer/Admissions)	296,494	318,538	318,529	319,229
Total Local Taxes	9,952,810	10,165,835	9,932,529	9,779,509
Intergovernmental Revenues				
State Shared Taxes and Permits				
Local Government	175,624	191,279	184,598	186,444
Estate Tax	-	-	-	-
Cigarette Tax	353	314	350	350
License Tax	-	-	-	-
Liquor and Beer permits	25,506	16,106	20,800	20,800
Gasoline Tax	-	-	-	-
Library and Local Government Support Fund	-	-	-	-
Property Tax Allocation (Rollback)	506,030	511,316	512,000	517,120
Public Utility Reimbursement	-	-	-	-
Other State Shared Taxes and Permits	-	-	-	-
Total State Shared Taxes and Permits	707,513	719,015	717,748	724,714
Federal Grants or Aid	-	-	-	-
State Grants or Aid	-	-	-	-
Other Grants or Aid - (Recycling)	25,786	20,582	30,000	21,000
JEDZ Tax	545,598	569,251	530,450	546,364
Total Intergovernmental Revenues	1,278,897	1,308,848	1,278,198	1,292,078
Special Assessments - Sidewalks	-	-	-	-
Charges for Services - (including EMS Charges)	533,714	400,066	347,100	347,010
Fines, Licenses, and Permits	274,880	256,419	275,266	278,768
Miscellaneous-(Franchise, JEDZ Fees, &	225,428	238,456	221,395	224,737
Other Financing Sources				
Proceeds from Sale of Debt	-	-	-	-
Donations	51,781	1,000	6,000	-
Other Sources - Interest	408,709	316,692	150,000	150,000
TOTAL ALL REVENUES	12,726,219	12,687,316	12,210,488	12,072,102

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION: GOVERNMENTAL - GENERAL

This Exhibit is to be used for the General Fund Only

Description (1)	For 2024 Actual (2)	For 2025 Actual (3)	Current Year Estimated for 2026 (4)	Budget Year Estimated for 2027 (5)
EXPENDITURES				
Security of Persons and Property				
Personal Services	2,382,460	2,527,171	2,660,257	2,757,244
Travel Transportation	-	-	-	-
Contractual Services	2,513,400	2,571,350	2,741,550	2,864,920
Supplies and Materials	307,734	291,169	787,471	578,118
Capital Outlay	196,666	121,210	200,000	200,000
Total Security of Persons and Property	5,400,260	5,510,900	6,389,278	6,400,282
Public Health Services				
Personal Services				
Travel Transportation				
Contractual Services				
Supplies and Materials				
Capital Outlay				
Total Public Health Services	-	-	-	-
Leisure Time Activities				
Personal Services	25,505	19,880	20,342	21,167
Travel Transportation	-	-	-	-
Contractual Services	29,779	26,490	32,448	30,000
Supplies and Materials	71,025	81,227	95,656	89,060
Capital Outlay	-	-	-	-
Total Leisure Time Activities	126,309	127,597	148,446	140,227
Community Environment - PC & Bldg				
Personal Services				
Travel Transportation				
Contractual Services				
Supplies and Materials	172,278	165,563	235,185	242,155
Capital Outlay				
Total Community Environment	172,278	165,563	235,185	242,155
Basic Utility Services				
Personal Services				
Travel Transportation				
Contractual Services				
Supplies and Materials				
Capital Outlay				
Total Basic Utility Services	-	-	-	-

FUND NAME: GENERAL FUND

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - GENERAL

EXHIBIT 1

Description (1)	For 2024 Actual (2)	For 2025 Actual (3)	Current Year Estimated for 2026 (4)	Budget Year Estimated for 2027 (5)
Transportation				
Personal Services	636,755	724,913	846,489	877,050
Sidewalk Contract	-	-	-	-
Contractual Services (waste collection)	766,835	778,286	800,388	901,808
Supplies and Materials	183,472	217,519	278,433	278,431.00
Capital Outlay	-	-	-	-
Total Transportation	1,587,062	1,720,718	1,925,310	2,057,289
General Government				
Personal Services	736,168	785,118	991,801	1,027,302
Travel Transportation	-	-	-	-
Contractual Services (Health Dept. & Janitorial)	79,261	80,085	85,850	104,250
Supplies and Materials	740,680	624,158	1,413,167.00	935,964.00
Capital Outlay (Dawson Properties)	1,965	6,829	-	-
Total General Government	1,558,074	1,496,190	2,490,818	2,067,516
Debt Service				
Redemption of Principal	-	-	-	-
Interest	-	-	-	-
Other Debt Service	-	-	-	-
Total Debt Service	-	-	-	-
Other Uses of Funds				
Transfers	2,454,906	2,698,294	1,744,838	1,458,700
Advances				
Contingencies				
Other Uses of Funds				
Total Other Uses of Funds	2,454,906	2,698,294	1,744,838	1,458,700
TOTAL EXPENDITURES	11,298,889	11,719,262	12,933,875	12,366,169
Revenues over/(under) Expenditures	1,427,330	968,054	(723,387)	(294,067)
Beginning Unencumbered Balance	3,482,703	4,910,033	5,878,087	5,154,700
**Ending Fund Balance	4,910,033	5,878,087	5,154,700	4,860,633
Estimated Encumbrances (outstanding at yearend)	-	-	-	-
Estimated Ending Unencumbered Fund Balance	4,910,033	5,878,087	5,154,700	4,860,633
Transfers from General Fund				
SR-21 Street Fund	938,612	1,700,000	900,000	600,000
SR-22 Sidewalk Fund	10,000	10,000	10,000	10,000
SR-28 TIF Fund	-	-	-	-
SR-45 Recreation Fund	143,000	174,000	200,000	229,000
SR-88 McDonald Commons Park	535,194	1,194	-	-
	-	-	-	-
SR-70 Rental Properties	-	-	-	-
SR-86 Stormwater	60,000	60,000	60,000	100,000
SR-87 Water Dist Fund	-	-	-	-
SR-89 Central Bsn District	10,000	15,000	15,000	15,000
BI&R	358,100	338,100	354,838	354,700
CI&R	400,000	400,000	205,000	150,000
	2,454,906	2,698,294	1,744,838	1,458,700

