

City Council
City of Hillsboro, Texas
Minutes of Regular Meeting
July 16, 2024

Present were:

Scott Johnson, Mayor	Tony Cain, Asst. City Manager
Eric Fleming, Councilmember	Dale Snyder, Finance Director
Larry Lloyd, Councilmember	Jasmine Guy, City Secretary
Leann Richmond, Mayor Pro Tem Jay Jolly, Councilmember	Justin Dyer, Library Director

City Manager, Megan Henderson, Councilmember Dana Robinson, and Councilmember Frances Zarate were absent.

Others present:

Shannon Cottongame, the Reporter
Officer January Bowman-Hillsboro Police Department
Rev. James Hoskins-1st Methodist Church
Kirby Watson, Enterprise Fleet Consultant

Mayor Johnson called the meeting to order at 6:10p.m.

Invocation was completed by Reverend James Hoskins.

Mayor Johnson led the Pledge of Allegiance.

Hear Statements from Persons Wishing to Address Council.

Hillsboro resident, Gary Evans presented his concerns to council regarding his neighbor's property at 303 Smith St. He reported that he is not sure who the official owner of the property is, but the backyard of the property is a total fire hazard. He reported that the property has an abandon vehicle, an abandoned air conditioning unit, and brush was recently moved onto the property as well. He expressed his concerns as the whole 300 block of Smith Street could've caught fire during July 4th weekend. He reported that something is needing to be done. Mayor Johnson informed Mr. Evans that the council could not provide any comments in regards to his concerns, but staff has made note and will reach out to make sure his concerns are addressed.

Consent Agenda

Mayor Johnson informed Council that agenda numbers five (5) through seven (7) require no formal public hearing and are subject to being approved in a single motion. However, any City Councilmember or the City Manager may remove an item from the Consent Agenda to allow discussion and voting on the item individually.

(Agenda Item #5)

Deliberate and Act on Approval of the Minutes for the Regular Meeting on July 02, 2024

(Agenda Item #6)

Act on the Approval of Bills.

(Agenda Item #7)

Deliberate and Act on a Resolution Regarding the Annual Review of the City's Investment Policy

Consent agenda items. There were no items removed from the Consent Agenda. On a motion by Councilmember Fleming and second by Councilmember Richmond, Consent Agenda Items #5 through #7 were accepted and approved.

On roll call, the following votes were cast: Ayes:

Fleming, Lloyd, Richmond, Jolly

Nays: none Absent: Robinson and Zarate

Resolution No. R2024-07-45

Regular Agenda

(Agenda Item #08)

Deliberate and Act on a Resolution Authorizing the City to Enter into a Master Equity Lease Agreement for Fleet Management and Authorize the City Manager or their Designee, to Negotiate and Execute all Necessary Documents.

Kirby Watson, Senior Fleet Consultant with Enterprise gave the presentation. He was able to present to council the agreement for fleet management that the city can obtain for Public Safety vehicles through capital lease. The current fleet's age is negatively affecting the overall budget and fleet operations. Mr. Watson shared that 20 out of the 49 vehicles that are owned by the city are over 10 years old. Mr. Watson presented on the impact of partnership, the results of entering into the agreement, an overview of the city's fleet profile, fleet planning analysis, example pricing, and operating expenses. By entering into the agreement for fleet management the City can maintain an up to date fleet, and sell current and future fleet to reduce capital costs. Additionally, maintenance costs will be reduced due to the consistent updating and maintain up to date fleet. Over the next 10 years, the city will accrue a savings of about \$383,000. Mr. Watson opened for questions upon conclusion of his presentation.

Mayor Johnson was able to ask if the city will be doing all cars or start with select ones. Finance Director, Dale Snyder was able to respond and shared that at this time, the city is looking at a variety of aspects such as costs for a certain number of police and public works vehicles. The city will be easing into the agreement and not all vehicles will be
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Nays: none Absent: Robinson and Zarate

Resolution No. R2024-07-46

(Agenda Item #13)

Hear and Deliberate on City Manager's Report.

