

City Council  
City of Hillsboro, Texas  
Minutes of Regular Meeting  
October 3, 2023

Present were:

|                                                            |                                      |
|------------------------------------------------------------|--------------------------------------|
| Scott Johnson, Mayor                                       | Megan Henderson, City Manager        |
| Larry Lloyd, Councilmember                                 | Jasmine Guy, City Secretary          |
| Jay Jolly, Councilmember                                   | Richard Reinhardt, Planning Official |
| Frances Zarate, Councilmember                              | Eric Fleming, Councilmember          |
| Leann Richmond, Councilmember                              |                                      |
| Christi Ward, Communication and Executive Assistant        |                                      |
| Art Mann, Community and Economic Development Administrator |                                      |

Councilmember Robinson was absent.

Tony Cain, Assistant City Manager was absent.

Others present:

Shannon Cottongame, Reporter  
Officer Justin Penney, Hillsboro Police Department  
Ian Garrish, Assistant Pastor of Trails to the Cross Cowboy Church

Mayor Johnson called the meeting to order at 6:00p.m.

Invocation was completed by Pastor Ian Garrish of The Trails to the Cross Cowboy Church.

Councilmember Fleming led the Pledge of Allegiance.

**Hear Statements from Persons Wishing to Address Council.**

None of the attendees addressed Council at this time.

**Consent Agenda**

Mayor Johnson informed Council that agenda numbers 5 through 7 require no formal public hearing and are subject to being approved in a single motion. However, any City Councilmember or the City Manager may remove an item from the Consent Agenda to allow discussion and voting on the item individually.

**(Agenda Item #5)**

**Deliberate and Act on Approval of the Minutes for the Regular Meeting on September 19, 2023 and Special Meeting on September 26, 2023**

**(Agenda Item #6)**

**Act on the Approval of Bills.**

(Agenda Item #7)

**Deliberate and Act on a resolution to amend the bylaws of the Hillsboro Economic Development Corporation to Add Assistant City Manager Tony Cain as an Ex Officio Member of the Board** [Community and Economic Development Administrator, Art Mann, provided Council with the following information in the Council Packets prior to the meeting: The Hillsboro Economic Development Board of Directors is requesting that the council approve a change to its bylaws to allow Assistant City Manager Tony Cain to serve as an ex officio member of the board in order to participate in executive sessions on economic development projects.]

Consent Agenda Items. There were no items removed from the Consent Agenda. On a motion by Councilmember Richmond and second by Councilmember Jolly, Consent Agenda Items #5 through #7 were accepted and approved.

On roll call, the following votes were cast:

Ayes: Fleming, Lloyd, Zarate, Richmond, and Jolly

Nays: None      Absent: Robinson

***Resolution No. R2023-10-66***

### **Regular Agenda**

(Agenda Item #08)

**Hold a Public Hearing, Second Reading and Deliberate and Act on an Ordinance Establishing Temporary Conditions Related to the 2024 Total Solar Eclipse.**

Planning official, Richard Reinhardt presented the second reading of the agenda item. He shared that the week leading up to the eclipse has presented the City with some unique opportunities. The proposed ordinance will establish temporary conditions beginning on April 2, 2024 to April 9, 2024 with the eclipse occurring on April 8, 2024. The ordinance will temporarily suspend the location restrictions for Bed and Breakfast and short-term rental facilities as well as allow property owners to utilize their property for camping or as a camping site within the City limits. If any property owner is wishing to host more than one camping unit, they will have to submit a camping site plan for approval in addition to plans for parking, sanitation, and safety. The same conditions will apply to any property size larger than one acre. Mayor Johnson then asked Planning Official if the City has begun to receive a lot of request for this. Planning Official provided that the City has received some, but he would not consider it as “a lot.” Community and Economic Development Administrator, Art Mann was in the audience and shared that he was informed by Special Project Coordinator, Allyson Cliett during a staff meeting that the activity on the eclipse website has increased drastically.

With no further questions or comments from the Councilmembers, the Mayor opened the Public Hearing at 6:07p.m. No one spoke for or against the ordinance, the Public Hearing was closed at 6:08p.m.

On motion by Councilmember Fleming and second by Councilmember Jolly the

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ordinance was accepted and approved.

On roll call, the following votes were cast:

Ayes: Fleming, Lloyd, Zarate, Richmond, and Jolly

Nays: None    Absent: Robinson

***Ordinance No. O2023-10-22***

(Agenda Item #10)

Agenda item #9 was temporarily skipped. City Manager Henderson presented on her City Manager's Report and presented goal #3 in the absence of Assistant City Manager, Tony Cain.

**Hear and Deliberate on City Manager's Report.**

City Manager Megan Henderson presented the following update on Goals 1-4.

- a. Update on Strategic goals 1-4
  - i. Responsible, Equitable Growth
    - One development prospect has run into design challenges, so the current working residential pipeline shows approximately 750 units.
    - Of those, 100% are single family.
    - Water Supply
      - Raising Lake Aquilla
      - \$400,000 needed to fund an update to the study.
      - Aquilla WSD Board voted to sponsor this project.
      - US Army Corps of Engineers (USACE) will seek this \$ in 2025.
    - Water Rights Lake Whitney
      - We submitted a support letter noting our need for some of this water.
  - ii. Foster Transparency and Connection
    - Christi Ward is working through the City website, updating and correcting information and adding features including a staff directory
  - iii. Support Preservation and Beautification
    - Tony Cain is overseeing activities to meet this goal.
    - Staff and Go Hillsboro committee are working on various components of implementation.
    - Later this year there will be a cleanup effort specifically focused on grass clippings, dirt and weeds in the curb/gutter area of priority streets.
    - The Citywide Cleanup will be moved up to March, to prepare for the Solar Eclipse.
    - Melissa Awtrey of the Farmers Market and Master Gardeners planted chrysanthemums at the Hillsboro Pavillion; more are planned
  - iv. Deliver Efficient, Effective Government
    - Staff and Councilmembers are attending Texas Municipal League Annual Conference in Dallas

- Switching permitting/ inspections software; will give an update in the future
  - Working with Centrica Business Solutions to conduct energy audits and develop potential cost savings projects. If no projects are financially feasible, no action will be taken
- b. Staff Activity and Events
- We have hired an equipment operator.
  - **AutumnFest** plans are underway with significant musical acts named. Supporting sponsors are being identified now.

(Agenda Item #09)

**Deliberate and Act on a Proclamation to Proclaim October 5th as World's Teachers' Day for the City of Hillsboro.**

Agenda item was presented after item #10. Mayor Johnson was able to read the proclamation. Once the reading was complete, no one spoke for or against the proclamation.

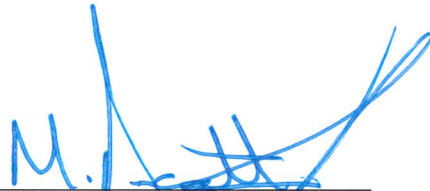
On motion by Councilmember Richmond and second by Councilmember Fleming, the proclamation was approved.

On roll call, the following votes were cast:

Ayes: Fleming, Lloyd, Zarate, Richmond, and Jolly

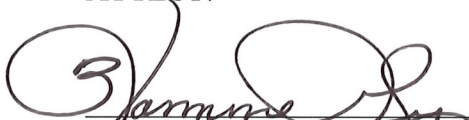
Nays: None Absent: Robinson

With no further business to address, Mayor Johnson adjourned the meeting at 6:23p.m.



M. Scott Johnson, Mayor

ATTEST:



Jasmine Guy, City Secretary