

**MADEIRA CITY COUNCIL
REGULAR MEETING MINUTES
January 26, 2026**

I. CALL TO ORDER

Mayor Henning called the meeting to order at 7:30 pm.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Henning led the pledge.

III. ROLL CALL

Members Present:

Tom Henning, Mayor
Alicia Camper, PhD
Logan Junger
Kaity Rowe
Chad Shaffer
Ramzi Takieddine, Vice Mayor
Jodi Whitted, DSW, MSSW

Members Absent:

None

Officials/Staff Present:

Michael Norton-Smith, City Manager
Lori A. Thompson, Assistant City Manager
David Schaefer, Police Chief
Kristie Lowndes, Treasurer
Holly Richards, Clerk of Council

IV. ACCEPTANCE OF AGENDA

- A. Changes to the agenda:
 - 1. Add **Police Report** to Committees and Official Reports
 - 2. Add **Resolution 13-26** to Ordinances and Resolutions.
- B. Changes to Council Regular Meeting Minutes from January 12, 2026.
 - 1. None
- C. Consent items to be approved with acceptance of agenda:
 - 1. Council Regular Meeting Minutes from January 12, 2026
- D. Resolution No. 09-26- AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MONSTER COTE FOR FLOOR REPAIR AT THE PUBLIC WORKS BUILDING

Motion to approve the agenda, the Council Regular Meeting Minutes from January 12, 2026, and Resolution No. 09-26- AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MONSTER COTE FOR FLOOR REPAIR AT THE PUBLIC WORKS BUILDING made by Mr. Takieddine, second by Mr. Shaffer. Motion carried by 7-0 roll call vote.

V. MAYOR'S MOMENT

- A. Public Comment Reminder
- B. In the Community- Mayor Henning
 - 1. Mayor Henning thanked the Public Works Department for their work on leaf collection and snow removal, and thanked Republic for bypassing stickers for leaf collection.
 - 2. He thanked Madeira High school teams for offering to shovel neighboring driveways.
 - 3. He noted that the Police Department has new America 250 badges.

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VI. NOTICE OF OTHER MEETINGS/EVENTS

- | | |
|------------------------------|--------------------------------|
| • Mayors Court | January 28, 2026 at 6:30 PM |
| • Senior Commission Game Day | January 29, 2026 at 1:00 PM |
| • Board of Zoning Appeals | February 2, 2026 at 7:00 PM |
| • City Council | February 9, 2026 at 7:30 PM |
| • Snowball Dance | February 27, 2026 from 5-7 pm. |

VII. COMMUNITY PARTICIPATION

- A. Guests & Registered Visitors
1. None.

VIII. COMMITTEE AND OFFICIAL REPORTS

- A. Tree Board on January 13, 2026
1. Dr. Whitted reported that discussion was around the Arbor Day tree planting event. Volunteers will be planting black gum, white oak, and white pine. The tentative date is April 11 at McDonald Commons from 1-3 pm. Tree Board is also working on Ordinance to protect the tree canopy in Madeira.
- B. Parks and Recreation Board on January 14, 2026
1. Ms. Rowe reported that the Board is working on planning 2026 events and awaiting new members expected to start in February. Madcap Puppets will be the first event this year on February 14. There will be an eighties event in June or May and an upcycle day at some point.
- C. Senior Commission on January 16, 2026
1. Dr. Camper noted that minutes stand as submitted, and the Fraud program was well received. A Rumpke tour is scheduled in October, and the Snowball date is Feb 27. Gerri Schneider remains as chair, and there is one position open for a Madeira resident.
- D. Law and Safety Committee on January 20, 2026
1. Dr. Whitted reported that the topic of discussion was Flock Cameras. She thanked Chief Schaeffer for his input. The Committee discussed strengthening the internal Flock policy, which is reflected in Resolution 88-25.
 2. Other municipalities have shared data with the Flock national database, which Madeira does not do. The Chief collaborated with our Flock representative to add an addendum to our contract to maintain privacy.
- E. Public Works Committee on January 20, 2026
1. Dr. Camper highlighted the Laurel contract with Duke to replace pedestrian lighting. The Miami Ave. utility work is scheduled to finish in February. Lighting costs will be paid with SORTA funds.
 2. The Committee is looking at the initial scope for Camargo Rd as the two-year design process is beginning. This will be paid with SORTA grant funds.
 3. Residential paving schedule is continuing for Cherokee, possibly Chesterfield, and Arnett. The Committee received a detailed report on the Stormwater master plan.
 4. A new piece of equipment is recommended by Public Works leaf collection, reflected in Resolution 10-26.
- F. Inclusion Committee on January 20, 2026
1. Mayor Henning stated minutes stand as submitted. The Committee recruited new members.
 2. Madeira Traditions are coming back again as a program.
- G. Planning Commission on January 20, 2026