FUND NAME: BOND INTEREST AND RETIREMENT
FUND TYPE/CLASSIFICATION: DEBT RETIREMENT

Description	For 2024 Actual (2)	For 2025 Actual (3)	Current Year Estimated for 2026 (4)	Budget Year Estimated for 2027 (5)
REVENUES				
Local Taxes				
General Property Taxes - Real Estate	-	-	-	-
House Trailer Tax	-	-	-	-
Public Utility Reimbursement	-	-	-	-
Rollback & Homestead	-	-	-	-
Bond Proceeds	-	-	-	-
Transfers In	566,100	566,100	569,838	569,700
TOTAL REVENUE	566,100	566,100	569,838	569,700
EXPENDITURES				
(Identify each program and object code at the same level shown on Exhibit I)				
(PROGRAM) (OBJECT)				
General Government				
Auditor/Treasurer Fees	-	-	-	-
Professional Services	-	-	-	-
	-	-	-	-
Total Government	-	-	-	-
Debt Service				
Redemption of Principal	250,000	260,000	275,000	285,000
Interest Expense	316,100	306,100	295,700	284,700
Total Debt Service	566,100	566,100	570,700	569,700
TOTAL EXPENDITURES	566,100	566,100	570,700	569,700
Revenues Over (Under) Expenditures	-	-	(862)	-
Beginning Unencumbered Fund Balance				
(Use Actual Cash Balance in Col. 2 and 3)	862	862	862	-
Ending Cash Fund Balance	862	862	-	-
Estimated Encumbrances (outstanding at end of year)	-	-	-	-
Estimated Ending Unencumbered Fund Balance	862	862	-	-

FUND List All Funds Individually Unless Reported On Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2027	Budget Year Estimated Receipt	Total Available For Expenditures	Budget Year Expenditures and Encumbrances			Estimated Unencumbered Fund Balance 12/31/2027
				Personal Services	Other	Total	
GOVERNMENTAL:	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
SPECIAL SERVICE:	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
SR-21 STREET REPAIR	71,504	4,308,845	4,380,349	0	4,050,133	4,050,133	330,216
SR-22 SIDEWALK	51,151	10,000	61,151	0	0	0	61,151
SR-28 TRADITIONS PUBLIC IMPROV	15,894	742,000	757,894	0	739,800	739,800	18,094
SR-29 SWINGLINE TIF	23,386	27,000	50,386	0	19,200	19,200	31,186
SR-30 CAMARGO RD IMPROVE TIF	1,500	17,000	18,500	0	12,500	12,500	6,000
SR-45 PARK & RECREATION	299,044	328,525	627,569	0	225,608	225,608	401,961
SR-46 DONATIONS	14,751	0	14,751	0	0	0	14,751
SR-48 POLICE TRUST	2,592	1,000	3,592	0	1,000	1,000	2,592
SR-50 POLICE FORFEITURES	2,015	1,000	3,015	0	1,000	1,000	2,015
SR-51 POLICE DUI	1,000	1,000	2,000	0	1,000	1,000	1,000
SR-52 COMPUTER FUND	8,707	10,000	18,707	0	10,000	10,000	8,707
SR-53 STATE & FEDERAL GRANTS	0	0	0	0	0	0	0
SR-57 ARP LOCAL FISCAL RECOVER	0	0	0	0	0	0	0
SR-58 ONE OHIO	3,268	0	3,268	0	0	0	3,268
TOTAL SPECIAL REVENUE FUNDS	494,812	5,446,370	5,941,182	0	5,060,241	5,060,241	880,941
DEBT SERVICE FUNDS	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
TOTAL DEBT SERVICE FUNDS	0	0	0	0	0	0	0
CAPITAL PROJECT FUNDS	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
SR-85 OPWC	0	0	0	0	0	0	0
SR-86 STORM WATER	186,312	100,000	286,312	0	120,000	120,000	166,312
SR-87 WATER DIST FUND	380,382	450,000	830,382	0	450,000	450,000	380,382
SR-88 MCDONALD COMMONS PARK	0	0	0	0	0	0	0
SR-89 CENTRAL BUSINESS DISTRICT	58,473	15,000	73,473	0	20,093	20,093	53,380
SR91 - MIAMI AVE RECONSTRUCTIO	0	0	0	0	0	0	0
CAPITAL IMPROVEMENT & RESERVE	9,520	150,000	159,520	0	114,000	114,000	45,520
	0	0	0	0	0	0	0

