

City Council
City of Hillsboro, Texas
Minutes of Regular Meeting
March 1, 2022

Present:

Andy Smith, Mayor
Eric Fleming, Councilmember
Larry Lloyd, Councilmember
Dana Robinson, Councilmember
Leann Richmond, Councilmember
Scott Johnson, Mayor Pro Tem

Megan Henderson, City Manager
Tony Cain, Asst. City Manager
Richard Reinhardt, Planning Tech.
Art Mann, Econ. Dev. Administrator
Karen S. Warren, City Secretary

Councilmember Frances Zarate was absent.

Mayor Smith called the meeting to order at 6:05 p.m.

Councilmember Robinson led the Pledge of Allegiance.

Hear Statements from Persons Wishing to Address the Council.

1. Rocio Ventura, 155 HCR 3137 – Ms. Ventura, an advocate for youth, spoke about possibly partnering with the City to promote activities to aid children in all avenues of activities and programs to teach life lessons.

Consent Agenda

Mayor Smith informed Council that agenda numbers 5 through 8 require no formal public hearing and are subject to being approved in a single motion. However, any City Council Member or the City Manager may remove an item from the Consent Agenda to allow discussion and voting on the item individually.

(Agenda Item #5)

Deliberate and Act on the Approval of the Minutes for the Regular Meeting on February 15, 2022.

(Agenda Item #6)

Act on the Approval of Bills.

(Agenda Item #7)

Deliberate and Act on a Resolution Accepting the Recommendations of the Planning and Zoning Commission Accepting a Preliminary Plat and Final Plat, Paula Addition to the City of Hillsboro on a Certain Tract of Land Being 0.46 Acres Situated in the J. A. Hanley Survey, Abstract No. 403 and Being the Same Property by Reference as Recorded in Volume 2028, Page 707 of the Official Public Records of Hill County, Texas. Also Known as 918 East Elm Street.

[Planning Official Richard Reinhardt provided Council with the following information in the Council packets prior to the meeting: A Preliminary Plat and a Final Plat had been submitted for the Paula Addition in the City of Hillsboro. The Paula Addition is located in the 900 block of

East Elm Street on property that had not been previously platted. The applicant was requesting to divide a parcel of property into two lots for the purpose of constructing a single family dwelling unit on each lot.]

According to Mr. Reinhardt this matter was presented to the Planning and Zoning Commission on February 28, 2022 to deliberate and forward their recommendation. The Commission forwarded their recommendation to the City Council for approval.

Resolution No. R2022-03-11

(Agenda Item # 8)

Deliberate and Act on a Resolution Authorizing the Submittal of a Planning & Capacity Building Grant Application to the Texas Department of Agriculture, Authorizing the Mayor and City Manager to Act as the City's Authorized Representatives in All Matters Pertaining to the Application, and Committing Matching Funds.

[Planning Official Richard Reinhardt and City Manager Megan Henderson provided Council with the following information in the Council packets prior to the meeting: Long Range Planning is a priority for both the Council and the citizens of Hillsboro. Once our Strategic Plan is concluded, the way to make that work most effective is to move on to create a Comprehensive Plan, which will determine how the City's goals will play out in land use, zoning, thoroughfares, and more. The City is preparing to apply for a Texas Community Development Block Grant (TxCDBG) through the Texas Department of Agriculture (TDA) for the 2021 TxCDBG Planning and Capacity Building Fund. If successful, the grant would pay for \$65,000 in comprehensive planning work. The City would add another 15% in matching funds. It is probable the work we want will cost more than the grant and the matching funds, but we will review those options at a later date.]

Resolution No. R2022-03-12

On motion by Councilmember Fleming and second by Councilmember Robinson the consent agenda was approved for agenda items #5, #6, #7 and #8.

On roll call the following votes were cast:

Ayes: Fleming, Lloyd, Robinson, Richmond, Johnson

Nays: None Absent: Zarate

Regular Agenda

(Agenda Item # 9)

Hear and Deliberate on City Manager's Report:

- a) **Street Improvements** – The City has an executed contract with the engineering firm and they are scheduling surveying. The engineering firm warned that this may take quite a while. As reported at the last council meeting, they are working on the first four major street projects and later twelve additional projects.
- b) **Water and Sewer Systems**
 - The meter replacement project will begin soon. The pre-construction meeting has not been set as of yet, but the project may start around April.
 - It was reported that a press release went out today, explaining highlights for citizens in regards to the meter replacement project.

c) Communication and Citizen Involvement

- According to the City Manager, the City Boards and Commissions continue to be active. The Parks Board met on February 7th and the Airport Board met on Feb. 9th. The Hillsboro Housing Finance Corporation Board and Parks Board will meet March 3rd and the Airport Board will meet on Wednesday, March 9th.
- Ms. Henderson said that interested citizens have begun initiatives as well and that more may follow. Several of these citizens were at the meeting to show support in cleaning up the City. The City Manager said that staff would support their efforts when possible.

d) Strategic Planning

- According to the City Manager, in regards to the strategic planning project, progress has been slowed due to her needing to approve the draft goals for distribution to Council.
- Next steps include:
 - * Water system study – soon depending on procurement
 - * Wastewater system study – unscheduled
 - * Comprehensive Plan – After October pending grant

Hold a Closed Session Under the Provisions of Section 551.072 of Government Code (Deliberations Regarding Real Property).

The Mayor announced the City Council would begin its Closed Sessions at 6:15 p.m. with all Councilmembers present except Councilmember Zarate.

Reconvene in Open Session.

The Council reconvened at 6:55 p.m. with all Councilmembers present except Councilmember Zarate.

Deliberate and Act on Matters Discussed in the Executive Session, If Any.

No action was taken.

There being no further business, the meeting was adjourned at 6:56 p.m.



Andrew L. Smith, Mayor

ATTEST:



Karen S. Warren, City Secretary

Note:

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