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1. Mr. Shaffer reported that new representatives from PC were approved for the Sellman Park Steering Committee, Tree Board and Historic Preservation Commission. Chris Hilberg was reappointed as Chair.
- H. Administration and Personnel on January 22 and 26, 2026
 1. Mr. Takieddine reported interviews have been conducted and more discussion will take place in Executive Session.
- I. Budget and Finance on January 26, 2026
 1. Mr. Shaffer reported that Mr. Takieddine has joined the committee. Items of discussion included a new leaf machine and outdoor lighting. They reviewed January financials, which reflect December revenues and expenditures. In the January report, income lagged most of last year but ended up at 101.6%. Tax collections came in right on target. Real estate and earnings are significant. Mr. Shaffer noted that next month we will start to see the 2026 numbers, and he thanked the administration for the reports and information.
- J. Police Report
 1. Chief Schaefer stated that the report stands as submitted and thanked Public Works for the wonderful job on snow removal.

IX. ORDINANCES AND RESOLUTIONS

- A. Resolution No. 10-26- AUTHORIZING THE CITY MANAGER TO CONTRACT WITH MACQUEEN GROUP FOR THE PURCHASE OF AN OLYMPIAN TRAILER LEAF VACUUM
 1. Mr. Norton-Smith summarized the changes recommended by Public Works to their budget to allow for this \$206,000 purchase. This will enhance our current fleet and resolve some challenges of 2025 to pivot between leaf collection and snow removal. Public works created this proposal which eliminates temporary labor costs and downtime.
 2. Mr. Shaffer thanked Public Works for recommending the solution and funding changes for this. Mr. Takieddine shared his support and agreed that the payout is worth it for this purchase.
 3. Mr. Junger also extended his thanks for the budget recommendation and asked about timing and lead time for this proposal. Mr. Norton-Smith confirmed a lead time of about 6 months, so we should have the machine by October and ready for use for the fall season.
 4. Dr. Camper sees this as a budget-friendly solution considering the functionality of our two smaller machines and the capacity of this new machine.

Motion to approve Resolution No. 10-26- AUTHORIZING THE CITY MANAGER TO CONTRACT WITH MACQUEEN GROUP FOR THE PURCHASE OF AN OLYMPIAN TRAILER LEAF VACUUM made by Dr. Camper, second by Mr. Takieddine. Motion carried by 7-0 unanimous roll call vote.

- B. Resolution No. 11-26- AUTHORIZING THE CITY MANAGER TO ENTER INTO A LIGHTING SERVICE AGREEMENT WITH DUKE ENERGY OHIO, INC. FOR THE LAUREL AVENUE STREETScape PROJECT
 1. Mr. Shaffer rescused himself.

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2. Mr. Norton-Smith summarized that Res 11-26 and 12-26 are both contracts for pedestrian scale lighting. These are contracts with Duke; the costs have been resourced with the majority from SORTA funds and city funds and the administration recommends approval.
3. Dr. Camper thanked the City Manager for working with SORTA for most of these funds rather than pursuing financing. We anticipate SORTA will approve.

Motion to approve Resolution No. 11-26- AUTHORIZING THE CITY MANAGER TO ENTER INTO A LIGHTING SERVICE AGREEMENT WITH DUKE ENERGY OHIO, INC. FOR THE LAUREL AVENUE STREETScape PROJECT, made by Dr. Camper, second by Mr. Junger. Motion carried by 6-0-1 roll call vote, with Mr. Shaffer recused.

