

NOTICE OF REMOTE PROCEEDINGS

It may be possible to handle your case by mail or email to avoid a formal proceeding. Please look at all your options below. All juveniles (16 and below) require a parent presence on the Zoom.

If you do not have the ability to appear remotely on the Virtual Court docket to be conducted via Zoom, contact the court at court@cibolotx.gov.

If we do not hear from you prior to your court date or you would like to plea NOT GUILTY, you will automatically be placed on the Virtual Court docket. For a Zoom hearing, you will need a device with internet access and camera. The link for the Zoom meeting will be on the Court website: https://www.cibolotx.gov/services/municipal_court/index.php. You can also email the court for the link at court@cibolotx.gov. To ensure that we have your correct contact information, please complete the form below in its entirety, along with a copy of your driver's license or ID and return it by mail (200 S. Main St., Cibolo, TX 78108) or email (court@cibolotx.gov). You will need to be timely in entering into the Remote Courtroom. Please make sure you enter your name **as listed on the ticket** into the Zoom chat. Once remote proceedings have concluded, any documents that need to be signed will be mailed to you. Any fees that need to be paid may be paid online (<https://www.municipalonlinepayments.com/cibolotx>), mailed in, or at the Court office (200 S. Main St. Cibolo, TX 78108). **We no longer accept cash payments.**

REPLY FORM

Citation #: _____

Court date: _____

_____ I understand that my case will be heard remotely via Zoom. I affirm that the information below is my true and correct contact information where I may be reached and any documents which may need to be forwarded to me by the Court can be sent. I am providing the court with a copy of my picture I.D.

ALTERNATIVE OPTIONS TO AVOID FORMAL HEARING

I wish to enter a plea of Guilty or No Contest and waive my right to a trial and request:

_____ PAY FINE ONLY

_____ REQUEST THE DRIVING SAFETY COURSE;

_____ REQUEST DEFERRED DISPOSITION

Signature

Printed Name

Date

Phone Number

Email

Mailing Address

Reason for not appearing virtually: _____