Assistant City Manager, Tony Cain presented the following update on Goals 5-8 in the absence of City Manager, Megan Henderson.

a. Update on Strategic Goals 5-8

v. Build Better Infrastructure

Project Progress			
Concept	Funding	Prof Svc Procurement	Pre-Design Design Bidding Award Construction
Street	Total	Status	Notes
Park Drive (WP)	\$6,083,741	Park Drive: Near Completion	Park: final driveway sheets received; should pour final driveways next week and prepare intersection with Ivy
Old Brandon Rd (WP)		OBR: Near Completion	OBR: complete base around manholes; schedule pavement to coincide with intersection of Park Drive and Ivy; timeline extended to incorporate added section to TxDOT ROW
Church Street (WP)			
Walnut Street (WP)		Walnut: Utilities and Street Underway	Walnut: lime in place and concrete work underway on west end, utility work continuing on the east end.
		Church: Utilities Underway	Church: continue utility operations
Water Tower (MRB)	\$4,770,518	All Phases	Problem with valve; tank filling scheduled for next week. SCADA system fully installed and awaiting switchover.

vi. Deliver Essential Services

- Water Rates
 - Recent Rate Increase:
 - Funds will be spent soon to install radio receivers on water towers for constant meter reading; this will help protect customers from costly leaks
 - Next Rate Increase:
 - Preliminary info from Aquilla Water Supply District is that they will increase our rates this year by 33%
 - That would impact our bill to them starting in October
 - To cover that cost will require another rate increase of 15%; we may consider doing that in November (December bills.)
- Solid Waste Services
 - Request for Proposals being prepared for service provider starting 2025
- Texas Water Development Board

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- Application submitted for \$30M in water improvement loan funds
- Utilities Preparation for Development
 - Future development will require additional infrastructure
 - Current Projects will need to contribute \$200/ lot
 - Additional Impact Fees under consideration as part of budget process

vii. Boost Economic Development

7.1 Business Attraction

- Economic Development team working on
 - Project GO – lots of progress
 - Project Spark Zero
 - Project Freeze Pop
 - Project Ice Man
- Retail Coach continuing to work with prospects

7.3 Entrepreneurship and Small Businesses

- Downtown team is working with prospects on 3 possible new businesses

7.6 Pursue redevelopment of the Outlet Mall

- First phase of demolition targeted for October
- Glaser Retail Partners is working with 7 prospects; several have signed letters of intent and are working through the lease development process

viii. Enhance Quality of Life

- Parks & Rec
 - Facilities
 - Crews maintaining facilities for the summer
 - Programming
 - Baseball/ softball season underway
- Library
 - Facilities
 - Preservation Trust Fund grant paperwork executed
 - Working with architects and local businesses to right-size expansion plans
 - Programming
 - Summer programming continues; all in the library for the rest of this month
- Hill Pavilion:
 - Hill County Farm Stall Market and Trade Days continue

b. Recent and upcoming Staff Activities and Events

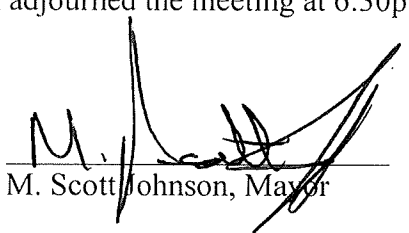
- Staff Updates
 - Hiring process taking place for DPS IT
 - Two candidates enrolled for the police academy in the fall
 - Current vacancy within the street department (Street Maintenance)

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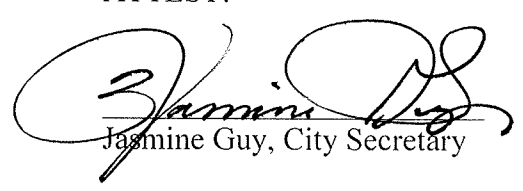
- Tech)
- HR will be meeting to discuss firefighters and staff this week
- Employees are completing Customer Service Training through July
- Events:
 - Movies in the Park
 - Downtown Concerts
 - Gearing up for AutumnFest September 28
 - City-wide clean-up is scheduled for August 24th

With no further business to address, Mayor Johnson adjourned the meeting at 6:30p.m.



M. Scott Johnson, Mayor

ATTEST:



Jasmine Guy, City Secretary

Note:

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