- C. Resolution No. 12-26- AUTHORIZING THE CITY MANAGER TO ENTER INTO A LIGHTING SERVICE AGREEMENT WITH DUKE ENERGY OHIO, INC. FOR THE MIAMI AVENUE STREETScape PROJECT.

1. Mr. Shaffer remained recused.

Motion to approve Resolution No. 12-26- AUTHORIZING THE CITY MANAGER TO ENTER INTO A LIGHTING SERVICE AGREEMENT WITH DUKE ENERGY OHIO, INC. FOR THE MIAMI AVENUE STREETScape PROJECT, made by Ms. Rowe, second by Mr. Takieddine. Motion carried by 6-0-1 roll call vote, with Mr. Shaffer recused.

- D. Resolution No. 13-26 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH URBAN FAST FORWARD FOR ECONOMIC DEVELOPMENT CONSULTING SERVICES IN ALIGNMENT WITH THE 2023 COMPREHENSIVE PLAN.

1. Mr. Norton-Smith summarized this late addition authorizing a consulting agreement with Urban Fast Forward as a second phase of consulting work for a broader development plan for downtown. He stated that the aim was to create a comprehensive vision for downtown and noted that David Peterson of the Chamber of Commerce is online this evening and is in support.
2. Mr. Norton-Smith stated that this will have a quick timeframe, with about 6 months planning. Of the \$40,000, \$25,000 is for Urban Fast Forward, and the balance is for a design firm for visuals.
3. Mr. Takieddine is in support but is concerned that it may be better to approve this at the next meeting. His inclination is to table it until we can get more visibility for it, and feedback and input from the community.
4. Ms. Rowe asked if this was in the 2026 budget. Mr. Norton-Smith confirmed that there is a budget line that would cover this.
5. Mr. Shaffer agreed this is the next step and stated that we have heard from residents and this deserves Council focus as Miami Ave. work finishes. He is in support of tabling.
6. Dr. Camper agrees this is a focused study just for the business district, separate from the comprehensive plan. She asked David Peterson to speak on Feb. 8. Dr. Whitted agreed with a pause for community feedback.
7. Mr. Shaffer stated that erring on the side of transparency is an appropriate response, and this Resolution can wait till February. He recommended a check-in with Economic Development Committee.
8. Mr. Junger agreed to bring this before the Economic Development Committee before Feb 8.

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Motion to table Resolution 13-26 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH URBAN FAST FORWARD FOR ECONOMIC DEVELOPMENT CONSULTING SERVICES IN ALIGNMENT WITH THE 2023 COMPREHENSIVE PLAN made by Mr. Takieddine, second by Dr. Camper. Motion to table carried by 7-0 roll call vote.

X. NEW BUSINESS

- A. None.

XI. OLD BUSINESS

- A. Resolution No. 88-25- AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH FLOCK GROUP, INC. FOR LICENSE PLATE READER (LPR) TRAFFIC CAMERAS
1. Mr. Norton-Smith stated that Dr. Whitted outlined points earlier. He noted that Flock is unwilling to increase the liability in the contract at this point. Currently liability is 50% of our contract, or \$50-60K. This is a two-year renewal, next up in 2027-8.
 2. Mr. Shaffer asked for clarification, Mr. Norton-smith stated we do not share our data with the national database, except on a as-needed basis with our consent. If it is used without our consent, the liability to Flock is capped at \$60,000. Mr. Shaffer confirmed that this is status Quo and asked if Law and Safety Committee was supportive of this? Dr. Whitted stated that we want the addendum, but we do control the data and how long we save it. So, we have some control, especially with the data deletion on our end.
 3. Mr. Junger expressed confidence in our police department and this policy. He stated his concerns and hesitation with being in the tech industry and other incidents of “sloppiness” or tech companies moving too quickly. He cited an example of a December 2025 breach of Flock camera footage to the public and noted that if we cannot get Flock to accept liability, it leaves us vulnerable. He is not comfortable approving this resolution without protection for the city.
 4. Dr. Camper asked if we do not approve, what happens? Chief Schaefer replied that Flock will turn off service and remove cameras by end of the month. He stated that overall, Flock is an asset, despite the risk. Dr. Camper stated she is in support.
 5. Mr. Takieddine thanked the Law committee for their work. He noted it is a challenge to balance privacy and security, and liability is a risk in many ways.
 6. Mr. Shaffer agreed and recommended an annual review. He noted that Flock usage has paid dividends in solving crime, and the investment is significant. Mr. Shaffer supports this since we have tightened up our internal policy.
 7. Ms. Rowe asked about further discussion with Flock after we decide? Mr. Fox felt it was unlikely that Flock would agree to negotiate changes after signing. Mayor Henning noted we can position expectations for the next renewal.

