



Cibolo Downtown Market Days Booth Regulations

- No applications will be accepted until reviewed and payment accepted. Go to www.cibolotx.gov and fill out a vendor application found in Parks and Recreation. Once submitted, it will be reviewed and should you be selected, you will receive an email with a link for your online rental payment. Once paid, your rental is secured and you will be provided an assigned space.
- All vendors are required to park in the City Hall parking lot. The Pfeil Road parking lot is for patrons only.
- No generators are allowed for booths except food trucks. Limited booth rentals with electricity are available.
- Electric/extension cords may NOT be placed on the ground or above any walkways.
- The City of Cibolo reserves the right to limit electrical appliances being used in booths.
- The City of Cibolo will not regulate the amount of vendors selling any type of CRAFT items for non-food booths.
- All booths will be monitored throughout Cibolo Downtown Market Days by representatives to ensure that all regulations are adhered to.
- Booths are classified as Arts/Crafts (any non-food merchandise) or Food Booth. No combination booths are allowed. If you wish to sell both Non-Food and Food items you are required to apply and pay for one of each type of booth space.
- Booth fees are for SPACE ONLY. Fees do not include tables, chairs, tents, etc. If your booth/equipment exceeds the allotted 10' x 10' space, you are required to purchase an additional booth space. Booth fees must be paid by the week prior to the event to ensure a booth assignment.
- Each vendor must be set up and fully operational no later than 8:30 am.
- No vehicles are allowed on the street during the hours of 8:15 am to 1:30 pm
- Vendors may NOT break down booths until 2:00 pm. Any vendors who do so will not be invited to participate in future Cibolo Downtown Market Days
- Setup of booths will be allowed from 7:00 am to 8:30 am.
- All vendors are responsible for getting their items to and from their booths independently. You may bring a cart or wagon to use. Staff and committee members are not allowed to transport vendors or their equipment/supplies, so please make arrangements beforehand.
- This is an all-age event. Any novelty items the sale of which are prohibited to minors or juveniles are not permitted.
- Obscene, defamatory, threatening and offensive materials or products may not be sold.
- Only 2 vendors will be accepted to sell each major food item.
- Food booths are required to have a fire extinguisher in their space. Deep fryers require a specialty extinguisher. (Purple K)
- Food vendors are not allowed to sell alcoholic beverages.
- Promotional items may be handed out.
- No glass containers (e.g., drinks, beverages) may be sold.
- Vehicles will be allowed on the grounds before and after the Cibolo Downtown Market Days to unload/load supplies in an allotted time space. Any vendor arriving late to unload will NOT be

allowed vehicle entry to the grounds to ensure the safety of other vendors and festival attendees. Load-in is allowed from 7 am to 8:15 am. Load-out beginning at 2:00 pm.

- Any booths conducting raffles MUST note this on their application for approval by the City Staff.
- No roaming sales or booth advertisements are allowed. All booth participants must stay within the 10' x 10' booth space (or larger if multiple spots are purchased). The area in front of each booth space is a walkway and sales will not be permitted from this area. Booth participants/workers cannot leave the booth to advertise or lure customers into their booth. Any booth that is found to be doing so may be closed immediately by City staff.
- All vendors must break down all boxes and take them to the designated trash areas. The location of bulk trash will be determined at a later date, and you will be informed of it upon your arrival. No boxes are to be placed in trashcans on the grounds or trash cans along Main Street.
- Please note that it may be windy, and each vendor is responsible for bringing their own weights or other heavy item to hold down their tent, equipment, supplies, etc. The City of Cibolo is not responsible for any damage caused by weather conditions.
- The City of Cibolo is not responsible for any lost, stolen, or damaged items in or around your booth space.
- No booth fees will be refunded for any reason.