

City Council
City of Hillsboro, Texas
Minutes of Regular Meeting
September 3, 2024

Present were:

Scott Johnson, Mayor	Megan Henderson, City Manager
Frances Zarate, Councilmember	Dale Snyder, Finance Director
Eric Fleming, Councilmember	Jasmine Guy, City Secretary
Leann Richmond, Mayor Pro Tem	Justin Dyer, Library Director
Dana Robinson, Councilmember	Larry Lloyd, Councilmember
Christi Ward, Communications & Executive Assistant	

Assistant City Manager, Tony Cain was absent

Others present:

Shannon Cottongame, the Reporter
Sgt. Lambert Jefferson-Hillsboro Police Department
Lynette Hearell, Director of Chamber of Commerce

Mayor Johnson called the meeting to order at 6:00p.m.

Mayor Johnson led the Pledge of Allegiance.

Hear Statements from Persons Wishing to Address Council.

None of the attendees addressed council at this time

Consent Agenda

Mayor Johnson informed Council that agenda numbers five (5) through eight (8) require no formal public hearing and are subject to being approved in a single motion. However, any City Councilmember or the City Manager may remove an item from the Consent Agenda to allow discussion and voting on the item individually.

(Agenda Item #5)

Deliberate and Act on Approval of the Minutes for the Regular Meeting August 20, 2024

(Agenda Item #6)

Act on the Approval of Bills.

(Agenda Item #7)

Deliberate and Act on a Resolution Authorizing the City Secretary to Execute an Interlocal Agreement with Texas Municipal League Intergovernmental (TML) Risk Pool to follow Opt-in procedures for Cyber Coverage.

Resolution No. R2024-09-56

(Agenda Item #8)

Deliberate and Act on a Resolution Regarding a Request by the Main Street Board to Close Various Streets for the Purpose of Holding the Hillsboro AutumnFest; Related Events on September 28, 2024.

Resolution No. R2024-09-57

Consent agenda items. There were no items removed from the Consent Agenda. Mayor Johnson asked City Manager, Megan Henderson if the Farmer's Market has been contacted regarding their event and the arrangements for AutumnFest. City Manager Henderson provided that she knows that the Farmer's Market has been contacted, but she could not provide a definite answer regarding the arrangements made. There were no further questions or comments. On a motion by Councilmember Robinson and second by Councilmember Richmond, Consent Agenda Items #5 through #8 were accepted and approved.

On roll call, the following votes were cast:

Ayes: Fleming, Lloyd, Robinson, Zarate, Richmond

Nays: none Absent: Jolly

Regular Agenda

(Agenda Item #9)

Hear a Presentation and Deliberate and Act on the Purchase of OpenGov Accounting Software.

OpenGOV representatives, Ray Kirk and Chris King presented the agenda item. They shared that the city's current software has reached the end of its life span and will no longer be supported in 2025. It was reported that the updated software will be cloud based and will consist of a purpose built framework to support/manage finances, budgeting, and spending. OpenGOV mainly works with cities, counties, and municipalities. It is trusted by over 1,800 governments and a list of cities within Texas that also utilizes OpenGOV was reported. OpenGOV will provide the following key areas of service: 1. Budgeting and Planning 2. Financials 3. Asset management. Councilmember Richmond asked if those three areas will be only services provided. OpenGOV representatives stated yes, but if any additional services are desired, they can be added as it is subscription based. Councilmember Lloyd was asked if the subscription was monthly and it was reported to be a yearly subscription. OpenGOV representatives provided specifics on reporting and transparency. Reports will be able to contain all data entered within the systems and can be accessed at any time and any place. OpenGOV is a growth-focused program and is beneficial as it reduces the amount of time spent on budget development and reports. Mayor Johnson asked about the transition process and if it will be cumbersome. OpenGOV representatives provided reassurance that the transition will not be cumbersome and the process has been created to produce an overall easy transition/change. Mayor Johnson then asked about training. Training will be provided to all appropriate staff and department heads. Two-day onsite training will be completed at each interval with additional training as needed. Mayor Johnson then asked about when the program was expected to go "live." OpenGOV representatives provided an

Hillsboro City Council – Regular Meeting

preliminary timeline with each month's goals with May 2025 being the expected launch date. A breakdown of cost and expected savings was provided in detail before opening for final questions.