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Motion to approve Resolution No. 88-25- AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH FLOCK GROUP, INC. FOR LICENSE PLATE READER (LPR) TRAFFIC CAMERAS, made by Mr. Takieddine, second by Dr. Camper. Motion carried by 5-2 roll call vote.

Mayor Tom Henning	yes
Alicia Camper	yes
Logan Junger	no
Kaity Rowe	yes
Chad Shaffer	yes
Ramzi Takieddine	yes
Jodi Whitted	no

XII. EXECUTIVE SESSION

A. Personnel

Motion to adjourn into Executive Session to consider the appointment, employment, dismissal, or compensation of a public employee or official, and to confer with Legal Counsel regarding disputes involving the City of Madeira that are subject to pending, possible, or imminent court action; to discuss legal options with the Law Director on such matters that could reasonably involve future litigation; for the purpose of seeking and receiving advice from Legal Counsel made by Mr. Shaffer, second by Dr. Camper. Motion carried by 7-0 roll call vote at 8:48 pm.

Motion to return to regular session made by Mr. Takieddine, second by Ms. Rowe. Motion carried by 7-0 roll call vote at 10:45 pm.

B. Mayor Henning introduced the list of 2026 volunteers to be appointed to boards and committees:

BZA	
Tim Brock	1/1/26 - 12/31/27
Inclusion Committee	
Jason Oden	1/1/26 - 12/31/27
Melissa Rane	1/1/26 - 12/31/27
Arin Contra	1/1/26 - 12/31/27
Sneha Khanvilkar	1/1/26 - 12/31/27
Parks Board	
Annie Lewis	1/1/26 - 12/31/27
Chris Ballweg	1/1/25 - 12/31/26
Planning Commission	
Daniel Bouchard	1/1/26 - 12/31/27
Senior Commission	
Ann Kinworthy	1/1/26 - 12/31/27
Jim Taylor	1/1/26 - 12/31/27
Tax Board	
Tom Moeller	1/1/26 - 12/31/27

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Tree Board	
Jeff Kissel	1/1/26 - 12/31/27
Ryan Merrill	1/1/26 - 12/31/27

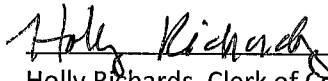
Motion to approve the list of 2026 board and committee appointment made by Mr. Takieddine, second by Mr. Shaffer. Motion carried by 7-0 roll call vote.

C. Resolution No. 14-26 AUTHORIZING THE LAW DIRECTOR TO INITIATE LITIGATION ON BEHALF OF THE CITY OF MADEIRA, OHIO, AND DECLARING AN EMERGENCY

Motion to approve Resolution No. 14-26 AUTHORIZING THE LAW DIRECTOR TO INITIATE LITIGATION ON BEHALF OF THE CITY OF MADEIRA, OHIO, AND DECLARING AN EMERGENCY made by Mayor Henning, second by Mr. Takieddine. Motion carried by 7-0 roll call vote.

XIII. ADJOURNMENT

**Motion to adjourn made by Ms. Rowe, second by Dr. Camper.
Motion carried by 7-0 roll call vote at 10:47 pm.**



Holly Richards, Clerk of Council