TOTAL CAPITAL PROJECTS	634,687	715,000	1,349,687	0	704,093	704,093	645,594
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FUND List All Funds Individually Unless Reported On Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2027	Budget Year Estimated Receipt	Total Available For Expenditures	Budget Year Expenditures and Encumbrances			Estimated Unencumbered Fund Balance 12/31/2027
				Personal Services	Other	Total	
PROPRIETARY: ENTERPRISE FUND:							
SR-70 RENTAL PROPERTY	150,683	49,500	200,183	0	26,102	26,102	174,081
TOTAL ENTERPRISE FUNDS	150,683	49,500	200,183	0	26,102	26,102	174,081
INTERNAL SERVICE FUNDS							
TOTAL INTERNAL SERVICE FUNDS	0	0	0	0	0	0	0
FIDUCIARY: TRUST AND AGENCY FUNDS:							
TOTAL TRUST AND AGENCY FUNDS	0	0	0	0	0	0	0
TOTAL FOR MEMORANDUM ONLY	1,280,182	6,210,870	7,491,052	0	5,790,436	5,790,436	1,700,616

PURPOSE OF BONDS AND NOTES	BUDGET YEAR									
	Authority for Levy Outside 10 Mill Limit*	Date of Issue	Date Due	Ordinance or Resolution	Serial or Term	Rate of Interest	Amounts of Bonds and Notes Outstanding at Beginning of Budgeted Year Jan 1, 2027	Amount Required for Principal and Interest 1/1/27 to 12/31/27	Amount Receivable from Other Sources to Meet Debt Payments 1/1/27 to 12/31/27	
Payable from Bond Retirement Fund: INSIDE 10 MILL LIMIT	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	
GENERAL OBLIGATION		5.12.22	12.1.50	RES	TERM	VARIES	8,115,000	569,700	569,700	
TOTAL							8,115,000	569,700	569,700	
OUTSIDE 10 MILL LIMIT:	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	
TOTAL							0	0	0	

* If the levy is outside 10 mill limit by vote enter the words "by vote" and the date of the election.
If outside the 10 mill limit without a vote, enter the reference to the statute under which the levy is exempt from the 10 mill limit

**CITY OF MADEIRA
MEMORANDUM**

DATE: June 22, 2026
TO: Budget and Finance Committee
FROM: Michael C. Norton-Smith, City Manager
 Kristie L. Lowndes, Treasurer
SUBJECT: May 2026 Financial Reports

Below are highlights from the May 2026 - Monthly Financial Reports.

Category	2026 YTD	2025 YTD	% (+/-) YTD	2026 Budget	% of Total Revenue	% of Budget Amount	% of Total Revenue	Payment Notes
Real Estate/Property Tax	2,049,391	2,057,110	-0.4%	4,000,000	32.8%	51.23%	16.8%	Semiannual (April/September)
Earnings Tax	3,287,673	3,211,559	2.4%	5,814,000	47.6%	56.55%	26.9%	April/May Peak Collections
Admissions Tax	136,875	128,483	6.5%	317,000	2.6%	43.18%	1.1%	
RollBack/Homestead	258,843	255,037	1.5%	512,000	4.2%	50.56%	2.1%	Semiannual (May/October)
JEDZ Tax/Fees	314,827	329,386	-4.4%	641,845	5.3%	49.05%	2.6%	
EMS Billing Proceeds	96,626	84,563	14.3%	215,000	1.8%	44.94%	0.8%	
Fines/Court Costs	19,198	29,874	-35.7%	89,792	0.7%	21.38%	0.2%	
Building Permit Fees	73,277	72,059	1.7%	175,099	1.4%	41.85%	0.6%	
Investment Income	116,982	119,634	-2.2%	150,000	1.2%	77.99%	1.0%	
Total G.F. Revenue	6,492,785	6,378,478	1.8%	12,210,488	100.0%	58.17%	53.2%	
Total G.F. Expenses	4,362,017	3,758,670	16.1%	12,933,875		33.73%		
State Permissive Tax	65,903	66,738	-1.3%	172,186	23.5%	38.27%	8.98%	
Gasoline Tax	201,245	200,580	0.3%	500,000	68.1%	40.25%	27.43%	
County Tag Tax	24,528	24,635	-0.4%	61,526	8.4%	39.87%	3.34%	
SR-21 Street Road Revenue	291,676	291,954	-0.1%	733,712	100.0%	39.75%	39.75%	