There were no further questions or comments from council, on a motion by Councilmember Robinson and second by Councilmember Lloyd, the resolution was accepted and approved.

On roll call, the following votes were cast:

Ayes: Fleming, Lloyd, Robinson, Zarate, Richmond

Nays: none Absent: Jolly

(Agenda Item #10)

Hear and Deliberate on City Manager's Report.

City Manager, Megan Henderson presented the following update on Strategic Goals 1-4.

a. Update on Strategic Goals 1-4

- 43 Pattons Mill Phase 3 - underway
- 120 Estimated 4-year infill - underway
- 156 Somerset Phase 1 – predevelopment
- 78 Park Terrace – predevelopment
- 181 Somerset Phase 2 – predevelopment
- 124 Hillsboro Meadows P1 - predevelopment
- 15 Electra – predevelopment
- 78 Canaan Estates – predevelopment
- 65 Meadow Terrace – predevelopment
- 170 Somerset Phase 3 – planned
- 200 Hillsboro Meadows P2&3 - planned
- 300 Project Mark
- 1530 Units in Pipeline

i. Responsible, Equitable Growth

- Water Supply
 - Raising Lake Aquilla
 - \$400,000 needed to update study
 - ½ from US Army Corps of Engineers
 - ½ from Aquilla WSD Board (us)
 - USACE working on funding
 - **Project was approved** in 2024 Water Resources Development Act
 - Water Supply Study
 - Reduce water loss to free up more water
 - Walker Partners has sent a request to BRA for more water
 - Reallocation of Lake Whitney seems to be moving forward

ii. Foster Transparency and Connection

Hillsboro City Council – Regular Meeting

September 3, 2024

Page 3 of 5

- Staff has begun the process of migrating to a different website platform. This will take up to 6 months.
- Staff is continuing to prioritize communication regarding city initiatives
- Tons of communication regarding water rates
- Videos on City's YouTube channel
- Staff Communications Committee and Citizens Communications Committee both met in August; staff is working through recommendations from those meetings

iii. Support Preservation and Beautification

- Update on Knox Fuel Stop: They have been issued citations for the tall grass. They had until September to remove the Up in Smoke building, paint the old gas station and fix the fuel canopies.
- Burned house on Park Dr. and Park St: The house has been removed. Also the house that burned years ago at 630 Park Dr. was demo-ed and removed.
- 81 Motel: Fire Sprinkler has been installed. Fire flow test has been completed. They will be sheet rocking the walls soon.
- Building and Standards Board Meeting September 19, 2024 6pm.
 - Presenting 2 Properties: 306 Hall and 310 Hedge.
 - Greg Walker applied for the open board position.
- Five houses will be demoed by 9/30, three have been removed already. 307 Vineyard, 206 McDonald, 630 Park Dr.

iv. Deliver Efficient, Effective Government

- WATER
 - Increase maintenance, repair and replacement
 - Installing receivers to read meters constantly in order to flag leaks quickly: aiming for installation by the end of September
 - Install valves to allow for isolation within the downtown tower area: first step is to identify existing valves
 - Fix leaks faster: first step is to fill openings in Water dept.
 - Begin replacement of oldest and most brittle pipes
- SEWER
 - Wastewater system study: work plan in formation now

b. Staff Activity and Events

- New hire in the police department, Officer Coronado started today
- Two resignations in water department
- Benefits open enrollment has been completed; new deductions and rates will be effective October 1
- We are looking at C1 Truck Driving School in Fort Worth for 3-4 employees in the water our department to obtain their CDL

With no further business to address, Mayor Johnson adjourned the meeting at 6:32P.M

Hillsboro City Council – Regular Meeting

September 3, 2024


M. Scott Johnson, Mayor

ATTEST:


Jasmine Guy, City Secretary

Note:

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