



City of Charles Town

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City Managers Report March 18, 2024

- We recently had The Garland Company complete a roof condition assessment report for City Hall, CW Hall, and the Rouss building. Suffice it to say City Hall's roof is in very bad condition and will need to be replaced. CW Hall's roof is in fair condition and will need some minor work. The Rouss building is in good condition and needs no repairs currently. Staff will be getting to me estimates for both a temporary fix and a roof replacement for City Hall. Additionally, we will be getting estimates for repairs to the CW Hall roof. We will bring this report to the Infrastructure Committee for review.
- Repairs were made to a portion of the asphalt path at the Jefferson Memorial Park last week where root intrusion began to lift the trail. This work was done through a donation by the JB Smith Foundation. Many thanks to Ann Smith for making this happen.
- The staff is busy assembling the 2025 capital requests which will be forwarded to the Finance committee for review and comment then along to the Council for approval.
- We have quite an exciting spring and summer coming up with a lot of activities that we wanted to make you aware of. To talk about this, I want to invite our Business Development and Downtown Director Liz Cook to the podium to give us an update on what's happening.
- Just a reminder that this coming Wednesday March 20th I will be at City Hall hosting my "Meet the City Manager Day" feel free to join me.